

## SUN AIRPORT ART COMMITTEE

### **CALL FOR ARTISTS: Submission Deadline – October 14, 2016**

SUN Airport Art Committee (SAAC) invites artists to submit two-dimensional artwork for exhibition at the Friedman Memorial Airport terminal. Accepted artwork will be on display at the airport from November 10, 2016 – May 18, 2017. There is no honorarium associated with this project. There is no entry fee.

**ELIGIBILITY:** The project is open to artists 18 years or older residing in Blaine County, Idaho as well as all artists who come here to create work inspired by Central Idaho. The project is open to applicants regardless of race, gender, sexual orientation, religion, nationality, or disability.

**Incomplete, ineligible or late applications will not be reviewed.**

**PROJECT HISTORY DESCRIPTION:** Friedman Memorial Airport was remodeled and expanded in 2015. Renovations created increased wall space, which the airport management and board saw as an opportunity to exhibit artwork. They contacted representatives of Hailey and Ketchum City Arts Commissions to assist them with the vision. An initial display of artwork drawn from local galleries was installed, but the ultimate desire was to extend an open call to local artists and galleries for longer exhibitions. Exhibitions will rotate bi-annually in November and May with different artwork chosen for each cycle.

The FMAAC will display as many as 20 works of art. Two-dimensional work may be as small as 16" X 20", and as large as 98"H x 168" W. Some walls of the terminal will only accommodate specific sizes.

**ART COMMITTEE:** Submitted work will be juried by representatives of the Friedman Memorial Airport management and board, members of the Hailey and Ketchum Arts Commissions, local gallery owners and arts advocates in a blind jury process.

### **TIMELINE:**

*September 9, 2016 – Call out*

*September 16, 2016 – Submissions accepted*

*October 14, 2016 – Submission Deadline*

*October 20, 2016 - Jury Review of Submissions*

*October 27, 2016 - Notice of Jury Selections*

*November 10, 2016 – Installation of Artwork*

*May 18, 2017 – Artwork Removed*

All applicants will be notified of the jury decisions via **e-mail** within one week of the jury review selection date.

**SUBMISSIONS:** Artists may enter up to 3 artworks for consideration, inclusive of painting, photography, print, fiber, video, or three-dimensional wall mounted work (such as video monitors). *Note: not all submitted work will be selected.* Artwork should be inspired by Central Idaho.

**DEADLINE** to submit all the following application materials is ***Friday, October 14, 2017***

Send only 1 email to [saac@iflysun.com](mailto:saac@iflysun.com) with the following items attached:

- 1 – 3 individual artwork images may be submitted.  
*\*Please read the FAQs regarding submission of images*  
**Label** each image/jpeg with Artist Last Name and numbered 1, 2, and 3 to correspond with the Application Form.  
**List** the title, dimensions, media, retail price, and net value of each artwork on the Application Form.  
***Dimensions listed should be finished dimensions (including frame): H x W x L, please indicate if framed or not on form.***  
**Attach** the Application Form on the same email as your images. *\*Please download form at iflysun.com, haileycityhall.org/artscommission, ketchumidaho.org/index.aspx?nid=92 or **CLICK HERE***  
**Fill out every line on the Application Form.** Incomplete applications will not be accepted.  
Include only 1 contact person regarding your submission. Provide contact information for either you or your representative/gallery. Include: Name, address, an email address and two phone numbers of which one is a cell.  
Any submission done by a **third party or gallery** should clearly indicate to whom correspondence should be sent to on the Application Form. Include: Contact name/gallery, relation to artist, day/evening phone, cell, and email.
- **Current Resume:** no more than one page, **include artist's best contact number.**
- **Artist Statement:** no more than one page
- Art in Public Places Agreement and Installation Form

**IF ARTWORK IS SELECTED:**

- Accepted artists are responsible for delivering their artwork to the airport on November 10, 2016, a time will be specified at a future date. The Airport is not responsible or liable for the transfer of the artwork to and from the airport.
- Once on site the airport will be responsible for the safety and insurance of the work.
- Selected two-dimensional artwork must be professionally framed or prepared for exhibition with D-Rings on back of the frame. Three-dimensional work (including video monitors) must be fitted with appropriate mounting so that artwork may be securely installed. While installation services are provided, it is the responsibility of the artist to ensure all artwork is installation ready, with all hardware attached to the artwork.  
*\*Please reference FAQ on iflysun.com for more details.*

- If artwork is not properly prepared, then the Airport Arts Committee has the right to reject that artwork.
- The artist will be required to fill out an Installation Form at the time of application that provides clear instruction for installation of any artwork that requires specific installation other than flatwork with D-rings.
- Artwork is on loan to the Airport for the duration of the exhibition. If work is for sale and/or should sell during the exhibition period then the artist must replace it with artwork of similar size and format. The replacement work is subject to review by the SAAC prior to installation. A change in the exhibition may require a modest re-installation fee.
- Please label all accepted artwork with artist's name, title of artwork, medium, year, and retail price on the back of each selected piece.

#### **AIRPORT RESPONSIBILITIES:**

- The airport will provide insurance for the artwork during the exhibition for the net value of the work.
- Gail Severn Gallery's professional installation team will install artwork on November 10<sup>th</sup>, 2016.
- During the Exhibition the artwork will have identifying wall tags alongside the art that will contain artists name, title of artwork, medium, year, retail price, website and gallery name if submitted by such.
- The artists name, information and retail price of work will be listed on the Airport's website with a link to the artist website or gallery website if applicable.
- The airport will print a brochure regarding the exhibition

**All Artists** will receive notification of the Jury's decision. Accepted artists will receive a **Letter of Acceptance** as well as a schedule of events detailing the times for delivery for installation, appropriate hardware for hanging of artwork, and de-installation timeframe.

#### **Contact Information:**

The FAQ provided on the iflysun.com website will answer many of your questions. Please be sure to read that thoroughly prior to contacting our submissions person.

#### **Applications and questions may be submitted to:**

***saac@iflysun.com***

## Friedman Memorial Airport Artwork Submission Form

The following contact information is regarding the submission itself. The contact listed will be the main contact for any correspondence regarding the submission, delivery, and pick-up of the artwork.

*Incomplete information will not be considered for submission.*

Artist Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Representative or Gallery: \_\_\_\_\_ Cell: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Email: \_\_\_\_\_

### Deadline for application materials is: October 14, 2016:

#### Required Application Materials sent in ONE email:

- 1-3 JPEG Hi-Res images with at least a 300 dpi resolution
  - Each image must be titled with *artist last name, and numbered 1, 2, 3* to correspond with Application Form PDF (see below).
- Completed Application Form to include:
  - Contact information for the artist or the artist representative/gallery submitting the work, including day/evening/cell phone and email.
- A current resume (CV) - no more than one page
- An artist statement - no more than one page
- Artist e-mail, mailing address and website (if applicable).

Fill out ALL lines for each image submitted below. This format will be used for the wall labels for the pieces that are selected. Net value is needed for insurance coverage, but will not be listed on the label.

*Incomplete information will not be reviewed for submission*

**Image  
#1**

Title: \_\_\_\_\_  
Medium: \_\_\_\_\_  
Displayed dimensions (H x W x D): \_\_\_\_\_ Framed: Y or N  
Price: \_\_\_\_\_ (Net Insurance Value: \_\_\_\_\_ )  
Contact: \_\_\_\_\_

**Image  
#2**

Title: \_\_\_\_\_  
Medium: \_\_\_\_\_  
Displayed dimensions (H x W x D): \_\_\_\_\_ Framed: Y or N  
Price: \_\_\_\_\_ (Net Insurance Value: \_\_\_\_\_ )  
Contact: \_\_\_\_\_

**Image  
#3**

Title: \_\_\_\_\_  
Medium: \_\_\_\_\_  
Displayed dimensions: (H x W x D): \_\_\_\_\_ Framed: Y or N  
Price: \_\_\_\_\_ (Net Insurance Value: \_\_\_\_\_ )  
Contact: \_\_\_\_\_

Please refer to the FAQ section on the iflysun.com website for all information regarding requirements for proper inclusion in the application process. *If your representative or gallery is involved in anyway throughout the process, please be sure they receive a copy of this application form.* Submit All application materials to: artsubmitFMAAC@gmail.com

## SUN AIRPORT ART AGREEMENT

(Friedman Memorial Airport Authority / \_\_\_\_\_)

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between the FRIEDMAN MEMORIAL AIRPORT AUTHORITY, an Idaho airport authority (“FMAA”) operating under the Amended and Restated Joint Powers Agreement between Blaine County and the City of Hailey and \_\_\_\_\_ (“Owner or owner’s designated representative”).

### RECITALS

WHEREAS, FMAA is an airport authority duly organized and existing under the laws of the State of Idaho; and

WHEREAS, pursuant to Idaho Code §§ 67-2328 and 21-401 *et seq*, FMAA is empowered to enter into contracts as may be deemed necessary to promote the operation of the airport; and

WHEREAS, FMAA has exclusive control of the Airport Terminal and grounds; and

WHEREAS, Owner desires to install a certain work of art in and around the airport terminal for the enjoyment of the public; and

WHEREAS, FMAA desires to grant Owner permission to do so because such public display of art will promote the marketing of the region and the mission of FMAA.

NOW, THEREFORE, on the basis of the foregoing recitals, the parties agree as follows:

1. Incorporation of Recitals. The Recitals set forth above are hereby incorporated into and made an integral part of this Agreement.
2. Grant of Revocable License. FMAA hereby grants to Owner a revocable license to display the artwork described in Exhibit A attached hereto and hereby made a part of this Agreement (the “Art”) on the location described in Exhibit B attached hereto and hereby made a part of this Agreement (the “Display Site”). The placement of the Art shall be at the sole discretion of FMAA in consultation with the Hailey Arts and Historic Commission (HAC)
3. Transportation, Installation and Removal. Owner or owner’s designated representative shall be solely responsible for all costs and liabilities related to or arising from the transportation of the Art to and from the Display Site. Once the Art has been installed on the Display Site to FMAA’s satisfaction and until removal of the Art from the Display Site, FMAA shall provide personal property insurance for the Art in an amount equal to its wholesale value should the work incur major damage. Normal wear and tear shall not be deemed to be major damage. If Owner fails or refuses to pick up the Art within forty-eight (48) hours of the end of the Display Period, then FMAA may, without limiting any other rights or remedies it may have hereunder, but shall not be required to, place the Art in storage and charge reasonable fees, storage fees and insurance costs until Owner or owner’s designated representative retrieves the Art. In such case, FMAA shall have a lien against the Art for all such fees and costs.

4. Term and Display Period. The term of this Agreement shall run from April 1, 2016, until the Art is removed and the Display Site is restored to the reasonable satisfaction of FMAA. Owner shall display the Art on the Display Site from the time of installation until November 10, 2016 (the "Display Period"). Either party may terminate the Display Period at any time for reason. If work is for sale and/or should sell during the exhibition period the artist must replace it with artwork of similar size and format. The replacement work is subject to review by the FMAAC prior to installation and may require a modest re-installation fee.
5. Ownership/Authority/Copyright and Reproduction Rights. Owner or owner's designated representative hereby represents that it owns all right, title and interest in the Art or that it has full Authority to execute this Agreement. At no time during the course of this Agreement shall FMAA have any right, title or interest in or to the Art unless specifically agreed to in writing by Owner or owner's designated representative and FMAA. FMAA shall not make any commercial use of the Art without the Owner or owner's designated representative written consent; however, FMAA may publish and distribute photographs of the Art as installed on the Display Site for noncommercial purposes, such as promotional media including newspapers, FMAA website, online media and brochure. The committee reserves the right to use images of your artwork for promotional purposes. Images may be cropped to fit various promotional material such as the SUN art brochure. If you do not agree to possible cropping of your image for promotional uses, please contact the SUN Airport Arts Committee via email at [saac@iflysun.com](mailto:saac@iflysun.com)
6. Release and Indemnification. Owner or owner's designated representative hereby releases, holds harmless and agrees to indemnify and defend the FMAA, its appointed officials, agents, employees and volunteers from and against any and all damages, injuries to persons or property, including damage to the Art, personal injuries (without limitation including death) liabilities, claims or obligations in any manner related to or arising from the transportation of the Art to the Display Site, its installation there on and its removal there from. Such release and indemnification shall not apply to any damages, injuries to persons or property, including the Art, personal injuries (without limitation including death) liabilities, claims or obligations arising from the negligence of FMAA, its elected officials, appointed officials, agents, employees or volunteers.
7. No Third Party Beneficiaries. By entering this Agreement, the parties do not intend to create any right, title or interest in or for the benefit of any person other than FMAA and Owner or owner's designated representative. No person shall claim any right, title or interest under this Agreement or seek to enforce this Agreement as a third party beneficiary of this Agreement.
8. Compliance with Laws/Public Records. Owner, its agents and employees shall comply with all federal, state and local laws, rules and ordinances. This Agreement does not relieve Owner of any obligation or responsibility imposed upon Owner by law. Without limitation, Owner hereby acknowledges that all writings and documents, including without limitation email, containing information relating to the conduct or administration of the public's business prepared by Owner for FMAA regardless of physical form or characteristics may be public records pursuant to Idaho Code Section 9-337 *et seq.*

9. Notice. All written communications under this Agreement shall be addressed as follows:

FMAA:  
Friedman Memorial Airport Authority  
ATTN: Chris Pomeroy, Airport Manager  
1616 AIRPORT WAY  
HAILEY, ID 83333

OWNER /REPRESENTATIVE:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Miscellaneous.

- a. Amendments. This Agreement may only be changed, modified, or amended in writing executed by all parties.
- b. Headings. The headings in the Agreement are inserted for convenience and identification only and are in no way intended to describe, interpret, define, or limit the scope, extent, or intent of this Agreement or any provision hereof.
- c. Attorney Fees and Costs. In the event that either party hereto is required to retain the services of an attorney to enforce any of its rights hereunder, the non-prevailing party shall pay to the prevailing party all reasonable costs and attorney fees incurred in such enforcement, whether or not litigation is commenced and including reasonable costs and attorney fees on appeal.
- d. Successors and Assigns. This Agreement shall be binding upon all successors, assigns, vendees, successors-in-interest and heirs of Owner.
- e. Remedies. In the event of default by either party hereunder, the non-defaulting party shall be entitled to seek all available legal and equitable remedies including, without limitation, specific performance.
- f. No Presumption. No presumption shall exist in favor of or against any party to this Agreement as the result of the drafting and preparation of the document.
- g. Governing Law. This Agreement shall be governed by the laws and decisions of the State of Idaho.
- h. Entire Agreement. This Agreement contains the entire Agreement between the parties respecting the matters herein set forth and supersedes all prior Agreements between the parties hereto respecting such matter.
- i. Execution and Fax Copies and Signatures. This Agreement may be executed simultaneously in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Fax copies of this Agreement and the original and fax signatures thereon shall have the same force and effect as original copies and signatures.
- j. Authority. The parties executing this Agreement warrant, state, acknowledge, and affirm that they have the authority to sign the same and to bind themselves to the terms contained herein.

IN WITNESS WHEREOF, the parties have signed this Agreement the day and year above written.

FMAA, An Idaho airport authority

OWNER/REPRESENTATIVE

By: \_\_\_\_\_

By: \_\_\_\_\_

Chris Pomeroy, Airport Manager

Its: \_\_\_\_\_

ATTEST:

SUN Airport Arts Committee  
**Frequently Asked Questions (FAQ)**

**Submission Questions:**

***How do I download the application form?***

Applications can be found on the Friedman Memorial Airport Website ([iflysun.com](http://iflysun.com)). Click on the (Menu) tab and select [\[Art Committee\]](#). Once on the Art Committee page click the link for the submission form and a pdf will come up in your web browser. You can download this form to your computer. The form is an interactive PDF. Click on any blank submission lines and a field will activate for you to type your information. Once finished, you must save this document onto your computer desktop. Attach the saved digital file to your email for submission to us.

***Can I email you the information listed in the form without using the Application Form?***

No. All applications must be submitted the same way or the committee will not review them. All submissions must use the Application Form provided and must be emailed to [saac@iflysun.com](mailto:saac@iflysun.com) by **October 14th, 2016**. Your application must be attached to the same email as your images (up to 3), your resume, artist statement, artist agreement, and installation form.

***How do I know if my images are 300dpi?***

Images that are 300 dpi refer to images that are hi-res and are print ready for an 8" x 10" image. We want your images at this higher resolution for marketing purposes. If you are having a professional photographer take the image just let them know you need it Hi-Res. If you are taking the pictures yourself be sure your camera is set to the highest resolution setting. A typical size for a 300 dpi 8 x 10 digital image is about 4-5 megabytes in size.

***How should I title my digital image files?***

Please be sure all your images have the artist last name and are numbered 1, 2 or 3. The numbers must match the Application Form for the title of the piece you are submitting.

***Can I upload images to Drop-box (or other external upload service) & email them?***

No. All information for submission must be in 1 email. Include images and all information regarding the pieces. *Drop-box works as a secondary source that sends the receiver a separate email from the one you write us.* We only accept emails that have your Application Form, 1-3 Images, and your artist statement, resume, artist agreement and installation form all in 1 email from you or your representative/gallery.

***Can I download the form and fill it out by hand?***

Yes. You can. However, you still need to submit the form digitally. You will need to scan the hand written document to make a digital file that you can send in an email for submission.

***How do I provide a picture of my installation process on the Installation form?***

You can either insert a picture of your hanging device on the form or re-save it to submit to the committee. You can also download the form & hand draw your installation graphic and then scan the form to submit it digitally in your email submission.

***Can I submit my application in person or deliver a jump drive or disk in person?***

No. We do not have a central location to submit applications in person and will not consider applications on a jump-drive or disk.



***Who do I submit my application to?***

Applications are only accepted by email to [saac@iflysun.com](mailto:saac@iflysun.com). Be sure your Application is attached to the same email as your images (up to 3), resume, artist statement, artist agreement, and installation form.

***When and how do I know if my artwork is accepted?***

All artists will be notified of their acceptance status via email within a week of the jury date. If you are not contacted within a week of the jury date please feel free to email: [saac@iflysun.com](mailto:saac@iflysun.com) to find your status. We will list all accepted artists on the [iflysun.com](http://iflysun.com) website.

***What is Net Value?***

Typically, insurance companies only insure for net value of a piece. If an artist works with a gallery the retail price is split between the artist and the gallery. If there is a 50/50 split, the amount the artist gets paid is the net value. For example, if a piece is worth \$1,000, and it is destroyed in a fire prior to it being sold the artist can only be reimbursed the money they would have received if the artwork sold which in this case is \$500. The artist cannot profit on a loss. Artists that do not have gallery representation will need to determine what the net value is relative to the retail value for submission in this exhibition.

***Which dimensions should I list on form? Image size, paper/canvas size, or framed?***

Please **ONLY list final displayed dimensions for piece**. These dimensions should indicate the space the piece takes on the wall in total. If your piece includes a frame, or there is an additional border of any kind, please only list the H x W x D dimensions that include all elements of the displayed piece to include the frame or border. Be clear on form whether your piece is framed or not.

***Submitting images of framed work:***

It is important that the jury understands the final display dimensions of your piece relative to the actual image size of your work. Please be sure to submit an image of the work as it will be displayed for the exhibition, so we can visualize the size of the piece over-all with the framed or bordered dimensions considered.

***If a gallery represents me, can they submit an application for my work for me?*** Yes.

If your gallery is involved in anyway you must provide that information on your application form with clear instructions as to who our contact is for delivery installation and pick-up.

***If my work is not accepted, can I submit my work again for another season?***

Yes, we encourage you to continue to submit your artwork as each season is different.

***Installation Questions:***

***I have 3-Dimensional artwork that isn't typically hung with D-Rings, what should I do?***

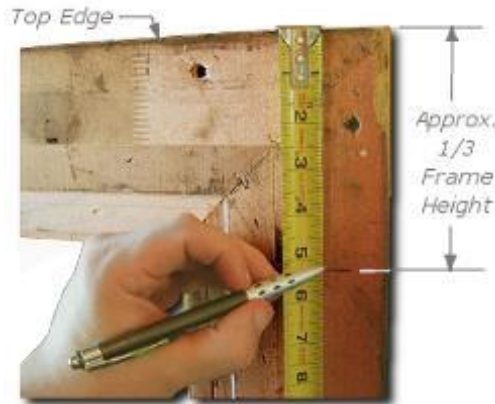
You need to provide all the hardware to install your piece. Please include any brackets or mounting device. We will only use *Floreat* nails to install artwork as it is important to not impact the airport walls, which are covered in wallpaper.



Any mounting device or bracket configuration other than a D-ring needs to be presented with the submission of your artwork. Please provide installation images with a description on how it would hang.

***Do I have to take the wire off of my paintings to install the D-rings?***

No. Please install D-rings in addition to what you have rather than removing your current hanging device. See the diagram below for ideal placement of d-rings.



D-Rings – YES!

D-

***Can I use Wallbuddies, Sawtooth hangers, or a z-bar to install the artwork?***

No. We only accept work being hung by D-rings. The following hanging apparatus are NOT accepted:



NO: Wallbuddies



NO: Sawtooth hangers



NO: Z-Bars

***What input do I have regarding the volume on my Video Installation?***

Videos with an audio component will be reviewed by the Airport Arts Committee to determine appropriate content, and the volume will be at the discretion of the Airport Arts Committee and the Airport management.

***How will the installers know which piece is mine for placement?***

Although the Jury committee knows your work, the installers are not familiar with which piece is yours versus someone else. Please take the time to label each piece on the back with: Artist name, Title, Medium, Dimensions, and Retail Value. This will help tremendously during installation, and save the installers time trying to match the selected artwork list to pieces that come in the door for installation.

***What steps do I need to take if I am submitting a Fiber piece?***

Typically, fiber artists have sewn Velcro tabs onto the back of their pieces which can be adhered to a thin wood brace that have D-rings installed on them. This work can then be hung like any other two dimensional work. If your work requires a different installation process you will need to provide clear instructions and pictures on your Installation Form. Artwork will need to hang with nothing more than Floreat nails.

***What are the dimensions over the fireplace mantel in the Airport?***

If you are potentially submitting artwork for the space above the fireplace, please note that the Sun wall mounted sculpture does not move. You are limited to the following dimensions: Two-dimensional work may be as small as 16" X 20", and as large as 98"H x 168"W. Some walls of the terminal will only accommodate specific sizes.

***If I am not in town to deliver my artwork, can someone else deliver it?***

You may arrange to have anyone you want to deliver or pick-up your artwork. However their contact information must be on your application form as a contact for your work. Please include two contact phone numbers. If you are not available to deliver or pick-up your work after the application process, please communicate via email to [saac@iflysun.com](mailto:saac@iflysun.com) with all contact information of the person handling your work. Always include: name, email, and two phone numbers, one of which must be a cell phone. Someone MUST be reachable the day of install/de-install if we need to contact you.

**Any artwork delivered outside of the delivery timeframe will have no one to receive it and the airport and committee will be exempt from any liability of the artwork.**

***If a gallery represents me, can they deliver or pick-up work for me?***

Yes. If your gallery is involved in anyway you must provide that information on your application form with clear instructions as to who your contact is for installation, delivery, and pick-up.

**Any artwork not picked up within the pick-up timeframe will be assessed a storage and retrieval fee.**

***Is there someone I can talk to regarding installation?***

All installation details regarding your work should be submitted in writing with a diagram if it is something other than standard flat work hung on D-rings. If the committee has selected your work, and you cannot find an answer to your installation question here, please contact: [saac@iflysun.com](mailto:saac@iflysun.com) with your question and someone will respond within three days.