

**MINUTES OF A SPECIAL MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**March 23, 2015
5:00 P.M.**

IN ATTENDANCE: **BOARD MEMBERS:** Vice-Chairman – Don Keirn, Board – Jacob Greenberg, Pat Cooley via Teleconference: Chairman Fairfax, Board Member McCleary
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Rick Baird, Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Administrative Assistant/Alternate Security Coordinator – Roberta Christensen, Administrative Assistant – Cecilia Vega
CONSULTANTS: T-O Engineers – Nathan Cuvala; R/L/B – Mike Smith
AIRPORT TENANTS/PUBLIC: Glass Cockpit Aviation – John Strauss; Ed Jenkins
AIRPORT LEGAL COUNSEL: Lawson Laski Clark & Pogue, PLLC – Jim Laski

CALL TO ORDER: The meeting was called to order at 5:02 p.m. by Chairman Fairfax.

I. APPROVE AGENDA The agenda was approved as presented.

II. UNFINISHED BUSINESS

A. Airport Solutions

1. Existing Site

a. Plan to Meet 2015 Congressional Safety Area Requirement (See Brief)

i. Project 6 Relocate Taxiway B/Remove Taxiway A/North Apron

- To receive the Engineer Recommendation for Award

- To select the lowest responsive bidder

T-O Engineer Nathan Cuvala briefed the Board on the re-bidding process for Schedules A and B of Project 6 and recommended that the Board award the bid to Knife River Corporation as the lowest responsive bidder.

The Board discussed technical aspects of Engineer Cuvala's presentation including whether or not Schedules A and B are both AIP-eligible and the \$140,000 decrease in the total re-bid amount compared to the original bid amount.

MOTION: *Made by Board Member Greenberg to authorize the Chair to execute contract documents with Knife River in the amount not-to-exceed \$6,382,168.50 following Staff, FAA, Engineer, and Legal Counsel review. Seconded by Vice-Chairman Keirn.*

PASSED UNANIMOUSLY

ii. Friedman Memorial Airport Sanitary Sewer Construction

- To receive the Engineer Recommendation for Award

- To select the lowest responsive bidder

Engineer Cuvala briefed the Board on the bid process for the Sanitary Sewer Construction project and recommended that the Board award the bid to T A Dibble Excavation as the lowest responsive bidder.

MOTION: *Made by Board Member Greenberg to award the Sanitary Sewer Construction Contract to T A Dibble Excavation in an amount not-to-exceed \$36,480 subject to final review by Staff, Engineer, and Legal Counsel and authorize the Chair to execute contract documents following final review. Seconded by Board Member Cooley.*

PASSED UNANIMOUSLY

III. PUBLIC COMMENT No public comment was made.

IV. ADJOURNMENT

The March 23, 2015 Special Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 5:15 p.m.



Lawrence Schoen, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*