

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**May 6, 2014
5:30 P.M.**

IN ATTENDANCE: **BOARD MEMBERS:** Chairman – Ron Fairfax, Board – Lawrence Schoen, Angenie McCleary, Fritz Haemmerle, Don Keirn, Jacob Greenberg, Pat Cooley
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Rick Baird, Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Administrative Assistant/Alternate Airport Security Coordinator – Roberta Christensen, Administrative Assistant – Cecilia Vega
AIRPORT LEGAL COUNSEL: Lawson Laski Clark & Pogue, PLLC – Jim Laski
CONSULTANTS: T-O Engineers – Dave Mitchell; R/L/B – Nick Latham, Mike Smith; Mead & Hunt – Mitchell Walker, Scott Cary; ANTICIPATE – Candice Pate
AIRPORT TENANTS/PUBLIC: Atlantic Aviation – Susan Harris; Glass Cockpit Aviation – John Strauss; Len Harlig, Mike Thompson, Marc Reinemann

CALL TO ORDER: The meeting was called to order at 5:34 p.m. by Chairman Fairfax.

I. APPROVE AGENDA The agenda was approved as presented.

II. PUBLIC COMMENT No public comment was made.

III. APPROVE FMAA MEETING MINUTES

A. April 8, 2014 Regular Meeting (See Brief)
The April 8, 2014 Friedman Memorial Airport Authority Meeting Minutes were approved with the following change:

VI. ~~IV.~~ REPORTS

A. Chairman Report

Susan McBryant commented that she feels lucky to have been given the opportunity to serve on the Friedman Memorial Airport Authority. She thanked former Board Members Martha Burke and Len Harlig for serving with passion and patience. She also thanked Airport Staff for their continuous support and guidance and the City of Hailey for giving her the opportunity to serve her community. Ms. McBryant also apologized to the Blaine County Airport Authority Advisory Committee for undervaluing their purpose and help during the replacement airport process and encouraged the Board to develop a similar committee to help with the future replacement airport project.

MOTION: **Made by Board Member Schoen to approve the April 8, 2014 Friedman Memorial Airport Authority Regular Meeting Minutes as amended. Seconded by Board Member Haemmerle.**

PASSED UNANIMOUSLY

IV. REPORTS

A. Chairman Report

No report was given.

B. Blaine County Report

No report was given.

C. City of Hailey Report

No report was given.

D. Airport Manager Report

Airport Manager Baird reported that he traveled to Seattle, Washington and Atlanta Georgia in April to meet with Alaska Airlines and Delta Airlines to discuss and negotiate future service.

E. Communications Director Report

Communications Director Pate reported that the April Coffee Talk and Airport Tour were well-attended and the latest campaign to help encourage local residents to use the Airport is nearing completion. She also reported that she is working with Fly Sun Valley Alliance (FSVA) to encourage passengers to arrive at the Airport 90 minutes before their scheduled flight, in order to ensure ample time for getting through checking and security.

Chairman Fairfax commented that the Board needs to ensure that the public is adequately informed that current construction efforts will not enable larger jets to land at the Airport and will not provide lower minimums for approaches.

V. AIRPORT STAFF BRIEF

A. Noise Complaints (See Brief)

B. Parking Lot Update (See Brief)

C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)

D. Mid-year Financial Review (See Brief)

Chairman Fairfax asked why parking revenue has made a significant increase compared to last year.

Airport Manager Baird answered that parking revenue increases can be attributed to the participation percentage relationship the Airport has with The Car Park as well as the Check Sun Fares First campaign.

E. Review Correspondence (See Brief)

F. Airport Commercial Flight Interruptions (See Brief)

G. Administrative Brief (See Brief)

H. Master Plan Scope of Work

VI. UNFINISHED BUSINESS

A. Airport Solutions

1. Existing Site

a. Plan to Meet 2015 Congressional Safety Area Requirement (See Brief)

i. Formulation (See Brief)

T-O Engineer Dave Mitchell updated the Board on the current status of the RSA Formulation Project.

ii. Project 1 Relocate Hangar Taxiway/Overlay Apron/Security Fence Improvements

Engineer Mitchell updated the Board on the current status of Project 1 of the RSA Improvements Project.

iii. Project 2 Relocate/Extend Taxiway B and Runway Safety Area Grading

Engineer Mitchell updated the Board on the current status of Project 2 of the RSA Improvements Project.

iv. Project 3 Terminal Reconfiguration

Engineer Mitchell updated the Board on the current status of Project 3 of the RSA Improvements Project.

Board Member McCleary asked if plans for a café are included in the terminal reconfiguration and commented that concessions are an important part of the Airport.

Engineer Mitchell answered that they have planned for vending machines to be available before passengers enter the security checkpoint and a concession area available for passengers after they pass through security.

v. Project 4 Airport Operations Building

Engineer Mitchell updated the Board on the current status of Project 4 of the RSA Improvements Project.

vi. Project 5 Terminal Apron Reconstruction/Site Preparations

Engineer Mitchell updated the Board on the current status of Project 5 of the RSA Improvements Project.

vii. Facility Acquisitions

Engineer Mitchell updated the Board on the current status of the facility acquisition part the RSA Improvements Project.

viii. Runway Safety Area Implementation/FY '14 Grant Application (AIP '40) (See Brief)

Airport Manager Baird updated the Board on the current status of the FY '14 Grant Application process.

b. Retain/Improve/Develop Air Service

i. Fly Sun Valley Alliance Update (See Airport Manager Report)

VII. NEW BUSINESS

A. Election of Vice Chair

MOTION: *Board Member Haemmerle nominated Board Member Keirn to act as Vice-Chairman in place of Susan McBryant. Seconded by Board Member Schoen.*

PASSED UNANIMOUSLY

B. Election of Financial and Lease Committee Member

MOTION: *Board Member Greenberg nominated Vice-Chairman Keirn to serve on the Financial and Lease Committee in place of Susan McBryant. Seconded by Board Member Haemmerle.*

PASSED UNANIMOUSLY

C. Bank Account – PFC 14-09-C-00-SUN

Airport Manager Baird requested that the Board allow Staff to establish a new Mountain West Bank checking/savings account to manage the funds for PFC 14-09-C-00-SUN.

MOTION: *Made by Board Member Greenberg to establish a new Mountain West Bank checking/savings account to manage the funds for PFC 14-09-C-00-SUN. Seconded by Board Member Haemmerle.*

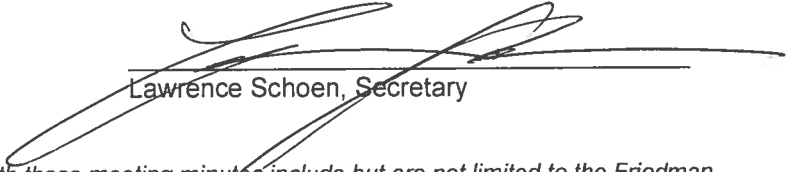
PASSED UNANIMOUSLY

VIII. PUBLIC COMMENT

Len Harlig commented that even though the construction improvements will not lower minimums, the switch to regional jets has allowed incoming flights to make a decision regarding missed approaches within 2 minutes of arriving rather than the 5 minutes the Brasilia required.

IX. ADJOURNMENT

The May 6, 2014 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 6:20 p.m.


Lawrence Schoen, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*