

**MINUTES OF A REGULAR MEETING  
OF THE  
FRIEDMAN MEMORIAL AIRPORT AUTHORITY\***

**May 7, 2013  
5:30 P.M.**

**IN ATTENDANCE:**

**BOARD MEMBERS:** Chairman – Ron Fairfax, Board – Lawrence Schoen, Angenie McCleary, Ron Fairfax, Don Keirn; Via Teleconference – Fritz Haemmerle  
**FRIEDMAN MEMORIAL AIRPORT STAFF:** Airport Manager – Rick Baird, Emergency/Operations Chief – Peter Kramer, Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Administrative Assistant/Alternate Airport Security Coordinator – Roberta Christensen, Administrative Assistant – Cecilia Vega  
**AIRPORT LEGAL COUNSEL:** Luboviski, Wygle, Fallowfield & Ritzau – Barry Luboviski;  
**CONSULTANTS:** T-O Engineers – Dave Mitchell  
**AIRPORT TENANTS/PUBLIC:** ATCT – George White; Enterprise Car Rental – Ken Bock; Atlantic Aviation – Mike Rasch; SVBR – Bob Crosby; Allen & Company – Bill Prokop; Glass Cockpit Aviation – John Strauss; Julie Lawson, Chuck Matthiesen, Tobey Crane, Baird Gourlay, Galen Hanselman, Marc Reinemann

**CALL TO ORDER:**

The meeting was called to order at 5:32 p.m. by Chairman Fairfax.

**I. APPROVE AGENDA**

The agenda was approved as presented.

**II. PUBLIC COMMENT**

No public comment was made.

**III. APPROVE FMAA  
MEETING MINUTES**

**A. April 9, 2013 Regular Meeting (See Brief)**

The April 9, 2013 Friedman Memorial Airport Authority Meeting Minutes were approved as presented:

**MOTION:**

***Made by Board Member Schoen to approved the April 9, 2013 Friedman Memorial Airport Authority Regular Meeting Minutes as amended. Seconded by Board Member Keirn.***

***PASSED UNANIMOUSLY***

**IV. REPORTS**

**A. Chairman Report**

Chairman Fairfax commended Staff, Airport Legal Counsel and Idaho delegates for all efforts invested in keeping the Airport Tower operational.

**B. Blaine County Report**

Board Member Schoen reported that the Board of Blaine County Commissioners continues to discuss the current status of the Airport tower closure situation.

**C. City of Hailey Report**

Board Member Keirn reported that the Hailey City Council also continues to discuss the current status of the Airport tower closure situation.

**D. Airport Manager Report**

Airport Manager Baird reported that the April Coffee Talk held in Ketchum was well attended and no one signed up for the April Airport Tour. He announced that the next Coffee Talk is scheduled for May 29<sup>th</sup> and the Airport Tour will be held on the 30<sup>th</sup>.

**E. Communications Director Report**

See Airport Manager Report.

**V. AIRPORT STAFF BRIEF**

**A. Noise Complaints (See Brief)**

**B. Parking Lot Update (See Brief)**

**C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)**

**D. Review Correspondence (See Brief)**

**E. Fly Sun Valley Alliance Update (See Brief)**

**F. Airport Weather Interruptions (See Brief)**

**G. Administrative Brief (See Brief)**

**H. Security Brief (See Brief)**

**VI. UNFINISHED BUSINESS**

**A. Airport Solutions**

**1. Existing Site**

**a. Plan to Meet 2015 Congressional Safety Area Requirement (See Brief)**

Engineer Mitchell briefed the Board on the outcome of the meeting held with the FAA in Helena on April 16<sup>th</sup> and 17<sup>th</sup> as well as the current status of the Modifications of Standards (MOS) process and the RSA Improvements Formulation Project.

The Board discussed technical aspects of Engineer Mitchell's presentation including the FAA's direction to conduct two Safety Risk Management Systems (SRMs) at the Airport and the MOS document as it relates to the Airport tower.

Board Member Greenberg asked if the Board's decision to fund the tower independent of the FAA would preclude Staff from having to present to the FAA the ramifications of taxiway sterilization if the tower closed.

Airport Manager Baird answered that it does not preclude Staff from including that evaluation in the MOS document. He commented that the evaluation of taxiway sterilization without a tower at the Airport will demonstrate to the FAA that a sterile taxiway cannot be provided without a tower which would mean the discontinuation of commercial air service.

The Board agreed that the SRM process is necessary and supported Airport Manager's request to approve Amendment #1 to T-O Engineer's Scope of Work that will include services related to the preparation of a new MOS to formalize a Letter of Agreement as well as services related to assistance with the SRM.

**MOTION:**

***Made by Board Member Schoen to approve Amendment #1 to T-O Engineer's Scope of Work that will include services related to assistance with the Safety Risk Management Systems process and the preparation of a new MOS. Seconded by Board Member Keirn.***

**PASSED UNANIMOUSLY**

**b. Instrument Procedures Feasibility Study (See Brief)**

Engineer Mitchell updated the Board on the Instrument Procedures Feasibility Study final report and conclusions. He briefed the Board that a letter has been sent to the FAA requesting their input on the report.

**c. Retain/Improve/Develop Air Service**

**1. Fly Sun Valley Alliance Report (FSVA)**

No report was given.

Board Member Schoen commented that the Board of Blaine County Commissioners received a funding request for the upcoming fiscal year from FSVA. He commented that FMAA can consider its level of support for FSVA in its upcoming budget deliberations.

**2. Airport Relocation**

**a. EIS Termination (See Brief)**

**B. Hailey Tower Closure**

Airport Manager Baird updated the Board on the ongoing litigation and congressional activity pertaining to the tower closure. He also briefed the Board about conversations with the FAA regarding how a sterile taxiway will be provided for current SkyWest and Horizon operations as well as possible future SkyWest CRJ700 operations if the tower closes.

Chairman Fairfax opened the discussion for public comment.

Atlantic Aviation General Manager Mike Rasch commented that he supports the Board's action to keep the tower open as it would be very difficult for the Airport to operate successfully and efficiently without a tower.

Allen & Co. pilot Bill Prokop commented that he fully supports keeping the tower open as he understands the geographical challenges of the Airport and without a tower the efficiency of operations at the Airport would be compromised.

Local pilot Galen Hanselman commented that the tower is extremely valuable for pilots and also holds a substantial economic value to the community.

Local pilot Rich Paris commented that the environment surrounding the Airport has changed significantly since before the Airport had a tower and it would be shocking to have to operate now without one.

Glass Cockpit Aviation owner John Strauss commented that he supports keeping the tower open as well as the safety evaluation system.

The Board agreed that funding the tower to the end of September is crucial to the local economy and the efficiency of Airport operations through summer months.

**MOTION:**

**Made by Board Member Schoen to authorize the expenditure to fund the contract with Serco from June 16 thru September 30, 2013 with no amendment to the fiscal year 2013 Budget. Seconded by Board Member Keirn.**

**PASSED UNANIMOUSLY**

**MOTION:**

**Made by Board Member Schoen to authorize the Chair to sign contracts with Serco pending Staff and Legal Counsel review. Seconded by Board Member Keirn.**

**PASSED UNANIMOUSLY**

**C. Auto Rental Concession Lease (See Brief)**

**VII. PUBLIC COMMENT**


Mr. Rasch thanked the Board for their support of the aviation community through this difficult time.

Mr. Strauss offered to help the Board by briefing pilots about the current tower issue and the upcoming SRM meeting.

Ketchum City Council President Baird Gourlay commented that the Ketchum City Council supports the Board's decision to keep the tower open.

**VIII. ADJOURNMENT**

The May 7, 2013 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:11 p.m.



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Lawrence Schoen, Secretary

\* Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.