

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**June 3, 2014
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Chairman – Ron Fairfax, Vice-Chairman – Don Keirn, Board – Lawrence Schoen, Pat Cooley, Jacob Greenberg, Angenie McCleary
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Rick Baird, Emergency/Operations Chief – Peter Kramer, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Administrative Assistant/Alternate Airport Security Coordinator – Roberta Christensen, Administrative Assistant – Cecilia Vega
AIRPORT LEGAL COUNSEL: Lawson Laski Clark & Pogue, PLLC – Jim Laski
CONSULTANTS: T-O Engineers – Dave Mitchell; R/L/B – Nick Latham, Mike Smith
AIRPORT TENANTS/PUBLIC: Atlantic Aviation – Mike Rasch; BCPA – Jim Perkins; FSVA – Carol Waller; Mark Reinemann, Ed Jenkins, Evan Stelma
PRESS: Idaho Mountain Express – Greg Moore

CALL TO ORDER:

The meeting was called to order at 5:32 p.m. by Chairman Fairfax.

I. APPROVE AGENDA

The agenda was approved as presented.

II. PUBLIC COMMENT

No public comment was made.

**III. APPROVE FMAA
MEETING MINUTES**

A. May 6, 2014 Regular Meeting (See Brief)

The May 6, 2014 Friedman Memorial Airport Authority Meeting Minutes were approved as presented:

MOTION:

Made by Board Member McCleary to approve the May 6, 2014 Friedman Memorial Airport Authority Regular Meeting Minutes as presented. Seconded by Board Member Greenberg.

PASSED UNANIMOUSLY

IV. REPORTS

A. Chairman Report

No report was given.

B. Blaine County Report

No report was given.

C. City of Hailey Report

No report was given.

D. Airport Manager Report

Airport Manager Baird reported that an Airport Solutions update presentation was given to the Sawtooth Board of Realtors today and was well received. He reported that he and Carol Waller of Fly Sun Valley Alliance will be traveling to Canada at the end of the month to talk with several Airlines about possible future service to SUN.

Airport Manager Baird also reported that the Tri-Annual Live Disaster Drill will be held at 10:00 a.m. on June 7th and encouraged Board Members to attend.

E. Communications Director Report

Airport Manager Baird reported that last month's attendance was low for the Coffee Talk but the Airport Tour was again well attended. He reported that the new 90 before 9 am campaign will soon be released as well as a radio and newspaper campaign that will feature passenger testimonials in regard to airfares and the convenience of the new jet service and destinations.

V. AIRPORT STAFF BRIEF

A. Noise Complaints (See Brief)

B. Parking Lot Update (See Brief)

C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)

D. Review Correspondence (See Brief)

E. Airport Commercial Flight Interruptions (See Brief)

F. Master Plan Scope of Work (See Brief)

VI. UNFINISHED BUSINESS

A. Airport Solutions

1. Existing Site

a. Plan to Meet 2015 Congressional Safety Area Requirement (See Brief)

i. Formulation (See Brief)

T-O Engineer Dave Mitchell updated the Board on the current status of the RSA Formulation Project.

ii. Project 1 Relocate Hangar Taxilane/Overlay Apron/Security Fence Improvements (See Brief)

Engineer Mitchell updated the Board on the current status of Project 1 of the RSA Improvements Project.

iii. Project 2 Relocate/Extend Taxiway B and Runway Safety Area Grading

Engineer Mitchell updated the Board on the current status of Project 2 of the RSA Improvements Project.

iv. Project 3 Terminal Reconfiguration

Engineer Mitchell updated the Board on the current status of Project 3 of the RSA Improvements Project.

v. Project 4 Airport Operations Building

Engineer Mitchell updated the Board on the current status of Project 4 of the RSA Improvements Project.

vi. Project 5 Terminal Apron Reconstruction/Site Preparations

Engineer Mitchell updated the Board on the current status of Project 5 of the RSA Improvements Project.

vii. Facility Acquisitions

Engineer Mitchell updated the Board on the current status of the facility acquisition part the RSA Improvements Project.

b. Retain/Improve/Develop Air Service

i. Fly Sun Valley Alliance Update (See Brief)

ii. Air Passenger Survey Update (See Power Point Presentation)

Fly Sun Valley Alliance representative Carol Waller presented the 2013/14 Air Passenger Survey Summary to the Board.

VII. NEW BUSINESS

A. FY 15 'Draft Budget (See Brief)

Airport Manager Baird briefed the Board on the proposed FY '15 Draft Budget.

The Board discussed technical aspects of Airport Manager Baird's briefing including his recommendation to work towards replenishing the Airport's operational reserves, whether or not there will be a snack bar in the Airport terminal, the reasons for decreases in the ground transportation and hangar revenue line items and increases in the medical insurance line item, and the new line items added for FY '15.

B. FY 15 'Draft Rates and Charges (See Brief)

Airport Manager Baird briefed the Board on the proposed FY '15 Draft Rates and Charges.

The Board discussed the proposed changes recommended by Airport Manager Baird and agreed that the Finance Committee will continue review of the Draft Rates and Charges.

VIII. PUBLIC COMMENT

No public comment was made.

IX. ADJOURNMENT

The June 3, 2014 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:30 p.m.



Lawrence Schoen, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*