

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**June 4, 2013
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Chairman – Ron Fairfax, Vice-Chairman – Susan McBryant, Board – Lawrence Schoen, Angenie McCleary, Fritz Haemmerle, Jacob Greenberg, Don Keirn
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Rick Baird, Emergency/Operations Chief – Peter Kramer, Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Administrative Assistant/Alternate Airport Security Coordinator – Roberta Christensen, Administrative Assistant/IT Systems Maintenance Coordinator - April Dieter, Administrative Assistant – Cecilia Vega
AIRPORT LEGAL COUNSEL: Luboviski, Wygle, Fallowfield & Ritzau – Barry Luboviski;
CONSULTANTS: T-O Engineers – Dave Mitchell; ANTICIPATE – Candice Pate
AIRPORT TENANTS/PUBLIC: Atlantic Aviation – Mike Rasch; FSVVA – Carol Waller; BCPA – Jim Perkins; FHR – Marc Reinemann; Glass Cockpit Aviation – John Strauss; Avis – Peter Schuermier; SVBR – Bob Crosby; Donna Serrano, Evan Stelma, Baird Gourlay
PRESS: Idaho Mountain Express – Jon Mentze

CALL TO ORDER:

The meeting was called to order at 5:40 p.m. by Chairman Fairfax.

I. APPROVE AGENDA

The agenda was approved as presented.

II. PUBLIC COMMENT

No public comment was made.

**III. APPROVE FMAA
MEETING MINUTES**

A. May 7, 2013 Regular Meeting (See Brief)

The May 7, 2013 Friedman Memorial Airport Authority Meeting Minutes were approved as presented:

MOTION:

Made by Board Member McCleary to approve the May 7, 2013 Friedman Memorial Airport Authority Regular Meeting Minutes. Seconded by Board Member Haemmerle.

PASSED

VICE-CHAIRMAN MCBRYANT ABSTAINED

IV. REPORTS

A. Chairman Report

No report was given.

B. Blaine County Report

Board Member Schoen reported that the Board of Blaine County Commissioners are eager to hear the progress report from Airport Manager Baird regarding the Safety Risk Management panel meetings.

Board Member Greenberg added that the Board of Blaine County Commissioners recently met with Senator Crapo and thanked him for his support of the air traffic control tower. He reported that the County also encouraged Crapo to continue his support in the future.

C. City of Hailey Report

Board Member Keirn reported that the City of Hailey also awaits news regarding the Safety Risk Management panel meeting.

D. Airport Manager Report

Airport Manager Baird reported that he and FMAA representatives met with Mr. John Sandy, Senator Risch's Chief of Staff, on May 10th and he also met with Senator Crapo on May 29th to discuss upcoming Airport Improvement Projects, Passenger Facility Charges revenue as well as the air traffic control tower and budget sequestration.

E. Communications Director Report

Communications Director Candice Pate reported that the May Airport Tour was well attended however no one attended the May Coffee Talk. She reported that she and Staff are continuing to meet with various companies in the Wood River Valley and are also planning to give an Airport update to the Ketchum City Council soon.

V. AIRPORT STAFF BRIEF

A. Noise Complaints (See Brief)

B. Parking Lot Update (See Brief)

C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)

D. Review Correspondence (See Brief)

E. Fly Sun Valley Alliance Update (See Brief)

F. Airport Weather Interruptions (See Brief)

VI. UNFINISHED BUSINESS

A. Airport Solutions

1. Existing Site

a. Plan to Meet 2015 Congressional Safety Area Requirement (See Brief)

Engineer Mitchell updated the Board on the current status of the RSA formulation project, the Modifications of Standards (MOS) process, as well as the outcome of the Safety Risk Management (SRM) panel meeting held earlier today at the Airport.

Board Member McBryant asked if the FAA is comfortable with the Board proceeding with the MOS process and RSA formulation project simultaneously.

Engineer Mitchell answered that the FAA agrees that the RSA project formulation project needs to be started this year and approves of continuing with that project while the MOS process is in progress as well.

The Board discussed the request to approve the Draft Scope of Work for Phase I of the RSA Improvements project.

MOTION: *Made by Board Member Haemmerle to approve the Draft Scope of Work for Phase I of the RSA Improvements project pending Staff, Legal Counsel and FAA review. Seconded by Board Member Greenberg.*

PASSED UNANIMOUSLY

b. Instrument Procedures Feasibility Study (See Brief)

Airport Manager Baird updated the Board on the Instrument Procedures Feasibility Study.

Board Member McBryant commented that she is concerned that the Board is pursuing an instrument procedures solution and it could potentially further delay the other two projects currently in progress.

Airport Manager Baird commented that if the Board moves forward with finding an instrument landing system solution, another SRM would need to be conducted. He suggested that the Board budget for this project for FY '14 should the Board decide to proceed.

c. Retain/Improve/Develop Air Service

FSVA representative Carol Waller reported that she will have the results of the Winter Air Passenger Survey to present to the Board in July.

2. Airport Relocation

a. EIS Termination (See Brief)

B. Hailey Tower Closure

Airport Manager Baird updated the current status of the possible air traffic control tower closure situation.

Board Member Schoen asked if the FAA will take safety into consideration when considering which towers to close if the sequestration has not ended at the end of September.

Airport Manager Baird answered that he cannot speak for the FAA however it would surprise him if the FAA did not complete a safety analysis before they select which towers to close if the sequestration does not end by September 30, 2013.

VII. NEW BUSINESS

A. FY '14 Draft Rates & Charges (See Brief)

Airport Manager Baird briefed the Board on the FY '14 Draft Rates & Charges.

Board Member Greenberg commented that it would be helpful to see a comparison of the Airport's current Rates & Charges schedule with those of similar airports.

B. FY '14 Draft Budget (See Brief)

Airport Manager Baird briefed the Board on the FY '14 Draft Budget.

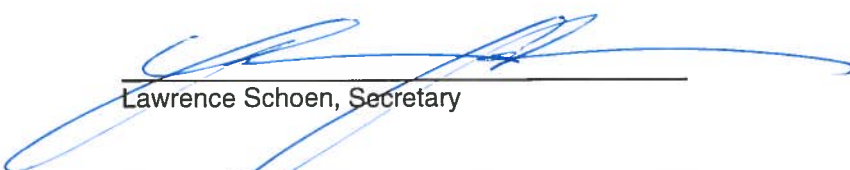
Board Member Schoen asked if Staff could send the Board the list of goals that the Airport budget supports.

VIII. PUBLIC COMMENT

No public comment was made.

X. ADJOURNMENT

The June 4, 2013 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 6:32 p.m.



Lawrence Schoen, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*