

**AMENDED MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**August 5, 2014
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Chairman – Ron Fairfax, Vice-Chairman – Don Keirn, Board – Lawrence Schoen, Fritz Haemmerle, Jacob Greenberg, Pat Cooley
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Rick Baird, Emergency/Operations Chief – Peter Kramer, Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant, Administrative Assistant/Alternate Airport Security Coordinator – Roberta Christensen, Administrative Assistant – Cecilia Vega
AIRPORT LEGAL COUNSEL: Lawson Laski Clark & Pogue, PLLC – Jim Laski
CONSULTANTS: T-O Engineers – Dave Mitchell, Todd Combs; ANTICIPATE – Candice Pate; R/L/B – Nick Latham; Mead & Hunt – Jan Horsfall
AIRPORT TENANTS/PUBLIC: Glass Cockpit Aviation – John Strauss; Atlantic Aviation – Mike Rasch; Evan Stelma, Donna Serrano, Len Harlig, Lory Sutliff, Chuck Matthiesen, Mark Reinemann
PRESS: Idaho Mountain Express – Greg Moore

CALL TO ORDER:

The meeting was called to order at 5:33 p.m. by Chairman Fairfax.

I. APPROVE AGENDA

The agenda was approved as presented.

II. PUBLIC COMMENT

No public comment was made.

III. PUBLIC HEARING

A. FY '15 Rates & Charges (See Brief)

Airport Manager Baird briefed the Board on changes made to the Rates & Charges Schedule for FY '15.

Chairman Fairfax opened the discussion for public comment.

No public comment was made.

MOTION:

Made by Board Member Greenberg to approve the Friedman Memorial Airport FY '15 Rates & Charges Schedule as presented. Seconded by Board Member Haemmerle.

PASSED UNANIMOUSLY

B. FY '15 Budget (See Brief)

Airport Manager Baird briefed the Board on the changes and revisions made to the FY '15 Budget since the July Board Meeting.

Chairman Fairfax opened the discussion for public comment.

No public comment was made.

MOTION: *Made by Board Member Haemmerle to approve the budget for FY '15 in the amount of \$23,724,414.71. Seconded by Board Member Schoen.*

PASSED UNANIMOUSLY

IV. APPROVE FMAA MEETING MINUTES

A. July 1, 2014 Regular Meeting (See Brief)

The July 1, 2014 Friedman Memorial Airport Authority Meeting Minutes were approved as presented:

MOTION: *Made by Board Member Haemmerle to approve the July 1, 2014 Friedman Memorial Airport Authority Regular Meeting Minutes as presented. Seconded by Vice-Chairman Keirn.*

PASSED UNANIMOUSLY

V. REPORTS

A. Chairman Report

Chairman Fairfax thanked Pete Kramer for all his efforts in coordinating the Northern Rockies Music Festival for the last 32 years. He also thanked Lynn Campion-Waddell for her generous donation of \$4.3 million to help in the construction of an outdoor ice rink in Hailey.

Chairman Fairfax commended Airport Staff and Atlantic Aviation for successfully coordinating the annual July corporate event ~~that took place in July~~ and thanked the community for their understanding regarding noise abatement.

B. Blaine County Report

No report was given.

C. City of Hailey Report

Board Member Haemmerle reported that in addition to the \$4.3 million donation from the Campion family and their Trust to the Hailey Ice Project; \$500,000 was also donated from the Eccles Trust as well as a \$300,000 contribution from an anonymous donor. He thanked these donors as well as Chairman Fairfax for all the effort he put into the Hailey Ice Project for the last 15 years.

Board Member Haemmerle reported that private planes continue to disregard the noise abatement procedures every weekend. He also reported that he found the direct flight to LA to be a great concept and a pleasurable experience.

D. Airport Manager Report

Airport Manager Baird briefed the Board on airport operations and traffic coordination during the July corporate event and thanked Airport Staff, the tower operators, Atlantic Aviation, the community, and the pilots for making it another successful year.

Airport Manager Baird reported that the Blaine County Senior Connection has accepted a temporary lease with the airport to provide a coffee/snack service to passengers in the terminal.

E. Communication Director Report

Communications Director Candice Pate reported that no one attended the July Coffee Talk or Airport Tour and the "90 before 9 AM" campaign will continue through August.

VI. AIRPORT STAFF BRIEF

A. Noise Complaints (See Brief)

B. Parking Lot Update (See Brief)

C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)

D. Review Correspondence (See Brief)

E. Airport Commercial Flight Interruptions (See Brief)

F. Administrative Brief (See Brief)

G. Security Update (See Brief)

H. Terminal Coffee-Snack Service Update (See Brief)

I. Employee of the 1st Quarter, 2014 (See Brief)

VII. UNFINISHED BUSINESS

A. Airport Solutions

1. Existing Site

a. Plan to Meet 2015 Congressional Safety Area Requirement (See Brief)

i. Formulation

T-O Engineer Dave Mitchell updated the Board on the current status of the RSA Formulation Project.

ii. Project 1 Relocate Hangar Taxilane/Overlay Apron/Security Fence Improvements

Engineer Mitchell updated the Board on the current status of Project 1 of the RSA Improvements Project.

iii. Project 2 Relocate/Extend Taxiway B and Runway Safety Area Grading

Engineer Mitchell updated the Board on the current status of Project 2 of the RSA Improvements Project.

iv. Project 3 Terminal Reconfiguration

Engineer Mitchell updated the Board on the current status of Project 3 of the RSA Improvements Project.

v. Project 4 Airport Operations Building

Engineer Mitchell updated the Board on the current status of Project 4 of the RSA Improvements Project.

vi. Project 5 Terminal Apron Reconstruction/Site Preparations

Engineer Mitchell updated the Board on the current status of Projects 5 and 5a of the RSA Improvements Project and asked the Board to award Western Construction as the lowest responsive bidder.

The Board discussed the justification for an \$84,202 expense to relocate fencing for Project 5a.

MOTION: *Made by Board Member Schoen to award Project 5 to Western Construction in an amount not to exceed \$2,540,264.70 subject to FAA approval and to award the stand-alone gate project to Balanced Rock Electric in the amount of \$84,202.00 subject to FAA approval. Seconded by Vice-Chairman Keirn.*

PASSED UNANIMOUSLY

vii. Project 6 Relocate Taxiway B/Remove Taxiway A/North Apron

Engineer Mitchell briefed the Board on Project 6 of the RSA Improvements Project and suggested that the Board consider directing Staff to proceed with processing a grant application for planned 2015 projects.

The Board discussed technical aspects of Engineer Mitchell's briefing including the possibility of leaving the airport open to small aircraft during the project and whether or not sealant is an additional expense when installing concrete pavement.

MOTION: *Made by Board Member Greenberg to authorize Staff to proceed with processing a grant application for Project 6 and other remaining RSA projects scheduled for 2015. Seconded by Board Member Haemmerle.*

PASSED UNANIMOUSLY

Board Member Schoen asked if Blaine County could be given a week's prior notice before the grant offer is ready for them to sign.

viii. Facility Acquisitions

Engineer Mitchell updated the Board on the current status of the facility acquisition part the RSA Improvements Project.

The Board discussed possible future uses for the helipad and U.S. Forest Service hangar once it has been vacated.

ix. Future Projects

Engineer Mitchell updated the Board on upcoming future projects related to the RSA Improvements Project.

b. Retain/Improve/Develop Air Service

i. Fly Sun Valley Alliance Update (See Brief)

No update was given.

B. Master Plan Scope of Work (See Brief)

Airport Manager Baird updated the Board on the Master Plan Project and asked the Board to approve Mead & Hunt's fee proposal not-to-exceed \$611,726 to develop the Master Plan Update.

Board Member Haemmerle expressed concerns that the open space to the south of the Airport has not been well-addressed in the Master Plan. He suggested that the Board discuss the City of Bellevue's recently **proposed** annexation and development plans of the **related to** property **southeast** of the Airport.

The Board discussed whether or not the Bellevue annexation should delay the Master Plan Project another month as well as the possibility of expanding Section 9 of the Master Plan Scope of Work (SOW) to address the Bellevue annexations specifically.

MOTION: *Made by Board Member Schoen to approve the Mead and Hunt proposed fee to complete the approved Scope of Work not to exceed \$611,726, authorize Chair execution of appropriate Work Order documents after Staff and Legal Counsel review, and authorize the Airport Manager to issue Notice to Proceed at the appropriate time. Seconded by Board Member Greenberg.*

<i>Chairman Fairfax</i>	YES
<i>Vice-Chairman Keirn</i>	NO
<i>Secretary Schoen</i>	YES
<i>Treasurer Greenberg</i>	YES
<i>Board Member Haemmerle</i>	NO
<i>Board Member Cooley</i>	NO

MOTION NOT PASSED

Board Member Haemmerle commented that there is not enough focus in the current Master Plan SOW on issues of safety and how safety guides decision-making processes and will not vote to approve the proposed fee and move forward with the Master Plan SOW.

Board Member Cooley suggested an amendment to the motion to direct Mead & Hunt to examine, direct, and emphasize safety issues as prominently as the marketing issue, as well as editing the word "may" to "shall" on page 13 of the SOW, and adding safety as a trigger point of the Master Plan.

Board Member Schoen commented that he does not support the suggested amendment to the motion and the matter of safety has been emphasized adequately in the Master Plan SOW. He commented that Board Member Cooley's suggested revisions are a separate issue ~~than~~ **that** can be addressed later in the planning process.

Chairman Fairfax commented that the Master Plan SOW does not need to be changed as it was approved in April and no changes have been submitted by the Board in May, June, or July. He commented that the motion ~~on the floor~~ **language being considered** is regarding the fee to draft the Master Plan.

MOTION: *Made by Board Member Schoen to approve the Mead and Hunt proposed fee to complete the approved Scope of Work not to exceed \$611,726, authorize Chair execution of appropriate Work Order documents after Staff and Legal Counsel review, authorize the Airport Manager to issue Notice to Proceed at the appropriate time, and also to give special direction to Mead & Hunt to give special considerations to safety considerations throughout preparation of the Master Plan, on page 13 change the word “may” to “shall”, and on page 15 add the word “safety considerations” after the word “influences” and before the word “etc.” Seconded by Board Member Cooley.*

<i>Chairman Fairfax</i>	YES
<i>Vice-Chairman Keirn</i>	YES
<i>Secretary Schoen</i>	YES
<i>Treasurer Greenberg</i>	NO
<i>Board Member Haemmerle</i>	YES
<i>Board Member Cooley</i>	YES

MOTION PASSED

Engineer Mitchell commented that the goal of airport planning is to figure out how to accommodate demand in the safest way possible and any suggestions from the Board to emphasize safety at any time during the planning process will be met.

Board Member Greenberg expressed concern that the added terminology to the SOW may trigger the Airport’s relocation due to safety concerns that cannot be supported economically and could not support the motion.

VIII. NEW BUSINESS

A. Bellevue/Flying Hat Ranch LLC 227 Acres Proposed Annexation Process

Board Member Haemmerle suggested that the Board voice their objection to development near the Airport.

Chairman Fairfax commented that he does not object to light industrial or residential development on the east side of Highway 75 as he does not think it is unsafe.

Board Member Schoen referred to item 7 of the terms of the Temporary Avigation License and Right of Entry Agreement for the Board’s consideration (Minutes Attachment #1).

Chairman Fairfax directed Attorney Laski to draft a document voicing the Board’s opinion that it does not oppose annexation but does discourage increasing density in the flight path as well as residential and business development on the property east of Highway 75.

IX. PUBLIC COMMENT

Atlantic Aviation Regional Manager, Mike Rasch, commented that safety comes first and foremost to Atlantic Aviation and is happy to announce that there was not one incident during the July corporate event. He also thanked the Board for re-stressing the ramp north of the FBO facility and Airport Staff for all their help during the event.

Glass Cockpit Aviation owner, John Strauss, commented that despite the fact that the RSA improvements are decreasing ramp space and access for the general aviation area, Airport Staff and Atlantic Aviation still managed to accommodate the July corporate event.

XI. ADJOURNMENT

The August 5, 2014 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:37 p.m.



Lawrence Schoen, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*