

**AMENDED MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**September 2, 2014
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Chairman – Ron Fairfax, Vice-Chairman – Don Keirn, Board – Lawrence Schoen, Fritz Haemmerle, Jacob Greenberg, Pat Cooley, Angenie McCleary
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Rick Baird, Emergency/Operations Chief – Peter Kramer, Contracts/Finance Administrator – Lisa Emerick, Administrative Assistant/Alternate Airport Security Coordinator – Roberta Christensen, Administrative Assistant – Cecilia Vega
AIRPORT LEGAL COUNSEL: Lawson Laski Clark & Pogue, PLLC – Jim Laski
CONSULTANTS: T-O Engineers – Dave Mitchell; ANTICIPATE – Candice Pate; R/L/B – Nick Latham; North Star GPS – Gordon Williams
AIRPORT TENANTS/PUBLIC: Glass Cockpit Aviation – John Strauss; Atlantic Aviation – Mike Rasch; Evan Stelma, Donna Serrano, Len Harlig, Marc Reinemann; FSVA – Carol Waller

CALL TO ORDER:

The meeting was called to order at 5:33 p.m. by Chairman Fairfax.

I. APPROVE AGENDA

The agenda was approved as presented.

II. PUBLIC COMMENT

Operations Chief Pete Kramer announced the tragic loss of T-O Engineer Todd Combs who died in an automobile accident on August 13th. Todd Combs was a friend to everyone he met and to the Friedman Memorial Airport where he dedicated much of his working life.

**III. APPROVE FMAA
MEETING MINUTES**

A. August 5, 2014 Regular Meeting (See Brief)

The August 5, 2014 Friedman Memorial Airport Authority Meeting Minutes were approved with the following changes:

V. REPORTS

A. Chairman Report

Chairman Fairfax commended Airport Staff and Atlantic Aviation for successfully coordinating the annual July corporate event that took place in July and thanked the community for their understanding regarding noise abatement.

VII. UNFINISHED BUSINESS

B. Master Plan Scope of Work

Board Member Haemmerle expressed concerns that the open space to the south of the Airport has not been well-addressed in the Master Plan. He suggested that the Board discuss the City of Bellevue's recently proposed annexation and development plans of the related to property southeast of the Airport.

Board Member Schoen commented that he does not support the suggested amendment to the motion and the matter of safety has been emphasized adequately in the Master Plan SOW. He commented that Board Member Cooley's suggested revisions are a separate issue than that can be addressed later in the planning process.

Chairman Fairfax commented that the Master Plan SOW does not need to be

changed as it was approved in April and no changes have been submitted by the Board in May, June, or July. He commented that the motion ~~on the floor~~ language being considered is regarding the fee to draft the Master Plan.

MOTION: *Made by Board Member McCleary to approve the August 5, 2014 Friedman Memorial Airport Authority Regular Meeting Minutes as amended. Seconded by Board Member Greenberg.*

PASSED UNANIMOUSLY

IV. REPORTS

A. Chairman Report

No report was given.

B. Blaine County Report

No report was given.

C. City of Hailey Report

No report was given.

D. Airport Manager Report

No report was given.

E. Communication Director Report

Communications Director Candice Pate reported on the following items:

- Communications continue with Airport Tours and Coffee Talks
- The "90 before 9AM" campaign is coming to a close
- The Communications Team is currently monitoring the leakage study in order to plan for future campaigns
- The Communications Team is developing a campaign that will focus on the upcoming Terminal Expansion

V. AIRPORT STAFF BRIEF

A. Noise Complaints (See Brief)

Board Member Haemmerle commented that he has received an inordinate amount of noise complaint emails recently and asked if Airport Manager Baird has addressed those complaints.

Airport Manager Baird confirmed that there were numerous concerns expressed this month that were primarily related to aircraft flying low over subdivisions north of Bellevue and Airport Staff has researched and replied to all concerns reported.

Board Member Haemmerle and Airport Manager Baird discussed various aspects of noise abatement procedures including the flight path of the regional jets, instrument landings, and guidelines for operating to/from the North when strong winds are present.

B. Parking Lot Update (See Brief)

C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)

D. Review Correspondence (See Brief)

E. Airport Commercial Flight Interruptions

F. Employee of the 1st Quarter, 2014 (See Brief)

Airport Manager Baird announced that Mr. Jeremy Marcotte of Atlantic Aviation has been selected as Employee of the 1st Quarter for Calendar Year 2014. He congratulated Mr. Marcotte and thanked him for his efforts and service to the Blaine County community.

Atlantic Aviation General Manager Mike Rasch commented that it is because of employees like Jeremy that Atlantic Aviation is a successful operation at the Airport.

VI. UNFINISHED BUSINESS

A. Airport Solutions

1. Existing Site

a. Plan to Meet 2015 Congressional Safety Area Requirement (See Brief)

T-O Engineer Dave Mitchell updated the Board on the current status of the RSA Formulation Project.

ii. Project 1 Relocate Hangar Taxilane/Overlay Apron/Security Fence Improvements

Engineer Mitchell updated the Board on the current status of Project 1 of the RSA Improvements Project.

iii. Project 2 Relocate/Extend Taxiway B and Runway Safety Area Grading

Engineer Mitchell updated the Board on the current status of Project 2 of the RSA Improvements Project.

iv. Project 3 Terminal Reconfiguration

Engineer Mitchell updated the Board on the current status of Project 3 of the RSA Improvements Project and asked the Board to schedule a special meeting to award the lowest responsive bidder for the project.

The Board agreed to tentatively schedule the Project 3 special meeting for noon on Thursday, September 25th.

v. Project 4 Airport Operations Building

Engineer Mitchell updated the Board on the current status of Project 4 of the RSA Improvements Project and asked the Board to schedule a special meeting to award the lowest responsive bidder for the project.

The Board agreed to tentatively schedule the Project 4 special meeting for noon on Friday, September 26th.

vi. Project 5 Terminal Apron Reconstruction/Site Preparations

Engineer Mitchell updated the Board on the current status of Project 5 of the RSA Improvements Project.

vii. Project 6 Relocate Taxiway B/Remove Taxiway A/North Apron

Engineer Mitchell briefed the Board on Project 6 of the RSA Improvements Project and suggested that the Board consider approving the Taxiway B/Remove Taxiway A/North Apron Scope of Work and authorize Staff to proceed with fee negotiation and an independent fee estimate.

MOTION: *Made by Board Member McCleary to approve the RSA*

Improvements Project 6 Scope of Work to Relocate Taxiway B/Remove Taxiway A/North Apron and authorize Staff to proceed with fee negotiations and an independent fee estimate. Seconded by Vice-Chairman Keirn.

PASSED UNANIMOUSLY

viii. Facility Acquisitions

Engineer Mitchell updated the Board on the current status of the facility acquisition part the RSA Improvements Project.

ix. Future Projects

Engineer Mitchell updated the Board on upcoming future projects related to the RSA Improvements Project.

b. Retain/Improve/Develop Air Service

i. Fly Sun Valley Alliance Update (See Brief)

Fly Sun Valley Alliance representative Carol Waller briefed the Board on the following:

- Summer air service survey has begun
- This summer seats have increased by 27% and enplanements by 33%
- Air service schedules for the fall and winter seasons are available for viewing on FSVA website
- Determining what percentage of traffic is local will be done after completion of the air service surveys.

B. Master Plan Update (See Brief)

Airport Manager Baird updated the Board on the current status of the Master Plan Project.

C. Bellevue/Flying Hat Ranch LLC 227 Acres Proposed Annexation Process (See Brief)

Airport Manager Baird briefed the Board that Staff and Airport Legal Counsel have drafted a letter to the City of Bellevue regarding the Bellevue/Flying Hat Ranch LLC annexation process for Board discussion and review.

The Board discussed various elements of the annexation process including the letter received from the Eccles' attorney, Board Member Schoen's proposed revision to the draft letter that includes language regarding public awareness of the airport zone for prospective landowners and/or developers, and when to send the letter.

MOTION:

Made by Board Member Haemmerle to send the letter drafted by Airport Legal Counsel to the City of Bellevue immediately. Seconded by Vice-Chairman Keirn.

DISCUSSION

Board Member McCleary suggested an edit to the Bellevue letter to change the reference for the Friedman Memorial Airport Authority from "Airport" to "FMAA" or "Authority."

Board Member Schoen commented that he does not support the language in the Bellevue letter that specifically opposes residential and business use of the proposed property to be annexed.

Chairman Fairfax commented that the Bellevue letter specifically lists residential and business use as those are the types of development that would be most affected by the Airport.

Board Member Haemmerle commented that the use of the words business and residential in the Bellevue letter keeps the Board in compliance with the Temporary Avigation License and Right of Entry Agreement.

Board Member Greenberg commented that he is not opposed to the draft Bellevue letter; however, the letter from the Eccles' attorney did raise some good points regarding the rights of the landowner.

MOTION: *Made by Board Member Haemmerle to send the letter drafted by Airport Legal Counsel to the City of Bellevue with the suggested edits immediately. Seconded by Vice-Chairman Keirn.*

<i>Chairman Fairfax</i>	YES
<i>Vice-Chairman Keirn</i>	YES
<i>Secretary Schoen</i>	NO
<i>Treasurer Greenberg</i>	YES
<i>Board Member Haemmerle</i>	YES
<i>Board Member Cooley</i>	YES

MOTION PASSED

VII. NEW BUSINESS

A. October Regular Board Meeting

Airport Manager Baird suggested that the Board reschedule the October Regular Board Meeting as he will be attending the Northwest Chapter of the American Association of Airport Executives Annual Conference (NCAAAE) on October 5-8 in Boise, ID.

The Board discussed Airport Manager Baird's suggestion and agreed to schedule the October Regular Board Meeting for Thursday, October 9, 2014.

MOTION *Made by Board Member McCleary to change the October Regular Meeting from October 7th to October 9th. Seconded by Vice-Chairman Keirn.*

PASSED UNANIMOUSLY

VIII. PUBLIC COMMENT

Len Harlig commented that the Board should write a letter to the City of Bellevue suggesting that Bellevue direct its residents to refer their noise or pollution complaints that come from the annexation development to the Mayor and City Council of Bellevue rather than the Airport.

Atlantic Aviation General Manager Mike Rasch commented that Atlantic Aviation's staff explains to pilots on a regular basis what our noise abatement procedures and guidelines are and most pilots they communicate with comply.

Operations Chief Pete Kramer commented that he receives routine phone calls from pilots either notifying the Airport if they have to operate before or after noise abatement hours or wanting to know more about noise abatement procedures and how they can

comply with them.

Chairman Fairfax commented that most of the time pilots will adjust their schedules in order to comply with noise abatement hours at the Airport.

Airport Manager Baird commented that the Airport is required by the FAA to remain open for 24 hours but Airport Staff does what it can to be the best neighbor to the community as possible.

Chairman Fairfax briefed the Board on the instrument approach procedures of regional jets and its relation to noise abatement procedures.

Board Member Haemmerle asked Staff to develop a technical report on the instrument approach procedures and flight path of regional jets.

Bellevue resident Donna Serrano asked if there are any other flight path options that would serve the community better other than what the regional jets are currently doing. She commented that she appreciated Airport Manager Baird's commitment to addressing the current noise abatement issues as well Mr. Rasch's comment.

Airport Manager Baird commented that Staff will develop a technical report that identifies aircraft company policies that prevent their pilots from flying north of the field, shows the flight path of regional jets, and shows the flight path of an aircraft on the GPS. He commented that this information will help clarify that there are companies whose policy for their pilots is to land and depart using instruments only.

IX. ADJOURNMENT

The September 2, 2014 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:21 p.m.



Lawrence Schoen, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*