

**NOTICE OF A REGULAR MEETING
OF
THE FRIEDMAN MEMORIAL AIRPORT AUTHORITY**

***PLEASE TAKE NOTICE** that a regular meeting of the Friedman Memorial Airport Authority shall be held Tuesday, September 6, 2016 at 5:30 p.m. at the old Blaine County Courthouse Meeting Room Hailey, Idaho. All matters shall be considered Joint Decision Matters unless otherwise noted. The proposed Agenda for the meeting is as follows:*

**AGENDA
September 6, 2016**

- I. APPROVE AGENDA**
- II. PUBLIC COMMENT (10 Minutes Allotted)**
- III. AIRPORT STAFF BRIEF**
 - A. Recognition of the 2015 Employee of the Year Award – Mr. Jim Hicks, Atlantic Aviation
- IV. FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETING MINUTES OF:**
 - A. August 2, 2016 Regular Meeting – Motion to Approve - Attachment #1 ACTION
- V. REPORTS**
 - A. Chairman Report DISCUSSION
 - B. Blaine County Report DISCUSSION
 - C. City of Hailey Report DISCUSSION
 - D. Airport Manager Report DISCUSSION
 - E. Communications Director Report (Centerlyne) DISCUSSION
 - F. Fly Sun Valley Alliance Report DISCUSSION
- VI. AIRPORT STAFF BRIEF - Continued (5 Minutes Allotted)**
 - B. Noise Complaints
 - C. Parking Lot Update
 - D. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data – Attachments #2 - #4
 - E. Airport Commercial Flight Interruptions
 - F. Review Correspondence – Attachment #5
- VII. OLD BUSINESS**
 - A. Airport Solutions
 - 1. Current Projects
 - a. Runway Safety Area Improvements - Update DISCUSSION
 - b. Terminal Aircraft Apron Improvements – Update DISCUSSION
 - 2. Future Projects
 - a. Terminal Parking Lot Improvements - Update DISCUSSION
 - b. Terminal Airline Ticketing Office Improvements – Update DISCUSSION
 - B. Runway 13-31 Pavement Maintenance - Update DISCUSSION
 - C. Voluntary Noise Abatement Program Review Committee - Opportunity for the Committee to Update the FMAA on Activity DISCUSSION/PUBLIC COMMENT
 - D. Master Plan – Review of Revised Chapter D including Revised Conceptual Development Plan and Narrative to include RPZ Discussion/Status Update and Next Steps – Attachments #6, #7 DISCUSS/PUBLIC COMMENT/ACTION
 - E. Noise Monitoring/Modeling – Consideration of Revised Draft Scope of Work – Attachment #8 DISCUSS/PUBLIC COMMENT/ACTION
- VIII. NEW BUSINESS**
 - A. Terminal Concession
 - 1. Concession Space Build Out Contract – Conrad Brothers – Attachment #9 DISCUSS/PUBLIC COMMENT/ACTION
 - 2. Concession Lease Agreements DISCUSS/PUBLIC COMMENT/ACTION
- IX. PUBLIC COMMENT**
- X. EXECUTIVE SESSION –** I.C. §74-206 (c) To acquire an interest in real property which is not owned by a public agency
I.C. §74-206 (f) To communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated
- XI. ADJOURNMENT**

III. AIRPORT STAFF BRIEF

A. Recognition of the 2015 Employee of the Year Award – Mr. Jim Hicks, Atlantic Aviation

Mr. Jim Hicks, Atlantic Aviation – Sun Valley Line Manager was selected as the Friedman Memorial Airport Employee of the Year for 2015. Jim was selected from a field of four extremely qualified nominees. Customer service, knowledge of the airport, responsibility, flexibility and professionalism are among the qualities in the selection process. Jim has been an Atlantic Aviation employee since 1993. This summer he worked many extra hours during our conference to cover a co-worker unable to work. It is truly a pleasure to have such a dedicated individual at the Airport who anticipates the needs of our customers. Jim's ability to communicate to our customers the safety needs of the airfield has resulted in his nomination and eventual selection as Employee of the Year.

In recognition of his effort and as acknowledgement of this honor, we would like to present Jim the following gifts:

Atlantic Aviation	\$150 Gift Certificate
Avis	\$ 75 Gift Certificate
Hertz	1 Weekend Car Rental
SkyWest	\$ 20 Gift Certificate
Tower	KB's Gift Card
FMA	\$100 Gift Certificate
The Car Park	\$ 40 Albertson's Gift Card
Glass Cockpit	½ Hour Scenic flight

Again, on behalf of the FMAA and tenants, Congratulations and thank you, Jim!

IV. FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETING MINUTES OF:

A. August 2, 2016 Regular Meeting – Motion to Approve - Attachment #1

BOARD ACTION: 1. Action

V. REPORTS

A. Chairman Report

This item is on the agenda to permit a Chairman report if appropriate.

BOARD ACTION: 1. Discussion

B. Blaine County Report

This item is on the agenda to permit a County report if appropriate.

BOARD ACTION: 1. Discussion

C. City of Hailey Report

This item is on the agenda to permit a City report if appropriate.

BOARD ACTION: 1. Discussion

D. Airport Manager Report

This item is on the agenda to permit an Airport Manager report if appropriate.

BOARD ACTION: 1. Discussion

E. Communications Director Report (Centerlyne)

This item is on the agenda to permit a Communications Director report if appropriate.

BOARD ACTION: 1. Discussion

F. Fly Sun Valley Alliance Report

This item is on the agenda to permit a report if appropriate.

BOARD ACTION: 1. Discussion

VI. AIRPORT STAFF BRIEF - Continued (5 Minutes Allotted)

B. Noise Complaints:

LOCATION	DATE	TIME	AIRCRAFT TYPE	INCIDENT DESCRIPTION	ACTION TAKEN
Bellevue	8/3/16	5:20 am	Prop	Arrival	Unable to verify operation. Returned call and spoke with caller. Appreciative.
Hailey	8/4/16	6:01 pm	Jet	Jet running from 4:00-6:00 pm.	Unable to identify the event.
Bellevue	8/10/16	10:45 pm 11:45 pm	Jets	Arrival	Found nothing unusual about the 10:45 pm arrival - prior to voluntary noise abatement hours. 11:45 pm arrival was delayed United flight. Tried to contact caller. Left message. No return phone call.
Hailey	8/16/16	10:40 am	Jet	Departure	Contacted Air Traffic Control Tower. The week of August 15 th saw a strong wind pattern favoring north arrivals and departures in the mornings, especially for light aircraft and smaller jets due to excessive tailwind allowances.
Bellevue	8/15/16	11:45 pm	Prop	Departure	Small aircraft departing late due to lighter winds.
Bellevue	8/16/16	11:29 pm	Jet	Departure	After research, unable to determine a reason for the late departure. Returned call and spoke with caller. Appreciative.
Hailey	8/18/16	11:13 pm	Prop	Departure	Confirmed this was a LifeFlight aircraft. Returned call to caller. Caller was still unhappy about the flight.
Bellevue	8/17/16	6:17 am	Jet	Departure	Found nothing unusual about the departure - after voluntary noise abatement hours. Returned call and spoke with caller. Appreciative.

C. Parking Lot Update

The Car Park Gross/Net Revenues

Month	FY 2014 Gross	FY 2014 Net	FY 2015 Gross	FY 2015 Net	FY 2016 Gross	FY 2016 Net
July	\$29,944.00	\$18,735.13	\$33,386.00	\$24,388.65	\$35,489.00	\$22,598.53

D. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data - Attachments #2 - #4

Attachment #2 is Friedman Memorial Airport Profit & Loss Budget vs. Actual. **Attachment #3** is 2001 - 2016 ATCT Traffic Operations data comparison by month. **Attachment #4** is 2016 Enplanement, Deplanement and Seat Occupancy data. The following revenue and expense analysis is provided for Board information and review:

June 2015/2016

Total Non-Federal Revenue	June, 2016	\$165,051.38
Total Non-Federal Revenue	June, 2015	\$162,881.14
Total Non-Federal Revenue	FY '16 thru June	\$1,996,037.30
Total Non-Federal Revenue	FY '15 thru June	\$1,646,913.32
Total Non-Federal Expenses	June, 2016	\$188,915.11
Total Non-Federal Expenses	June, 2015	\$176,559.14
Total Non-Federal Expenses	FY '16 thru June	\$2,060,433.72
Total Non-Federal Expenses	FY '15 thru June	\$1,735,012.56
Net Income to include Federal Programs	FY '16 thru June	\$-961,190.63
Net Income to include Federal Programs	FY '15 thru June	\$-4,514,682.94

E. Airport Commercial Flight Interruptions: July 2016

<u>Airline</u>	<u>Flight Cancellations</u>	<u>Flight Diversions</u>
Horizon Air	None	None
Delta	One – August 23 due to winds	One – August 23 to Twin Falls due to winds
United Express	None	None

F. Review Correspondence – Attachment #5

Attachment #5 is information included for Board review.

VII. OLD BUSINESS

A. Airport Solutions

1. Current Projects

a. Runway Safety Area Improvements Project – Update

All work is complete on the terminal project. Coordination of a warranty issue on the Walkthrough Metal Detector in the terminal is still underway.

Processing of data for the as-constructed survey of all RSA improvements will be completed soon. Final closeout of the AIP '041 grant is anticipated in September.

No actions are requested of the board regarding this subject during the August meeting. No presentation or discussion during the meeting is anticipated.

BOARD ACTION: 1. Discussion

b. Terminal Air Carrier Apron Improvements - Update

Design is underway for the expanded terminal air carrier apron. T-O has developed some initial concepts. T-O and staff will review and discuss and further information will be shared with the Board when initial concepts have been refined. No presentation or discussion is anticipated for this meeting.

BOARD ACTION: 1. Discussion

2. Future Projects

a. Terminal Parking Lot Improvements – Update

Preliminary work on this project is ongoing, in conjunction with the Terminal Aircraft Apron Improvements above. No presentation or discussion is anticipated for this meeting.

BOARD ACTION: 1. Discussion

b. Terminal Airline Ticketing Office Improvements – Update

Per the Board's direction at the August meeting, Staff has begun efforts to figure out how to accomplish this project. Initial efforts have included coordination with our engineer and architect to develop space breakouts to better determine FAA AIP eligibility and potential cost sharing with TSA and the airlines. Once the space breakouts have been developed, individual coordination with the airlines, FAA, and TSA will begin.

BOARD ACTION: 1. Discussion

B. Runway 13-31 Pavement Maintenance - Update

This project is still scheduled for October 3-5. No presentation or discussion is anticipated for this meeting.

BOARD ACTION: 1. Discussion

C. Voluntary Noise Abatement Program Review Committee – Opportunity for the Committee to Update the FMAA on Activity

A draft of potential voluntary noise abatement procedures for VFR activity to the north of the airport was provided to the Committee chairman for consideration at a future committee meeting. This information was provided to the committee based on discussion at the last committee meeting on July 27. The next committee meeting to discuss these procedures has not been scheduled.

BOARD ACTION: 1. Discussion/Public Comment

D. Master Plan – Review of Revised Chapter D including Revised Conceptual Development Plan and Narrative to include Runway Protection Zone (RPZ) Discussion/Status Update and Next Steps – Attachments #6, #7

As directed by the Board at the August meeting, Chapter D has been amended to include the revised Conceptual Development Plan (CDP) showing the Runway Protection Zone on the Runway 31 end. The narrative has also been revised to include a brief discussion and rationale for including the RPZ on the CDP and recommendations regarding future airport control of the RPZ. The amended full Chapter D was sent to the Board by Staff via email on August 10. Only that portion of the narrative relative to the RPZ and the CDP was revised (Section 6.4 on page D.34 and the Conceptual Development Plan (Figure D11) on page D.36), **Attachments #6 and #7** respectively. Only the revised elements are included in your packet.

The planning team and Staff are seeking approval of the amended Chapter D. If approved, elements of the CDP will be incorporated into the Airport Layout Plan (ALP) drawing set and the planning team can start to finalize the ALP set.

Approval of amended Chapter D will also allow the planning team to finalize DRAFT Chapter F, Financial Feasibility Analysis. If the Board believes future land acquisition for RPZ and approach protection as depicted on the revised CDP is an option you might like to explore in the future, the planning team and staff seeks direction as to the amount of land to include for cost estimating purposes in DRAFT Chapter F. This action does not commit the Board to acquiring the land. However, should the Board decide to move forward with possible future acquisition, developing accurate cost estimates is critical for determining potential funding options. Further, land eligible for FAA AIP grant funds must be included in the airport's Capital Improvement Plan (CIP). Currently the airport's CIP does not include RPZ/approach protection land. Discussion by the Board to consider DRAFT Chapter F to include estimates for RPZ and approach protection land is recommended. This approach will provide the Board a financial baseline to work from and incorporate into the CIP if the Board desires.

BOARD ACTION: 1. Discuss/Public Comment/Action
Approval of Amended Chapter D

E. Noise Monitoring/Modeling – Consideration of Revised Draft Scope of Work - Attachment #8

Staff has coordinated with Rob Adams at Landrum & Brown to revise the previously submitted DRAFT scope of work. The previous scope included noise modeling and monitoring elements. Per the direction of the Board in August, the scope has been revised to include only noise modeling. The revised scope of work is included as **Attachment #8**. The previous cost estimate of **\$22,080.00** remains unchanged. The Board also directed Staff to review the current year budget to identify which line item this unbudgeted expense could come from. Available contingencies in the current budget are few. With only a little over three weeks left in this FY, as of September 6th Staff recommends the project be funded with FY17 funds. There is a contingency in the FY17 budget of \$20,000.

The scope calls for three modeling sets. One to establish a baseline, and two additional sets to develop alternative operating scenarios. Staff believes the Voluntary Noise Abatement Committee would be a great asset in helping determine the alternative operating scenarios. Staff has discussed the willingness of the Committee Chairman to assist in this effort and he is in full support if the Board feels it appropriate to direct the committee to work with Staff in this manner.

Staff is requesting direction from the Board to approve implementation the scope of work starting after Oct. 1 to include working with the Voluntary Noise Abatement Committee to develop alternative modeling scenarios.

Lastly, Mr. Adams is continuing to gather information regarding the potential use of virtual monitoring for future airport noise monitoring options. Staff will provide additional information and brief the Board about virtual monitoring as information becomes available.

BOARD ACTION: 1. Discuss/Public Comment/Action
 Approval of revised Noise Modeling Scope of Work

VIII. NEW BUSINESS

A. Terminal Concession

1. Concession Space Build Out Contract – Conrad Brothers – Attachment #9

As highlighted in the August board meeting, staff has been in coordination with Conrad Brothers and Jersey Girl to facilitate concession services at the airport terminal. These discussions began over a year ago when staff was unable to solicit interested concessionaires due to the location of the space inside the secured area and the inconsistent operating hours. When it appeared contracting for this service wasn't feasible, Hannah McKnees, Jersey Girl, contacted the Airport Manager and expressed interest in the space.

Also, in recent months, Vyykn, a local company that provides bottled water through an automated vending service, has also expressed interest in providing service at the airport. Vending machine space has been included in the proposed design to accommodate this interest.

Based on the interest expressed and the public's request for concessions within the secured area, staff requested and received the attached estimate received by Conrad Brothers to build the concession as a turn-key operational space. The proposal has received district health department approval and has also been reviewed by Nick Latham, RLB, for reasonableness of cost. If approved, this contract will be an amendment to the existing Conrad Brothers contract for terminal renovation services. The construction is

anticipated to take approximately 4-6 weeks. The goal is to have the concession operational prior to the Thanksgiving holiday.

- BOARD ACTION:**
1. Discuss/Public Comment/Action
If acceptable, direct staff and legal counsel to proceed with a contract amendment to provide a turnkey concession space within the secured area of the air passenger terminal. The amount of the contract with Conrad Brothers shall not exceed \$107,892.90.

2. Concession Lease Agreements – Jersey Girl & Vyykn

Staff met with the Airport Lease Committee on August 23rd and has since been working with legal counsel to develop concession agreements. Both agreements will be for a term of one year with a two-year extension option. Airport staff does not anticipate receiving rent or commissions from Jersey Girl during the first year of operation. The second and third year options will include terms that may include these fees if this venture proves to be successful. Vyykn has agreed to pay the airport a percentage of all subscriptions sold at the airport.

- BOARD ACTION:**
1. Discuss/Public Comment/Action
If acceptable, direct staff and legal counsel, with airport lease committee oversight, to proceed with developing and entering into lease agreements with Jersey Girl and Vyykn.

IX. PUBLIC COMMENT

X. EXECUTIVE SESSION - I.C. §74-206 (c) To acquire an interest in real property which is not owned by a public agency

I.C. §74-206 (f) To communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated

XI. ADJOURNMENT

ATTACHMENT 1

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**August 2, 2016
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Chairman – Ron Fairfax, Vice-Chairman – Don Keirn, Secretary - Lawrence Schoen, Treasurer - Jacob Greenberg, Board - Angenie McCleary, Pat Cooley
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Chris Pomeroy, Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Operations Department – Todd Emerick, Administrative Assistant/Alternate Security Coordinator – Roberta Christensen, Administrative Assistant – Cecilia Vega
CONSULTANTS: T-O Engineers – Dave Mitchell; Centerlyne – Alec England, Sarah Shepard; R/L/B – Nicholas Latham, Mike Smith;
AIRPORT TENANTS/PUBLIC: Donna Serrano, Evan Stelma, Felicity Roberts, Walt Denekas, Chris Koch, Bob Heely, Diane Shay, Lisa Phillips, Dick Fenton, Mark Reinaman, FSVa – Carol Waller, Atlantic Aviation – Mike Rasch; Glass Cockpit Aviation – John Strauss;
AIRPORT LEGAL COUNSEL: Lawson Laski Clark & Pogue, PLLC – Jim Laski
PRESS: Idaho Mountain Express – Ryan Thorne

CALL TO ORDER:

The meeting was called to order at 5:37 p.m. by Chairman Fairfax.

I. APPROVE AGENDA

The agenda was approved as presented.

II. PUBLIC COMMENT

No public comment was made.

III. PUBLIC HEARING

A. FY '17 Rates and Charges (See Brief)

Contracts/Finance Administrator Lisa Emerick briefed the Board on changes made to the Rates and Charges Schedule for FY '17.

Chairman Fairfax opened the discussion for public comment.

No public comment was made.

MOTION:

Made by Board Member Greenberg to approve the Friedman Memorial Airport FY '17 Rates & Charges Schedule as presented. Seconded by Vice-Chairman Keirn.

PASSED UNANIMOUSLY

B. FY '17 Budget (See Brief)

Contracts/Finance Administrator Lisa Emerick briefed the Board on the proposed FY '17 Budget.

Chairman Fairfax opened the discussion for public comment.

No public comment was made.

MOTION:

Made by Board Member Schoen to approve the Friedman Memorial Airport FY '17 Budget in the amount of \$6,020,683. Seconded by Board Member McCleary.

PASSED UNANIMOUSLY

**IV. APPROVE FMAA
MEETING MINUTES**

A. June 14, 2016 Regular Meeting (See Brief)

The June 14, 2016 Friedman Memorial Airport Authority Meeting Minutes were approved as presented.

MOTION:

Made by Board Member McCleary to approve the June 14, 2016 Friedman Memorial Airport Authority Regular Meeting Minutes as presented. Seconded by Vice-Chairman Keirn.

PASSED UNANIMOUSLY

B. July 12, 2016 Regular Meeting (See Brief)

The July 12, 2016 Friedman Memorial Airport Authority Meeting Minutes were approved as presented.

MOTION:

Made by Board Member McCleary to approve the July 12, 2016 Friedman Memorial Airport Authority Regular Meeting Minutes as presented. Seconded by Vice-Chairman Keirn.

PASSED UNANIMOUSLY

V. REPORTS

A. Chairman Report

Chairman Fairfax thanked former Airport Manager Rick Baird for his efforts in getting new lower approach minimums and commented that the new approach will make a big difference at the Airport.

B. Blaine County Report

No report was given.

C. City of Hailey Report

No report was given.

D. Airport Manager Report (See Power Point Presentation)

Airport Manager Pomeroy briefed the Board on the following:

- Completion of the new Airport logo.
- Instrument flight procedure change that has led to lower approach minimums for the Airport.
- Construction on an Atlantic Aviation maintenance hangar that will commence in September.
- Discussion topics from visit with FAA Helena ADO Manager, Dave Stelling, and Northwest Mountain Region Airports Division Manager, Randy Fiertz.
- Application process for Operations Manager recruitment to close August 3rd.
- Airport Manager Pomeroy's attendance at the July Bellevue City Council Meeting and a meeting with Hailey's Public Works Director.

E. Communications Director Report

No report was given.

F. Fly Sun Valley Alliance Report

Fly Sun Valley Alliance representative Carol Waller briefed the Board that the winter commercial airline schedule has been completed and FSVA is excited to add Portland, Oregon as the Airport's 6th non-stop flight.

Chairman Fairfax commented that it will be interesting to see how the new approach minimums will contribute to the increase in enplanements and landings this winter season.

VI. AIRPORT STAFF BRIEF

A. Noise Complaints (See Brief)

Board Member Cooley asked if the owner or pilot of the Citation jet that landed over Bellevue at 3:00 a.m. on July 13th has been contacted.

Airport Manager Pomeroy answered that a letter that expresses the importance of the Voluntary Noise Abatement Program to the community will be sent to the registered owner of the aircraft.

B. Parking Lot Update (See Brief)

C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)

D. Review Correspondence (See Brief)

E. Airport Commercial Flight Interruptions (See Brief)

VII. OLD BUSINESS

A. Airport Solutions

1. Current Projects

a. Plan to Meet 2015 Congressional Safety Area Requirement

i. Runway Safety Area Improvements Project – Update (See Brief)

No update was given.

2. Future Projects

i. Terminal Aircraft Parking Improvements – Update (See Brief)

No update was given.

ii. Terminal Parking Lot Improvements - Update (See Brief)

No update was given.

iii. Terminal Airline Ticketing Office Improvements – Consideration of Architect Alternative (See Brief & Power Point Presentation)

Ruscitto/Latham/Blanton Architect, Nicholas Latham, updated the Board on the development of design schemes for the Terminal Airline Ticketing Office Improvements project.

The Board discussed technical aspects of Mr. Latham's presentation including if the project is eligible for FAA funding, the efficient use of space in the schemes presented, where the check-in kiosks might be located for each airline, and whether or not to move the south entryway/exit.

Airport Manager Pomeroy requested that the Board direct Staff to begin the coordination of funding for the project with the FAA, TSA, and airlines.

Board Member Greenberg commented that the development of a cash flow projection would help the Board envision a timeline and tentative schedule for the project.

Chairman Fairfax opened the discussion for public comment.

Glass Cockpit Aviation owner John Strauss commented that the airline kiosk area is a "bottleneck" and flow control issues in this area of the terminal need to be addressed.

Chairman Fairfax directed Staff to begin coordination with the FAA, TSA, and airlines.

B. Runway 13-31 Pavement Maintenance – Update (See Brief)

C. Voluntary Noise Abatement Program Review Committee – Opportunity for the Committee to Update the FMAA on Activity (See Brief & Power Point Presentation)

Committee Chairman Walt Denekas briefed the Board on the Committee's July meeting.

D. Master Plan Discussion – Update and Consideration of Conceptual Development Plan (See Brief & Power Point Presentation)

Airport Manager Pomeroy and Engineer Mitchell updated the Board on the development of Chapter D and F of the Master Plan Update.

Airport Manager Pomeroy requested that the Board consider whether or not the Runway Protection Zone (RPZ) should be shown on the Conceptual Development Plan (CDP).

Board Member Greenberg asked what would happen in terms of funding if the current owner of the RPZ property wanted to sell his land by lot sizes rather than the exact acreage needed for the RPZ. He also asked if the acreage needed for the RPZ should be extended to include the trees to the south of the airfield.

Airport Manager Pomeroy answered that the trees to the south of the airport should be removed due to their potential for being obstructions. He answered that according to the FAA guidance in the AIP handbook, acquiring property to remove the trees would be considered approach protection and therefore be eligible for funding.

Board Member Cooley commented that the City of Hailey supports the CDP with the master plan document. He commented that the City will support the CDP if the need arises in the future for the acquisition of land in order to maintain the RPZ.

Board Member Schoen commented that Chapter D of the Master Plan Update would need to be amended to include the CDP graphic representation as well as the discussion the Board just had regarding the RPZ.

Chairman Fairfax opened the discussion for public comment.

City of Bellevue Mayor Chris Koch commented that on the visual in the power point presentation it looks as if the RPZ extends past the bike path and into Woodside. He also commented that since the relocation efforts have stalled because of sage grouse and other issues, it seems as though the Board is concentrating their efforts on expansion to the west and south and this is concerning to him.

MOTION:

Made by Board Member Schoen to amend Draft Chapter D of the Master Plan Update to include a revised Conceptual Development Plan map, which includes a Runway Protection Zone, along with discussion of the Runway Protection Zone in the text of the plan. Seconded by Board Member Greenberg.

PASSED UNANIMOUSLY

Board Member Schoen commented that he appreciates Bellevue Mayor Koch's concern and Board Member Cooley's comments on the matter. He commented that the goal of the RPZ is to address the safety concerns at the end of the runway; and, while the Board realizes that land acquisition may be necessary in order to meet the FAA's goal for airports to control the area within the RPZ, the ultimate goal is public health and safety.

Chairman Fairfax directed Airport Staff to distribute the revised Chapter D of the MPU to the City and County prior to the next regular Board meeting and include it in the September Board packet for discussion.

E. Noise Monitoring/Modeling (See Brief & Power Point Presentation)

Airport Manager Pomeroy briefed the Board that he has received quotes for the noise modeling and/or monitoring projects from Landrum and Brown for the Board's consideration.

Chairman Fairfax asked what type of alternative noise modeling processes have been proposed that take into account the limitations of the Airport's landing and departure procedures.

Airport Manager Pomeroy answered that one option would be to model old versus new flight tracks in order to quantify the difference in noise levels. Another option would be to instruct the consultants to experiment with different scenarios that don't revolve on having to focus solely on the FAA's noise contour guidelines.

Vice-Chairman Keirn asked if any part of the noise monitoring or modeling process would be eligible for AIP funding.

Airport Manager Pomeroy answered that this study would not be AIP-eligible.

Walt Denekas strongly endorsed the implementation of a noise study as the Noise Abatement Committee would like to know whether it is quieter to fly directly down the center of the valley or fly at the edge of the valley, whether or not noise levels would decrease over Hailey with a displaced threshold if the runway were extended 1,000 feet to the south, and whether or not different types of aircraft will increase or decrease noise levels.

Chairman Fairfax asked when during the year the noise monitoring or modeling would take place.

Airport Manager Pomeroy answered that it would be difficult to ensure that all aircraft operations will fly over the monitors because there are so few operations in a specified period of time at an Airport our size.

Board Member Schoen commented that the Board would be implementing a noise study because the community has felt the impacts of noise from the Airport. He commented that the modeling would be practically and statistically useful and the noise monitoring would benefit those particular areas in the community that are more affected by aircraft noise than others. He also commented that the long-term noise monitoring plan may not satisfy the community as different levels of impact occur at different times of year and that the Board should consider locations for noise monitoring that have been suggested by the community.

Board Member McCleary commented that the Board is limited by what kind of study they will be able to conduct and would prefer that the Board begin with the modeling study. She commented that she is concerned that the Board will not get meaningful information from a monitoring study and the public will be disappointed with the study and results.

Board Member Cooley suggested that the Board conduct the noise modeling study this year for the Airport's highest use incident time period and then consider implementation of a monitoring study during next fiscal year's July corporate event.

Airport Manager Pomeroy commented that virtual monitoring may be another less expensive option for the Board to consider in the future. He also commented that other airports that are currently undergoing monitoring find that the data collected has limited usefulness due to several uncontrollable environmental variabilities.

The Board agreed to postpone the monitoring component of the noise study due to budgetary constraints and to allow the study to be conducted in July during the Airport's highest activity week.

Chairman Fairfax directed Airport Staff to collaborate with Landrum & Brown on a final modeling price and research what line item from the budget this project could be funded from.

F. Air Quality Monitoring/Modeling – Update (See Brief & Power Point Presentation)

Airport Manager Pomeroy briefed the Board that he has received quotes for the air quality modeling and/or monitoring projects from Landrum and Brown for the Board's consideration.

Board Member Greenberg asked what the Board's options for mitigation would be if the air quality report results were negative.

Airport Manager Pomeroy answered that the Board could implement an air emissions management plan for Airport equipment or purchase a fleet of low emissions vehicles. He answered that the Board does not have the authority to control aircraft and the amount of exhaust they release into the air when in-flight.

Board Member Greenberg commented that there is little usefulness in a study that will not allow the Board to take action for mitigation if the results of the study are negative. He asked if the study will reveal whether or not emissions released from aircraft are within FAA's standards and what the Board can do to mitigate emissions from Airport operations.

Chairman Fairfax commented that aircraft are currently allowed to run their engine at a maximum of 30 minutes. He also commented that the new approach will also help reduce emissions.

Airport Manager Pomeroy answered that the air quality study should establish a baseline to understand what current issues are, monitor trends, and develop an operations management plan for the Board to consider that would have a positive impact on air quality.

Chairman Fairfax commented that the air quality monitoring would educate the public and the Board about what the aircraft are emitting and that knowledge itself has value.

Board Member Schoen commented that the dispersion modeling would produce a more useful product as it will show the Board how the emissions particles disperse outside the Airport boundary.

Chairman Fairfax opened the discussion for public comment.

Walt Denekas commented that short-term noise monitoring will be able to reveal what kind of noise we have as it is the short-term exposure to aircraft noise that is the problem and not long-term exposure. He commented that he would consider the noise modeling option as the first priority study.

John Strauss asked if either the air or noise modeling studies have the ability to distinguish between the noise source.

Chairman Fairfax commented that an individual must remain with the noise monitoring equipment in order to distinguish noise sources.

MOTION:

Made by Board Member Cooley to direct Airport Staff to define and finalize the noise modeling study cost for \$22,080 or less, and research what line item from the budget this study could be funded from. Seconded by Board Member Schoen.

PASSED UNANIMOUSLY

Board Member Schoen commented that he is impressed with the work the noise abatement committee has completed and the information they have learned and presented to the Board so far in the noise abatement program process.

VIII. NEW BUSINESS

A. September Meeting Date – Consideration of Date Change (See Brief)

Airport Manager Pomeroy suggested that the Board consider changing the September meeting date due to the Labor Day holiday.

The Board agreed to keep the meeting date on September 6th pending confirmation from Board Member Haemmerle that he will be able to attend the meeting on that date.

IX. PUBLIC COMMENT

John Strauss commented that the increase in commercial service destinations and flights has been greatly appreciated. He also commented that he is excited and appreciative of the implementation of the new flight approach procedure as it makes the Airport more reliable and safer.

X. ADJOURNMENT

The August 2, 2016 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:50 p.m.

Lawrence Schoen, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*

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Accrual Basis

Friedman Memorial Airport

Profit & Loss Budget vs. Actual (Combined '16)

October 2015 through June 2016

Ordinary Income/Expense	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Income				
4000-00 · AIRCARRIER				
4000-01 · Aircarrier - Lease Space	63,390.87	84,520.44	-21,129.57	75.0%
4000-02 · Aircarrier - Landing Fees	94,508.00	150,000.00	-55,492.00	63.0%
4000-03 · Aircarrier - Gate Fees	900.00	1,200.00	-300.00	75.0%
4000-04 · Aircarrier - Utility Fees	19,215.64	16,041.00	3,174.64	119.8%
4010-07 · Aircarrier - '14 PFC App	213,260.27	301,500.00	-88,239.73	70.7%
Total 4000-00 · AIRCARRIER	391,274.78	553,261.44	-161,986.66	70.7%
4020-00 · TERMINAL AUTO PARKING REVENUE				
4020-01 · Automobile Parking - Terminal	128,068.35	200,000.00	-71,931.65	64.0%
Total 4020-00 · TERMINAL AUTO PARKING REVENUE	128,068.35	200,000.00	-71,931.65	64.0%
4030-00 · AUTO RENTAL REVENUE				
4030-01 · Automobile Rental - Commission	290,575.67	485,000.00	-194,424.33	59.9%
4030-02 · Automobile Rental - Counter	20,059.38	25,000.00	-4,940.62	80.2%
4030-03 · Automobile Rental - Auto Prkng	51,810.44	59,285.27	-7,474.83	87.4%
4030-04 · Automobile Rental - Utilities	1,353.24	2,500.00	-1,146.76	54.1%
Total 4030-00 · AUTO RENTAL REVENUE	363,798.73	571,785.27	-207,986.54	63.6%
4040-00 · TERMINAL CONCESSION REVENUE				
4040-10 · Advertising - Commission	30,233.75	33,000.00	-2,766.25	91.6%
4040-11 · Vending Machines - Commission	15,115.21	15,000.00	115.21	100.8%
4040-12 · Terminal ATM	120.75			
Total 4040-00 · TERMINAL CONCESSION REVENUE	45,469.71	48,000.00	-2,530.29	94.7%
4050-00 · FBO REVENUE				
4050-01 · FBO - Lease Space	176,255.72	225,189.60	-48,933.88	78.3%
4050-02 · FBO - Tiedown Fees	192,191.32	460,000.00	-267,808.68	41.8%
4050-03 · FBO - Landing Fees - Trans.	177,729.87	275,000.00	-97,270.13	64.6%
4050-04 · FBO - Commission	12,632.55	18,000.00	-5,367.45	70.2%
Total 4050-00 · FBO REVENUE	558,809.46	978,189.60	-419,380.14	57.1%
4060-00 · FUEL FLOWAGE REVENUE				
4060-01 · Fuel Flowage - FBO	145,391.68	210,000.00	-64,608.32	69.2%
Total 4060-00 · FUEL FLOWAGE REVENUE	145,391.68	210,000.00	-64,608.32	69.2%
4070-00 · TRANSIENT LANDING FEES REVENUE				
4070-02 · Landing Fees - Non-Comm./Gov't	200.06	500.00	-299.94	40.0%
Total 4070-00 · TRANSIENT LANDING FEES REVENUE	200.06	500.00	-299.94	40.0%

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Accrual Basis

Friedman Memorial Airport
Profit & Loss Budget vs. Actual (Combined '16)
October 2015 through June 2016

	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
4080-00 · HANGARS REVENUE				
4080-01 · Land Lease - Hangar	297,785.17	571,006.43	-273,221.26	52.2%
4080-02 · Land Lease - Hangar/Trans. Fee	2,684.80	5,384.00	-2,699.20	49.9%
4080-03 · Land Lease - Hangar/Utilities	1,374.64	1,563.00	-188.36	87.9%
Total 4080-00 · HANGARS REVENUE	301,844.61	577,953.43	-276,108.82	52.2%
4090-00 · TIEDOWN PERMIT FEES REVENUE				
4090-01 · Tiedown Permit Fees (FMA)	8,058.00	11,649.00	-3,591.00	69.2%
Total 4090-00 · TIEDOWN PERMIT FEES REVENUE	8,058.00	11,649.00	-3,591.00	69.2%
4100-00 · POSTAL CARRIERS REVENUE				
4100-01 · Postal Carriers - Landing Fees	6,818.56	13,000.00	-6,181.44	52.5%
4100-02 · Postal Carriers - Tiedown	2,970.00			
Total 4100-00 · POSTAL CARRIERS REVENUE	9,788.56	13,000.00	-3,211.44	75.3%
4110-00 · MISCELLANEOUS REVENUE				
4110-01 · Misc. Revenue	17.25			
4110-06 · Misc. - Security-Prox. Cards	29,190.00	32,000.00	-2,810.00	91.2%
4110-09 · Miscellaneous Expense Reimburse	-505.14			
Total 4110-00 · MISCELLANEOUS REVENUE	28,702.11	32,000.00	-3,297.89	89.7%
4120-00 · GROUND TRANSP. PERMIT REVENUE				
4120-01 · Ground Transportation Permit	13,900.00	13,500.00	400.00	103.0%
4120-02 · GTSP - Trip Fee	2,519.60	3,080.00	-560.40	81.8%
Total 4120-00 · GROUND TRANSP. PERMIT REVENUE	16,419.60	16,580.00	-160.40	99.0%
4400-00 · TSA				
4400-02 · Terminal Lease	207,281.50	40,000.00	167,281.50	518.2%
Total 4400-00 · TSA	207,281.50	40,000.00	167,281.50	518.2%
4510-00 · DOT/Small Community Air Service				
4510-01 · Small Community Air Service	0.00	150,000.00	-150,000.00	0.0%
Total 4510-00 · DOT/Small Community Air Service	0.00	150,000.00	-150,000.00	0.0%
4520-00 · INTEREST INCOME				
4520-07 · Interest Income - '14 PFC	12.02			
4600-00 · Interest Income - General	4,190.42	3,080.00	1,110.42	136.1%
Total 4520-00 · INTEREST INCOME	4,202.44	3,080.00	1,122.44	136.4%

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Accrual Basis

Friedman Memorial Airport
Profit & Loss Budget vs. Actual (Combined '16)
October 2015 through June 2016

	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
4740-00 · AIP 40 - Safety Area Proj. Imp.				
4740-01 · AIP '40 Project II	0.00	25,000.00		
4740-00 · AIP 40 - Safety Area Proj. Imp. - Other	-31,495.30		-25,000.00	0.0%
Total 4740-00 · AIP 40 - Safety Area Proj. Imp.	-31,495.30	25,000.00	-56,495.30	-126.0%
4741-00 · AIP 41 - Safety Area Phase III				
4741-01 · AIP '41 SA Phase III	860,109.65	1,500,000.00	-639,890.35	57.3%
4741-02 · TSA Office RA	0.00	210,000.00	-210,000.00	0.0%
Total 4741-00 · AIP 41 - Safety Area Phase III	860,109.65	1,710,000.00	-849,890.35	50.3%
4742-00 · AIP 42 - Project TBD				
4742-01 · AIP '42 Project TBD	0.00	1,125,000.00	-1,125,000.00	0.0%
Total 4742-00 · AIP 42 - Project TBD	0.00	1,125,000.00	-1,125,000.00	0.0%
Total Income	3,037,923.94	6,265,998.74	-3,228,074.80	48.5%
Gross Profit	3,037,923.94	6,265,998.74	-3,228,074.80	48.5%

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Accrual Basis

Friedman Memorial Airport

Profit & Loss Budget vs. Actual (Combined '16)

October 2015 through June 2016

Expense	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
EXPENDITURES				
"A" EXPENSES				
5000-01 · Salaries - Airport Manager	118,982.51	156,900.00	-37,917.49	75.8%
5010-00 · Salaries - Contracts/Finance Adm	71,641.27	92,217.86	-20,576.59	77.7%
5010-01 · Salaries - Office Assist.	140,449.15	181,686.16	-41,247.01	77.3%
5020-00 · Salaries - ARFF/OPS Chief	51,389.46	92,217.86	-40,828.40	55.7%
5030-00 · Salaries - ARFF/OPS Specialist	235,421.17	319,890.40	-84,469.23	73.6%
5040-00 · Salaries-ASC/Sp.Prjct./Ex. Asst	53,332.87	65,652.90	-12,320.03	81.2%
5050-00 · Salaries - Temp.	18,503.75	25,000.00	-6,496.25	74.0%
5050-02 · Salaries - Merit Increase	0.00	36,000.00	-36,000.00	0.0%
5060-01 · Overtime - General	0.00	2,000.00	-2,000.00	0.0%
5060-02 · Overtime - Snow Removal	29,847.96	20,000.00	9,847.96	149.2%
5060-04 · OT - Security	0.00	2,500.00	-2,500.00	0.0%
5100-00 · Retirement	84,059.47	114,290.95	-30,231.48	73.5%
5110-00 · Social Security/Medicare	51,322.99	75,307.99	-23,985.00	68.2%
5120-00 · Life Insurance	860.19	1,500.00	-639.81	57.3%
5130-00 · Medical Insurance	135,038.26	190,000.00	-54,961.74	71.1%
5160-00 · Workman's Compensation	12,436.00	15,000.00	-2,564.00	82.9%
5170-00 · Unemployment Claims	67.91			
Total "A" EXPENSES	1,003,352.96	1,390,174.12	-386,821.16	72.2%
"B" EXPENDITURES				
"B" EXPENSES - ADMINISTRATIVE				
6000-00 · TRAVEL EXPENSE				
6000-01 · Travel	10,824.77	12,000.00	-1,175.23	90.2%
Total 6000-00 · TRAVEL EXPENSE	10,824.77	12,000.00	-1,175.23	90.2%
6010-00 · SUPPLIES/EQUIPMENT EXPENSE				
6010-01 · Supplies - Office	31,553.10	13,000.00	18,553.10	242.7%
6010-03 · Supplies - Computer	6,107.22			
Total 6010-00 · SUPPLIES/EQUIPMENT EXPENSE	37,660.32	13,000.00	24,660.32	289.7%
6020-00 · INSURANCE				
6020-01 · Insurance - Liability	9,700.00	11,800.00	-2,100.00	82.2%
6020-02 · Insurance - Public Officials	5,161.54	4,715.00	446.54	109.5%
6020-03 · Insurance-Bldg/Unlic.Veh./Prop	37,842.42	35,660.00	2,182.42	106.1%
6020-04 · Insurance - Licensed Vehicles	6,559.00	6,992.00	-433.00	93.8%
Total 6020-00 · INSURANCE	59,262.96	59,167.00	95.96	100.2%

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Accrual Basis

Friedman Memorial Airport

Profit & Loss Budget vs. Actual (Combined '16)

October 2015 through June 2016

	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
6030-00 · UTILITIES				
6030-01 · Utilities - Gas/Terminal	11,884.00	9,000.00	2,884.00	132.0%
6030-02 · Utilities - Gas/Maintenance	6,092.04	5,062.00	1,030.04	120.3%
6030-03 · Utilities - Elect./Runway&PAPl	5,680.82	7,000.00	-1,339.18	80.9%
6030-04 · Utilities - Elec./Office/Maint.	7,624.46	15,000.00	-7,375.54	50.8%
6030-05 · Utilities - Electric/Terminal	30,879.70	34,600.00	-3,720.30	89.2%
6030-06 · Utilities - Telephone	10,714.47	12,184.46	-1,469.99	87.9%
6030-07 · Utilities - Water	1,450.92	798.90	652.02	181.6%
6030-08 · Utilities - Garbage Removal	7,131.86	9,849.99	-2,718.13	72.4%
6030-09 · Utilities - Sewer	2,193.47	2,384.52	-191.05	92.0%
6030-11 · Utilities - Electric/Tower	4,040.08	6,000.00	-1,959.92	67.3%
6030-12 · Utilities - Elec./Brdfrd.Hghl	563.84	723.18	-159.34	78.0%
6030-15 · Utilities - Elec/AWOS	2,510.04	2,552.53	-42.49	98.3%
6030-16 · Utilities - Elec. Wind Cone	109.72	140.24	-30.52	78.2%
6030-17 · Utilities - Elec.- Hangar	48.46	210.82	-162.36	23.0%
Total 6030-00 · UTILITIES	90,903.88	105,506.64	-14,602.76	86.2%
6040-00 · SERVICE PROVIDER				
6040-01 · Service Provider - Weat/Flight	5,373.00	2,079.00	3,294.00	258.4%
6040-02 · Service Provider - Term. Music	351.00	895.00	-544.00	39.2%
6040-03 · Service Provider - Internet AOB	7,002.28	25,000.00	-17,997.72	28.0%
6040-05 · Service Provider - Internet Ter	1,350.00	1,800.00	-450.00	75.0%
6040-06 · Service Provider - SSI Movement	9,850.00	9,850.00	0.00	100.0%
6040-07 · Serv. Provider - Security CMS	31,950.00	50,000.00	-18,050.00	63.9%
6040-08 · Service Provider - Part 139 Arp	4,000.00	3,000.00	1,000.00	133.3%
6040-09 · Service Provider - Elec. Filing	10,350.00	13,800.00	-3,450.00	75.0%
6040-10 · Service Provider - Term. Flight	1,050.00	6,200.00	-5,150.00	16.9%
6040-11 · Service Provider - Term. Satell	930.79	6,000.00	-5,069.21	15.5%
Total 6040-00 · SERVICE PROVIDER	72,207.07	118,624.00	-46,416.93	60.9%
6050-00 · PROFESSIONAL SERVICES				
6050-01 · Professional Services - Legal	63,958.80	35,000.00	28,958.80	182.7%
6050-02 · Professional Services - Audit	41,119.39	45,000.00	-3,880.61	91.4%
6050-03 · Professional Services - Enginse	6,657.50	10,000.00	-3,342.50	66.6%
6050-04 · Professional Services - ARFF	2,000.00	2,000.00	0.00	100.0%
6050-05 · Professional Services - Gen.	11,056.25	63.75	10,992.50	17,343.1%
6050-07 · Professional Services - Archite	0.00	66,000.00	-66,000.00	0.0%
6050-08 · Professional Services - Securit	6,060.00	4,000.00	2,060.00	151.5%
6050-10 · Prof. Svcs.-IT/Comp. Support	15,771.50	14,000.00	1,771.50	112.7%
6050-12 · Prof. Serv.-Planning Air Serv.	16,642.42	15,000.00	1,642.42	110.9%
6050-13 · Prof. Serv.-Website Des.& Maint	8,785.22	2,262.50	6,522.72	388.3%
6050-15 · Prof. Serv. - Public Outreach	20,472.86	20,000.00	472.86	102.4%
6050-16 · Professional Services - SCASDP	5,000.00			
Total 6050-00 · PROFESSIONAL SERVICES	197,523.94	213,326.25	-15,802.31	92.6%

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Accrual Basis

Friedman Memorial Airport

Profit & Loss Budget vs. Actual (Combined '16)

October 2015 through June 2016

	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
6060-00 · MAINTENANCE-OFFICE EQUIPMENT				
6060-01 · Maint.-Office Equip./Gen.	0.00			
6060-04 · Maintenance - Copier	2,046.47	10,000.00	-10,000.00	0.0%
6060-05 · Maintenance - Phone	1,401.38			
Total 6060-00 · MAINTENANCE-OFFICE EQUIPMENT	3,447.85	10,000.00	-6,552.15	34.5%
6070-00 · RENT/LEASE OFFICE EQUIPMENT				
6070-01 · Rent/Lease - Office Equip./Gen	0.00			
6070-02 · Rent/Lease - Postage Meter	968.00	3,400.00	-3,400.00	0.0%
Total 6070-00 · RENT/LEASE OFFICE EQUIPMENT	968.00	1,400.00	-432.00	69.1%
6080-00 · DUES/MEMBERSHIPS/PUBLICATIONS E				
6080-01 · Dues/Memberships/Publications	14,465.11	4,800.00	-3,832.00	20.2%
6080-04 · Airport Marketing	10,844.00		1,465.11	111.3%
6080-06 · Marketing - SCASDP	750.00		-9,156.00	54.2%
Total 6080-00 · DUES/MEMBERSHIPS/PUBLICATIONS E	26,059.11	33,000.00	-6,940.89	79.0%
6090-00 · POSTAGE				
6090-01 · Postage/Courier Service	1,317.40	1,500.00	-182.60	87.8%
Total 6090-00 · POSTAGE	1,317.40	1,500.00	-182.60	87.8%
6100-00 · EDUCATION/TRAINING				
6100-01 · Education/Training - Admin.	2,781.00	15,000.00	-12,219.00	18.5%
6100-02 · Education/Training - OPS	3,825.49			
6100-03 · Education/Training - ARFF	6,779.98			
6100-05 · Education - Neighborl Flight	14,178.00			
6100-07 · Education - Public Outreach	7,650.47			
Total 6100-00 · EDUCATION/TRAINING	35,214.94	15,000.00	20,214.94	234.8%
6110-00 · CONTRACTS				
6110-01 · Contracts - General	740.00			
6110-02 · Contracts - FMAA	31,500.00	42,000.00	-10,500.00	75.0%
6110-03 · Contracts - SVA/Fee Collection	44,100.00	58,900.00	-14,800.00	74.9%
6110-04 · Contracts - COH LEO	2,448.00	5,000.00	-2,552.00	49.0%
6110-05 · Contracts - Janitorial	30,180.00	30,000.00	180.00	100.6%
6110-06 · Electronic Filing System	0.00	0.00	0.00	0.0%
6110-07 · Contracts - Snow Removal	49,598.25	15,000.00	34,598.25	330.7%
6110-08 · Contracts - Eccles Tree Lights	30,000.00	30,000.00	0.00	100.0%
6110-09 · Contracts - Website	0.00	350.00	-350.00	0.0%
6110-10 · Online Email Server Access	0.00	25,000.00	-25,000.00	0.0%
6110-11 · Contracts -Security CMS	0.00	0.00	0.00	0.0%
6110-13 · Contracts - FIDS	0.00	0.00	0.00	0.0%

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Friedman Memorial Airport

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October 2015 through June 2016

	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
6110-14 · Contracts - TV	0.00	0.00	0.00	0.0%
6110-15 · Contracts - 139 Airfield Rcord	0.00	0.00	0.00	0.0%
Total 6110-00 · CONTRACTS	188,566.25	206,250.00	-17,683.75	91.4%
6120-00 · PERMITS				
6120-01 · Permits - General	23.00	100.00	-77.00	23.0%
Total 6120-00 · PERMITS	23.00	100.00	-77.00	23.0%
6130-00 · MISCELLANEOUS EXPENSES				
6130-01 · Misc. - General	17,811.71	6,500.00	11,311.71	274.0%
6140-00 · Bank Fees	2,276.71	1,000.00	1,276.71	227.7%
6130-00 · MISCELLANEOUS EXPENSES - Other	0.00			
Total 6130-00 · MISCELLANEOUS EXPENSES	20,088.42	7,500.00	12,588.42	267.8%
Total "B" EXPENSES - ADMINISTRATIVE	744,067.91	799,773.89	-55,705.98	93.0%
"B" EXPENSES - OPERATIONAL				
6500-00 · SUPPLIES/EQUIPMENT-ARFF/OPERATI				
6500-01 · Supplies/Equipment - General	1,749.24	10,000.00	-8,250.76	17.5%
6500-02 · Supplies/Equipment - Tools	7,644.41			
6500-03 · Supplies/Equipment - Clothing	1,483.55			
6500-04 · Supplies/Equipment - Janitorial	19,119.63			
6500-05 · Supplies/Equipment - Deice	73,681.23	20,000.00	53,681.23	368.4%
6500-06 · Supplies/Equipment - ARFF	682.12	5,000.00	-4,317.88	13.6%
6500-00 · SUPPLIES/EQUIPMENT-ARFF/OPERATI - Ot...	258.12			
Total 6500-00 · SUPPLIES/EQUIPMENT-ARFF/OPERATI	104,618.30	35,000.00	69,618.30	298.9%
6510-00 · FUEL/LUBRICANTS				
6510-01 · General	505.90	35,000.00	-34,494.10	1.4%
6510-02 · Fuel	22,071.50			
6510-03 · Lubricants	1,462.71			
Total 6510-00 · FUEL/LUBRICANTS	24,040.11	35,000.00	-10,959.89	68.7%
6520-00 · VEHICLES/MAINTENANCE				
6520-01 · R/M Equipment - General	4,033.23	25,000.00	-20,966.77	16.1%
6520-02 · R/M Equip. '93 Schmidt Snow	4,297.32			
6520-06 · R/M Equip. '85 Ford Dump	2,316.13			
6520-08 · R/M Equip. - '96 Tiger Tractor	304.75			
6520-09 · R/M Equip. - '96 Oshkosh Swp.	725.51			
6520-17 · R/M Equip. '01 Case 921 Ldr.	1,498.86			
6520-18 · R/M Equip. - '97 Chevy Blazer	780.02			
6520-19 · R/M Equip. '02 Ford F-150 PU	1,701.06			
6520-20 · R/M Equip. - '02 Kodiak Blower	252.20			
6520-24 · R/M Equip. - '01 Ford F-250	1,837.07			
6520-25 · R/M Equip. - '04 Batts De-Ice	39.39			

Friedman Memorial Airport
Profit & Loss Budget vs. Actual (Combined '16)
October 2015 through June 2016

	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
6520-28 · R/M Equip.-Case 621 Loader	2,134.47			
6520-29 · R/M Equip.- 2010 Wausau Plow	10,953.95			
6520-30 · R/M Equip.-'05 Ford F-350	6,656.42			
6520-31 · R/M Equip. - Oshkosh Blower	320.46			
6520-32 · R/M Equip. - '09 Mini Truck	480.05			
6520-34 · R/M Equip. - '12 Case 921F Load	1,274.10			
6520-35 · R/M Equip. - '14 Ford Explorer	543.62			
Total 6520-00 · VEHICLES/MAINTENANCE	40,148.61	25,000.00	15,148.61	160.6%
6530-00 · ARFF MAINTENANCE				
6530-01 · ARFF Maint. General	314.62	7,000.00	-6,685.38	4.5%
6530-03 · ARFF Maint. - '87 Oshkosh	5,884.34			
6530-04 · ARFF Maint. - Radios	240.00			
6530-05 · ARFF Maint. - '03 E-One	123.96			
Total 6530-00 · ARFF MAINTENANCE	6,562.92	7,000.00	-437.08	93.8%
6540-00 · REPAIRS/MAINTENANCE - BUILDING				
6540-01 · R/M Bldg. - General	9,323.98	20,000.00	-10,676.02	46.6%
6540-02 · R/M Bldg. - Terminal	16,473.01			
6540-03 · R/M Bldg. - Shop	3,598.29			
6540-05 · R/M Bldg. - Manager's Bldg.	13.56			
6540-07 · R/M Bldg. - Tower	1,780.53			
6540-08 · R/M Bldg. - Parking Booth	157.50			
Total 6540-00 · REPAIRS/MAINTENANCE - BUILDING	31,346.87	20,000.00	11,346.87	156.7%
6550-00 · REPAIRS/MAINTENANCE - AIRSIDE				
6550-01 · R/M - General	0.00	10,000.00	-10,000.00	0.0%
6550-02 · R/M - Airfield	4,893.85			
6550-04 · R/M - Lights	12,767.34			
6550-05 · R/M - Grounds	3,409.00			
Total 6550-00 · REPAIRS/MAINTENANCE - AIRSIDE	21,070.19	10,000.00	11,070.19	210.7%
6560-00 · SECURITY EXPENSE				
6560-01 · Security	16,943.73	20,000.00	-3,056.27	84.7%
Total 6560-00 · SECURITY EXPENSE	16,943.73	20,000.00	-3,056.27	84.7%

Friedman Memorial Airport

Profit & Loss Budget vs. Actual (Combined '16)

October 2015 through June 2016

	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
6570-00 - REPAIRS/MAINT.-AERONAUTICAL EQU				
6570-01 - R/M Aeronautical Equip - NDB/DME	7,722.00	25,000.00	-17,278.00	30.9%
6570-02 - R/M Aeronautical Equip. - Tower	3,507.89			
6570-03 - R/M Aeronautical Equip.-Swt. Sys	682.89			
6570-04 - R/M Aeron. Equip. - AWOS/ATIS	7,722.00			
Total 6570-00 - REPAIRS/MAINT.-AERONAUTICAL EQU	19,634.78	25,000.00	-5,365.22	78.5%
Total "B" EXPENSES - OPERATIONAL	264,365.51	177,000.00	87,365.51	149.4%
Total "B" EXPENDITURES	1,008,433.42	976,773.89	31,659.53	103.2%
"C" EXPENSES				
7000-00 - MISC. CAPITAL EXPENDITURES				
7000-01 - Contingency	0.00	20,000.00	-20,000.00	0.0%
7000-05 - Computer Equipment/Software	8,094.22	30,000.00	-21,905.78	27.0%
7000-14 - Retrofit Kit - Broom	3,290.30	4,000.00	-709.70	82.3%
7000-17 - Battery Jump Kit Lrg. System	0.00	2,200.00	-2,200.00	0.0%
7000-18 - Sweeper Brushes	0.00	10,000.00	-10,000.00	0.0%
7000-19 - Fork Lift	0.00	20,000.00	-20,000.00	0.0%
7000-20 - Sweeper Axles (Brushes)	0.00	8,000.00	-8,000.00	0.0%
7000-21 - Truck Spreader	0.00	8,000.00	-8,000.00	0.0%
7000-22 - Airline Ticketing Office Improv	0.00	200,000.00	-200,000.00	0.0%
7000-23 - SRE (Tool Cat)	60,617.71	60,000.00	617.71	101.0%
Total 7000-00 - MISC. CAPITAL EXPENDITURES	72,002.23	362,200.00	-290,197.77	19.9%
7110-00 - Small Comm. Air Service				
7110-01 - Small Comm. Air Serv. 2013	0.00	150,000.00	-150,000.00	0.0%
Total 7110-00 - Small Comm. Air Service	0.00	150,000.00	-150,000.00	0.0%
7540-00 - AIP '40/PFC EXPENSE - Safety Ar				
7540-01 - AIP '40	0.00	26,565.00	-26,565.00	0.0%
7540-02 - AIP '40 Non-Eligible	8,525.18			
7540-03 - AIP '40 AIP/PFC	-31,495.29			
7540-04 - AIP '40 Non Eligible - Terminal	32,414.00			
7540-06 - AIP '40 Non-Eligible - OPS/Adm.	2,955.06			
Total 7540-00 - AIP '40/PFC EXPENSE - Safety Ar	12,398.95	26,565.00	-14,166.05	46.7%

4:00 PM

08/25/16

Accrual Basis

Friedman Memorial Airport

Profit & Loss Budget vs. Actual (Combined '16)

October 2015 through June 2016

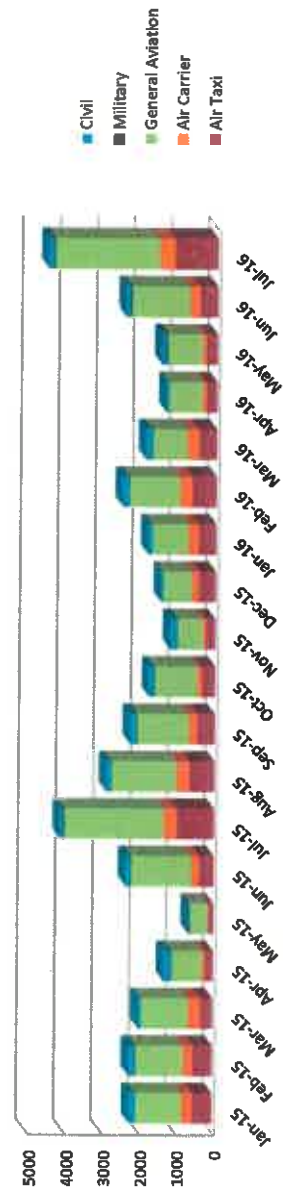
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
7541-00 · AIP 41 SA Ph. III -Runway/Term.				
7541-01 · AIP '41	906,365.13			
7541-02 · AIP '41 - Non-Eligible	61,218.17	1,600,000.00	-693,634.87	56.6%
7541-05 · Non-Eligible - TSA	191,352.45			
7541-06 · Non-Eligible - Terminal	68,340.06	260,000.00	-68,647.55	73.6%
7541-07 · AIP '41 RETAINER	13,261.91			
7541-08 · AIP '41 RETAINER PFC	996.79			
7541-09 · AIP '41 Non-Elig Retainer	8,620.28			
Total 7541-00 · AIP 41 SA Ph. III -Runway/Term.	1,250,154.79	1,860,000.00	-609,845.21	67.2%
7542-00 · AIP '42 EXPENSE - TBD				
7542-01 · AIP '42 - Eligible	6,012.50	1,200,000.00	-1,193,987.50	0.5%
7542-02 · AIP '42 Non-Eligible	1,335.00			
7542-00 · AIP '42 EXPENSE - TBD - Other	0.00	0.00	0.00	0.0%
Total 7542-00 · AIP '42 EXPENSE - TBD	7,347.50	1,200,000.00	-1,192,652.50	0.6%
9001-00 · PFC 14-09-C-00-SUN				
9001-02 · PFC '14 Acquire SRE	466,039.25	500,000.00	-33,960.75	93.2%
9001-03 · PFC '14 Master Plan	151,829.50	175,000.00	-23,170.50	86.8%
9001-04 · PFC '14 Relocate SW Taxiway By	29,076.02			
9001-07 · PFC '14 RSA Grading	4,304.75			
9001-08 · PFC '14 Relocate Taxiway A & B	7,024.04			
9001-09 · PFC '14 Relocate Power to PAPI	109.23			
9001-11 · PFC '14 Relocate SRE/ARFF Bldg.	6,007.69			
9001-13 · PFC '14 Relocate Cargo Apron	1,336.76			
9001-14 · PFC '14 Relocate Hangars	3,282.09			
9001-15 · PFC '14 Rehab Terminal Bldg.	5,866.70			
9001-16 · PFC '14 Relocate N. Taxiway	544.52			
9001-17 · PFC '14 Relocate Central Bypass	564.49			
9001-18 · PFC '14 Runway Rehabilitation	2,617.83			
9001-20 · PFC '14 RETAINER	-33,178.15	131,700.00	-129,082.17	2.0%
Total 9001-00 · PFC 14-09-C-00-SUN	645,424.72	806,700.00	-161,275.28	80.0%
Total "C" EXPENSES	1,987,328.19	4,405,465.00	-2,418,136.81	45.1%
Total EXPENDITURES	3,999,114.57	6,772,413.01	-2,773,298.44	59.1%
Total Expense	3,999,114.57	6,772,413.01	-2,773,298.44	59.1%
Net Ordinary Income	-961,190.63	-506,414.27	-454,776.36	189.8%
Net Income	-961,190.63	-506,414.27	-454,776.36	189.8%

Friedman Memorial Airport
July 2016

ATCT Traffic Operations Record

Month	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
January	3,622	3,893	3,912	2,600	3,028	2,787	4,547	2,520	2,070	2,379	2,408	2,098	2,454	2,128	2,249	1,842
February	4,027	4,498	3,073	3,122	3,789	3,597	3,548	2,857	2,244	2,647	2,117	2,205	2,612	1,417	2,268	2,533
March	4,952	5,126	3,086	4,097	3,618	2,918	4,677	3,097	2,145	2,709	1,813	1,921	2,753	1,924	2,023	1,917
April	2,494	3,649	2,213	2,840	2,462	2,047	2,581	2,113	1,724	1,735	1,604	1,513	1,509	1,210	1,337	1,380
May	3,905	4,184	2,654	3,282	2,729	2,134	1,579	2,293	2,280	1,891	1,533	1,693	1,852	555	668	1,501
June	4,787	5,039	4,737	4,438	3,674	3,656	5,181	3,334	2,503	3,019	2,898	2,761	3,203	2,164	2,387	2,475
July	6,359	8,796	6,117	5,910	5,424	5,931	7,398	4,704	4,551	5,005	5,004	4,810	5,345	4,345	4,159	4,562
August	6,479	6,917	5,513	5,707	5,722	6,087	8,196	4,570	4,488	4,705	4,326	3,823	4,644	3,114	2,932	0
September	3,871	4,636	4,162	4,124	4,609	3,760	4,311	2,696	3,376	3,128	3,359	2,396	2,403	2,237	2,292	0
October	3,879	3,656	3,426	2,936	3,570	3,339	3,103	2,134	2,145	2,012	1,886	1,658	1,874	1,760	1,789	0
November	3,082	2,698	2,599	2,749	2,260	2,912	2,892	1,670	1,901	1,309	1,114	1,325	1,475	908	1,229	0
December	3,401	2,805	3,247	3,227	2,722	3,834	2,699	1,848	2,272	1,811	2,493	2,066	2,016	1,545	1,482	0
Totals	50,858	55,897	44,739	45,032	43,607	43,002	50,712	33,836	31,699	32,350	30,555	28,269	32,140	23,307	24,815	16,210

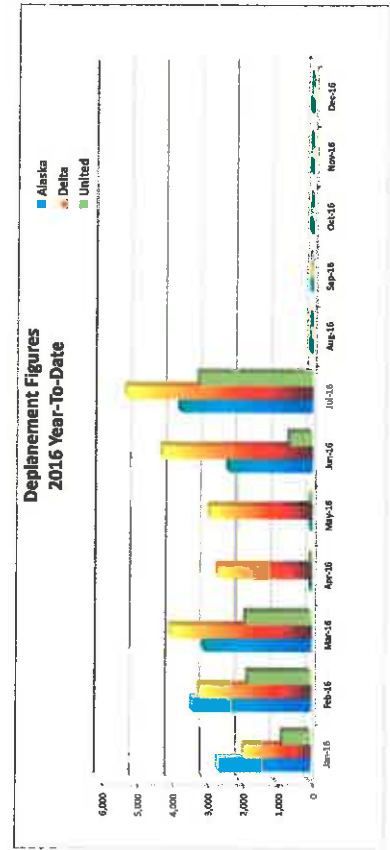
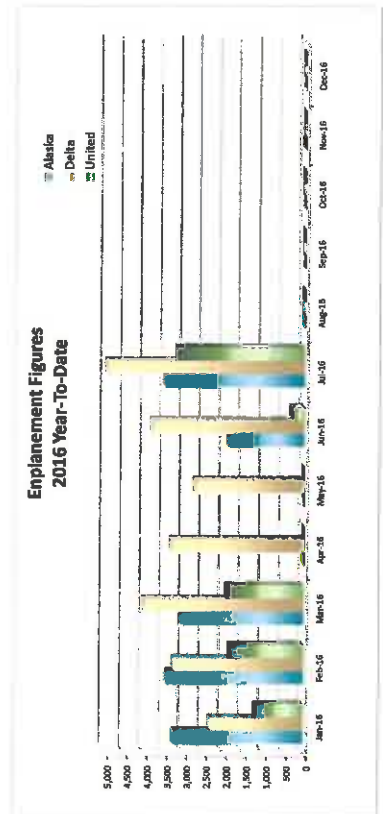
Operations
2015-2016
(Cumulative)



**Friedman Memorial Airport
July 2016**

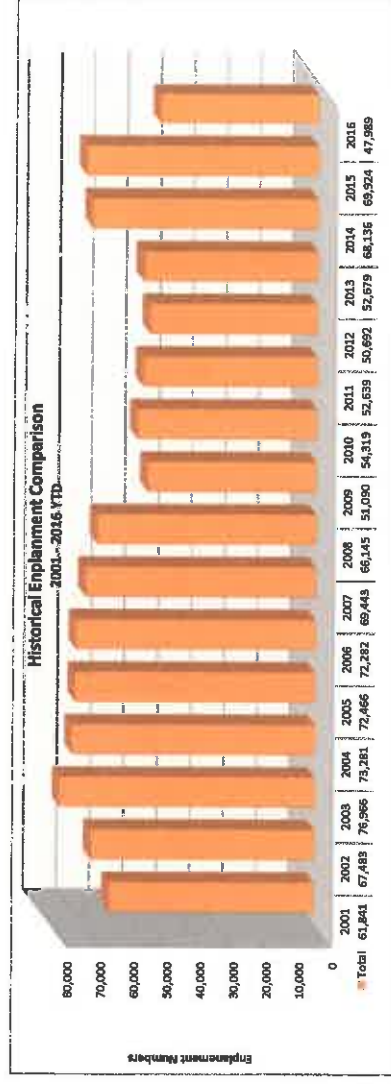
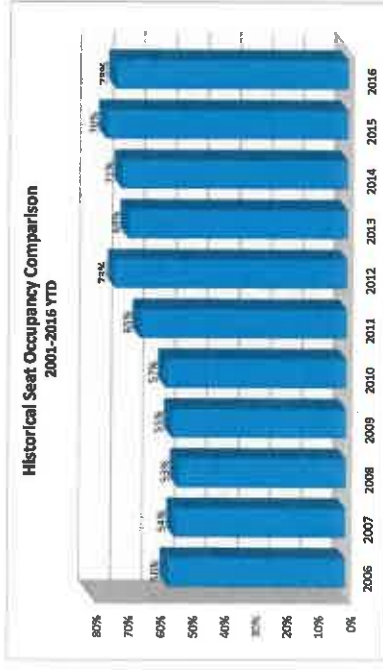
Month	2016 Enplanements									
	Alaska Airlines					Delta Airlines				
	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change
Jan-16	3,194	38	3,232	2,616	24%	2,285	41	2,326	2,996	-22%
Feb-16	3,348	59	3,407	3,261	4%	3,192	70	3,262	2,703	21%
Mar-16	2,975	73	3,048	3,362	-9%	3,929	94	4,023	4,284	-6%
Apr-16	0	0	0	0	0%	3,232	95	3,327	2,373	40%
May-16	0	0	0	0	0%	2,642	93	2,735	935	193%
Jun-16	1,839	54	1,893	1,661	14%	3,705	120	3,825	3,344	14%
Jul-16	3,426	66	3,492	3,508	0%	4,867	97	4,964	3,801	31%
Totals	14,782	290	15,072	14,408	5%	23,852	610	24,462	20,416	20%
Legend for Chart:										
Month	United Airlines									
	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change
	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change
Jan-16	1,166	31	1,197	1,277	-6%	1,818	32	1,850	1,194	55%
Feb-16	1,818	32	1,850	1,194	55%	1,899	23	1,922	1,437	34%
Mar-16	0	0	0	0	0%	0	0	0	0	0%
Apr-16	0	0	0	0	0%	0	0	0	0	0%
May-16	291	8	299	203	47%	3,133	54	3,187	2,807	14%
Jun-16	3,133	54	3,187	2,807	14%	8,307	148	8,455	6,918	22%
Totals	8,307	148	8,455	6,918	22%	47,989	41,742	47,989	41,742	15.0%

Month	2016 Deplanements									
	Alaska Airlines					Delta Airlines				
	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change
Jan-16	2,555	34	2,589	2,168	19%	1,851	37	1,888	2,176	-13%
Feb-16	3,267	74	3,341	3,390	-1%	3,082	64	3,146	2,729	15%
Mar-16	2,967	66	3,033	3,066	-1%	3,924	81	4,005	3,919	2%
Apr-16	0	0	0	0	0%	2,567	71	2,638	2,092	26%
May-16	0	0	0	0	0%	2,799	86	2,885	928	211%
Jun-16	2,293	69	2,362	2,323	2%	4,149	108	4,257	3,604	18%
Jul-16	3,687	53	3,740	4,036	-7%	5,170	105	5,275	3,800	39%
Totals	14,769	296	15,065	14,983	1%	23,542	552	24,094	19,248	25%
Legend for Chart:										
Month	United Airlines									
	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change
	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change
Jan-16	767	23	790	722	9%	1,757	30	1,787	1,319	35%
Feb-16	1,757	30	1,787	1,319	35%	1,810	48	1,858	1,192	56%
Mar-16	0	0	0	0	0%	0	0	0	0	0%
Apr-16	0	0	0	0	0%	0	0	0	0	0%
May-16	627	9	636	547	16%	3,133	65	3,198	2,882	11%
Jun-16	3,133	65	3,198	2,882	11%	8,094	175	8,269	6,662	24%
Totals	8,094	175	8,269	6,662	24%	47,428	40,893	47,428	40,893	16.0%



Friedman Memorial Airport
July 2016

2016 Seat Occupancy																
Month	Alaska Airlines					Delta Airlines					United Airlines					Prior Year % Change Total % Occupied
	Departure Flights	Seats Available*	Seats Occupied	Percent Occupied	Departure Flights	Seats Available	Seats Occupied	Percent Occupied	Departure Flights	Seats Available	Seats Occupied	Percent Occupied	Total Seats Available	Total Seats Occupied	Total Percent Occupied	
Jan-16	60	4,560	3,232	71%	44	3,036	2,326	77%	30	1,980	1,197	60%	9,576	6,755	71%	-4%
Feb-16	56	4,256	3,407	80%	60	4,140	3,262	79%	38	2,508	1,850	74%	10,904	8,519	78%	5%
Mar-16	51	3,876	3,048	79%	80	5,520	4,023	73%	37	2,442	1,922	79%	11,838	8,993	76%	-1%
Apr-16	0	0	0	0%	62	4,278	3,327	78%	0	0	0	0%	4,278	3,327	78%	40%
May-16	0	0	0	0%	56	3,864	2,735	71%	0	0	0	0%	3,864	2,735	71%	193%
Jun-16	42	2,856	1,893	66%	86	5,934	3,825	64%	14	924	289	32%	9,714	6,017	62%	-5%
Jul-16	61	4,148	3,482	84%	101	6,969	4,964	71%	62	4,340	3,187	73%	15,457	11,643	75%	-6%
Totals	270	19,696	15,072	77%	489	33,741	24,462	72%	181	12,194	8,455	69%	65,631	47,989	73%	8%
Note: Total of 66 Seats Available on aircraft for summer months Total of 78 Seats Available on aircraft for winter months *Seats are capped at 68 during some periods in the summer due to weight and balance requirements and other times of the year seats may be capped due to environmental conditions																



Chris Pomeroy

From: April Matlock
Sent: Monday, August 15, 2016 9:58 AM
To: Chris Pomeroy
Subject: FW: FMA Voluntary Noise Abatement Program Letter

FYI

Thank you,



From: Artie Clark [mailto:aclark@netjets.com]
Sent: Monday, August 15, 2016 9:31 AM
To: April Matlock <April@iflysun.com>
Cc: Jeff Talbert <jtalbert@netjets.com>
Subject: RE: FMA Voluntary Noise Abatement Program Letter

Hello April,

Thank you for the letter including details and updates to the voluntary noise abatement program. I have verified our reservation and dispatch system is up to date with the current policies and procedures at KSUN. If you need anything regarding noise issues, please don't hesitate to contact me. I can be reached by email, or by the phone numbers below.

Best regards,

Artie Clark
Program Manager, Compliance and Flight Optimization
 NetJets aviation, Inc.
T: (614) 239-2964
C: (614) 208-4631

From: April Matlock <April@iflysun.com>
Date: August 11, 2016 at 6:41:03 PM EDT
To: "jtalbert@netjets.com" <jtalbert@netjets.com>
Cc: Chris Pomeroy <Chris@iflysun.com>
Subject: FMA Voluntary Noise Abatement Program Letter

Hello,

Attached is a letter from Friedman Memorial Airport Manager Chris Pomeroy regarding our airport's Voluntary Noise Abatement Program. If you have any questions regarding the contents of this letter, please contact us at your earliest convenience.

Thank you,

*** **

This message contains information which may be confidential and privileged. Unless you are the addressee (or authorized to receive for the addressee), you may not use, copy or disclose to anyone the message or any information contained in the message. If you have received the message in error, please advise the sender by reply e-mail and delete the message.



August 10, 2016

Erin Air, Inc.
6501 Perimeter Rd S
Seattle, WA 98108

Re: N161SD - Early Morning Operations – July 13, 2016
Friedman Memorial Airport (SUN) Voluntary Noise Abatement Program

Erin Air:

During the early morning of July 13, 2016, Citation VII N161SD associated with Erin Air, arrived and departed SUN at approximately 0236 local and 0303 local respectively. Your operations resulted in several noise complaints being received on our airport Noise Abatement Hotline.

It is my understanding Erin Air frequently charters aircraft to our airport. As such, you are aware our airport is located in a very constrained environment surrounded by residential and noise sensitive areas. Over the years, our proactive Voluntary Noise Abatement Program has greatly reduced noise related impacts to our community. The success of our Voluntary Noise Abatement Program and, therefore the reduction in impacts on our neighbors, is very much dependent upon the willingness of operators such as Erin Air to voluntarily comply with our program.

We are always looking for opportunities to improve our program. Over the past several months our Voluntary Noise Abatement Committee, consisting of local pilots, area residents, and business and airport representatives, has met to review and address ways to improve upon our voluntary program. Highlights of our revised voluntary program include:

- Recommended landing and departure procedures based on current NBAA recommendations.
- A request that all aircraft operators avoid landing from the north and departing to the north.
- All aircraft are asked not to operate between the hours of 2300-0600 local time.
- Preferred hours of operation are 0700-2300 local. These times coincide with the operating hours of the Hailey Air Traffic Control Tower and availability of SUN Aircraft Rescue and Firefighting staff. In the winter, there are also limitations in services such as snow removal between 2300-0700 local time.
- APU usage is limited to 30 minutes maximum, without exception.

In our constrained environment, operations such as yours in the early morning on July 13 result in substantial perceived noise impacts to our neighbors. In the future, we respectfully request your vigilance in complying with our Voluntary Noise Abatement Program. To assist in your efforts, attached is a Voluntary Noise Abatement Program brochure. Additional details of our program can also be found on our website at <http://iflysun.com/inside-fma/Communications/noise-abatement.html>

Your continued business and cooperation with our Voluntary Noise Abatement Program is greatly appreciated.

Sincerely,


Chris Pomeroy
Airport Manager
Friedman Memorial Airport



August 10, 2016

XO Jet
2000 Sierra Point Parkway
Brisbane, CA 94005

Re: Friedman Memorial Airport (SUN) Voluntary Noise Abatement Program

Dear XO Jet,

As a frequent user of the Friedman Memorial Airport (SUN), Hailey, Idaho, please find a copy of our airport's recently revised Voluntary Noise Abatement Program brochure.

As you are aware, our airport is located in a very constrained environment surrounded by residential and noise sensitive areas. Over the years, our proactive Voluntary Noise Abatement Program has greatly reduced noise related impacts to our community and we are always looking for opportunities to improve the program. Over the past several months our Voluntary Noise Abatement Committee, consisting of local pilots, area residents, and business and airport representatives, has met to review and address ways to improve upon our voluntary program. Highlights of our revised voluntary program include:

- Recommended landing and departure procedures based on current NBAA recommendations.
- A request that all aircraft operators avoid landing from the north and departing to the north.
- All aircraft are asked not to operate between the hours of 2300-0600 local time.
- Preferred hours of operation are 0700-2300 local. These times coincide with the operating hours of the Hailey Air Traffic Control Tower and availability of SUN Aircraft Rescue and Firefighting staff. In the winter, there are also limitations in services such as snow removal between 2300-0700 local time.
- APU usage is limited to **30 minutes maximum**, without exception.

Additional details of our program can also be found on our website at <http://iflysun.com/inside-fma/Communications/noise-abatement.html>.

We respectfully request your vigilance in reminding your dispatchers, flight crews, and customers of our Voluntary Noise Abatement Program and avoid operations between 2300 local and 0700 local. In our constrained environment, these operations often times result in loud perceived noise impacts on our neighbors; this is especially true in the summer as many residents in the valley do not have air conditioning and our windows are open.

XO Jet has been, and continues to be, a wonderful customer of the airport. Your continued business and cooperation with our Voluntary Noise Abatement Program is greatly appreciated.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Chris Pomeroy', with a stylized flourish at the end.

Chris Pomeroy
Airport Manager
Friedman Memorial Airport



August 10, 2016

Flexjet/Flight Options
26180 Curtiss Wright Parkway
Cleveland, OH 44143

Re: Friedman Memorial Airport (SUN) Voluntary Noise Abatement Program

Dear Flexjet/Flight Options,

As a frequent user of the Friedman Memorial Airport (SUN), Hailey, Idaho, please find a copy of our airport's recently revised Voluntary Noise Abatement Program brochure.

As you are aware, our airport is located in a very constrained environment surrounded by residential and noise sensitive areas. Over the years, our proactive Voluntary Noise Abatement Program has greatly reduced noise related impacts to our community and we are always looking for opportunities to improve the program. Over the past several months our Voluntary Noise Abatement Committee, consisting of local pilots, area residents, and business and airport representatives, has met to review and address ways to improve upon our voluntary program. Highlights of our revised voluntary program include:

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- Preferred hours of operation are 0700-2300 local. These times coincide with the operating hours of the Hailey Air Traffic Control Tower and availability of SUN Aircraft Rescue and Firefighting staff. In the winter, there are also limitations in services such as snow removal between 2300-0700 local time.
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Additional details of our program can also be found on our website at <http://iflysun.com/inside-fma/Communications/noise-abatement.html>.

We respectfully request your vigilance in reminding your dispatchers, flight crews, and customers of our Voluntary Noise Abatement Program and avoid operations between 2300 local and 0700 local. In our constrained environment, these operations often times result in loud perceived noise impacts on our neighbors; this is especially true in the summer as many residents in the valley do not have air conditioning and our windows are open.

Flexjet/Flight Options has been, and continues to be, a wonderful customer of the airport. Your continued business and cooperation with our Voluntary Noise Abatement Program is greatly appreciated.

Please let me know if you have any questions.

Sincerely,



Chris Pomeroy
Airport Manager
Friedman Memorial Airport



August 10, 2016

NetJets, Inc.
Attn: Jeff Talbert, Fuel and Airport Services
4111 Bridgeway Ave.
Columbus, OH 43219

Re: Friedman Memorial Airport (SUN) Voluntary Noise Abatement Program

Dear Mr. Talbert,

As a frequent user of the Friedman Memorial Airport (SUN), Hailey, Idaho, please find a copy of our airport's recently revised Voluntary Noise Abatement Program brochure.

As you are aware, our airport is located in a very constrained environment surrounded by residential and noise sensitive areas. Over the years, our proactive Voluntary Noise Abatement Program has greatly reduced noise related impacts to our community and we are always looking for opportunities to improve the program. Over the past several months our Voluntary Noise Abatement Committee, consisting of local pilots, area residents, and business and airport representatives, has met to review and address ways to improve upon our voluntary program. Highlights of our revised voluntary program include:

- Recommended landing and departure procedures based on current NBAA recommendations.
- A request that all aircraft operators avoid landing from the north and departing to the north.
- All aircraft are asked not to operate between the hours of 2300-0600 local time.
- Preferred hours of operation are 0700-2300 local. These times coincide with the operating hours of the Hailey Air Traffic Control Tower and availability of SUN Aircraft Rescue and Firefighting staff. In the winter, there are also limitations in services such as snow removal between 2300-0700 local time.
- APU usage is limited to 30 minutes maximum, without exception.

Additional details of our program can also be found on our website at <http://iflysun.com/inside-fma/Communications/noise-abatement.html>.

We respectfully request your vigilance in reminding your dispatchers, flight crews, and customers of our Voluntary Noise Abatement Program and avoid early morning departures prior to 0700 local or late night arrivals past 2300 local. In our constrained environment, these operations often times result in loud perceived noise impacts on our neighbors; this is especially true in the summer as many residents in the valley do not have air conditioning and our windows are open.

NetJets has been, and continues to be, a wonderful customer of the airport. Your continued business and cooperation with our Voluntary Noise Abatement Program is greatly appreciated.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "C. M. Pomeroy", with a long horizontal line extending to the right and a small downward tick at the end.

Chris Pomeroy
Airport Manager
Friedman Memorial Airport

Chris Pomeroy

To: 'MICHAEL MCNEILL'
Subject: RE: SUN Voluntary Noise Abatement Procedures

Hi Mike.

Excellent. Thanks again for being proactive in researching our program and contacting me. And, thank you for your help in complying. As you saw, we are in a very constrained environment and every little bit helps our community.

I hope you enjoyed your visit to Sun Valley and the City of Hailey. Come back again sometime!

Safe travels.
Chris

Chris Pomeroy
Airport Manager
Friedman Memorial Airport
1616 Airport Circle
Hailey, ID 83333
chris@iflysun.com
Office: 208.788.9003
Cell: 208.720.1830

-----Original Message-----

From: MICHAEL MCNEILL [mailto:daang@icloud.com]
Sent: Tuesday, August 23, 2016 3:46 PM
To: Chris Pomeroy <Chris@iflysun.com>
Subject: Re: SUN Voluntary Noise Abatement Procedures

Hi Chris—a friend and I flew a Piper Cherokee into KSUN today. I'm glad I had the info from you on noise abatement arrivals and departures. It was actually a pretty simple thing to do. We also were lucky with the winds—they favored landing on RW 31 and by the time we had breakfast at Shorty's and refueled, the winds favored a departure on RW 13.

Hope your future is quiet,
Mike McNeill

CHAPTER D Existing Airport Site Alternatives

additional space to relocate the perimeter fence and to acquire the off airport buildings/land within the ROFA.

- **MOS 4 – Runway Safety Area (RSA) Grading.** Re-grading of the existing RSA could be accomplished within the existing boundary and would not require land acquisition.
- **MOS 5 – Runway Centerline to Aircraft Parking Area.** Meeting this standard could technically be accomplished within the existing boundary. However, it would not be ideal due to the need to remove aircraft parking. Acquiring land would provide space to relocate the lost facilities.
- **MOS 8 – Taxiway Width.** This standard could be met within the existing boundary, but may require shifting Taxiway B to the west to prevent aircraft wingtip penetration of the RSA. Alternatively, a taxiway that meets standards could be constructed on the east side, which could require land acquisition.

6.4. Runway Protection Zones & Approach Surfaces

As noted in Chapter C, Section 3.1.2, portions of the runway protection zones (RPZs) beyond either end of Runway 13/31 are outside the current airport property boundary. According to the FAA's latest guidance on land uses within an RPZ, "airport owner control over the RPZ land is emphasized to achieve the desired protection of people and property on the ground." The guidance further states that, "although the FAA recognizes that in certain situations the airport sponsor may not fully control land within the RPZ, the FAA expects airport sponsors to take all possible measures to protect against and remove or mitigate incompatible land uses."

Also noted in Chapter C, Section 3.4, there are currently numerous penetrations to the various approach, departure, and threshold siting surfaces for Runway 13/31. Some of these penetrations have been mitigated by displacing the Runway 13 threshold, installing obstruction lighting, and/or removing man-made and natural objects. However, the Airport has approach and departure procedures that are negatively impacted by these surface penetrations.

There is a large area of agricultural land on Flying Hat Ranch south of the Airport that is within the Runway 31 RPZ and has numerous existing mature cottonwood trees that penetrate various Runway 31 imaginary airspace surfaces. This area is currently controlled by a temporary aviation license and right of entry agreement between the Airport and the property owner. This agreement will expire on October 30, 2016.

To comply with current FAA guidance, this Master Plan recommends either land acquisition or perpetual easement for the area south of the Airport, to protect the Airport from potential encroachment by incompatible land uses and approach/departure obstructions. Removal of the cottonwood trees in this area is also recommended to provide clearer approaches and departures. This may require additional land acquisition beyond what is contained within the RPZ. The actual lot lines of the property to be acquired will be dependent upon negotiations with the land owner.

6.5. FAA Standard Compliance Alternatives: Conclusions

By definition, if any of the existing MOS could be easily resolved at the existing Airport site, no "modification" would have been necessary or granted by the FAA. Therefore, the loss of approval for continued use of a "modification" will have significant financial, operational, and/or physical Airport footprint impacts.

NOISE MODELING FRIEDMAN MEMORIAL AIRPORT SCOPE OF WORK

This scope of work includes conducting noise modeling for Friedman Memorial Airport (SUN or Airport).

TASK 1: NOISE MODELING

Task 1.1: Baseline Noise Modeling

This task will process operational data and prepare a set of noise exposure contours for existing baseline conditions at SUN using the Aviation Environmental Design Tool (AEDT). This task will include data collection and processing, noise modeling, and assessment of land use impacts.

Data Processing

In order to thoroughly assess and prepare noise exposure contours, five basic categories of operational data must be assessed for input into AEDT: Runway Layout; Annual Operations; Aircraft Fleet Mix; Runway End Utilization; and Flight Track Location and Utilization.

Runway Layout – The latest ALP data sheet will be utilized to define the spatial layout of the runway ends at SUN.

Annual Operations and Fleet Mix – A variety of sources will be used for determining the number of annual operations at SUN. These will include the ATCT statistics, FAA databases, Official Airline Guide flight schedules, and other available sources.

Runway End Utilization – The proportional use of each runway end by daytime versus nighttime and by aircraft categories will be prepared using previous analysis from the Draft EIS and historic wind/weather data.

Flight Track Location/Utilization – Baseline flight track locations and percent utilization will be based on previous analysis from the Draft EIS.

Noise Modeling

A set of noise contours will be produced using FAA methodologies, including the use of the AEDT. Contours of DNL 65, 70, and 75 will be prepared for existing baseline conditions.

Assessment of Land Use Impacts

Population/housing unit impacts will be calculated for the significant ranges of the DNL contours of the baseline noise exposure contour using Geographic Information Systems (GIS) software and available land use data and aerial imagery. Current

noise exposure contours will also be assessed for other noise-sensitive land use impacts per 14 CFR Part 150 guidelines; including churches, schools, hospitals, libraries, nursing homes, and other similar uses.

Task 1.2: Alternative Noise Modeling

Two (2) sets of noise contours will be prepared for alternative operating scenarios at SUN. Alternative operating scenarios will be modeled based on coordination with FMAA and FAA staff. The methodology will follow the same methodology as the baseline noise modeling under **Task 1.1**. Specific inputs to the model will be adjusted to reflect the potential conditions that would occur under each alternative. Contours of DNL 65, 70, and 75 will be prepared for both alternative conditions and land use impacts will be calculated for each.

Task 1.3: Noise Modeling Report

A report presenting the noise contours and land use impact analysis will be prepared. The report will include a brief summary describing the methodology and results of the noise modeling for existing baseline and alternative conditions. Impacted land uses will be tabulated and identified on a map. This scope assumes the report will be provided in electronic (.pdf) format.

Friedman Memorial Airport Noise Analysis Project Budget				
Task	Description	Labor	Expenses	Project Grand Total
1	Noise Modeling			
1.1	Baseline Noise Modeling	\$8,540	\$0	\$8,540
1.2	Alternative Noise Modeling	\$8,540	\$0	\$8,540
1.3	Noise Modeling Report	\$5,000	\$0	\$5,000
TOTAL		\$22,080	\$0	\$22,080

Lisa Emerick

From: Troy Brown <troy@conradbrothersconstruction.com>
Sent: Friday, July 29, 2016 12:20 PM
To: Lisa Emerick; Chris Pomeroy
Cc: Paul Conrad; Diane Cordes
Subject: FMA New Concessions Proposal
Attachments: FMA Concessions Proposal-signed.pdf

Hi Lisa and Chris,

Attached is our proposal for the new concessions build out.

The layout and equipment has been approved by Bob Erickson, Jersey Girl and Vyykn. We have a turn key package with the exception of the Vyykn equipment and the Vyykn wall coverings.

Let us know if you have any questions and thanks for the opportunity.

Troy Brown | Project Manager

Cell: (208) 309-1230 | Office: (208) 726-3830

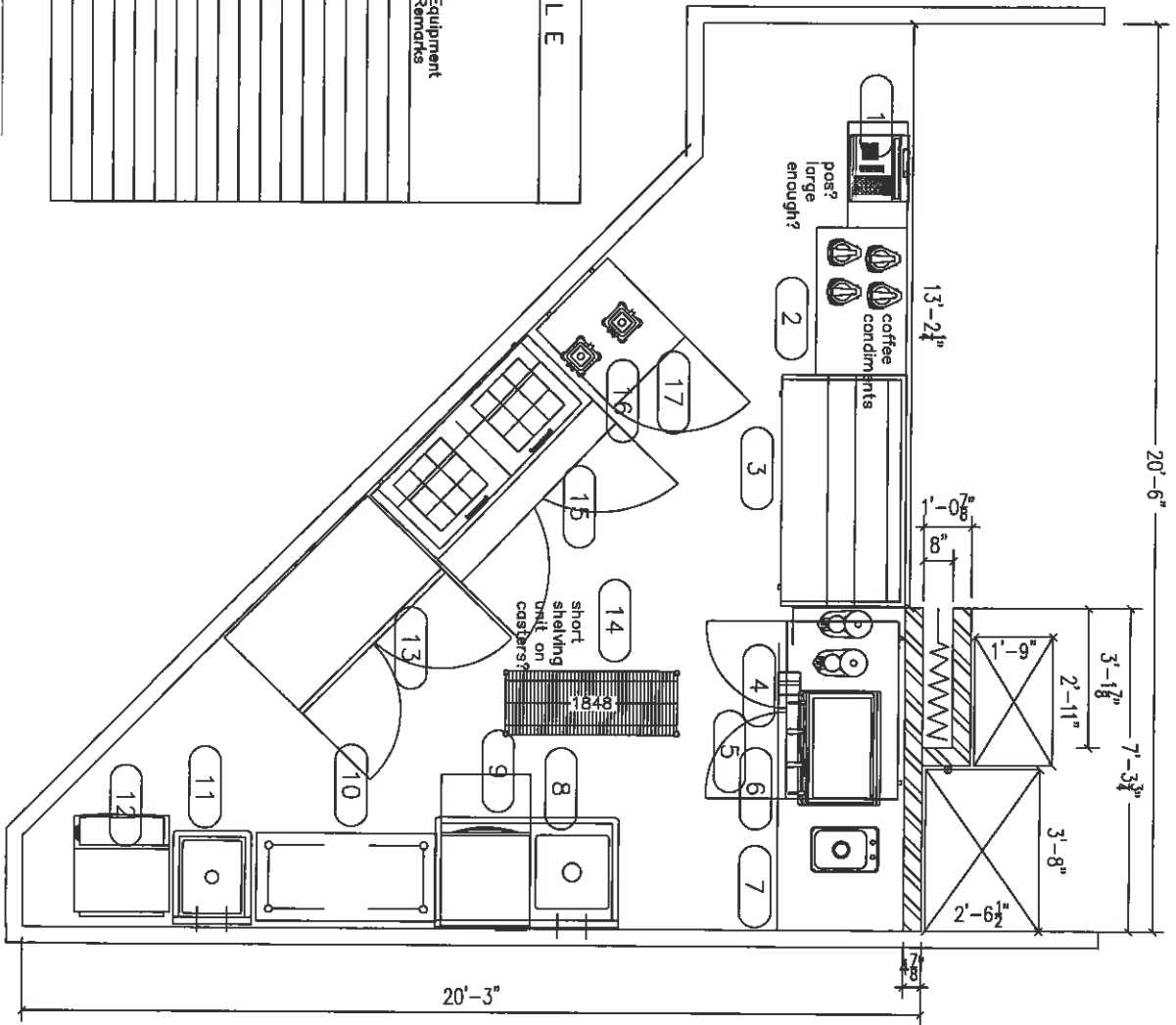
conradbrothersconstruction.com



⊕ Power - 110V/Outlet - 2 sockets

EQUIPMENT SCHEDULE									
Item No	Qty	Equipment Category	Amps	Volts	Phase	Cold Water Size (in)	Hot Water Size (in)	Gas Size (in)	MBTUH
1	1	POS							
2	4	Airpct							
3	1	Display Case, Refrigerated	15.5	115	1				
4	2	Coffee Grinder	3.0	120	1				
5	1	Refrigerator, Undercounter	5.0	115	1				
6	1	Espresso Machine, Automatic	14.0	208	1	0.375			
7	1	Sink, Drop-in, Hand							
8	1	Dishcube, Undercounter							
9	1	Wine cooler, Undercounter, Low Temp	10.0	115	1				
10	1	Tubs, Work							
11	1	Sink, Seelley, 1 Compartment							
12	1	Ice Maker, Undercounter	6.0	115	1	0.375			
13	1	Refrigerator, Reach-in	5.5	115	1				
14	1	Shelving, Wire							
15	1	Refrigerator, Sandwich/Salad Prep	7.8	115	1				
16	2	Blender, Beverage	13.0	120	1				
17	1	Freezer, Undercounter, Low Profile	4.8	115	1				

○ Sidewalk - Equipment List
Not to Scale



FRIEDMAN MEMORIAL AIRPORT
CONCESSIONS



Conrad Brothers
General Contractors and Builders
P.O. Box 3432 - Holey, Idaho 83333
208-726-3830 Fax 208-726-5788
www.conradbrothersconstruction.com

DATE: 04/11/11
BY: J. H. H. H.
CHECKED: J. H. H. H.
APPROVED: J. H. H. H.



Conrad Brothers

General Contractors and Builders

P.O. Box 3432 - Hailey, Idaho 83333

208-726-3830 Fax 208-726-5788

www.conradbrothersconstruction.com

Estimate

Number: 7

Date: 7/29/2016

Job Name/Location: FMAA New Concessions

To: Chris Pomeroy, Airport Manager

Description	Cost Code	Total
Build out new concession space in the Hold Room per Conrad Brothers' drawing Concessions 7/22/16 and supporting backup		
1 General Conditions	01000	\$14,140.00
2 Interior Contractors: demo, framing, drywall & acoustic ceiling	09250	\$4,430.00
3 Conrad Brothers: labor and painting	06100	\$970.00
4 Superior Door: door	08200	\$9,199.00
5 D&A Glass: aluminum trim	08200	\$89.23
6 Brennan's Carpet: rubber base	09700	\$157.50
7 BSR: Stainless Steel-Included Equipment Proposal	09940	\$0.00
8 BSR: Equipment	11450	\$36,862.85
9 BSR: Stainless Steel Shelving (allowance)	12100	\$1,200.00
10 Great Basin: cabinets	12760	\$3,692.36
11 Evans: plumbing	15400	\$4,655.19
12 Mattson: fire supression	15500	\$550.00
13 Buffalo: electrical	16001	\$10,475.00
14 Evans: water dispenser for Vyykn	15400	\$1,025.00
15 Contingency	17500	\$1,000.00

Subtotal: \$88,446.13

Conrad Brothers Fee 6% \$5,306.77

Total Estimate: \$93,752.90

Contractor's Signature: Paul Conrad

Date: 7/29/16

Airport Representative Signature: _____

Date: _____

**Conrad Brothers**

General Contractors and Builders

P.O. Box 3432 - Hailey, Idaho 83333

208-726-3830 Fax 208-726-5788

www.conradbrothersconstruction.com**General Conditions**

Number: 7

Date: 7/25/2016

Job Name/Location: FMAA Concessions Work

Description	Hours	Rate	Total
General Conditions			
1 Bid Prep, Supervision & Security	136	\$75.00	\$10,200.00
2 General Labor & Final Clean	27	\$45.00	\$1,215.00
3 Protect Existing Work materials			\$1,000.00
4 Building permit & South Central Heath permit			\$975.00
5 Insurance			\$750.00

Subtotal: \$14,140.00

Total Estimate: \$14,140.00

Contractor's Signature: _____

Date: _____

Airport Representative Signature: _____

Date: _____

Lisa Emerick

From: RLB <rlb@rlb-sv.com>
Sent: Monday, August 01, 2016 11:17 AM
To: Lisa Emerick
Cc: Chris Pomeroy
Subject: Friedman Memorial Airport - New Concessions Proposal

Dear Lisa:

I have reviewed the new concessions space proposal provided by Conrad Brothers dated 7/25/16 and 7/29/16 totaling \$107,892.90 (\$93,752.90 + \$14,140.00 = \$107,892.90). I also discussed in detail specifics regarding plumbing, electrical, and door scope of work with Troy Brown from Conrad Brothers.

The scope of work and proposal appear to be complete, adequate, and in-line with current public works construction costs.

Please contact me if you have any questions.

Best regards,
Nick

NICHOLAS LATHAM / AIA, NCARB
Principal, Architect



RUSCITTO LATHAM BLANTON
208.726.5608
PO Box 419 Sun Valley, ID 83353
www.rlb-sv.com