

**AMENDED MINUTES OF A SPECIAL MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**December 18, 2013
9:00 A.M.**

IN ATTENDANCE:

BOARD MEMBERS: Chairman – Ron Fairfax, Vice-Chairman – Susan McBryant, Board – Angenie McCleary, Fritz Haemmerle, Don Keirn, Jacob Greenberg
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Rick Baird, Administrative Assistant/IT Systems Maintenance Coordinator - April Dieter,
AIRPORT LEGAL COUNSEL: Luboviski, Wygle, Fallowfield & Ritzau – Barry Luboviski; Lawson Laski Clark & Pogue, PLLC – Jim Laski
CONSULTANTS: T-O Engineers – Dave Mitchell

CALL TO ORDER:

The meeting was called to order at 9:08 a.m. by Chairman Fairfax.

I. APPROVE AGENDA

The agenda was approved as presented.

II. PUBLIC COMMENT

No public comment was made.

III. NEW BUSINESS

A. Review Pre-Qualification Applications from Prime Contractors for Construction Projects at Friedman Memorial Airport

T-O Engineer Dave Mitchell briefed the Board on his review of the pre-qualification applications received from prime contractors for construction projects at Friedman Memorial Airport.

The Board discussed technical aspects of Engineer Mitchell's review of the pre-qualification applications including financial bond qualifications, litigation history, which factors differentiate the large projects from the small projects and how the firms should be notified of which projects they do and/or do not qualify to bid for.

Board Member Haemmerle commented that with respect to Knife River's local performance history and their overall litigation history, Knife River is not qualified to bid for construction projects at the Airport. Board Member Haemmerle also requested that the Board require each contractor to submit a litigation history from the Idaho Depository to be made part of the record.

The Board discussed Board Member Haemmerle's comment regarding Knife River and request to require litigation history from each contractor and the majority of the Board agreed that using litigation history as a criterion for judging the overall performance of a company should be cautioned and is not an appropriate measure of performance history in this case.

MOTION:

Made by Board Member Haemmerle to include litigation history as part of the overall performance history criteria.

MOTION NOT PASSED

The Board further discussed the time sensitivity of the pre-qualification process and the criteria used to determine whether or not a contractor qualified for the small and/or large construction projects.

MOTION:

Made by Board Member Haemmerle to deem Knife River not qualified based on technical competence and overall performance history. Seconded by Board Member McBryant for the purpose of discussion.

MOTION NOT PASSED

The Board discussed the motion and the majority agreed that Knife River has worked well with Airport Contractors and Staff in the past and performed well on the last project they completed for the Airport. **Board Member Haemmerle did not agree with the majority on this matter.**

MOTION:

Made by Vice-Chairman McBryant to qualify Gale Lim, Kerr Contractors, Knife River, Oftadel, Osborne, Staker and Parsons and Western Construction as prime contractors for Construction Projects at Friedman Memorial Airport for large projects and qualify C&A Paving, Depatco, Granite Excavation and Lakeside (Valley Paving) for small projects based on the pre-qualification application information as provided by Airport Engineers. Seconded by Board Member Keirn.

PASSED

B. RSA Improvement Project 2 Design Professional Services Fees

Airport Manager Baird briefed the Board on the RSA Improvement Project 2 Design Professional Services Fees and asked the Board to consider approval of the fees.

The Board discussed technical aspects of Airport Manager Baird's briefing including the Independent Fee Estimate (IFE) purpose and process and whether or not the firm completing the IFE is paid a fee for providing the estimate.

MOTION:

Made by Board Member Haemmerle to approve the RSA Improvement Project 2 Design Professional Services Fees not to exceed \$1,020,245 and direct Staff to complete the negotiation process and seek FAA reasonableness of cost determination and concurrence with award. Seconded by Board Member McCleary.

PASSED UNANIMOUSLY

IV. ADJOURNMENT

The December 18, 2013 Special Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 10:33 a.m.


Lawrence Schoen, Secretary

* Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.