

**MINUTES OF A REGULAR MEETING  
OF THE  
FRIEDMAN MEMORIAL AIRPORT AUTHORITY\***

**November 29, 2016  
5:30 P.M.**

**IN ATTENDANCE:**

**BOARD MEMBERS:** Chairman – Ron Fairfax, Vice-Chairman – Don Keirn, Secretary - Lawrence Schoen, Board - Fritz Haemmerle, Angenie McCleary, Pat Cooley  
**FRIEDMAN MEMORIAL AIRPORT STAFF:** Airport Manager – Chris Pomeroy, Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Administrative Assistant/Alternate Security Coordinator – Roberta Christensen, Administrative Assistant – Cecilia Vega  
**CONSULTANTS:** T-O Engineers – Dave Mitchell; Centerlyne – Nancy Glick  
**AIRPORT TENANTS/PUBLIC:** Dave Wilson, Lisa Phillips, Garry Pearson, Evan Stelma, Donna Serrano, Walt Denekas, Peter Lobb; Atlantic Aviation – Mike Rasch; FSVA – Carol Waller; Comp Plan – Len Harlig, Bob Rae; Glass Cockpit Aviation – John Strauss; FHR – Marc Reinemann  
**AIRPORT LEGAL COUNSEL:** Lawson Laski Clark & Pogue, PLLC – Jim Laski  
**PRESS:** Idaho Mountain Express – Ryan Thorne

**CALL TO ORDER:**

The meeting was called to order at 5:35 p.m. by Chairman Fairfax.

**I. APPROVE AGENDA**

The agenda was approved as presented.

**II. PUBLIC COMMENT**

Len Harlig asked that a moment of silence be observed in honor of the memory of the late Car Park general manager, Pam Yager.

**III. APPROVE FMAA  
MEETING MINUTES**

**A. November 1, 2016 Regular Meeting (See Brief)**

The November 1, 2016 Friedman Memorial Airport Authority Meeting Minutes were approved as presented.

**MOTION:**

***Made by Board Member McCleary to approve the November 1, 2016 Friedman Memorial Airport Authority Regular Meeting Minutes as presented. Seconded by Vice-Chairman Keirn.***

**PASSED**

**BOARD MEMBER HAEMMERLE ABSTAINED**

**IV. REPORTS**

**A. Chairman Report**

No report was given.

**B. Blaine County Report**

No report was given.

**C. City of Hailey Report**

Board Member Haemmerle reported that the City of Hailey has their holiday lights installed and encouraged the Board to go see them.

#### **D. Airport Manager Report (See Power Point Presentation)**

Airport Manager Pomeroy reported that Alaska Airlines has issued a press release promoting their use of the new RNP approach. In the press release they claimed that their new capabilities with the approach will allow them to realize approximately a 95% increase in reliability.

Board Member McCleary commented that she has received calls about the press release and asked how confident Alaska Airlines is about their statements regarding reliability and whether or not the Board should remain cautiously optimistic.

Airport Manager Pomeroy answered that it is impossible to predict weather conditions; however, Alaska Airlines did conduct several analyses on previous year's conditions.

Airport Manager Pomeroy reported that the new Portland flight begins on December 17<sup>th</sup>. Airport Staff is planning a reception celebration to be held for the first flight in the passenger terminal, and will also be displaying a banner on main street to promote the new flight.

Chairman Fairfax commented that since he was a passenger on the first departure flights for Denver and San Francisco, he will also be participating on the first departure flight to Portland.

Airport Manager Pomeroy reported the following:

- A reception for the SUN Airport Art Commission (SAAC) took place on November 17<sup>th</sup> in the passenger terminal main lobby. The event was well-attended.
- The first snow plow operations occurred on November 23<sup>rd</sup> and 27<sup>th</sup>.
- Airport Manager Pomeroy and Board Member Schoen attended the November 28<sup>th</sup> Bellevue City Council meeting to update them on Airport activity and answer questions. Overall, it was a positive interaction and meeting.
- Pam Yager, former manager of The Car Park, passed away unexpectedly in October. Pam had worked at the Airport for 15 years, was well liked by all who knew her, was an avid dog lover, and she will be greatly missed.

#### **E. Communications Director Report**

Communications Director Nancy Glick reported the following:

- The new website will be live by the end of the week.
- Social media has increased by 177.5% since December 2015.
- The new SAAC art exhibit brochure for the October 2016 – May 2017 showing will be completed and distributed soon.

Airport Manager Pomeroy commented that the new website is easy-to-navigate, intuitive, esthetically pleasing, and mobile-friendly. He expects the initial launch of the new website to be well-received.

#### **F. Fly Sun Valley Alliance Report**

Fly Sun Valley Alliance representative Carol Waller reported the following:

- Seattle flight service beginning over the Thanksgiving holiday was a great success.
- All other flights will begin over the weekend of December 16<sup>th</sup>.
- The first Portland arrival flight will be full and is scheduled to arrive on December 17<sup>th</sup> at 12:10 p.m.
- FSVA is currently working towards solidifying the flight schedules for the 2017 summer and fall seasons as well as developing long term prospects for additional and extended air service.

Board Member Schoen commented that he has received questions from individuals about which airlines provide service for which flight destinations throughout the year and asked if the Airport website includes that kind of information.

Communications Director Sarah Shepard answered that that information is included on the website.

## **V. AIRPORT STAFF BRIEF**

- A. Noise Complaints (See Brief)**
- B. Parking Lot Update (See Brief)**
- C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)**
- D. Airport Commercial Flight Interruptions (See Brief)**
- E. Review Correspondence (See Brief)**

## **VI. OLD BUSINESS**

- A. Airport Committee(s)**
  - a. Voluntary Noise Abatement Program Review Committee – Presentation (See Power Point Presentation)**

Voluntary Noise Abatement Committee (VNAC) Chairman, Walt Denekas, presented the Board with the Committee's findings and recommendations (See VNAC Power Point Presentation).

The Board discussed technical aspects of Mr. Denekas' presentation including the following:

- Whether or not head-to-head traffic would be avoided by developing specified flight zones instead of flight paths for approaches from the north and south (Proposal 1).
- The ability for aircraft equipped with the appropriate Instrument Flight Rules (IFR) equipment to land during inclement weather due to the new RNP approach.
- The enforcement procedures for voluntary noise abatement compliance including written notices and peer pressure.

Board Member Haemmerle asked why aircraft are allowed up to 30 minutes to run their engines before departure.

Mr. Denekas answered that he will discuss with Atlantic Aviation the possibility of lowering the limit further.

Glass Cockpit Aviation owner John Strauss commented that crew members are required to procure an instrument clearance and conduct pre-flight checks in the aircraft before departure. The instrument clearance is not available until 30 minutes before departure time. He commented that he does not think the Board should decrease the limit below 30 minutes.

Board Member Haemmerle asked if the engine must be running for the crew to obtain the clearance and perform pre-flight checks.

Mr. Strauss answered that pilots most often use a ground cart or auxiliary power unit to obtain instrument clearance and perform their pre-flight checks.

Board Member Haemmerle commented that he believes there are some aircraft that run their engines for an unacceptable period of time.

Local pilot and hangar owner Dave Wilson commented that he does not have a ground power unit so he has to start one engine to obtain his clearance, which takes approximately 15 – 20 minutes. He commented that due to high fuel costs, most large aircraft run an auxiliary power unit before departure, and they are loud as well.

Atlantic Aviation Manager, Michael Rasch, commented that when the fixed based operator (FBO) facilities were located at the northeast section of the Airport, every day he received complaints from aircraft running their ground or auxiliary power units for more than 30 minutes. In the 11 years that the FBO has been at its current location at the southwest corner of the Airport, he rarely receives complaints about auxiliary power units. He commented that from his perspective on the ground at the FBO, this is a non-issue.

Board Member Haemmerle commented that it's the Board's job to review and analyze these kinds of issues periodically to ensure there are no problems. He commented that there has been some good comment that the 30-minute limit can be decreased.

Mr. Denekas proposed that the VNAC would like to schedule a series of public meetings in Hailey and Bellevue to review its findings and recommendations and then incorporate the community comments received at those meetings into the final VNAC procedures.

Chairman Fairfax commented that Mr. Denekas gave the Board an excellent presentation. He also commented that the proposals are reasonable and allow both small and large aircraft the ability to fly under voluntary noise abatement procedures.

Board Member Schoen commented that it is the responsibility of the FMAA to approve and publish the new procedures and not the VNAC, as they are an advisory committee to the Board. He commented that he has concerns regarding the possible unintended consequences of replacing flight paths with flight zones and would never put noise above safety in terms of how these issues are addressed.

Chairman Fairfax commented that large jet aircraft are unable to fly close to the mountains as the current noise abatement procedures illustrate due to terrain avoidance warning systems and IFRs. The recommended flight zone will allow larger aircraft to fly more towards the middle of the valley while asking that they remain to the east of Highway 75.

Mr. Wilson commented that the Airport's Air Traffic Control Tower directs where the pilots fly, and if an aircraft is flying IFR, the tower will instruct the pilot to stay east of Highway 75 on approach and west of Highway 75 on departure.

Mr. Denekas commented that it would be appropriate to change the VNA procedures to what actual procedures are so that the community is aware that larger aircraft are required to fly towards the center of the valley and that the Airport will do its best to mitigate any issue over any particular neighborhood.

Board Member McCleary asked if the flight zone could be narrower. She also agreed that the current recommended flight path should be modified so it is reasonable for the majority of pilots to follow.

Chairman Fairfax answered that the inbound flight zone has to be close to Highway 75 because that is where the IFR approach is located.

Attorney Jim Laski asked if the noise complaints received are mostly about landings or departures. He commented that he lives to the west of Highway 75 and has observed that the only aircraft that fly to the east of his house in Bellevue are commercial.

Chairman Fairfax answered that the noise complaints received are mostly about landings.

The Board further discussed the issue of non-compliance with current VNA flight paths. They also discussed the VNAC's suggestion to address the aircraft that are prevented from following the current flight path due to terrain warning systems by creating flight zones.

Board Member Cooley suggested that the VNAC revise the suggested guidelines for a new VNA program based on the Board's comments and then present it to the community.

Chairman Fairfax commented that he would like to have the community's input before final approval of a new VNA program. Board Member McCleary agreed.

Board Member Haemmerle suggested that the VNA guidelines include a section requesting that pilots with the ability to go over the mountains at an earlier time in their departure do so.

Vice-Chairman Keirn commented that he is curious to see what the public has to say about the VNAC's proposed changes to the VNA procedures. He also commented that the noise abatement program is voluntary, not mandatory.

Board Member Schoen suggested that the power point slide that shows the VNA departure and approach flight paths be separated into two slides. He also suggested that Mr. Denekas simplify the discussion as to why the VNA flight paths are not being complied with.

Board Member McCleary suggested that the VNAC schedule a public meeting in the Ketchum/Sun Valley area as well.

Mr. Denekas commented that they have also been invited to present their findings and recommendations at a meeting of the Blaine County Pilots Association.

Chairman Fairfax commented that he would support the same VNAC presentation from tonight's meeting to be presented at the public meetings.

The Board directed Mr. Denekas and the VNAC to schedule the public meetings with Hailey, Bellevue, and Ketchum/Sun Valley.

## **B. Construction and Capital Projects**

### **a. Runway Safety Area Improvements Project – Update (See Brief & Power Point Presentation)**

Airport Manager Pomeroy briefed the Board that the AIP '041 close-out is expected to take place in December.

**b. Terminal Concession – Update (See Brief & Power Point Presentation)**

Airport Manager Pomeroy briefed the Board that the passenger terminal food and beverage concessionaire, Jersey Girl, opened for the first time on November 21, 2016. Jersey Girl will be providing full day service beginning in the middle of December.

**c. Terminal Air Carrier Apron and Parking Lot Improvements – Update (See Brief & Power Point Presentation)**

Airport Manager Pomeroy briefed the Board that Engineer Dave Mitchell is completing development of a revised cost estimate for the Terminal Air Carrier Apron and Parking Lot Improvement project. Upon completion of the cost estimate, FAA negotiations and coordination with the City of Hailey will begin.

**d. Terminal Airline Ticketing Office Improvements – Update (See Brief & Power Point Presentation)**

Airport Manager Pomeroy briefed the Board that R/L/B architects are in the process of making revisions and adjustments to the Terminal Airline Ticketing Office Improvement plans based on discussions with TSA and will have the revised version available for Board review in January.

**C. Airport Planning Projects**

**a. Noise Modeling – Update (See Brief & Power Point Presentation)**

Airport Manager Pomeroy briefed the Board that Landrum & Brown has begun collecting data for the noise modeling project and is scheduled to be completed by February.

**b. Airport Master Plan – Update (See Brief & Power Point Presentation)**

Airport Manager Pomeroy briefed the Board that Mead & Hunt has scheduled the Master Plan Update Narrative Report to be completed by February. T-O Engineers is finalizing the ALP drawing set which will be available for Board review in January.

Board Member McCleary asked if the Board will be reviewing all chapters of the MPU in February.

Airport Manager Pomeroy answered that his goal is to provide the Board with the entire consolidated narrative report by the end of February.

Board Member Haemmerle asked what kind of existing and future land-use recommendations are included in the environmental overview chapter of the MPU.

Airport Manager Pomeroy answered that existing land-use implications in the environ of the Airport are reviewed in the last chapter and recommendations made regarding land-use considerations are made as well.

Board Member Haemmerle asked if the consultant's review includes identification and land-use planning on the alternative sites.

Airport Manager Pomeroy answered that land-use planning for the alternative sites was not included in the MPU Scope of Work.

**D. Other**

**a. Surplus Property Disposal and Approval of Additional Items - Update**

Airport Manager Pomeroy asked the Board to review the items added to the surplus disposal property list since it was last presented to the Board in October and allow Staff to re-open the bid process.

**MOTION:** *Made by Board Member Haemmerle to approve the items added to the surplus disposal property list since it was last presented to the Board in October and allow Staff to re-open the bid process. Seconded by Board Member Cooley.*

**PASSED UNANIMOUSLY**

Chairman Fairfax opened the discussion for public comment.

No public comment was made.

**b. Independent Board Member Selection Process - Update**

Airport Manager Pomeroy briefed the Board that candidate interviews for the Independent Board Member position will be held on December 14, 2016 at 5:30 p.m. at the Old Blaine County Courthouse Meeting Room.

Board Member Schoen requested that each Board Member submit two questions that they would like to ask the candidates to Contracts/Finance Administrator Emerick by December 8<sup>th</sup>.

**VII. NEW BUSINESS**

**A. Board Meeting Location – Consideration of Holding FMAA Board Meetings at the Airport Terminal Conference Room.**

Airport Manager Pomeroy asked the Board to consider holding future FMAA Board Meetings at the Airport terminal conference room.

Board Member Schoen commented that the terminal conference room will not exist for much longer if the Board proceeds with reconfiguring the airline ticketing office and baggage handling space. He is also concerned with the size of the room, accessibility, convenience and ticket validation for attendees. He commented that the Board must publish its regular meeting place and time.

Chairman Fairfax supported holding the FMAA Board Meetings at the Airport terminal conference room as long as no additional furniture expenses would be necessary to accommodate having the meetings there.

**MOTION:** *Made by Vice-Chairman Keirn to hold the January FMAA Board Meeting at the Airport terminal conference room. Seconded by Board Member McCleary.*

**MOTION FAILED  
BOARD MEMBER SCHOEN OPPOSED  
BOARD MEMBER HAEMMERLE ABSTAINED**

**VIII. PUBLIC COMMENT**

Len Harlig commented that the Board should not allow the candidates for the Independent Board Member position to listen to each other's interview in order to give the candidates equal opportunity to answer the Board's questions without one being more informed than the other. He also suggested that the Board consider the installation of a separate parking lot booth for cash and one for credit card transactions or installing kiosks inside the terminal that allows for payment of parking tickets.

Chairman Fairfax commented that the candidates will be interviewed separately. He also commented that Mr. Harlig's parking booth and kiosk suggestions are currently in the terminal parking lot project plans.

**IX. EXECUTIVE SESSION –  
I.C. §74-206 (a)(c)(f)**

**MOTION:**

***Made by Board Member McCleary to enter into executive session pursuant to Idaho Code §74-206 paragraph (c) to acquire an interest in real property and paragraph (f) to communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated. Seconded by Board Member Schoen.***

**ROLL CALL VOTE:**

<b><i>Chairman Fairfax</i></b>	<b>Yes</b>
<b><i>Vice-Chairman Keirn</i></b>	<b>Yes</b>
<b><i>Board Member Schoen</i></b>	<b>Yes</b>
<b><i>Board Member Haemmerle</i></b>	<b>Yes</b>
<b><i>Board Member McCleary</i></b>	<b>Yes</b>
<b><i>Board Member Cooley</i></b>	<b>Yes</b>

**PASSED UNANIMOUSLY**

**X. ADJOURNMENT**

The November 29, 2016 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 8:00 p.m.

  
Lawrence Schoen, Secretary

\* Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.