

**MINUTES OF A SPECIAL MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**December 14, 2016
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Vice-Chairman – Don Keirn, Secretary - Lawrence Schoen, Treasurer - Jacob Greenberg, Board - Fritz Haemmerle, Angenie McCleary, Pat Cooley
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Chris Pomeroy, Contracts/Finance Administrator – Lisa Emerick, Administrative Assistant/Alternate Security Coordinator – Roberta Christensen
AIRPORT TENANTS/PUBLIC: Ron Fairfax, Atlantic Aviation – Brian Blackburn, Glass Cockpit Aviation – John Strauss, Craig Sabina
AIRPORT LEGAL COUNSEL: Lawson Laski Clark & Pogue, PLLC – Jim Laski

CALL TO ORDER:

The meeting was called to order at 5:30 p.m. by Vice-Chairman Keirn.

I. APPROVE AGENDA

The agenda was approved with the following changes:

II. INDEPENDENT BOARD MEMBER SELECTION PROCESS

A. Conduct Interviews – Attachment #1

- 1. ~~3~~ 5:45 p.m. Ronald Fairfax – Attachment #42**
- 2. 6:15 p.m. Craig Sabina – Attachment #3**
- 3. ~~4~~ 6:45 p.m. Michael Kraynick – Attachment #14**

MOTION:

*Made by Board Member Cooley to amend the agenda to reflect that the first interview time slot will be with Dr. Ron Fairfax at 5:45 p.m., followed by Craig Sabina at 6:15 p.m. and Michael Kraynick at 6:45 p.m.
Seconded by Board Member Greenberg.*

PASSED UNANIMOUSLY

II. INDEPENDENT BOARD MEMBER SELECTION PROCESS

A. Conduct Interviews – Attachment #1

Vice-Chairman Keirn suggested that each Board Member ask the candidates questions from the list of questions provided. (Minutes Attachment #1).

Board Member Haemmerle asked if the Board is only allowed to ask questions from the provided list.

Vice-Chairman Keirn answered that the Board should ask each candidate the same questions in order to make the interview process fair; however, Board Members are allowed to ask questions that are not on the list if they choose to do so.

Board Member Haemmerle asked if it would be more efficient to select one Board Member to ask the candidates questions.

Board Member McCleary commented that she would prefer to have more than one Board Member participate in asking questions in order to see how candidates interact with different Board Members.

Attorney Laski briefed the Board that the Independent Board Member term expires on December 31, 2016 and the Board must unanimously select a candidate to serve as Independent Board Member. If a candidate is not selected by a unanimous vote, there will not be an Independent Member represented on the Board.

1. 3: 5:45 p.m. Ronald Fairfax – Attachment #42

The Board conducted a question and answer session with Dr. Ron Fairfax for approximately 30 minutes.

2. 6:15 p.m. Craig Sabina – Attachment #3

The Board conducted a question and answer session with Craig Sabina for approximately 30 minutes.

3. 4: 6:45 p.m. Michael Kraynick – Attachment #14

Mr. Kraynick was not in attendance to conduct his interview.

**III. EXECUTIVE SESSION –
I.C. §74-206 (1)(a)**

MOTION:

Made by Board Member Schoen to enter into executive session pursuant to Idaho Code §74-206 paragraph (1)(a) for consideration of candidates for the Independent Board Member position. Seconded by Board Member Greenberg.

ROLL CALL VOTE:

<i>Vice-Chairman Keirn</i>	<i>Yes</i>
<i>Board Member Greenberg</i>	<i>Yes</i>
<i>Board Member Schoen</i>	<i>Yes</i>
<i>Board Member Haemmerle</i>	<i>Yes</i>
<i>Board Member McCleary</i>	<i>Yes</i>
<i>Board Member Cooley</i>	<i>Yes</i>

PASSED UNANIMOUSLY

MOTION:

Made by Board Member Schoen to exit executive session. Seconded by Board Member Greenberg.

ROLL CALL VOTE:

<i>Vice-Chairman Keirn</i>	<i>Yes</i>
<i>Board Member Greenberg</i>	<i>Yes</i>
<i>Board Member Schoen</i>	<i>Yes</i>
<i>Board Member Haemmerle</i>	<i>Yes</i>
<i>Board Member McCleary</i>	<i>Yes</i>
<i>Board Member Cooley</i>	<i>Yes</i>

PASSED UNANIMOUSLY

**IV. INDEPENDENT BOARD
MEMBER SELECTION**

MOTION:

Made by Board Member Schoen to appoint Dr. Ron Fairfax as the Independent Board Member for the Friedman Memorial Airport Authority. Seconded by Board Member Greenberg.

Chairman Fairfax called for Board discussion.

Board Member Haemmerle commented that in a previous meeting Dr. Ron Fairfax had displayed political unawareness by mentioning the expansion of the runway to the south during a master plan discussion and because of that incident he came to tonight's meeting fully prepared to vote no for Dr. Fairfax. He commented that Mr. Sabina did a good job presenting himself but unfortunately did not meet the residency requirements. Board Member Haemmerle commented that it is important to have an independent representative on the Board and although he still has reservations about Dr. Fairfax he will reluctantly vote for Dr. Fairfax for the Independent Board Member position.

Board Member Cooley agreed that Dr. Fairfax's comments about runway expansion were unsettling; however, he believes that Dr. Fairfax works hard for the Board.

MOTION: PASSED UNANIMOUSLY

V. ADJOURNMENT

The December 14, 2016 Special Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:24 p.m.



Lawrence Schoen, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*

**FMAA Independent Board Member Position
Suggested Interview Questions**

1. **What is your understanding of the role of the independent board member on the FMAA board? What makes you the right fit for this position?**
2. **What particular strengths would you bring to the FMAA? In addition to your aviation background, do you have any unique skills that would make you a successful Board Member?**
3. **What recent airport occurrence do you consider as most important and explain why.**
4. **Do you feel the FMAA has made any decisions that took the airport in the wrong direction? Please explain.**
5. **Are you familiar with the current Master Plan draft and do you support the direction the FMAA has taken? Is there anything you would change?**
6. **How familiar are you with the issues that FMAA has faced the last 5-10 years? What is your opinion of the "dual path" approach?**
7. **If selected to be in this position, what are you most interested in? The least?**
8. **What is the FMAA's relationship to the Blaine County community? Can it be improved and, if so, how?**
9. **Are you a good listener and how do you react if you know someone is far less knowledgeable on a subject at hand, but does not admit or realize this?**
10. **Will you feel comfortable debating challenging issues openly, subject to criticism, in a public setting?**
11. **Over the past couple of years, how often have you attended the monthly FMAA board meetings?**
12. **Describe your philosophy of open, transparent, accountable gov't and how would you apply it to the work of the FMAA and your work as a board member?**
13. **Describe your experiences, if any, working on other board's or committees, or in a public setting, such as with a gov't agency.**
14. **Would you like to describe other unique life experiences for our consideration?**