

**MINUTES OF A SPECIAL MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**December 13, 2018
4:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Chairman – Don Keirn; Vice-Chairman – Jacob Greenberg, Treasurer – Ron Fairfax, Board - Fritz Haemmerle, Pat Cooley, Secretary - Lawrence Schoen, Angenie McCleary
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Chris Pomeroy, Administrative Assistant – Cecilia Vega; Airport Coordinator – Tessa Baker, Sue Heaphy
CONSULTANTS: T-O Engineers – JD Heithoff
AIRPORT TENANTS/PUBLIC: **AIRPORT LEGAL COUNSEL:** Lawson Laski Clark & Pogue, PLLC – Jim Laski; President, Kodiak America – Brian Tibbets

CALL TO ORDER:

The meeting was called to order at 4:30 p.m.

I. APPROVE AGENDA

The agenda was approved as presented.

II. PUBLIC COMMENT

No public comment was made.

III. ACTION

A. Review of Decision for Award of AIP Project 3-16-0016-045 to Procure Airport Runway Broom to Oshkosh Airport Products, LLC made by the FMAA Board on December 4, 2018 in light of a Protest received from Kodiak America, LLC. Following review, the Board shall determine whether to affirm the prior award, modify the award, or choose to re-bid.

Airport Attorney Laski briefed the Board on the bid protest received from Kodiak America, LLC. (Kodiak). Kodiak stated they believe Oshkosh Airport Products, LLC (Oshkosh) is not compliant with the bid requirements. After extensive review of the bid package submitted, Airport Attorney Laski determined that Oshkosh Airport Products, LLC., was responsive.

Brian Tibbets, President of Kodiak, stated that the airport's bid documents required two copies of the bid. He acknowledged that Kodiak's office staff inadvertently included a hand-written bid document that included a bid amount of \$535,000. He further explained their final bid was submitted in the amount of \$530,000, which included a \$5,000 reduction for shipping fees. He stated both bids submitted by Kodiak were below the amount submitted by Oshkosh.

Airport Attorney Laski commented that the basis of the bid acceptance was not based on whether Kodiak was disqualified but on the basis of the protest, which is determining whether Oshkosh conformed with the bid documents.

After a brief discussion the Board agreed to re-affirm the prior bid award to Oshkosh Airport Products, LLC.

MOTION:

***Made by Board Member Schoen to affirm the prior bid award due to the FMAA's finding that the protest is without merit based on the evidence provided.
Seconded by Vice-Chairman Greenberg.***

PASSED UNANIMOUSLY

IV. ADJOURNMENT

The December 13, 2018 Special Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 6:00 p.m.

Don Keirn, Chairman

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*