



# Friedman Memorial Airport Authority

## Regular Board Meeting

July 2, 2019





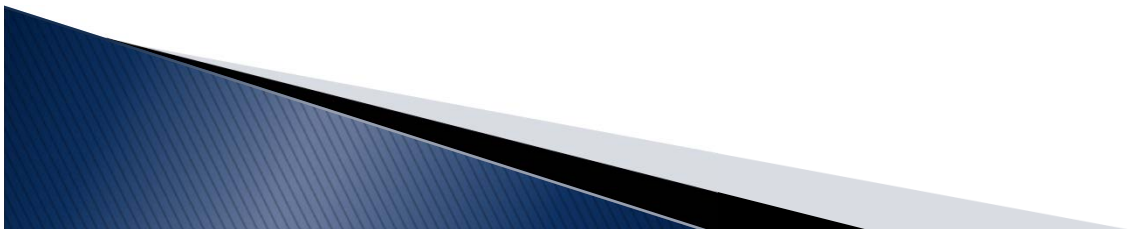
# Approve Agenda





# Public Comment

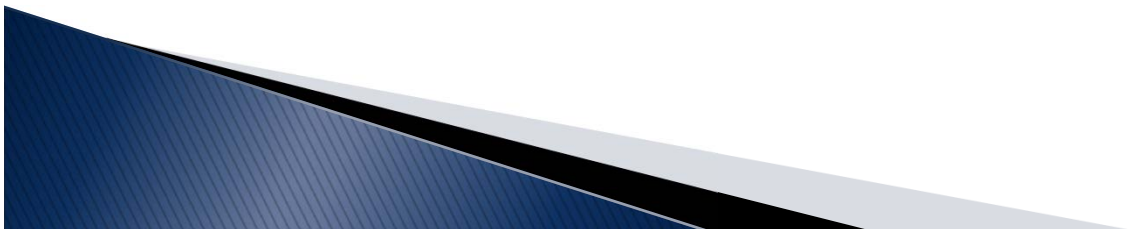
(10 Minutes)





# Approval of Meeting Minutes

June 4, 2019 Regular Meeting



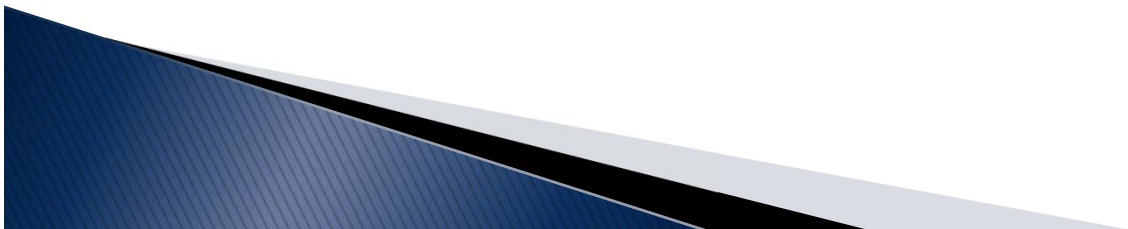


# Reports

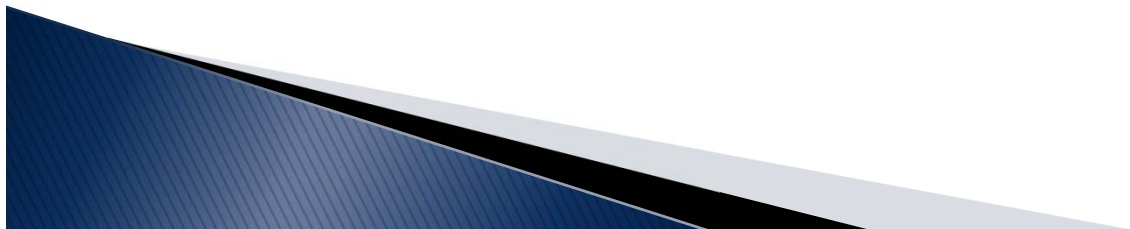


# Reports

- ▶ Chairman Report
- ▶ Blaine County Report
- ▶ City of Hailey Report
- ▶ Fly Sun Valley Alliance Report
- ▶ Airport Manager's Report



# Airport Manager's Report





# American Association of Airport Executives (AAAE)

- ▶ AAAE Annual Conference
  - Boston
  - June 15–19
- ▶ Take-Aways
  - Mentor responsibilities
  - DOT Funding
- ▶ NWAAAE Annual Conference
  - Fairbanks, AK – Sept.



AMERICAN ASSOCIATION  
OF AIRPORT EXECUTIVES





# FAA Part 139 Inspection

- ▶ June 5<sup>th</sup>–7th
- ▶ Excellent report!
- ▶ Great job Todd and Airport Ops!



# Annual “Fly-in” Event

- ▶ July 9<sup>th</sup>–14<sup>th</sup>
- ▶ FAA Salt Lake Center coordination



# Summer Air Service

- ▶ Busy morning – 4 departures
  - SLC (6:55 am)
  - LAX (7:10 am)
  - DEN (8:10 am)
  - SFO (8:40 am)



# Summer Air Service



- 5:45 am to 6:00 am\*
- 7:15 am to 7:30 am\*
- 10:45 am to 11:00 am\*
- 2:15 pm to 2:30 pm\*

\* Times subject to change based on demand

# TSA Pre✓

- ▶ Enrollment Center at SUN
- ▶ Last week – June 24, 2019
- ▶ 377 customers processed...







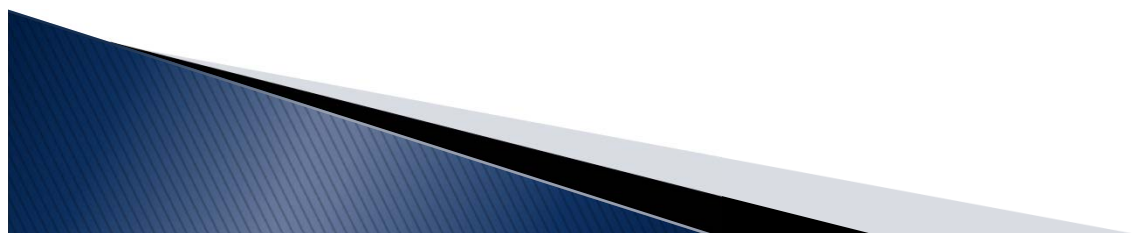
# “On the Horizon”

- ▶ FY ‘20 budget public hearing
- ▶ 5 year On Call Airport Planning Services Discussion/Selection
- ▶ Approach presentation by FlightTech
- ▶ Tower presentation by Bill Payne



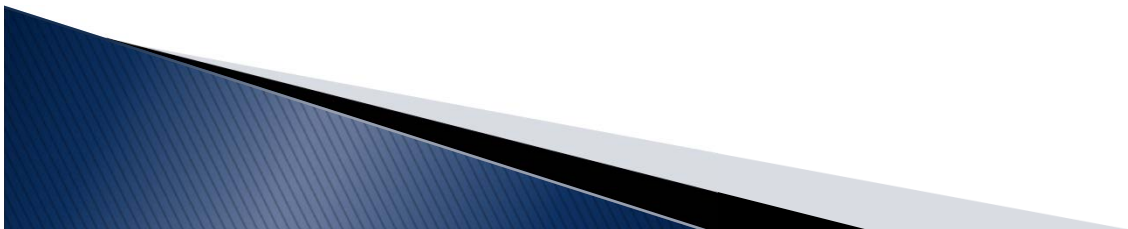


# Airport Staff Brief Questions



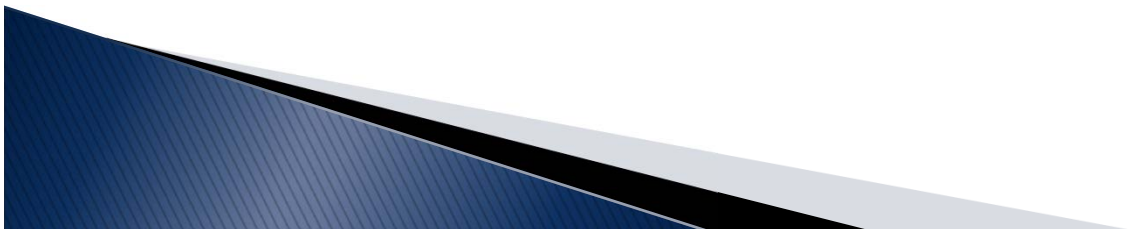


# Action New Business



# 5 Year Airport Engineering Services

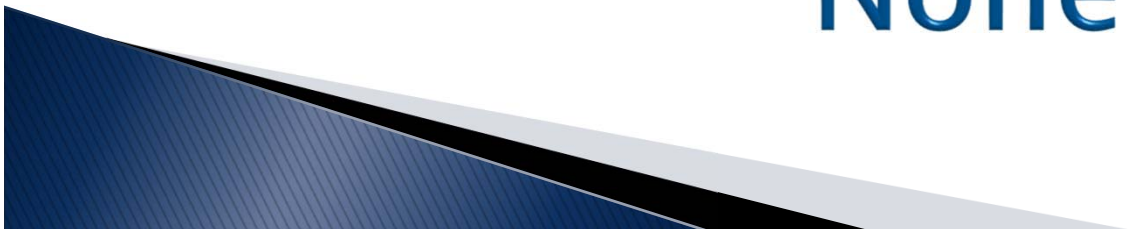
- ▶ June 20 due date for Statements of Qualifications (SOQ)
- ▶ One submittal
  - T-O Engineers
- ▶ SOQ provided to Selection Committee
- ▶ Discussion/Motion to reselect T-O if recommended by committee





**Action  
Continuing Business**

**None**

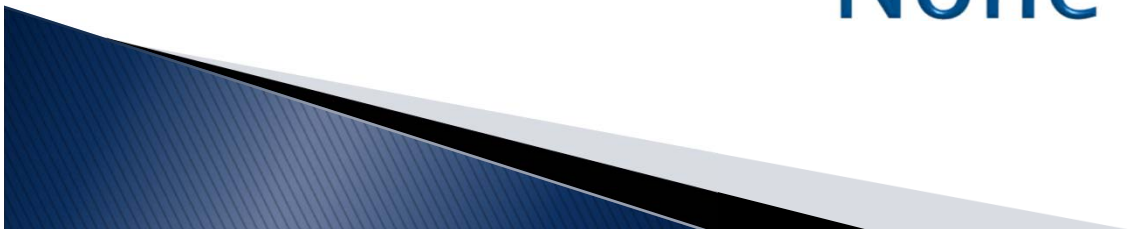




# Discussion and Updates

## New Business

None







# Discussion and Updates

## Continuing Business



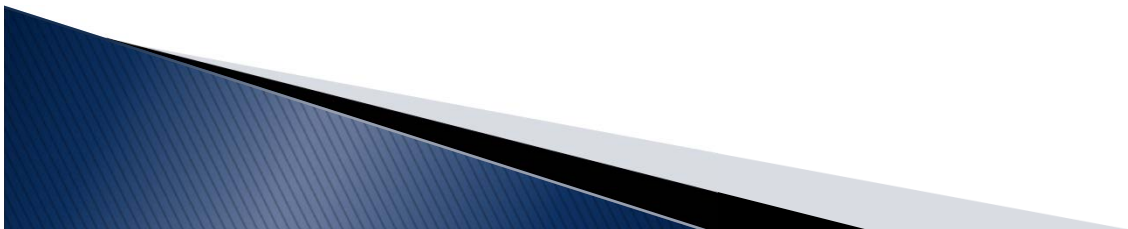
# FY '20 Second DRAFT Budget Review

## Assumptions/Inclusions:

- ▶ Revenue
  - Conservative projections

## Anticipated Revenue Impacts:

- Air Carrier Leases
- Parking Lot Management Agreement budget
- FBO Tiedown Revenue – storage of aircraft in the maintenance hangar

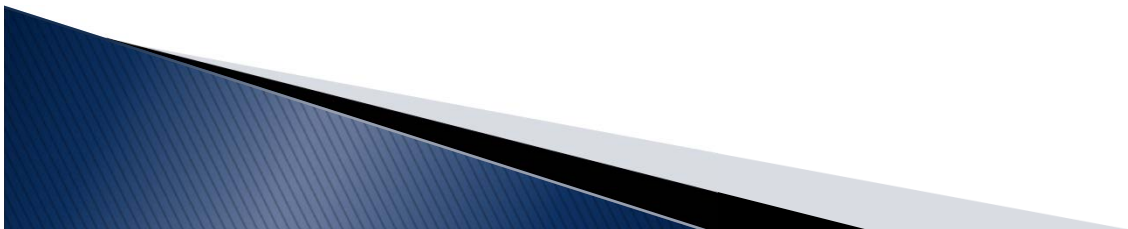


# FY '20 Second DRAFT Budget Review

## Assumptions/Inclusions (cont.):

### ► Operational Expenses

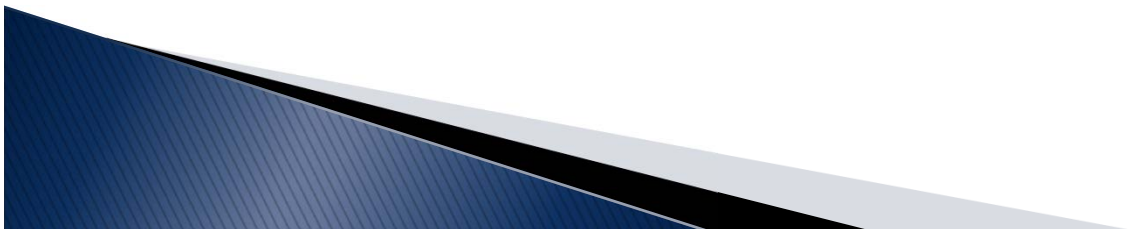
- Personnel Expenses include 2% CPI and a merit increase up to an additional 2%
- Increased travel expense to accommodate airspace and approach development, air traffic control tower relocation
- Consulting fees:
  - Air Traffic Control Tower Relocation
  - Airspace & Approach Consulting



# FY '20 Second DRAFT Budget Review

## Assumptions/Inclusions (cont.):

- ▶ Operational Expenses (cont.):
  - Increased Equipment Maintenance
  - Airfield Maintenance
    - Snow Hauling
    - De-Ice Material

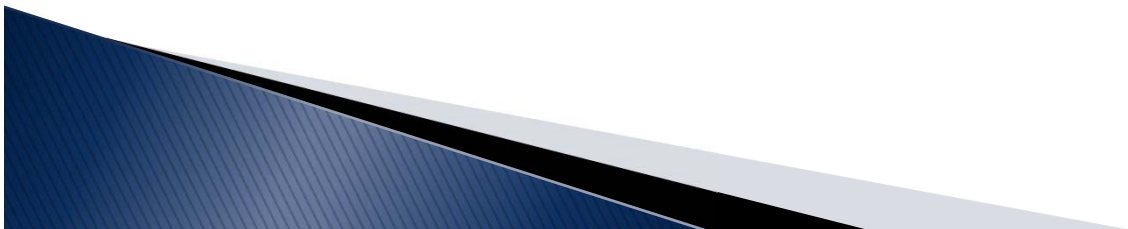


# FY '20 Second DRAFT Budget Review

## Assumptions/Inclusions:

### ► Capital Expenses

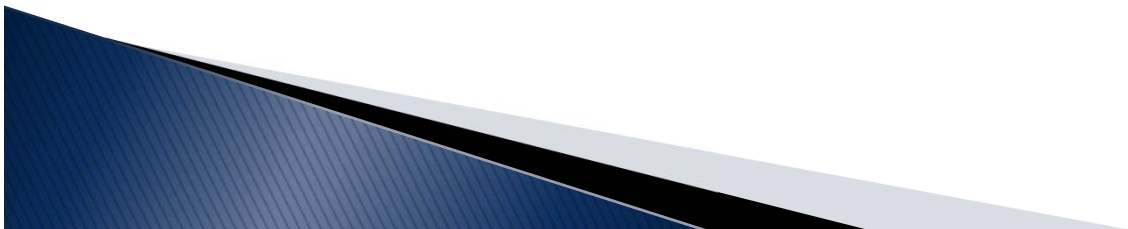
- Parking Lot Equipment Acquisition
- Pavement Maintenance
- Airport maintenance equipment/Truck
- Strategic Plan
- Minimum Standards/Rules & Regulations
- Security Software & Equipment Upgrades



# FY '20 Second DRAFT Budget Review

## Assumptions/Inclusions:

- ▶ Capital Expenses (con't) – FAA/AIP
  - Air Traffic Control Tower Design
  - RPZ Obstruction Removal (Phase 2)
  - Terminal Area Plan (TAP)
  - ARFF Vehicle Acquisition
  - SRE Equipment (Oshkosh)
  - SRE Combo Unit
  - Pavement Rehabilitation





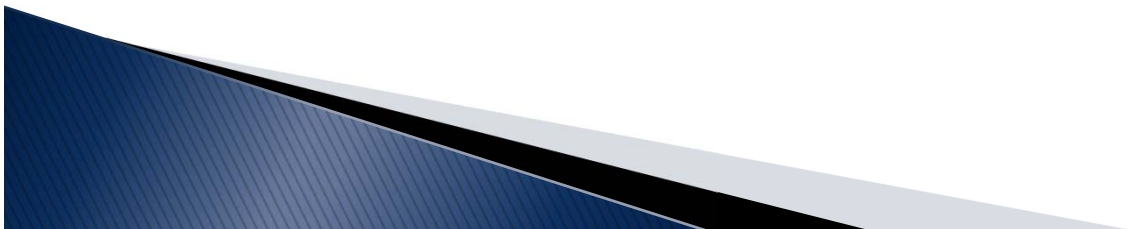
# FY '20 Second DRAFT Budget Review

Cash & Accrual Summary	2019	2020
Cash as of 3/31/19		
Savings - State Treasurer	\$ 1,372,195.69	
Checking - Operational	\$ 555,432.83	
Savings - Flex Spending	\$ 14,887.44	
Savings - Terminal Parking	\$ 237,477.69	
Savings - PFC	\$ 128,904.61	
Petty Cash	\$ 200.00	
Restricted CD - BLM	\$ 6,050.20	
Adjusted Cash total	\$ 2,315,148.46	\$ 2,717,135.55
Adjustments as of 3/31/19		
Accounts Receivable/Prepaid Expenses	\$ 541,312.08	
Accounts Payables/Liabilities	\$ (214,010.23)	
	\$ 327,301.85	
03/31 Estimated Cash and Accrual Total	\$ 2,642,450.31	
Projected FY Net Income/Loss:	\$ 74,685.24	\$ 271,882.70
Projected FY End Cash/Accrual:	\$ 2,717,135.55	\$ 2,989,018.25

# FY '20 Second DRAFT Budget Review

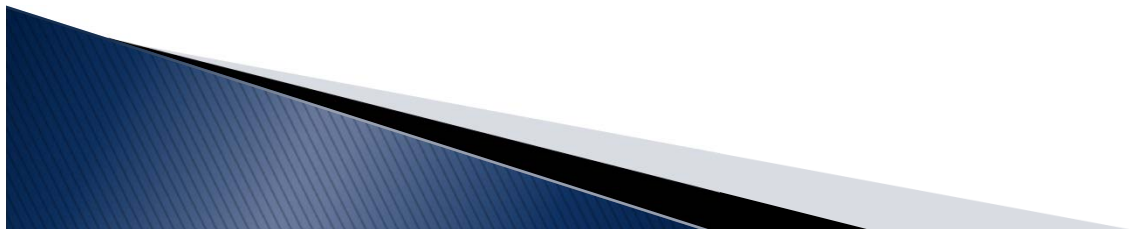
## ► Next Steps:

- Following the July meeting, staff will prepare the appropriate advertisements and public notifications to conduct a Public Hearing
  - Public Hearing – Must be held on or before the 2<sup>nd</sup> Tuesday in August and Budget must be adopted on or before August 13<sup>th</sup>
  - Any budget revisions would need to be made prior to July 11<sup>th</sup> to meet publication requirements

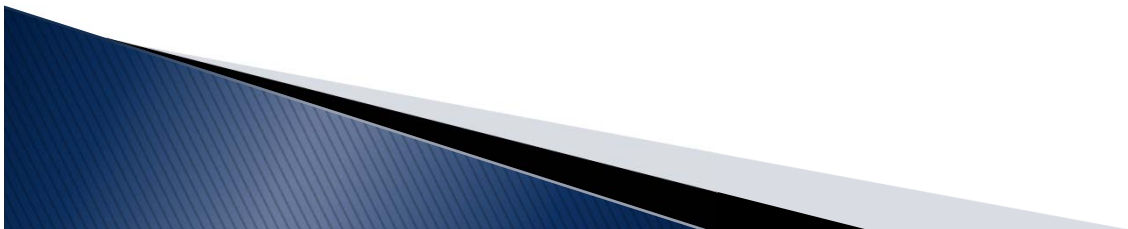


# FY '20 Rates and Charges Schedule

- ▶ No proposed changes at this time...
- ▶ R&C Schedule can be revised by FMAA anytime during the year
- ▶ Finance Committee coordination to review parking lot rates and Special Event Operator fees



# Construction and Capital Projects



# Apron/Parking Lot Status

- ▶ Apron – DONE!
- ▶ Landscaping – July 12th





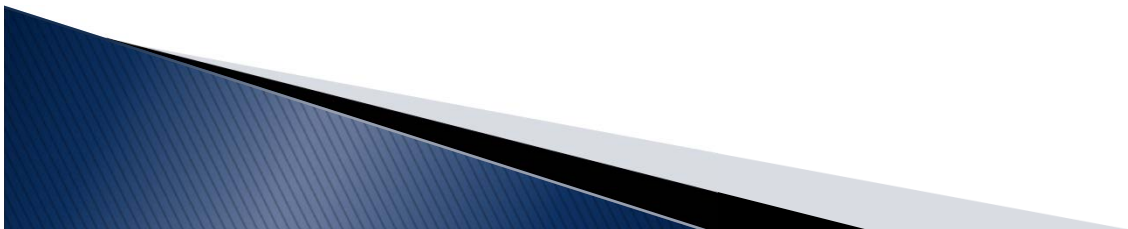
# Obstruction Removal

- ▶ Phase 1
  - Complete
- ▶ Phase 2
  - October
- ▶ Obstruction database update/coordination





# Airport Planning Projects



# Approach Improvements Update

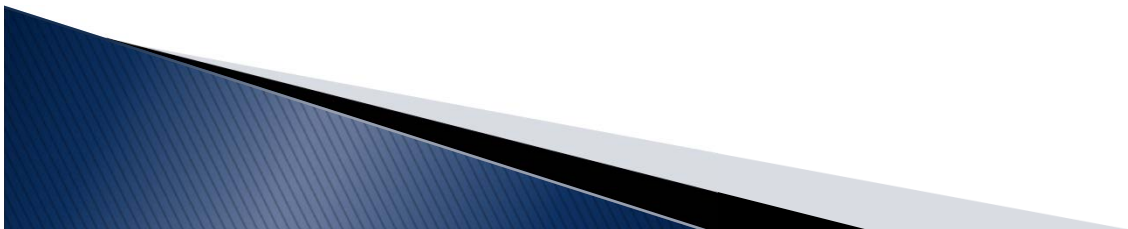


- ▶ FlightTech
  - Presentation to the Board in August
  - Technical Report





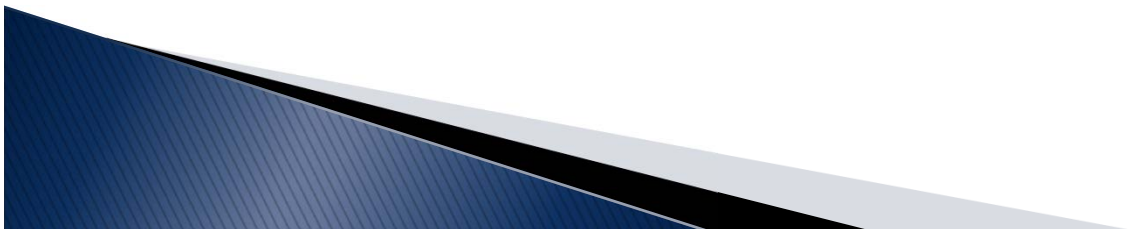
# Public Comment



# Executive Session

I.C §74-206 (c) To acquire an interest in real property which is not owned by a public agency

I.C §74-206 (f) to communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated





Thank You!

