

Friedman Memorial Airport Authority

Regular Board Meeting

November 5, 2019





Approve Agenda





Public Comment

(10 Minutes)





Approval of Meeting Minutes

October 1, 2019 Regular Meeting





Reports



Reports

- Chairman Report
- Blaine County Report
- City of Hailey Report
- Fly Sun Valley Alliance Report
- Airport Manager's Report





Airport Manager's Report





FAA

 FAA Helena ADO Conference

 Helena, MT
 Oct. 23–24



- FAA Salt Lake Center Visit
 - Chris and Greg
 - Nov. 13













Fall/Winter Terminal Art Rotation





"On the Horizon"

- RPZ land closing
- Audit
 - Rexroat, Harberd, and Associates preparing financials
 - Audit to start week of Nov. 11 (Harris CPAs)
 - January presentation to FMAA
- Employee Handbook
- Rates and Charges Review and Discussion





Airport Staff Brief Questions



Action New Business



Equipment Lease Resolution

- Equipment
 - Front end loader (CAT 972M)
- Lease
 - \$38,900/annual
- Lease expense included in FY20 Budget
- Government leases require resolution signed by authorized government agency representative
- Action:

Motion to approve Chairman to sign equipment lease resolution for a front end loader based on final review and approval by staff and legal counsel





Action Continuing Business

None



Discussion and Updates New Business



20MAN MEMORI AIP HAILEY, IDAHO → iFLYSUN.COM

PARKING LOT UTILIZATION STUDY

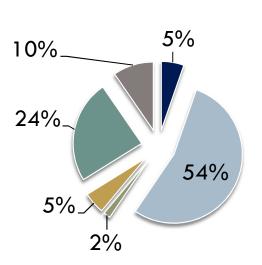


Friedman Memorial Airport Hailey Idaho

Current Facility Overview

Stall Count

30 Minute Parking20Unrestricted203Disabled6Taxi/Shuttle19Rental Vehicle91Employee36



Stall Count Diversity



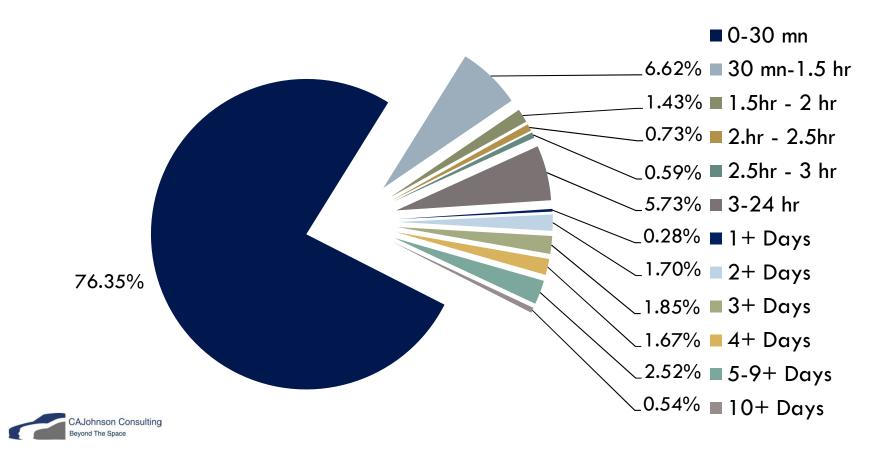
Active Access Cards - 257

Tenants	FMA/ The Car Park	Vendors	Gov	Ground Transportation
114	33	20	41	49

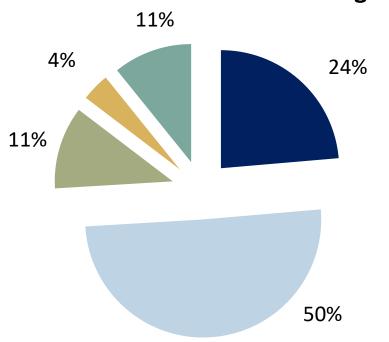


Users by Duration of Stay

Users by Duration of Stay - Calendar 2019 -- Annualized



Current Revenue / Expenses



2020 Parking Rev/Exp Budget

Net Revenue	\$119,046
Payroll / Burden	\$253,788
Equipment	\$56,960
Other	\$19,326
Car Park Fees	\$54,531



Increased Expenses

- Equipment \$54,000
- Ambassador \$65,000
- Manager Position \$20,000
- Payroll Labor Market Adjustment + 28%



Future Expenditures

Capital Improvements

Complete Signage upgrade Additional Parking Asphalt Repair / Replacement

Annual Expense Increases

Payroll – Avg. +3%

General Expenses +2%



Friedman Rate History

Current Rates

- 0-30 minutes Free
- **3**0min-1.5hr \$2.00
- 1.5 2.0hr \$3.00
- **2.0-2.5hr** \$4.00
- **2**.5-3.0hr \$5.00
- **3.0-All Day** \$10.00
- 2002 Last increase in 0-1.5hr rate
- 2004 Last increase in 1.5 3.0hr rate
- 2014 Last Increase in the All Day rate (+\$1.00)

CAJohnson Consulting Beyond The Space

Regional Rate Review

<u>Boise</u>

\$2.00 per hr Garage 24hr max\$11.50 Surface 24hr max \$9.00

<u>Aspen</u>

0-60 min Free Ea add hr \$2.00 24hr max \$12.00



Idaho Falls

0-30 Free 3-60 min \$2.00 Ea add hr \$2.00 24hr max \$12.00

Jackson Hole

0 -2hr Free 2hr-24 max \$15.00

Bend

0-30 min \$1.00 31-60 min \$2.00 Ea add hr \$2.00 24hr max \$15.00

Bozeman

0-60 Min Free Ea add 30 min \$3.00 24hr max \$12.00

Twin Falls

Master Plan is to Begin Charging, 1-3 years

Rate Adjustment Review

Scenario #1

1.5hr \$3 to \$4, 2hr to 3hr 4/\$5 to \$6, Daily \$10 to \$11

		Project	ed to annuali	zed transaction	on an	d gross	ind	ome										
						(Sector						All 1	ickets	All Paid Tickets		All	Tickets	All Paid Tickets
Current Rate		Transactions	Actual Revenue	evenue Proposed Rate		Projected Revenue		Difference				urrent /erage et Price	Current Average Ticket Price		A	ojected verage Ficket Price	Projected Average Ticket Price	
0-30 mn	30 mn Free		84,864.00	0.00	Free		\$	-	\$ -			\$ -			3	\$	-	
30 mn-1.5 hr	\$	2.00	7,352.57	14,705.14	\$	2.00	\$	14,705	\$	-		\$	2.00	2.00		\$	2.00	2.00
1.5hr - 2 hr	\$	3.00	1,589.14	4,767.43		4.00	\$	6,357	\$	1,589		\$	3.00	3.00		\$	4.00	4.00
2.hr - 2.5hr	\$	4.00	812.57	3,250.29	\$	6.00	\$	4,875	\$	1,625		\$	4.00	4.00		\$	6.00	6.00
2.5hr - 3 hr	\$	5.00	658.29	3,291.43	\$	6.00	\$	3,950	\$	658		\$	5.00	5.00	-	\$	6.00	6.00
3-24 hr	\$	10.00	6,365.14	63,651.43	\$	11.00	\$	70,017	\$	6,365		\$	10.00	10.00		\$	11.00	11.00
1+ Days	\$	12.84	308.57	3,805.71	\$	14.77	\$	4,556	\$	751		\$	12.33	12.33		\$	14.77	14.77
2+ Days	\$	20.50	1,885.71	38,652.00		23.58	\$	44,456	\$	5,804		\$	20.50	20.50		\$	23.58	23.58
3+ Days	\$	30.52	2,055.43	62,713.71	\$	35.10	\$	72,141	\$	9,428		\$	30.51	30.51		\$	35.10	35.10
4+ Days	\$	40.41	1,856.57	75,015.43	\$	46.47	\$	86,278	\$	11,262		\$	40.41	40.41		\$	46.47	46.47
5+ Days	\$	54.45	1,253.14	68,223.43	-	62.62	\$	78,469	\$	10,245		\$	54.44	54.44		\$	62.62	62.62
6+ Days	\$	60.33	627.43	37,851.43	\$	69.38	\$	43,531	\$	5,679		\$	60.33	60.33		\$	69.38	69.38
7+ Days	\$	70.39	390.86	27,509.14	\$	80.95	\$	31,639	\$	4,130		\$	70.38	70.38		\$	80.95	80.95
8+ Days	\$	80.37	298.29	23,970.86		92.43	\$	27,569	\$	3,598		\$	80.36	80.36		\$	92.43	92.43
9+ Days	\$	90.45	229.71	20,777.14		104.02	\$	23,894	\$	3,117		\$	90.45	90.45		\$	104.02	104.02
10+ Days	\$	100.37	193.71	19,441.71	\$	115.43	\$	22,360	\$	2,918		\$	100.36	100.36		\$	115.43	115.43
14+ Days	\$	122.93	241.71	29,712.00	\$	141.37	\$	34,171	\$	4,459		\$	122.92	122.92		\$	141.37	141.37
21+ Days	\$	172.38	128.57	22,162.29	\$	198.24	\$	25,488	\$	3,325		\$	172.37	172.37		\$	198.24	198.24
28+ Days	\$	244.80	25.71	6,294.86	\$	281.52	\$	7,239	\$	944		\$	244.80	244.80		\$	281.52	281.52
29+ Days	\$	316.67	5.14	1,628.57	\$	364.17	\$	1,873	\$	244		\$	316.67	316.67		\$	364.17	364.17
	22		111,142.29	\$ 527,424			\$	603,567	\$	76,143		\$	4.75	20.07		\$	5.43	22.97



Rate Adjustment Review

Scenario #2 Daily rate \$10.00 to \$11.00

		Project	ed to annualiz	ed transactio	on and gross	ind	come									
											All Tickets		All Paid Tickets		All Tickets	All Paid Tickets
Current Rate		Transactions	Actual Revenue	Proposed Rate		Projected Revenue		Difference		Currer Averaç Ticket P		Current Average Ticket Price		Projected Average Ticket Price	Projected Average Ticket Price	
0-30 mn		Free	84,864.00	0.00 Free \$		-	\$	-		N//	4	N/A		N/A	N/A	
30 mn-1.5 hr	\$	2.00	7,352.57	14,705.14		\$	14,705	\$	<u></u>		\$	2.00	2.00		\$ 2.00	2.00
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			111,142.29	\$ 527,424		\$	599,694	\$	72,270		\$	4.75	20.07	1	\$ 5.40	22.82



Summary

Rate Adjustment Objectives

- Fund Capital Projects
- Fund Additional Parking Capacity (long term)
- Space Utilization Control (short term)
- Keep Pace with Rising Expenses

Recommendation





Discussion and Updates Continuing Business



Airport Planning Projects





Approach Improvements Update



Figure 11: LPV Final Approach in the E-175 simulator



Terminal Area Study - Update

- Draft Scope of Work
 - Mead & Hunt and FAA
- Deliverables
 - Terminal improvement options and phasing
 - Airline Ticket Office
 - Baggage screening area
 - TSA screening
 - Holdroom
 - Baggage claim
 - Parking lot improvement options
 - Revised forecasts of demand
 - CIP and financial feasibility
- Schedule
 - Approximately 9–12 months



Miscellaneous





Airport Principle Guiding Documents

- Ensure safety, consistency, and "level playing field"
 - Rules and Regulations
 - No current SUN Rules and Regs
 - Minimum Standards
 - Dated
 - Lease agreements
 - Consistent with Rules and Regs and Minimum Standards
 - Current terms and conditions



Airport Principle Guiding Documents

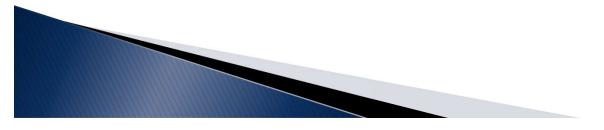
- Process
 - In FY20 budget
 - Ricondo
 - Transparent process
 - Stakeholder outreach and participation
 - \circ +/-12 month timeline





Airport Land Use Compatibility

- Proactive efforts
 - Assistance with Comprehensive Plan Updates
 - Blaine County
 - City of Hailey
 - Required Public Airport Facilities Chapter
 - Idaho Code Title 67, Chapter 65 Local Land Use Planning Act
 - City of Bellevue recent request for assistance
 - Attendance at P&Z Commission Meetings
 - Blaine County
 - City of Hailey
 - City of Bellevue





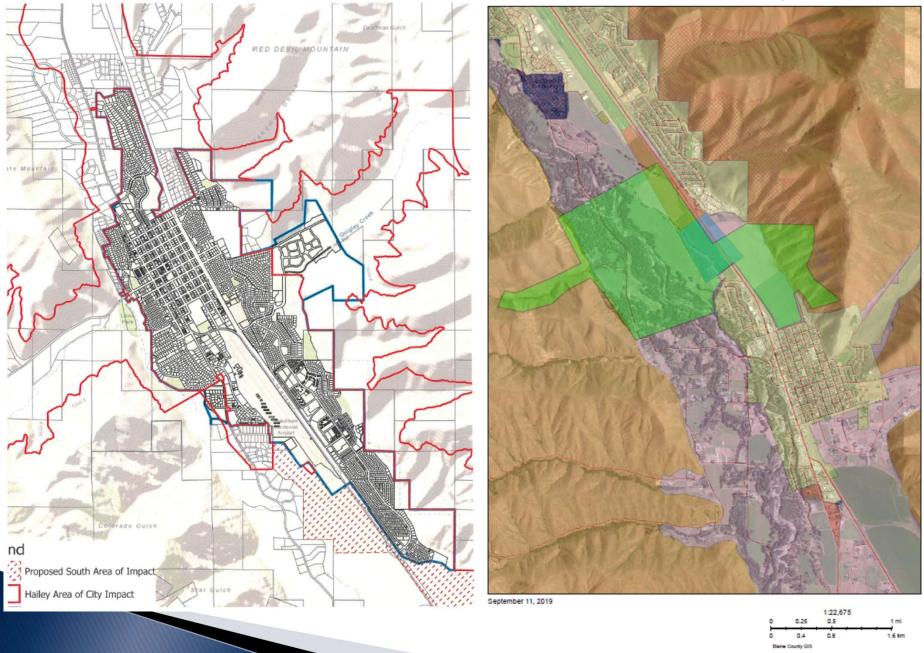
Airport Land Use Compatibility

- Area of City Impact (ACI) Discussions
 - All political subdivisions (Blaine County, City of Hailey and City of Bellevue) should be mindful and consider the airport and its impacts as part of future land use decisions





Land Use Information Map



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Grant Assurances









→ The Devil is in the Details...



- Grant Assurances

> Federal (39)

Idaho Airport Aid Program (IAAP) Grant and Project Guidelines		
Idaho Transportation Department Di	ivision of Aeronautics	
Attachment D: Project Assurances		
There are a number of assurances that are a standard part of all IAAP grants that must be complied with. Most are effective for the life of the facilities developed (not to exceed 20 years from the date of grant acceptance).	of these requirements	
The Airport Sponsor agrees to comply with the regulations relative to non-discrimination in State assisted prog Transportation Department.	grams of the Idaho	
The Sponsor shall:		
Diligently and expeditiously complete this project and likewise pursue appropriate measures as may be agreed SPONSOR and AERONAUTICS to remedy project delays, including but not limited to litigation or condemna		
Carry out and complete the project in accordance with the plans and specifications, as they may be revised or n of AERONAUTICS.	A.	
All contracts for construction involved in this project shall be bid competitively in accordance with bidding p authorized for public entities.	A. General.	ASSURANCES Airport Sponsors
In connection with the acquisition of real property for the project, the SPONSOR shall secure at least two licensed appraisers. The SPONSOR shall not pay in excess of the highest appraisal without the written co or except as directed by a court of competent jurisdiction after a contested trial and a judgment not result the parties.	2. Thes These reques	
No State funds will be paid to the SPONSOR in any case until it certifies in writing that it has funds ave the amount designed in Table 3.1 above, solely for the project in question.	herein, airport: 3, term "sp	ing funds, are requires, and noise compatibility program agreement the term "public agreements of a short agreement agreement agreement the term."
The SPONSOR agrees to hold said airport open to the flying public for the useful life of the facilities	Upon acc	onsor" includes L sponsor" means of title 49, U.S.C. showing the project applies after the proje
The SPONSOR shall grant no exclusive use or operating agreements, to any person, company, or co R . D ₄₄ , project to the State of Idaho mon project to the State of Idaho mon	ration and Applicate	at of the grant offer by the sponsors and of a public ontrol of As used
The allowable costs of the project shall not include any costs determined by AERONAUTICS to	Airbow	ussurances usors, and the
SPONSOR shall report project commencement date.	in full for	sor, The Noise C
SPONSOR shall make periodic progress reports as appropriate.	acquired for an	d effect throw conditions
SPONSOR shall receive approval prior to any change in the scope of the project	program progra	airport development the useful lie of the projects Line
SPONSOR shall report project completion date and request final inspection and payment.	on the dependence of a s	but in any consistent or noise comparisities do a protect items installed
Such allocation agreement shall become effective upon the SPONSOR acceptance of this effect throughout the useful life of the facilities developed under the project but in any evo date of acceptance.	Furtherpool	as an airport Tr regarding For the project (20) years for comparing bout
SPONSOR must develop the airport in accordance with current Idaho Division of Aero	Airport	ration of the cepect to react on limit on the and A in there shall i
SPONSOR cannot allow any activity or action on the airport that would interfere with	Spone Cvelopp	Civil Right Property die durat: Port Revenue no limit
SPONSOR must allow all types, kinds, and classes of aeronautical activities use the jumping and ultralight vehicles. One possible reason for not allowing an aeronautica conducted safety. The final safety determination is the responsibility of the Idaho dj 3.	equipment acquired un shall be no less than	ng paragraphi and a sain be specified in the assurances defined within a facility Projects Undertal .
SPONSOR must allow people to service their own aircraft according to all applica	irport Planni.	(10) variport development or set useful life oprisor excerne
The Idaho Division of Aeronautics prefers that all revenue generated on the airpe pl_{al}		der an airport development to a test Undertaken hy a Diskurances. (10) years from the useful its sponsor except that the useful (10) years from the dute of acceptance or Federal aid for the project taken by a Sponsor. Unless otherwise specified in the grant se, conditions, and assurances of the grant agreement shall remain the lift of the project. assures and certifies, with respect to this grant that: bottom bottom bottom bottom bottom bottom bottom bottom to federal that and an any project to the grant that: bottom bottom bottom bottom bottom bottom bottom bottom bottom bottom bottom bottom bottom bottom bottom bottom bottom the lift will comply with all applicable Federal in of Federal Runke, and requires.
Sponsor Certificari	offect duri	is, conditions and Unless otherwise en and for the project
L "	. The sponse	o the life of the assurances 33, and 34 is the
regulati	al Federal Rec.	assures and certic
applicati the four	ion, accentive orders	• the fife of the project,,
Federal Lesislation a. esistation	wing: wing:	olicics, guidelines with all applied to this grant that:
a,		as for the minement actual law
b. Th c. Da	n iitle 49, U.S.C., subtitle avis-Bacon Act - 40 U.S. cleral Fair Labor Standau ch Act – 5 U.S.C. 1501	as project including but
d. Feg Har	leral Fair Labor 40 U.S	VII, as amended
	Act - 5 U.S.C. 1501	$\frac{276(a)}{ds} \frac{et seq}{Act - 20}$
Airport Assurances (3/2005)	deral Fair Labor Standau ch Act – 5 U.S.C, 1501	VII, as amended, SC 276(a), et seq.' vet seq.'
nices (3/2005)		

- Sponsor Obligations... What are they?
- Conditions or strings associated with receipt of state or federal grant funds
- > Purpose of obligations?
 - Safety
 - > Keep airport accessible to general flying public
 - Protect significant federal, state and local investment to maintain and develop the airport





Federal Grant Assurances

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.





Federal Grant Assurances

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.



State of Idaho Code – Title 21 Chapter 5 – Airport Zoning Act

- 21-502. AVIATION HAZARDS CONTRARY TO PUBLIC INTEREST. It is hereby found that an aviation hazard endangers the lives and property of users of the airport and of occupants of land in its vicinity, and also, if of the obstruction type, in effect reduces the size of the area available for the landing, taking off and maneuvering of aircraft thus tending to destroy or impair the utility of the airport and the public investment therein. Accordingly, it is hereby declared:
- (a) That the creation or establishment of an aviation hazard is a public nuisance and an injury to the community served by the airport in question;
- (b) That it is therefore necessary in the interest of the public health, public safety, and general welfare that the creation or establishment of aviation hazards be prevented.



Local Comprehensive Plans

Comp Plan establishes the basis for potential zoning



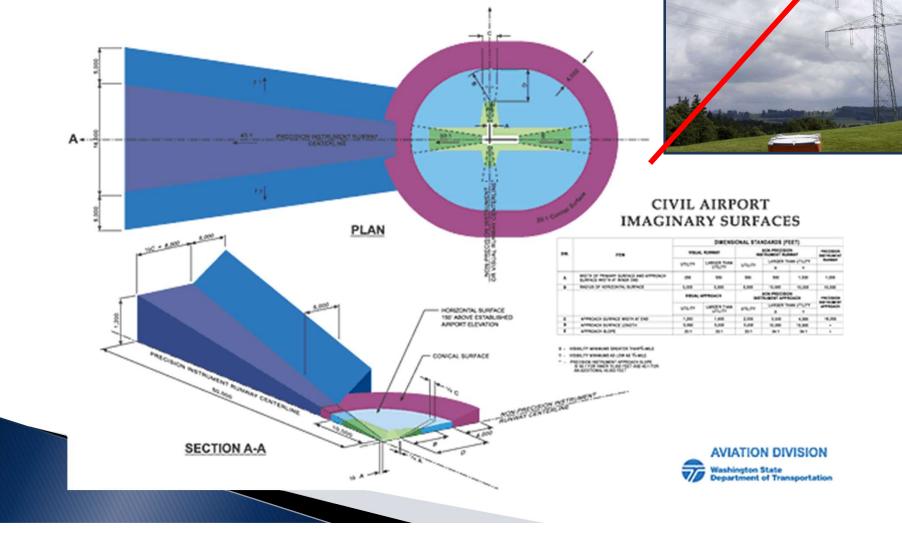
Hazards and Quality of Life

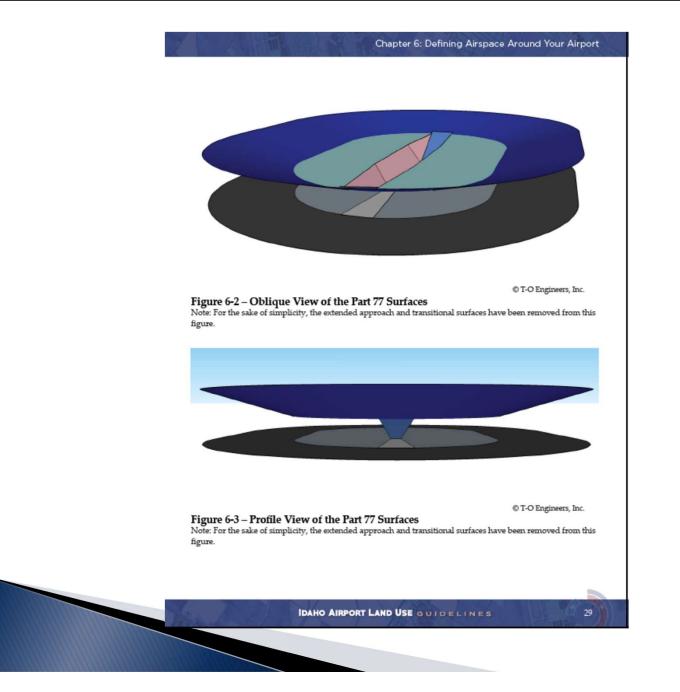


→ Airspace (14 CFR Part 77)

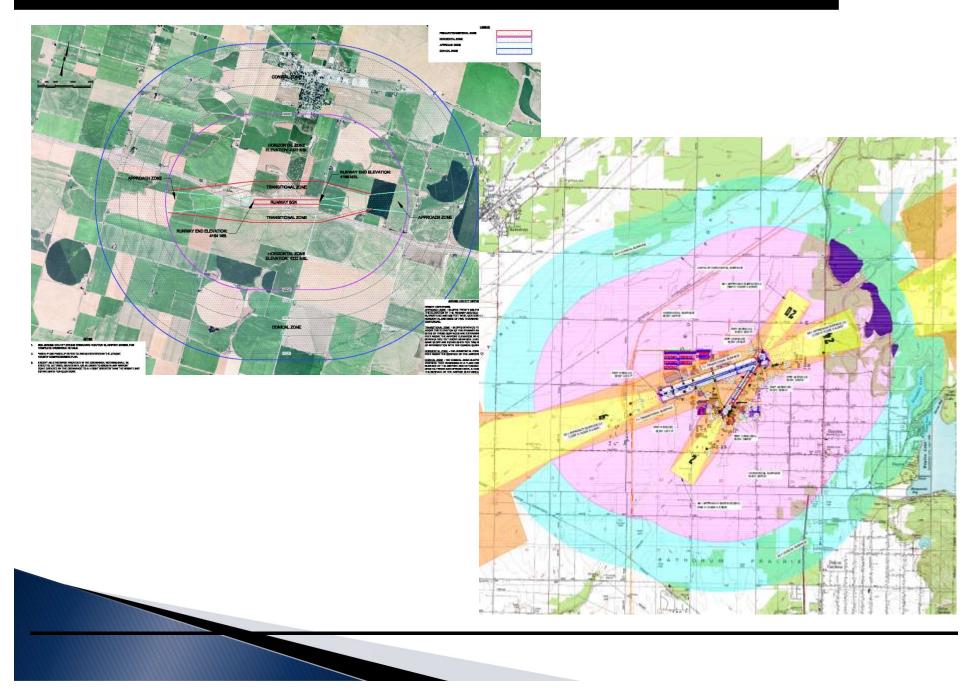
→ Height of objects

→ Radio interference/light pollution etc...

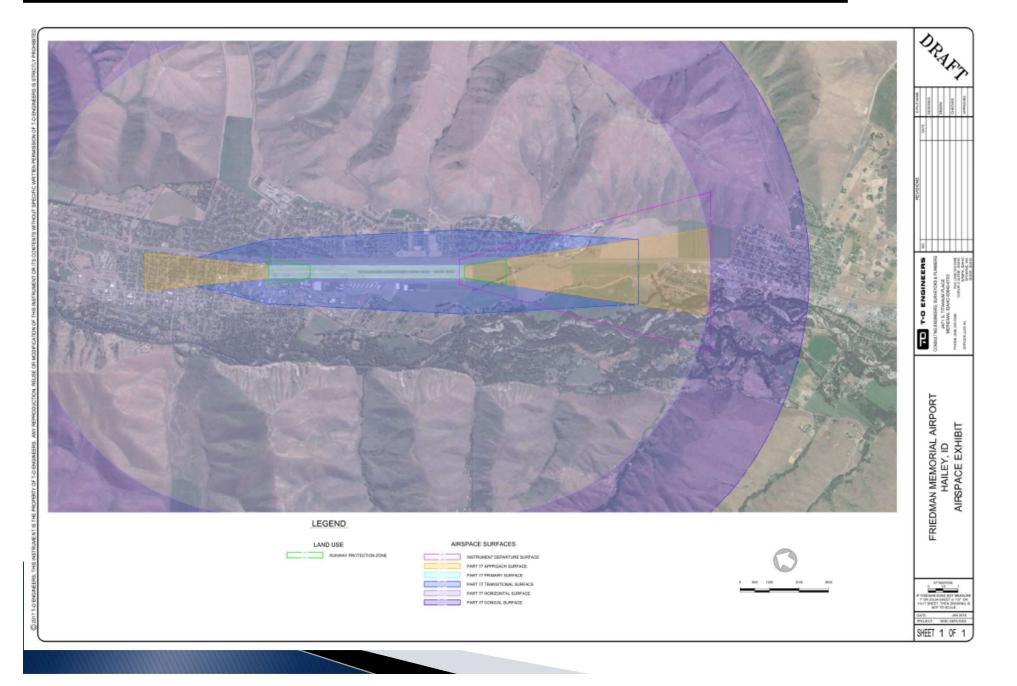




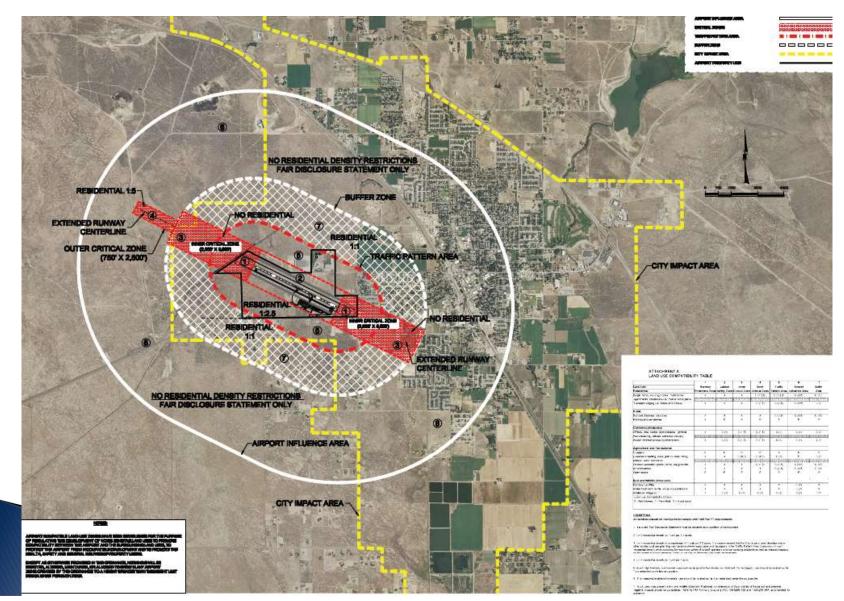


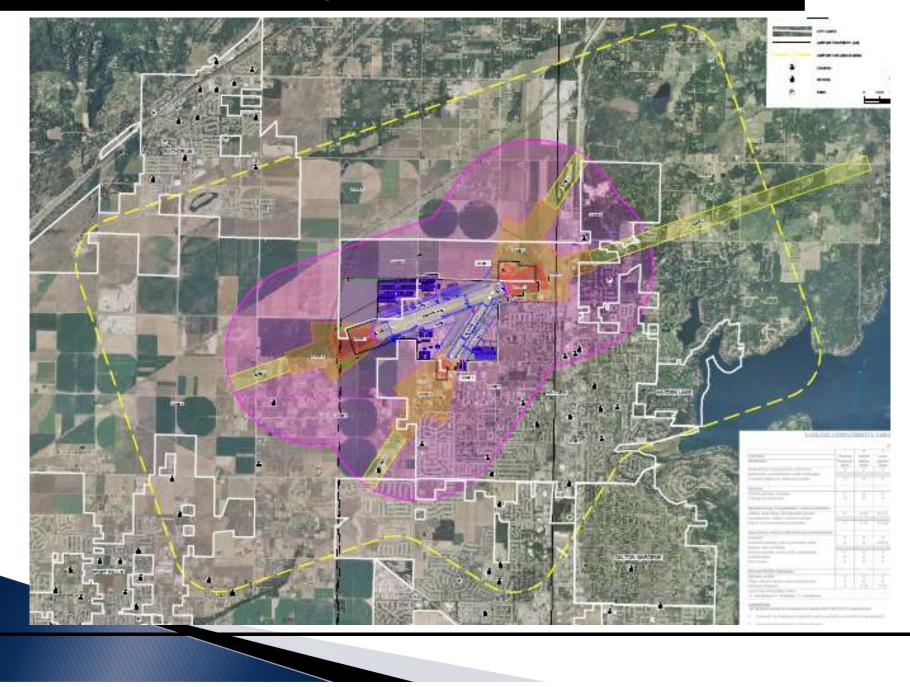


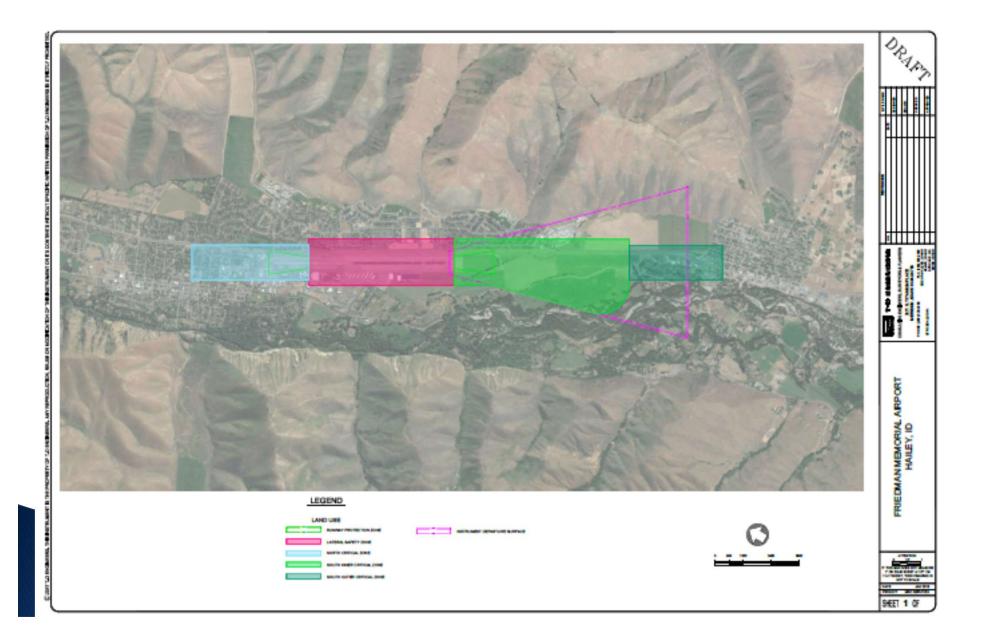
Airport Zoning Ordinance



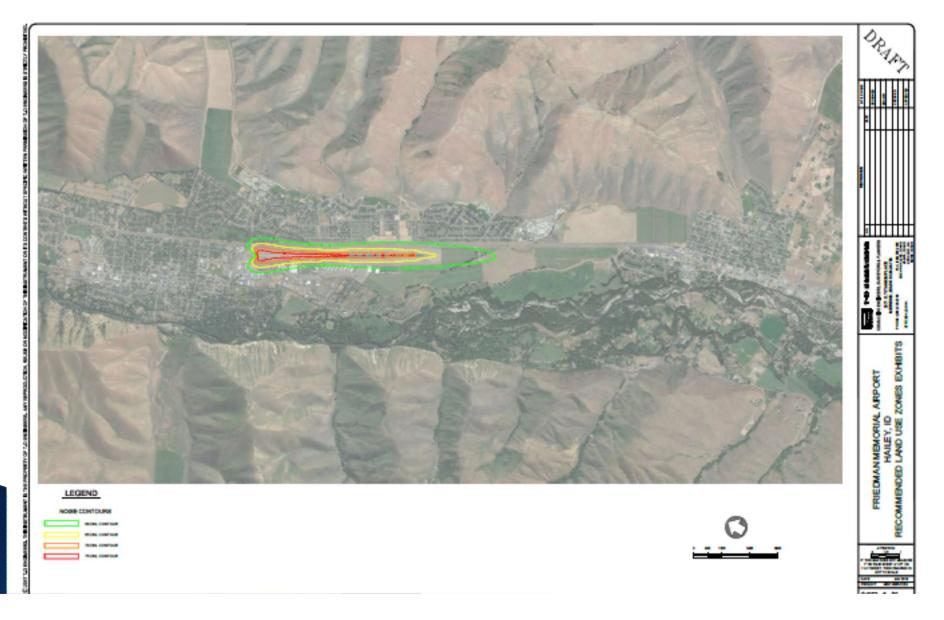
→Land Use







→Noise



Airport Zoning Ordinance

	1.	2	3	4**	5	6	7
Land Use	Runway	Lateral	Inner	Outer	Traffic	Airport	Buff
Residential	Protection Zon	Safety Zone	Critical Zone	Critical Zone	Pattern Area	Influence Area	Zon
One family, two family dwellings, permanent and	х	X	х	C (1,2,6)	C (1,3,6)	C (1,6)	C (1,
temporary mobile homes							
	x	×	×	C (1.6)	C (1.6)	C (1.6)	C (1
Transient lodging (hotels and motels), nursing homes, hospitals	X	×	X	C (1,6)	C (1,6)	C (1,6)	0(1
Cultural and Public Assembly Facilities	÷					<u> </u>	
Academic and vocational public schools, day	x	X	X	X	C (1.6)	C (1.6)	C
care, libraries, religious facilities	~	^	~~	~	011.07	0 (1,0)	01
	1	-					-
Zoos	х	X	C (6,7)	C (6,7)	C(7)	C(7)	C (7
Manufacturing/Retail/Communications and Ut	lities	1. is					
Asphalt Plant	X	X	C (1,6)	C (1,6)	C (1,6)	C (1)	C (1
Above Ground Utility Lines	x	C (5)	C (5)	P	P	P	P
sore cround outly cries		0 (0)	0 (0)				
Agriculture/Agricultural Activities	3	<u> </u>		-		F F	
Livestock confinement operations, aquaculture,	x	x	C (5,6,7)	C (5,6,7)	C (5,7)	C (5,7)	C (5
prain and feed, dairy, meat, vegetable, and	~	^	0 (0,0,7)	C (0,0,7)	0 (0,7)	0(0,1)	U (0)
ivestock feed product processing, composting,							
alcohol distillation						P	
ne ne ne se							
Bird and Wildlife Attractants	8	10 S					
Sanitary Landfills	X	х	X		X	C(7)	X
Water treatment plants, water impoundments	X	X	X	X	X	C(7)	X
Wetlands Mitigation	X	C(7)	C(7)	CA	C (7)	C(7)	CO
X - Not Allowed, P - Permitted, C - Conditional NO STRUCTURES OF ANY KIND WHICH AR "OUTER CRITICAL ZONE NOT APPLICABLE T CONDITIONS	E ASSOCIATE O HAZELT	NITI, ANY L Alk <u>Pok</u>	ANL USE AR	E ALLOWED IN	I THE RUNWA	Y PROTECTION Z	ONE
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ITD Land Use Guidelines

- → A "Users Manual" for Airport and P & Z Officials
- → Contents
 - Explanation of the Purpose and Need for Planning and Zoning controls
 - Steps needed to prepare a 'Comprehensive Plan' and a 'Zoning Ordinance'
 - Expanded Graphics to enhance understanding
 - → The layout of zones
 - → The relative Size of zones at various sized airports
 - A learning / teaching aid
 - Examples of proper Terminology and Language to use (appendix)
 - Model Zoning Ordinance (appendix)
- → The Guidelines a collaborative effort between;
 - Haho Division of Aeronautics
 - Airport and Planning Consultants
 - Association of Idaho Cities
 - Idaho Association of Counties





Public Comment



Executive Session

I.C §74-206 (c) To acquire an interest in real property which is not owned by a public agency

I.C §74-206 (f) to communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated







Thank You!

