

**NOTICE OF A REGULAR MEETING OF  
THE FRIEDMAN MEMORIAL AIRPORT AUTHORITY**

***PLEASE TAKE NOTICE** that a regular meeting of the Friedman Memorial Airport Authority shall be held Tuesday, March 3, 2020 at 5:30 p.m. at the old Blaine County Courthouse Meeting Room Hailey, Idaho. All matters shall be considered Joint Decision Matters unless otherwise noted. The proposed Agenda for the meeting is as follows:*

**AGENDA  
March 3, 2020**

- I. APPROVE AGENDA – ACTION ITEM**
- II. PUBLIC COMMENT (10 Minutes Allotted)**
- III. FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETING MINUTES OF:**
  - A. February 11, 2020 Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**
- IV. REPORTS**
  - A. Chairman Report
  - B. Blaine County Report
  - C. City of Hailey Report
  - D. Fly Sun Valley Alliance Report
  - E. Treasurer’s Report
  - F. Airport Manager Report
- V. AIRPORT STAFF BRIEF (5 Minutes Allotted)**
  - A. Noise Complaints in February
  - B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data – **Attachment #2 - #4**
  - C. Airport Commercial Flight Interruptions (unofficial)
  - D. Review Correspondence
- VI. ACTION ITEMS (a vote may occur but is not required to be taken)**
  - A. NEW BUSINESS
    - 1. Parking Lot Improvements Project – Consideration of T-O Work Order – **Attachment #5 - ACTION ITEM**
  - B. CONTINUING BUSINESS
    - 1. None
- VII. DISCUSSION AND UPDATES**
  - A. NEW BUSINESS
    - 1. Customer Facility Charge Discussion
  - B. CONTINUING BUSINESS
    - 1. Construction and Capital Projects
      - i. None
    - 2. Airport Planning Projects
      - i. Terminal Area Plan – Update
      - ii. Instrument Approach Improvements – Update
      - iii. Air Traffic Control Tower Relocation – Update
    - 3. Miscellaneous
      - i. Rates and Charges Schedule – Additions and Revisions – **Attachment #6-#8**
- VIII. PUBLIC COMMENT**
- IX. EXECUTIVE SESSION**
  - I.C. §74-206 (1),(c) To acquire an interest in real property which is not owned by a public agency**
  - I.C. §74-206 (1),(f) To communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated**
- X. ADJOURNMENT**

FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETINGS ARE OPEN TO ALL INTERESTED PARTIES. SHOULD YOU DESIRE TO ATTEND A BOARD MEETING AND NEED A REASONABLE ACCOMMODATION TO DO SO, PLEASE CONTACT THE AIRPORT MANAGER'S OFFICE AT LEAST ONE WEEK IN ADVANCE BY CALLING 208-788-4956 OR WRITING TO 1616 AIRPORT CIRCLE, HAILEY, IDAHO 83333.

**III. FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETING MINUTES OF:**

A. February 11, 2020 Regular Meeting – Motion to Approve - **Attachment #1 ACTION ITEM**

**IV. REPORTS**

A. Chairman Report

This item is on the agenda to permit a Chairman report if appropriate.

B. Blaine County Report

This item is on the agenda to permit a County report if appropriate.

C. City of Hailey Report

This item is on the agenda to permit a City report if appropriate.

D. Fly Sun Valley Alliance Report

This item is on the agenda to permit a report if appropriate.

E. Treasurer's Report

This item is on the agenda to permit a Treasurer's report if appropriate.

F. Airport Manager Report

This item is on the agenda to permit an Airport Manager report if appropriate.

**V. AIRPORT STAFF BRIEF - (5 Minutes Allotted)**

A. Noise Complaints in February 2020

LOCATION	DATE	TIME	AIRCRAFT TYPE	INCIDENT	ACTION/RESPONSE
Hailey	2/14/2020	6:15 am	Jet	A Falcon 50 departed SUN at 6:15 am.	This complaint was made by the Airport Manager himself. This departure was extremely loud and disruptive, and the operator clearly did not follow any fly friendly procedures. The Airport Manager sent a very direct email notification to the operator immediately after departure advising of our voluntary noise abatement program requesting compliance in the future.

B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data - **Attachments #2- #4**

**Attachment #2** is Friedman Memorial Airport Profit & Loss Budget vs. Actual (unaudited)

**Attachment #3** is 2001 - 2020 ATCT Traffic Operations data comparison by month

**Attachment #4** is 2020 Enplanement, Deplanement and Seat Occupancy data

The following revenue and expense analysis is provided for Board information and review:

<b>December 2019</b>		
Total Non-Federal Revenue	December, 2019	\$308,207.50
Total Non-Federal Revenue	December, 2018	\$221,135.95
Total Non-Federal Revenue	FY '20 thru December	\$850,827.98
Total Non-Federal Revenue	FY '19 thru December	\$771,522.41
Total Non-Federal Expenses	December, 2019	\$287,645.01
Total Non-Federal Expenses	December, 2018	\$377,151.63
Total Non-Federal Expenses	FY '20 thru December	\$970,877.74
Total Non-Federal Expenses	FY '19 thru December	\$1,023,007.74
Net Income excluding Federal Programs	FY '20 thru December	-\$120,049.76
Net Income excluding Federal Programs	FY '19 thru December	-\$251,485.33
Net Income to include Federal Programs	FY '20 thru December	-\$381,084.85
Net Income to include Federal Programs	FY '19 thru December	-\$149,573.21

C. Airport Commercial Flight Interruptions (unofficial):

<b>AIRLINE</b>	<b>FLIGHT CANCELLATIONS</b>	<b>FLIGHT DIVERSIONS</b>
February 1, 2020 through February 27, 2020		
Alaska Airlines	1	
Delta		6
United	1	11

D. Review Correspondence

None

**VI. ACTION ITEMS (a vote may occur but is not required to be taken)**

**A. NEW BUSINESS**

**1. Parking Lot Improvements Project – Consideration of T-O Work Order – Attachment #5 - ACTION ITEM**

Terminal parking lot capacity continues to be a concern. As has been discussed on previous occasions, the gravel lot just west of the airport administrative building presents an opportunity to address lot capacity issues. Necessary improvements to the gravel lot to make it more useable for our customers include, paving, lighting, and stair/ramp access to the upper lot.

Staff has been working with the Finance/Lease Committee to review funding and options for the lot improvements. Based on current and projected airline flight schedules for this upcoming summer, the ability to have this lot operational by the end of June is desirable. In order to accommodate this schedule, the project needs to be designed, bid, and a contractor selected soon. Attached for discussion and considerations by the Board is T-O Work Order #20-03, for design, bidding, and construction inspection services.

Approval of this Work Order would be contingent upon additional financial analysis by the Finance/Lease Committee.

**B. CONTINUING BUSINESS**

**1. None**

**VII. DISCUSSION AND UPDATES**

**A. NEW BUSINESS**

**1. Customer Facility Charge Discussion**

The implementation of a Customer Facility Charge (CFC) was recommended in the recent Airport Master Plan. Essentially a user fee, a CFC at SUN could be applied to rental car transaction days, and the collected fee(s), used toward improvements that support rental car activities at the airport. The upcoming Terminal Area Plan is expected to identify future rental car facility needs and cost estimates. In the meantime, the collection of a CFC could start now, building capital to address future projects.

To date, Staff has been coordinating with the rental car agencies regarding a CFC, and all are supportive. Staff would like to discuss with the Board the administrative functions necessary to move forward with the implementation of a CFC at the airport.

**B. CONTINUING BUSINESS**

**1. Construction and Capital Projects**

**i. None**

## 2. Airport Planning Projects

### i. Terminal Area Plan – Update

Staff continues to work with Airport Counsel and our consultant Mead and Hunt, to finalize a professional service agreement and schedule to begin the project. As it stands, Staff anticipates the kick-off meeting for the project in April. Staff will provide an update to the Board at the meeting.

### ii. Instrument Approach Improvements - Update

Our approach designer continues to work with the FAA on approval of the new instrument approach procedure. At this point, it appears a realistic date for approval is May. Staff will provide an update to the Board at the meeting.

### iii. Air Traffic Control Tower Relocation - Update

As discussed at the January and February meetings, coordination between the Board Chairman, Staff, our consultant William E. Payne and Associates, our Congressional Delegation, and the FAA, regarding SUN's opportunities to gain Pilot Program status in the FAA's Remote Tower Program continue. Any new developments will be discussed with the Board at the meeting.

## 3. Miscellaneous

### i. Rates and Charges Schedule – Additions and Revisions – **Attachment #6-#8**

As discussed at the February meeting, Staff is recommending revisions and additions to the current Rates and Charges schedule. Many of the proposed changes have been reviewed by, and coordinated with, the Finance/Lease Committee. Additional minor revisions have also been made. As a reminder, Rates and Charges can be changed by the Board at any time during the fiscal year.

**Attachment #6** includes an updated draft Rates and Charges Schedule. Due to the more complex nature of proposed revisions to Tie-Down fees, **Attachment #7** includes the proposed changes to Tie-Down fees. **Attachment #8** includes comments from tenants regarding proposed changes to Tie-Down fees.

Staff will provide a summary of these and other proposed revisions and additions and solicit input from the Board at the meeting.

Approval of these proposed changes is not requested at this meeting. This introduction will be for continued informational and discussion purposes for the Board and interested airport customers.

## VIII. PUBLIC COMMENT

### IX. EXECUTIVE SESSION - I.C. §74-206 (1),(c) To acquire an interest in real property which is not owned by a public agency

I.C. §74-206 (1),(f) To communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated

## X. ADJOURNMENT

**MINUTES OF A REGULAR MEETING  
OF THE  
FRIEDMAN MEMORIAL AIRPORT AUTHORITY\***  
February 11, 2020  
5:30 P.M.

**IN ATTENDANCE:**

**BOARD MEMBERS:** Chairman – Jacob Greenberg, Vice-Chairman – Don Keirn, Treasure - Ron Fairfax, Board Members - Fritz Haemmerle, Patrick Cooley, and Dick Fosbury, Angenie McCleary (via phone for parking lot automation discussion)  
**FRIEDMAN MEMORIAL AIRPORT STAFF:** Airport Manager – Chris Pomeroy, Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Airport Operations Manager – Todd Emerick; Airport Administrative Coordinators – Sue Heaphy & Jenna Elliott  
**CONSULTANTS:** T-O Engineers –Nathan Cuvala, Centerlyne – Candace Crew & Sarah Shepard,  
**AIRPORT LEGAL COUNSEL:** Lawson Laski Clark, PLLC – Jim Laski & Katie Franklin  
**FLY SUN VALLEY ALLIANCE:** Carol Waller  
**AIRPORT TENANTS/PUBLIC:** Glass Cockpit Aviation – John Strauss

**CALL TO ORDER:**

The meeting was called to order at 5:30 p.m. by Chairman Greenberg.

**I. APPROVE AGENDA**

The agenda was approved as presented.

**MOTION:** *Made by Board Vice-Chairman Keirn to approve the agenda.  
Seconded by Board Member Fosbury.*

**PASSED UNANIMOUSLY**

**II. PUBLIC COMMENT**

No Public Comment

**III. APPROVE FMAA MEETING MINUTES**

**A. January 7, 2020 Regular Meeting Minutes - Attachment #1**

*Board Vice-Chairman Keirn had the following amendment to the minutes for January 7, 2020. In the motion to approve the agenda it was reported “Board Vice-Chairman Fosbury seconded motion.” Revise to “Board Member Fosbury.”*

**MOTION:** *Made by Board Member Haemmerle to approve the amended board meeting minutes of the January 7, 2020 Regular Meeting.  
Seconded by Board Member Fosbury.*

**PASSED UNANIMOUSLY**

**IV. REPORTS**

**A. Chairman Report**

- Chairman Greenberg reported the Airport Manager has been assisting with efforts regarding language for a bill regarding regulating Transportation Network Companies (TNC) at commercial service airports that will be presented to the Idaho Legislature.
- Chairman Greenberg reported he attended the Air Service Board Meeting and discussed the commercial flight impacts over the 2019/2020 holiday season. The Air Service Board put out a press release discussing possible resolutions. Airport Manager Pomeroy followed up by mentioning the FMA Board and staff members of FMA do not have any control or jurisdiction on the air space and air traffic. Airport Manager Pomeroy reported he and the FMA staff will continue to communicate with the FAA regarding the unique challenges facing our resort airport.

- B. Blaine County Report  
No report was given.
- C. City of Hailey Report  
No report was given.
- D. Fly Sun Valley Alliance Report  
Carol Waller reported the 2020 summer flight schedule is expected to be finalized by the end of February. Preliminary steps are underway to work on 2021 winter schedule.
- E. Airport Manager Report (see Power Point Presentation)  
Airport Manager Pomeroy attended the Air Service Board special meeting on January 30, 2020 along with Board Chairman Greenberg, FMA Airspace Consultant, Greg Dyer, and Fly Sun Valley Alliance Executive Director, Carol Waller. He reported they had a productive discussion with the Air Service Board. Airport Manager Pomeroy would like to continue coordination with the FAA and plans to follow up with a visit to the FAA Command Center where he and Greg Dyer can address the peak demand and how FMA and the FAA in SLC can continue to streamline air traffic during peak times.  
Board Member Fairfax asked if the now mandatory ADS-B will help with approach procedures. Airport Manager Pomeroy responded that it is in fact helping.  
Airport Manager Pomeroy reported on attending the following conferences:
  - USCTA Policy Board retreat in Monterey, CA. January 22-25, 2020. During the conference there was a lot of discussion regarding the contract tower program. He was offered and accepted the Vice-Chair position of the Contract Tower Association. Board Chairman Greenberg congratulated Airport Manager Pomeroy on his appointment.
  - NWAAE Board Retreat in Seattle, WA. February 18, 2020
  - AAAE/ACC National Planning Conference in Reno, NV. February 19, 2020. Airport Manager Pomeroy will be a guest speaker and will be discussing the planning process of the Fly-In Event held in July.
 Airport Manager Pomeroy reported the following is "On the Horizon:"
  - Auto Rental Concession CFC, Customer Facility Charge discussion
  - Capital project recommendations and Finance Committee budget review
  - Rates and Charges review and discussion
  - FMA Cash Reserves and Quarterly Report

## V. AIRPORT STAFF BRIEF

- A. Noise Complaints (See Brief)
- B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See **Attachment #2-#4**)
- C. Airport Commercial Flight Interruptions (See Brief)
- D. Review Correspondence

## VI. ACTION ITEMS

- A. NEW BUSINESS (See Brief & Power Point)
  - 1. Runway Rehabilitation Project – Scope of Work and Work Order – Consideration of Approval **Attachment #5**  
Airport Manager Pomeroy reported the airfield pavement on the runway and ramps in sections 2 and 4 needs maintenance. Pavement maintenance projects will include rubber removal, crack seal, restripe, and seal coat. FMA engineers have planned for a two-day limited-closure window in early June. This project is AIP Eligible (Entitlement) with an estimated budget of approximately \$295,000.  
T-O Engineers has submitted Work Order 20-02 for the design, bid, and field services on this project for Board consideration and approval. The work order is both lump sum and time and materials with a not-to-exceed fee of \$75,887.

The Board discussed the work order and the specifics of the lump sum and time and materials elements. Nathan Cuvala with T-O Engineers provided additional details and clarification on the work order.

**MOTION:** *Made by Board Member Fairfax to approve T-O Engineers Work Order 20-02 in the amount not to exceed \$75,887. Seconded by Board Member Fosbury.*

**PASSED UNANIMOUSLY**

2. Terminal Area Plan- Scope of Work and Fee Estimate – Consideration of Approval – **Attachment #6**

Airport Manager Pomeroy sought approval for the final scope of work and associated fee estimate from Mead & Hunt for a Terminal Area Plan. The fees are FAA/AIP grant eligible.

The Board discussed the duration of the contract and the fee estimates provided Mead & Hunt and the Independent Fee Estimate (IFE) provide by Jacobs. Airport Manager Pomeroy responded that Mead & Hunt's estimate came in substantially lower due to their extensive knowledge and experience gained from previous projects. He further clarified the fee estimate is a lump sum not-to-exceed. There was further discussion regarding the possible outcomes of the plan.

**MOTION:** *Made by Board Member Haemmerle to approve the scope of work and fee of \$293,368 and issue notice to proceed. Seconded by Board Member Fosbury.*

**PASSED UNANIMOUSLY**

3. Revised Employee Handbook – Consideration of Approval

Airport Manager Pomeroy reported the last version of the Employee Handbook was created in 1992. There has been extensive review by the Airport Handbook Committee, airport legal counsel, independent HR resources, and an employment attorney.

Katie Franklin, Lawson Laski Clark, PLLC presented the Board with the draft Friedman Memorial Airport Authority Employee Handbook. She highlighted the major points and provided further explanation to the various questions by the Board members.

Amendments discussed at the meeting:

- The language regarding the Family Medical Leave Act (FMLA) was modified for clarity.
- The Board decided that employees should receive a 25% payout of their accrued sick time upon separation of employment, consistent with the previous handbook.

**MOTION:** *Made by Board Member Haemmerle to approve Friedman Memorial Employee Handbook as presented subject to the amendments discussed in this meeting. Seconded by Board Vice-Chairman Keirn.*

**PASSED UNANIMOUSLY**

4. Creation of a Personnel Committee – Consideration of Approval – Committee Members

Based on new guidance established in the new Employee Handbook, the Board appointed a new Personnel Committee. It was recommended that the new Airport Handbook Committee members be appointed as the new Personnel Committee members. Members include: Vice-Chairman Keirn, Board Member McCleary, and Board Member Haemmerle.

B. CONTINUING BUSINESS (Board Member McCleary participated via phone)

1. Parking Lot Automation – Consideration of Approval



Airport Manager Pomeroy reported the long-term plan of The Car Park and the Board when the new equipment was purchased and installed was to fully automate the parking lot. Airport Manager Pomeroy reported, if approved, it is time to focus on public awareness and consider the business standpoint of making this change. He outlined the economics of the change and the benefit of credit card vs. cash collection. Airport Manager Pomeroy reviewed the recommendation that was presented by the airport's parking lot management company and consultant at the December 3, 2019 board meeting that outlined the proposed transition.

Board Member Haemmerle stated he is opposed to moving to full automation of the parking lot as he firmly believes cash should continue to be accepted at the airport.

Board Member McCleary stated she also opposes moving to full automation of the airport parking lot. She appreciates the parking lot ambassadors and believes the absence of having someone in the parking lot exit booth takes away from human interaction, which she feels is important in a resort and small community such as ours.

There was further discussion by the Board regarding the economics of the change.

**MOTION:** *Made by Board Member Fosbury to approve the phased implementation of the parking lot automation. Seconded by Board Vice-Chairman Keirn.*

**Roll Call Vote:**

<b>Board Member Cooley</b>	<b>Yes</b>
<b>Board Member Fairfax</b>	<b>Yes</b>
<b>Board Member Keirn</b>	<b>Yes</b>
<b>Board Member Haemmerle</b>	<b>No</b>
<b>Board Member McCleary</b>	<b>No</b>
<b>Board Member Fosbury</b>	<b>Yes</b>
<b>Board Chairman Greenberg</b>	<b>Yes</b>

**MOTION PASSED**

Board Member McCleary ended her participation in the meeting.

## **VII. DISCUSSION AND UPDATES**

### **A. NEW BUSINESS**

#### **1. Rates and Charges Schedule – Additions and Revisions – Attachment #7**

Airport Manager Pomeroy is working with FMA management staff and the Board Finance committee to review the airport's rates and charges schedule. Some of the changes the Board can anticipate are as follows:

- PPR – Prior Permission Required – assessing a fee for less than 48-hour notice, and no PPR prior to arrival
- Ramp Fee – Overnight Parking Closed Fee
- Ground Transportation Service Provider (GTSP) – fee for special events
- Tie-Downs

### **B. CONTINUING BUSINESS**

#### **1. Construction and Capital Project**

- i. None

#### **2. Airport Planning Projects**

- i. Air Traffic Control Tower Relocation - Update

Airport Manager Pomeroy reported he and Board Chairman Greenberg are actively working on coordinating the FAA NextGen office in Washington,

DC. They continue their efforts to move this process forward.

3. **Miscellaneous**

- i. None

**VIII. PUBLIC COMMENT**

No Public Comment

**IX. EXECUTIVE SESSION**

**MOTION:** *Made by Board Member Haemmerle to enter into executive session pursuant to Idaho Code §74-206 paragraph 1(c) to acquire an interest in real property which is not owned by a public agency. Seconded by Board Vice-Chairman Keirn.*

**Roll Call Vote:**

<b>Board Chairman Greenberg</b>	<b>Yes</b>
<b>Board Vice-Chairman Keirn</b>	<b>Yes</b>
<b>Board Member Fairfax</b>	<b>Yes</b>
<b>Board Member Fosbury</b>	<b>Yes</b>
<b>Board Member Haemmerle</b>	<b>Yes</b>
<b>Board Member Cooley</b>	<b>Yes</b>

***PASSED UNANIMOUSLY***

**X. ADJOURNMENT**

The February 11, 2020 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:00 p.m.

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Angenie McCleary, Secretary

\* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*

# Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

Ordinary Income/Expense Income	Oct - Dec 19	Budget	\$ Over Budget	% of Budget
<b>4000-00 · AIRCARRIER</b>				
4000-01 · Aircarrier - Lease Space	88,614.53	87,498.00	1,116.53	101.3%
4000-02 · Aircarrier - Landing Fees	46,183.47	40,000.00	6,183.47	115.5%
4000-04 · Aircarrier - Utility Fees	90.00	0.00	90.00	100.0%
4010-07 · Aircarrier - '14 PFC App	62,269.03	119,500.00	-57,230.97	52.1%
<b>Total 4000-00 · AIRCARRIER</b>	<b>197,157.03</b>	<b>246,998.00</b>	<b>-49,840.97</b>	<b>79.8%</b>
<b>4020-00 · TERMINAL AUTO PARKING REVENUE</b>				
4020-01 · Automobile Parking - Terminal	128,957.95	132,000.00	-3,042.05	97.7%
<b>Total 4020-00 · TERMINAL AUTO PARKING REVENUE</b>	<b>128,957.95</b>	<b>132,000.00</b>	<b>-3,042.05</b>	<b>97.7%</b>
<b>4030-00 · AUTO RENTAL REVENUE</b>				
4030-01 · Automobile Rental - Commission	93,343.97	90,000.00	3,343.97	103.7%
4030-02 · Automobile Rental - Lease Space	7,257.48	7,275.00	-17.52	99.8%
4030-03 · Automobile Rental - Auto Prkng	15,550.50	42,750.00	-27,199.50	36.4%
4030-04 · Automobile Rental - Utilities	467.49	625.00	-157.51	74.8%
<b>Total 4030-00 · AUTO RENTAL REVENUE</b>	<b>116,619.44</b>	<b>140,650.00</b>	<b>-24,030.56</b>	<b>82.9%</b>
<b>4040-00 · TERMINAL CONCESSION REVENUE</b>				
4040-01 · Terminal Shops - Commission	1,880.96	1,800.00	80.96	104.5%
4040-03 · Terminal Shops - Utility Fees	467.48	0.00	467.48	100.0%
4040-10 · Advertising - Commission	11,102.50	13,000.00	-1,897.50	85.4%
4040-11 · Vending Machines - Commission	1,653.30	3,500.00	-1,846.70	47.2%
4040-12 · Terminal ATM	225.00	225.00	0.00	100.0%
<b>Total 4040-00 · TERMINAL CONCESSION REVENUE</b>	<b>15,329.24</b>	<b>18,525.00</b>	<b>-3,195.76</b>	<b>82.7%</b>
<b>4050-00 · FBO REVENUE</b>				
4050-01 · FBO - Lease Space	40,475.40	39,975.00	500.40	101.3%
4050-02 · FBO - Tiedown Fees	35,459.91	36,000.00	-540.09	98.5%
4050-03 · FBO - Landing Fees - Trans.	74,554.35	80,000.00	-5,445.65	93.2%
4050-04 · FBO - Commission	7,045.75	5,500.00	1,545.75	128.1%
4050-07 · FBO - Miscellaneous	0.00	0.00	0.00	0.0%
<b>Total 4050-00 · FBO REVENUE</b>	<b>157,535.41</b>	<b>161,475.00</b>	<b>-3,939.59</b>	<b>97.6%</b>
<b>4060-00 · FUEL FLOWAGE REVENUE</b>				
4060-01 · Fuel Flowage - FBO	79,364.28	80,000.00	-635.72	99.2%
<b>Total 4060-00 · FUEL FLOWAGE REVENUE</b>	<b>79,364.28</b>	<b>80,000.00</b>	<b>-635.72</b>	<b>99.2%</b>
<b>4070-00 · TRANSIENT LANDING FEES REVENUE</b>				
4070-02 · Landing Fees - Non-Comm./Gov't	281.34	0.00	281.34	100.0%
<b>Total 4070-00 · TRANSIENT LANDING FEES REVENUE</b>	<b>281.34</b>	<b>0.00</b>	<b>281.34</b>	<b>100.0%</b>

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Accrual Basis

# Friedman Memorial Airport

## Profit & Loss Budget vs. Actual (COMBINED '20)

	Oct - Dec 19	Budget	\$ Over Budget	% of Budget
<b>4080-00 · HANGAR REVENUE</b>				
4080-01 · Land Lease - Hangar	157,049.24	168,453.75	-11,404.51	93.2%
4080-02 · Land Lease - Hangar/Trans. Fee	4,313.75	0.00	4,313.75	100.0%
4080-03 · Hangar/Utilities (E8,11,24)	0.00	0.00	0.00	0.0%
4080-05 · Land Lease - FMA Hangar Rentals	7,970.63	8,156.25	-185.62	97.7%
<b>Total 4080-00 · HANGAR REVENUE</b>	169,333.62	176,610.00	-7,276.38	95.9%
<b>4090-00 · TIEDOWN PERMIT FEES REVENUE</b>				
4090-01 · Tiedown Permit Fees (FMA)	1,506.84	0.00	1,506.84	100.0%
<b>Total 4090-00 · TIEDOWN PERMIT FEES REVENUE</b>	1,506.84	0.00	1,506.84	100.0%
<b>4100-00 · CARGO CARRIERS REVENUE</b>				
4100-01 · Cargo Carriers - Landing Fees	4,851.79	3,100.00	1,751.79	156.5%
4100-02 · Cargo Carriers - Tiedown	123.75	3,000.00	-2,876.25	4.1%
<b>Total 4100-00 · CARGO CARRIERS REVENUE</b>	4,975.54	6,100.00	-1,124.46	81.6%
<b>4110-00 · MISCELLANEOUS REVENUE</b>				
4110-01 · Misc. Revenue	0.00	0.00	0.00	0.0%
4110-05 · Misc. Incident/Accident	511.08	0.00	511.08	100.0%
4110-09 · Miscellaneous Expense Reimburse	0.00	0.00	0.00	0.0%
<b>Total 4110-00 · MISCELLANEOUS REVENUE</b>	511.08	0.00	511.08	100.0%
<b>4120-00 · GROUND TRANSP. PERMIT REVENUE</b>				
4120-01 · Ground Transportation Permit	100.00	0.00	100.00	100.0%
4120-02 · GTSP - Trip Fee	1,260.00	1,248.00	12.00	101.0%
<b>Total 4120-00 · GROUND TRANSP. PERMIT REVENUE</b>	1,360.00	1,248.00	112.00	109.0%
<b>4400-00 · TSA/SECURITY</b>				
4400-02 · Terminal Lease	10,091.25	10,095.00	-3.75	100.0%
4400-03 · Security Prox. Cards	21,120.00	19,000.00	2,120.00	111.2%
<b>Total 4400-00 · TSA/SECURITY</b>	31,211.25	29,095.00	2,116.25	107.3%
<b>4500-00 · IDAHO STATE GRANT PROGRAM REV.</b>				
4500-18 · SUN-18 SKW E-175 Certification	0.00	0.00	0.00	0.0%
4500-19 · SUN-19 AIP Sponsor Match	0.00	0.00	0.00	0.0%
<b>Total 4500-00 · IDAHO STATE GRANT PROGRAM REV.</b>	0.00	0.00	0.00	0.0%
<b>4510-00 · DOT/Small Community Air Service</b>				
4510-01 · Small Community Air Service	0.00	0.00	0.00	0.0%
4510-02 · Local Match Contribution	0.00	0.00	0.00	0.0%
<b>Total 4510-00 · DOT/Small Community Air Service</b>	0.00	0.00	0.00	0.0%

# Friedman Memorial Airport

## Profit & Loss Budget vs. Actual (COMBINED '20)

	Oct - Dec 19	Budget	\$ Over Budget	% of Budget
4520-00 · INTEREST REVENUE				
4520-01 · Interest Revenue - General	8,953.99	11,250.00	-2,296.01	79.6%
4520-07 · Interest Revenue - '14 PFC	7.47	0.00	7.47	100.0%
4520-08 · Finance Fee Revenue	0.00	0.00	0.00	0.0%
Total 4520-00 · INTEREST REVENUE	8,961.46	11,250.00	-2,288.54	79.7%
4742-00 · AIP 42 - Project Air Carr. Apr				
4742-01 · AIP '42 Air Carr. Apron	0.00	0.00	0.00	0.0%
Total 4742-00 · AIP 42 - Project Air Carr. Apr	0.00	0.00	0.00	0.0%
4743-00 · AIP 43 - Air Carrier /Pkg. Lot				
4743-01 · AIP 43 - Air Carrier/Pkg. Lot	0.00	0.00	0.00	0.0%
Total 4743-00 · AIP 43 - Air Carrier /Pkg. Lot	0.00	0.00	0.00	0.0%
4744-00 · AIP '44 RPZ Acquisition EA				
4745-00 · AIP '45 Terminal Apron Expan				
4745-02 · AIP '45 Expand AC Apr	0.00	0.00	0.00	0.0%
4745-01 · AIP '45 Terminal Apron Expan	0.00	0.00	0.00	0.0%
Total 4745-00 · AIP '45 Terminal Apron Expan	0.00	0.00	0.00	0.0%
4746-00 · AIP '46 Acquire SRE ARFF				
4746-01 · AIP '46 Acquire SRE ARFF	-1,058.81	0.00	-1,058.81	100.0%
4746-00 · AIP '46 Acquire SRE ARFF - Other	0.00	0.00	0.00	0.0%
Total 4746-00 · AIP '46 Acquire SRE ARFF	-1,058.81	0.00	-1,058.81	100.0%
4747-00 · AIP '47 - Acq.SRE/ARFF, Obs.Rem				
4747-01 · AIP '47-Acq.SRE/ARFF&Obs. Remov	519,435.38	0.00	519,435.38	100.0%
Total 4747-00 · AIP '47 - Acq.SRE/ARFF, Obs.Rem	519,435.38	0.00	519,435.38	100.0%
4748-00 · AIP '48 Land Acquisition				
4748-01 · AIP '48 Land Acquisition	1,767,670.24	0.00	1,767,670.24	100.0%
Total 4748-00 · AIP '48 Land Acquisition	1,767,670.24	0.00	1,767,670.24	100.0%
Total Income	3,199,151.29	1,003,951.00	2,195,200.29	318.7%
Gross Profit	3,199,151.29	1,003,951.00	2,195,200.29	318.7%

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Accrual Basis

# Friedman Memorial Airport

## Profit & Loss Budget vs. Actual (COMBINED '20)

Expense	Oct - Dec 19	Budget	\$ Over Budget	% of Budget
<b>EXPENDITURES</b>				
<b>"A" EXPENSES</b>				
5000-01 · Salaries - Airport Manager	38,945.91	39,390.13	-444.22	98.9%
5000-02 · Salaries - Assist. Airpt. Manag	0.00	0.00	0.00	0.0%
5010-00 · Salaries - Contracts/Finance Adm	35,750.16	28,252.56	7,497.60	126.5%
5010-01 · Salaries - Office Assist.	30,141.56	51,249.99	-21,108.43	58.8%
5010-02 · Salaries - Public Info Officer	0.00	0.00	0.00	0.0%
5020-00 · Salaries - ARFF/OPS Manager	28,718.51	27,350.64	1,367.87	105.0%
5030-00 · Salaries - ARFF/OPS Specialist	114,044.25	112,160.25	1,884.00	101.7%
5040-00 · Salaries-ASC/Sp.Prjct./Ex. Assi	22,638.39	21,041.73	1,596.66	107.6%
5050-00 · Salaries-Seasonal-Snow Removal	14,872.00	17,000.00	-2,128.00	87.5%
5050-01 · Salaries - Seasonal - Arpt Host	0.00	5,000.00	-5,000.00	0.0%
5050-02 · Salaries - Merit Increase	0.00	11,155.97	-11,155.97	0.0%
5060-01 · Overtime - General	0.00	0.00	0.00	0.0%
5060-02 · Overtime - Snow Removal	10,137.19	15,000.00	-4,862.81	67.6%
5060-04 · OT - Security	0.00	0.00	0.00	0.0%
5100-00 · Retirement	35,051.87	35,243.42	-191.55	99.5%
5110-00 · Social Security/Medicare	19,887.58	23,222.40	-3,334.82	85.6%
5120-00 · Life Insurance	271.44	500.01	-228.57	54.3%
5130-00 · Medical Insurance	47,143.61	55,125.00	-7,981.39	85.5%
5160-00 · Workman's Compensation	0.00	4,999.98	-4,999.98	0.0%
5170-00 · Unemployment Claims	177.46	0.00	177.46	100.0%
<b>Total "A" EXPENSES</b>	<b>397,779.93</b>	<b>446,692.08</b>	<b>-48,912.15</b>	<b>89.1%</b>
<b>"B" EXPENDITURES</b>				
<b>"B" EXPENSES - ADMINISTRATIVE</b>				
6000-00 · TRAVEL EXPENSE				
6000-01 · Travel	2,686.80	0.00	2,686.80	100.0%
<b>Total 6000-00 · TRAVEL EXPENSE</b>	<b>2,686.80</b>	<b>0.00</b>	<b>2,686.80</b>	<b>100.0%</b>
6010-00 · SUPPLIES/EQUIPMENT EXPENSE				
6010-01 · Supplies - Office	1,886.83	2,748.00	-861.17	68.7%
6010-02 · Supplies - Parking	334.62	0.00	334.62	100.0%
6010-03 · Supplies - Computer	12.59	3,249.00	-3,236.41	0.4%
<b>Total 6010-00 · SUPPLIES/EQUIPMENT EXPENSE</b>	<b>2,234.04</b>	<b>5,997.00</b>	<b>-3,762.96</b>	<b>37.3%</b>
6020-00 · INSURANCE				
6020-01 · Insurance -	26,628.50	55,000.00	-28,371.50	48.4%
<b>Total 6020-00 · INSURANCE</b>	<b>26,628.50</b>	<b>55,000.00</b>	<b>-28,371.50</b>	<b>48.4%</b>

# Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

	Oct - Dec 19	Budget	\$ Over Budget	% of Budget
<b>6030-00 · UTILITIES</b>				
6030-01 · Utilities - Gas/Terminal	3,525.00	4,998.00	-1,473.00	70.5%
6030-02 · Utilities - Gas/AOB & Cold Stor	951.00	2,373.00	-1,422.00	40.1%
6030-03 · Utilities - Elect./Runway&PAPl	1,482.06	2,049.00	-566.94	72.3%
6030-04 · Utilities - Elec./AOB & Cold St	1,870.20	2,373.00	-502.80	78.8%
6030-05 · Utilities - Electric/Terminal	11,144.44	11,000.00	144.44	101.3%
6030-06 · Utilities - Telephone	5,208.60	4,125.00	1,083.60	126.3%
6030-07 · Utilities - Water	911.76	4,400.00	-3,488.24	20.7%
6030-08 · Utilities - Garbage Removal	3,523.01	3,000.00	523.01	117.4%
6030-09 · Utilities - Sewer	831.58	999.00	-167.42	83.2%
6030-11 · Utilities - Electric/Tower	1,482.06	1,500.00	-17.94	98.8%
6030-12 · Utilities - Elec./Brdfrd.Hghl	75.63	123.00	-47.37	61.5%
6030-13 · Utilities - Elec. Exit Booth	584.35	800.00	-215.65	73.0%
6030-15 · Utilities - Elec/AWOS	1,032.85	825.00	207.85	125.2%
6030-16 · Utilities - Elec. Wind Cone	31.33	37.50	-6.17	83.5%
6030-17 · Utilities - Elec./Gas- Hangar	924.85	1,000.00	-75.15	92.5%
6030-18 · Utilities - Lubricant Wst. Dspl	0.00	124.98	-124.98	0.0%
<b>Total 6030-00 · UTILITIES</b>	<b>33,578.72</b>	<b>39,727.48</b>	<b>-6,148.76</b>	<b>84.5%</b>
<b>6040-00 · SERVICE PROVIDER</b>				
6040-01 · Service Provider - General	0.00	0.00	0.00	0.0%
6040-02 · Service Provider - Term. Serv.	5,138.94	1,875.00	3,263.94	274.1%
6040-03 · Service Provider - AOB Services	18,437.48	9,825.00	8,612.48	187.7%
6040-04 · Service Provider - Operations	13,350.00	14,700.00	-1,350.00	90.8%
<b>Total 6040-00 · SERVICE PROVIDER</b>	<b>36,926.42</b>	<b>26,400.00</b>	<b>10,526.42</b>	<b>139.9%</b>
<b>6050-00 · PROFESSIONAL SERVICES</b>				
6050-01 · Professional Services - Legal	14,024.00	12,498.00	1,526.00	112.2%
6050-02 · Professional Serv. - Audit/Fina	32,664.00	40,000.00	-7,336.00	81.7%
6050-03 · Professional Services - Engineer	2,031.25	6,240.00	-4,208.75	32.6%
6050-05 · Professional Services - Gen.	10,627.44	2,499.00	8,128.44	425.3%
6050-10 · Prof. Svcs.-IT/Comp. Support	2,192.75	3,750.00	-1,557.25	58.5%
6050-12 · Prof. Serv.- Planning Air Serv.	0.00	0.00	0.00	0.0%
6050-13 · Prof. Serv.-Website Des.& Maint	1,476.64	999.00	477.64	147.8%
6050-15 · Prof. Serv.-Comm.Coord/Pub.Outr	1,517.00	9,249.00	-7,732.00	16.4%
6050-17 · Prof. Serv. - Airspace Consult.	15,719.00	0.00	15,719.00	100.0%
6050-19 · Prof. Serv.-ATCT Relocation	0.00	0.00	0.00	0.0%
<b>Total 6050-00 · PROFESSIONAL SERVICES</b>	<b>80,252.08</b>	<b>75,235.00</b>	<b>5,017.08</b>	<b>106.7%</b>
<b>6060-00 · MAINTENANCE-OFFICE EQUIPMENT</b>				
6060-01 · Maint.-Office Equip./Gen.	0.00	0.00	0.00	0.0%
6060-04 · Maintenance - Copier	359.08	498.00	-138.92	72.1%
6060-05 · Maintenance - Phone	1,215.00	312.00	903.00	389.4%
<b>Total 6060-00 · MAINTENANCE-OFFICE EQUIPMENT</b>	<b>1,574.08</b>	<b>810.00</b>	<b>764.08</b>	<b>194.3%</b>

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Accrual Basis

# Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

	Oct - Dec 19	Budget	\$ Over Budget	% of Budget
6070-00 · RENT/LEASE OFFICE EQUIPMENT				
6070-02 · Rent/Lease - Postage Meter	292.65	300.00	-7.35	97.6%
Total 6070-00 · RENT/LEASE OFFICE EQUIPMENT	292.65	300.00	-7.35	97.6%
6080-00 · DUES/MEMBERSHIPS/PUBLICATIONS E				
6080-01 · Dues/Memberships	1,326.01	1,500.00	-173.99	88.4%
6080-04 · Publications	275.00	1,248.00	-973.00	22.0%
Total 6080-00 · DUES/MEMBERSHIPS/PUBLICATIONS	1,601.01	2,748.00	-1,146.99	58.3%
6090-00 · POSTAGE				
6090-01 · Postage/Courier Service	24.34	498.00	-473.66	4.9%
Total 6090-00 · POSTAGE	24.34	498.00	-473.66	4.9%
6100-00 · EDUCATION/TRAINING				
6100-01 · Education/Training - Admin.	1,018.00	3,750.00	-2,732.00	27.1%
6100-02 · Education/Training - OPS	677.80	3,750.00	-3,072.20	18.1%
6100-03 · Education/Training - ARFF	7,854.38	4,500.00	3,354.38	174.5%
6100-04 · Ed/Train. - ARFF Trienn. Drill	0.00	1,875.00	-1,875.00	0.0%
6100-05 · Education - Noise Abatement	0.00	0.00	0.00	0.0%
6100-06 · Education - Security	0.00	750.00	-750.00	0.0%
6100-07 · ZzEducation - Public Outrea/C	0.00	0.00	0.00	0.0%
6100-08 · Education/Training - HFD Coop.	0.00	0.00	0.00	0.0%
6100-09 · ZzEducation - SAAC	0.00	0.00	0.00	0.0%
Total 6100-00 · EDUCATION/TRAINING	9,550.18	14,625.00	-5,074.82	65.3%
6101-00 · PUBLIC OUTREACH/COMMUNICATIONS				
6101-01 · Public Outr/Comm - General	11,247.44	8,250.00	2,997.44	136.3%
6101-02 · Public Outr/Comm - Noise Abatem	0.00	125.00	-125.00	0.0%
6101-03 · Public Outr/Comm - SAAC	1,097.02	4,000.00	-2,902.98	27.4%
Total 6101-00 · PUBLIC OUTREACH/COMMUNICATIONS	12,344.46	12,375.00	-30.54	99.8%
6110-00 · CONTRACTS				
6110-01 · Contracts - General	0.00	0.00	0.00	0.0%
6110-02 · Contracts - FMAA	10,500.00	10,500.00	0.00	100.0%
6110-03 · Contracts - FBO/Fee Collection	9,800.00	14,724.00	-4,924.00	66.6%
6110-08 · Contracts - Eccles Tree Lights	0.00	0.00	0.00	0.0%
6110-16 · Contracts - Prkg Mngt Fee/Ops	46,341.64	41,250.00	5,091.64	112.3%
Total 6110-00 · CONTRACTS	66,641.64	66,474.00	167.64	100.3%
6120-00 · PERMITS				
6120-01 · Permits - General	0.00	0.00	0.00	0.0%
Total 6120-00 · PERMITS	0.00	0.00	0.00	0.0%



# Friedman Memorial Airport

## Profit & Loss Budget vs. Actual (COMBINED '20)

	Oct - Dec 19	Budget	\$ Over Budget	% of Budget
<b>6130-00 · MISCELLANEOUS EXPENSES</b>				
6130-01 · Misc. - General	7,428.76	3,750.00	3,678.76	198.1%
6130-02 · Misc. - Incident/Accident	0.00	0.00	0.00	0.0%
6140-00 · Bank Fees	4,436.93	3,999.00	437.93	111.0%
6140-01 · Merchant Fees	6.57			
6150-01 · Interest Exp. - Prkg. Lot Equip	781.85	1,650.00	-868.15	47.4%
6150-02 · Interest Expense	0.00	0.00	0.00	0.0%
<b>Total 6130-00 · MISCELLANEOUS EXPENSES</b>	<b>12,654.11</b>	<b>9,399.00</b>	<b>3,255.11</b>	<b>134.6%</b>
<b>6400-00 · DOT/SCASGP</b>				
6400-01 · DOT/SCASGP	0.00	0.00	0.00	0.0%
6400-02 · DOT/SCASGP - FMAA	0.00	0.00	0.00	0.0%
<b>Total 6400-00 · DOT/SCASGP</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total "B" EXPENSES - ADMINISTRATIVE</b>	<b>286,989.03</b>	<b>309,588.48</b>	<b>-22,599.45</b>	<b>92.7%</b>
<b>"B" EXPENSES - OPERATIONAL</b>				
<b>6500-00 · SUPPLIES/EQUIPMENT-OPERATIONS</b>				
6500-01 · Supplies/Equipment - General	1,373.75	1,248.00	125.75	110.1%
6500-02 · Supplies/Equipment - Tools	956.01	0.00	956.01	100.0%
6500-03 · Supplies/Equipment - Clothing	0.00	1,248.00	-1,248.00	0.0%
6500-04 · Supplies/Equipment - Janitorial	8,485.35	4,998.00	3,487.35	169.8%
<b>Total 6500-00 · SUPPLIES/EQUIPMENT-OPERATIONS</b>	<b>10,815.11</b>	<b>7,494.00</b>	<b>3,321.11</b>	<b>144.3%</b>
<b>6505-00 · EQUIP/VEHICLE - LEASE/RENTAL</b>				
6505-01 · Eq./Vehi Lease/Rental - General	78,100.32	90,000.00	-11,899.68	86.8%
<b>Total 6505-00 · EQUIP/VEHICLE - LEASE/RENTAL</b>	<b>78,100.32</b>	<b>90,000.00</b>	<b>-11,899.68</b>	<b>86.8%</b>
<b>6510-00 · FUEL/LUBRICANTS</b>				
6510-01 · General	185.50	498.00	-312.50	37.2%
6510-02 · Fuel	16,399.43	11,500.00	4,899.43	142.6%
6510-03 · Lubricants	657.92	0.00	657.92	100.0%
<b>Total 6510-00 · FUEL/LUBRICANTS</b>	<b>17,242.85</b>	<b>11,998.00</b>	<b>5,244.85</b>	<b>143.7%</b>
<b>6520-00 · VEHICLES/MAINTENANCE</b>				
6520-01 · R/M Equipment - General	7,057.92	0.00	7,057.92	100.0%
6520-06 · R/M Equip. -'85 Ford Dump	0.00	0.00	0.00	0.0%
6520-08 · R/M Equip. - '96 Tiger Tractor	37.15	0.00	37.15	100.0%
6520-09 · R/M Equip. - '96 Oshkosh Swp.	34.97	0.00	34.97	100.0%
6520-17 · R/M Equip. '01 Case 921 Ldr.	1,639.94	0.00	1,639.94	100.0%
6520-18 · R/M Equip. -'97 Chevy Blazer	0.00	0.00	0.00	0.0%
6520-19 · R/M Equip. '02 Ford F-150 PU	112.75	0.00	112.75	100.0%
6520-20 · R/M Equip. - '02 Kodiak Blower	0.00	0.00	0.00	0.0%
6520-25 · R/M Equip. - '04 Batts De-Ice	0.00	0.00	0.00	0.0%
6520-28 · R/M Equip.-'06 Case 621 Loader	756.90	0.00	756.90	100.0%

# Friedman Memorial Airport

## Profit & Loss Budget vs. Actual (COMBINED '20)

	Oct - Dec 19	Budget	\$ Over Budget	% of Budget
6520-29 · R/M Equip.- '10 Waus Broom/Plow	9,581.87	0.00	9,581.87	100.0%
6520-30 · R/M Equip.-'05 Ford F-350	829.71	0.00	829.71	100.0%
6520-31 · R/M Equip. -'10 Oshkosh Blower	837.89	0.00	837.89	100.0%
6520-32 · R/M Equip. - '09 Mini Truck	282.07	0.00	282.07	100.0%
6520-34 · R/M Equip. - '12 Case 921F Load	2,376.50	0.00	2,376.50	100.0%
6520-35 · R/M Equip. - '14 Ford Explorer	237.57	0.00	237.57	100.0%
6520-36 · R/M Equip. - '10 Toyota Forklift	0.00	0.00	0.00	0.0%
6520-37 · R/M Equip. - '15 Tool Cat	2,123.91	0.00	2,123.91	100.0%
6520-38 · R/M Equip. - '15 Wausau Broom	84.18	0.00	84.18	100.0%
6520-39 · R/M Equip. - Boss Spreader	94.22	0.00	94.22	100.0%
6520-40 · R/M Equip. - '17 Ford-350 Super	1,082.94	0.00	1,082.94	100.0%
6520-41 · R/M Equip. - '17 Kodiak Blower	317.71	0.00	317.71	100.0%
6520-42 · R/M Equip. - '18 Kodiak Attach.	0.00	0.00	0.00	0.0%
6520-43 · R/M Equip. - '18 279D Skid St.	271.62	0.00	271.62	100.0%
6520-44 · R/M Equip. - '18 Cat 972M Ldr	857.33	0.00	857.33	100.0%
6520-45 · R/M Equip. - '19 Oshkosh Broom	0.00	0.00	0.00	0.0%
Total 6520-00 · VEHICLES/MAINTENANCE	28,617.15	0.00	28,617.15	100.0%
6530-00 · ARFF MAINTENANCE				
6530-01 · ARFF Maint. Gen/Supplies	0.00	2,499.00	-2,499.00	0.0%
6530-03 · ARFF Maint. - '87 Oshkosh	0.00	0.00	0.00	0.0%
6530-04 · ARFF Maint. - Radios	106.00	0.00	106.00	100.0%
6530-05 · ARFF Maint. - '03 E-One	0.00	0.00	0.00	0.0%
6530-07 · ARFF Maint. - Supp/HFD Support	0.00	0.00	0.00	0.0%
Total 6530-00 · ARFF MAINTENANCE	106.00	2,499.00	-2,393.00	4.2%
6540-00 · REPAIRS/MAINTENANCE - BUILDING				
6540-01 · R/M Bldg. - General	1,026.54	498.00	528.54	206.1%
6540-02 · R/M Bldg. - Terminal	24,421.48	23,748.00	673.48	102.8%
6540-03 · R/M Bldg. - Terminal Concession	664.79	624.00	40.79	106.5%
6540-04 · R/M Bldg. - Cold Storage	201.98	498.00	-296.02	40.6%
6540-05 · R/M Bldg. - AOB/SHOP	3,177.21	4,998.00	-1,820.79	63.6%
6540-06 · R/M Bldg. - Hangars	0.00	624.00	-624.00	0.0%
6540-07 · R/M Bldg. - Tower	2,892.43	1,500.00	1,392.43	192.8%
6540-08 · R/M Bldg. - Parking Booth	120.00	361.00	-241.00	33.2%
Total 6540-00 · REPAIRS/MAINTENANCE - BUILDING	32,504.43	32,851.00	-346.57	98.9%
6550-00 · REPAIRS/MAINTENANCE - AIRSIDE				
6550-01 · R/M - General	800.30	1,248.00	-447.70	64.1%
6550-02 · R/M - Airfield/Runway	53,233.70	15,000.00	38,233.70	354.9%
6550-03 · R/M - Airfield/Runway - Deice	0.00	60,000.00	-60,000.00	0.0%
6550-04 · R/M - Lights	2,495.87	3,000.00	-504.13	83.2%
Total 6550-00 · REPAIRS/MAINTENANCE - AIRSIDE	56,529.87	79,248.00	-22,718.13	71.3%

# Friedman Memorial Airport

## Profit & Loss Budget vs. Actual (COMBINED '20)

	Oct - Dec 19	Budget	\$ Over Budget	% of Budget
<b>6551-00 · REPAIRS/MAINTENANCE - LANDSIDE</b>				
6551-01 · RM - General	0.00	624.00	-624.00	0.0%
6551-02 · R/M - Parking Lot	1,953.49	1,998.00	-44.51	97.8%
6551-03 · R/M - Landscaping	1,894.73	2,499.00	-604.27	75.8%
<b>Total 6551-00 · REPAIRS/MAINTENANCE - LANDSIDE</b>	<b>3,848.22</b>	<b>5,121.00</b>	<b>-1,272.78</b>	<b>75.1%</b>
<b>6560-00 · SECURITY EXPENSE</b>				
6560-01 · Security - General	120.00	0.00	120.00	100.0%
6560-02 · Security - Law Enf. Offi. (LEO)	1,872.50	0.00	1,872.50	100.0%
6560-03 · Security - Subscription Licen.	15,380.00	0.00	15,380.00	100.0%
6560-04 · Security - Perim./Access/CCTV	1,136.23	0.00	1,136.23	100.0%
6560-05 · Security - Professional Serv.	0.00	0.00	0.00	0.0%
6560-06 · Security - Prof. Services/IT	1,468.23	0.00	1,468.23	100.0%
<b>Total 6560-00 · SECURITY EXPENSE</b>	<b>19,976.96</b>	<b>0.00</b>	<b>19,976.96</b>	<b>100.0%</b>
<b>6570-00 · REPAIRS/MAINT.-AERONAUTICAL EQU</b>				
6570-01 · R/M Aeronautical Equip - NDB/DME	2,059.20	3,250.00	-1,190.80	63.4%
6570-02 · R/M Aeronautical Equip. - Tower	1,479.60	2,750.00	-1,270.40	53.8%
6570-03 · R/M Aeronautical Equip.-Swt. Sys	0.00	0.00	0.00	0.0%
6570-04 · R/M Aeron. Equip. - AWOS/ATIS	2,059.20	3,250.00	-1,190.80	63.4%
<b>Total 6570-00 · REPAIRS/MAINT.-AERONAUTICAL E...</b>	<b>5,598.00</b>	<b>9,250.00</b>	<b>-3,652.00</b>	<b>60.5%</b>
<b>Total "B" EXPENSES - OPERATIONAL</b>	<b>253,338.91</b>	<b>238,461.00</b>	<b>14,877.91</b>	<b>106.2%</b>
<b>Total "B" EXPENDITURES</b>	<b>540,327.94</b>	<b>548,049.48</b>	<b>-7,721.54</b>	<b>98.6%</b>
<b>"C" EXPENSES</b>				
<b>7001-00 · CAPITAL EXPENDITURES</b>				
7001-0* · CONTINGENCY	0.00	6,249.00	-6,249.00	0.0%
7001-01 · Land	0.00	0.00	0.00	0.0%
7001-02 · Buildings and Improvements	8,063.13	0.00	8,063.13	100.0%
7001-03 · Airfield & General Improvements	0.00	0.00	0.00	0.0%
7001-04 · Office Equipment	0.00	0.00	0.00	0.0%
7001-05 · Maintenance Equipment /Vehicle	24,706.74	0.00	24,706.74	100.0%
7001-06 · Assessments/Plans/Studies	0.00	0.00	0.00	0.0%
7001-09 · Security Equipment	0.00	0.00	0.00	0.0%
<b>Total 7001-00 · CAPITAL EXPENDITURES</b>	<b>32,769.87</b>	<b>6,249.00</b>	<b>26,520.87</b>	<b>524.4%</b>
<b>7110-00 · DOT/SCADGP</b>				
7110-01 · DOT/SCASGP	0.00	0.00	0.00	0.0%
7110-02 · DOT/SCASGP - FMAA	0.00	0.00	0.00	0.0%
<b>Total 7110-00 · DOT/SCADGP</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

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02/24/20

Accrual Basis

# Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

	Oct - Dec 19	Budget	\$ Over Budget	% of Budget
7500-00 · IDAHO STATE GRANT PROGRAM				
7500-18 · '18 ITD Grant (SUN-17 ITD/FMA)	0.00	0.00	0.00	0.0%
Total 7500-00 · IDAHO STATE GRANT PROGRAM	0.00	0.00	0.00	0.0%
7541-00 · AIP 41 SA Ph. III -Runway/Term.				
7541-01 · AIP '41	0.00	0.00	0.00	0.0%
7541-02 · AIP '41 - Non-Eligible	0.00	0.00	0.00	0.0%
7541-05 · Non-Eligible - TSA	0.00	0.00	0.00	0.0%
7541-06 · Non-Eligible - Terminal	0.00	0.00	0.00	0.0%
7541-07 · AIP '41 RETAINER	0.00	0.00	0.00	0.0%
7541-08 · AIP '41 RETAINER PFC	0.00	0.00	0.00	0.0%
7541-09 · AIP '41 Non-Elig Retainer	0.00	0.00	0.00	0.0%
Total 7541-00 · AIP 41 SA Ph. III -Runway/Term.	0.00	0.00	0.00	0.0%
7542-00 · AIP '42 EXPENSE - AC Apron Dsgn				
7542-01 · AIP '42 - Eligible	0.00	0.00	0.00	0.0%
7542-02 · AIP '42 Non-Eligible	0.00	0.00	0.00	0.0%
7542-03 · AIP 42 - Land Aquisition	0.00	0.00	0.00	0.0%
Total 7542-00 · AIP '42 EXPENSE - AC Apron Dsgn	0.00	0.00	0.00	0.0%
7543-00 · AIP '43 EXPENSE - Air Carr. Apr				
7543-01 · AIP '43 - AC Apron - Eligible	0.00	0.00	0.00	0.0%
7543-02 · AIP '43 - Parking - Non-Eligibl	294.00	0.00	294.00	100.0%
7543-03 · AIP '43 - SRE Equipment	250.13	0.00	250.13	100.0%
7543-04 · AIP '43 - RPZ Acq/Tree Removal	0.00	0.00	0.00	0.0%
7543-05 · AIP '43 - Retainer - Eligible	84,016.52	0.00	84,016.52	100.0%
7543-06 · AIP '43 - Non-Elig. Retainer	18,246.30	0.00	18,246.30	100.0%
Total 7543-00 · AIP '43 EXPENSE - Air Carr. Apr	102,806.95	0.00	102,806.95	100.0%
7544-00 · AIP '44 EXPENSE RPZ EA				
7544-01 · AIP '44 - Eligible	0.00	0.00	0.00	0.0%
7544-02 · AIP '44 - Non-Eligible	765.00	0.00	765.00	100.0%
7544-00 · AIP '44 EXPENSE RPZ EA - Other	0.00	0.00	0.00	0.0%
Total 7544-00 · AIP '44 EXPENSE RPZ EA	765.00	0.00	765.00	100.0%
7545-00 · AIP '45 EXPENSE - Exp. AC Apron				
7545-01 · AIP '45 - Eligible	0.00	0.00	0.00	0.0%
7545-02 · AIP '45 - Non-Eligible	0.00	0.00	0.00	0.0%
7545-03 · AIP '45 - Retainer - Eligible	35,072.86	0.00	35,072.86	100.0%
7545-04 · AIP '45 - Non-Elig. Retainer	258.75	0.00	258.75	100.0%
Total 7545-00 · AIP '45 EXPENSE - Exp. AC Apron	35,331.61	0.00	35,331.61	100.0%

# Friedman Memorial Airport

## Profit & Loss Budget vs. Actual (COMBINED '20)

	Oct - Dec 19	Budget	\$ Over Budget	% of Budget
<b>7546-00 · AIP '46 EXPENSE - SRE/ARFF EQU</b>				
7546-01 · AIP '46 - Eligible	991.25	0.00	991.25	100.0%
7546-02 · AIP '46 - Non-Eligible	0.00	0.00	0.00	0.0%
7546-03 · AIP '46 - Retainer - Eligible	0.00	0.00	0.00	0.0%
7546-04 · AIP '46 - Non-Elig. Retainer	0.00	0.00	0.00	0.0%
7546-00 · AIP '46 EXPENSE - SRE/ARFF EQU - Other	0.00	0.00	0.00	0.0%
<b>Total 7546-00 · AIP '46 EXPENSE - SRE/ARFF EQU</b>	<b>991.25</b>	<b>0.00</b>	<b>991.25</b>	<b>100.0%</b>
<b>7547-00 · AIP '47 EXPENSE - Acq. SRE/ARFF</b>				
7547-01 · AIP '47 - Eligible	581,433.00	0.00	581,433.00	100.0%
7547-02 · AIP '47 - Non-Eligible	0.00	0.00	0.00	0.0%
<b>Total 7547-00 · AIP '47 EXPENSE - Acq. SRE/ARFF</b>	<b>581,433.00</b>	<b>0.00</b>	<b>581,433.00</b>	<b>100.0%</b>
<b>7548-00 · AIP '48 EXPENSE - LAND ACQU</b>				
7548-01 · AIP '48 - Eligible	1,885,514.95	0.00	1,885,514.95	100.0%
7548-02 · AIP '48 - Non-Eligible	0.00	0.00	0.00	0.0%
<b>Total 7548-00 · AIP '48 EXPENSE - LAND ACQU</b>	<b>1,885,514.95</b>	<b>0.00</b>	<b>1,885,514.95</b>	<b>100.0%</b>
<b>7549-00 · AIP '49 - SRE MTE Equip. Acq.</b>				
7549-01 · AIP '49 - Eligible	2,515.64			
<b>Total 7549-00 · AIP '49 - SRE MTE Equip. Acq.</b>	<b>2,515.64</b>			
<b>7550-00 · AIP TBD -</b>				
7550-01 · AIP TBD	0.00	0.00	0.00	0.0%
<b>Total 7550-00 · AIP TBD -</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>9001-00 · PFC 14-09-C-00-SUN</b>				
9001-01 · PFC '14 RSA Formulation	0.00	0.00	0.00	0.0%
9001-02 · PFC '14 Acquire SRE	0.00	0.00	0.00	0.0%
9001-03 · PFC '14 Master Plan	0.00	0.00	0.00	0.0%
9001-04 · PFC '14 Relocate SW Taxilane By	0.00	0.00	0.00	0.0%
9001-05 · PFC '14 Relocate GA Apron	0.00	0.00	0.00	0.0%
9001-06 · PFC '14 Perimeter Fence Relocat	0.00	0.00	0.00	0.0%
9001-07 · PFC '14 RSA Grading	0.00	0.00	0.00	0.0%
9001-08 · PFC '14 Relocate Taxiway A & B	0.00	0.00	0.00	0.0%
9001-09 · PFC '14 Relocate Power to PAPI	0.00	0.00	0.00	0.0%
9001-10 · PFC '14 Relocate AWOS	0.00	0.00	0.00	0.0%
9001-11 · PFC '14 Relocate SRE/ARFF Bldg.	0.00	0.00	0.00	0.0%
9001-12 · PFC '14 Relocate Terminal Apron	0.00	0.00	0.00	0.0%
9001-13 · PFC '14 Relocate Cargo Apron	0.00	0.00	0.00	0.0%
9001-14 · PFC '14 Relocate Hangars	0.00	0.00	0.00	0.0%
9001-15 · PFC '14 Rehab Terminal Bldg.	0.00	0.00	0.00	0.0%
9001-16 · PFC '14 Relocate N. Taxilane	0.00	0.00	0.00	0.0%
9001-17 · PFC '14 Relocate Central Bypass	0.00	0.00	0.00	0.0%
9001-18 · PFC '14 Runway Rehabilitation	0.00	0.00	0.00	0.0%

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02/24/20

Accrual Basis

# Friedman Memorial Airport

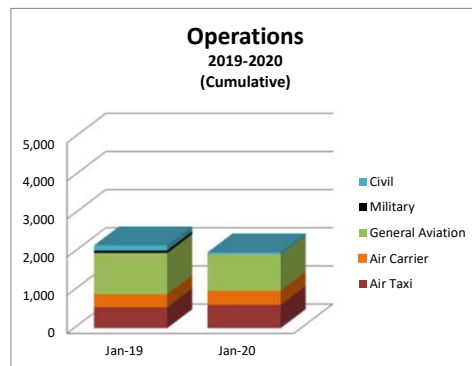
## Profit & Loss Budget vs. Actual (COMBINED '20)

	Oct - Dec 19	Budget	\$ Over Budget	% of Budget
9001-19 · PFC '14 Administration	0.00	0.00	0.00	0.0%
9001-20 · PFC '14 RETAINER	0.00	0.00	0.00	0.0%
Total 9001-00 · PFC 14-09-C-00-SUN	0.00	0.00	0.00	0.0%
Total "C" EXPENSES	2,642,128.27	6,249.00	2,635,879.27	42,280.8%
Total EXPENDITURES	3,580,236.14	1,000,990.56	2,579,245.58	357.7%
Total Expense	3,580,236.14	1,000,990.56	2,579,245.58	357.7%
Net Ordinary Income	-381,084.85	2,960.44	-384,045.29	-12,872.6%
Net Income	-381,084.85	2,960.44	-384,045.29	-12,872.6%

**Friedman Memorial Airport  
January 2020**

ATTACHMENT 3

ATCT Traffic Operations Record																				
Month	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	3,622	3,893	3,912	2,600	3,028	2,787	4,547	2,520	2,070	2,379	2,408	2,098	2,454	2,128	2,249	1,842	1,665	2,019	2,172	1,987
February	4,027	4,498	3,073	3,122	3,789	3,597	3,548	2,857	2,244	2,647	2,117	2,205	2,612	1,417	2,268	2,533	1,629	1,914	1,187	0
March	4,952	5,126	3,086	4,097	3,618	2,918	4,677	3,097	2,145	2,709	1,813	1,921	2,753	1,924	2,023	1,917	1,895	1,860	2,016	0
April	2,494	3,649	2,213	2,840	2,462	2,047	2,581	2,113	1,724	1,735	1,604	1,513	1,509	1,210	1,337	1,380	1,426	1,257	1,116	0
May	3,905	4,184	2,654	3,282	2,729	2,134	1,579	2,293	2,280	1,891	1,533	1,693	1,852	555	668	1,501	1,802	1,442	1,174	0
June	4,787	5,039	4,737	4,438	3,674	3,656	5,181	3,334	2,503	3,019	2,898	2,761	3,203	2,164	2,387	2,475	2,502	2,552	2,292	0
July	6,359	8,796	6,117	5,910	5,424	5,931	7,398	4,704	4,551	5,005	5,004	4,810	5,345	4,345	4,159	4,562	4,573	5,033	4,266	0
August	6,479	6,917	5,513	5,707	5,722	6,087	8,196	4,570	4,488	4,705	4,326	3,823	4,644	3,114	2,932	3,719	3,873	3,175	3,260	0
September	3,871	4,636	4,162	4,124	4,609	3,760	4,311	2,696	3,376	3,128	3,359	2,396	2,403	2,237	2,292	2,379	2,036	2,224	2,235	0
October	3,879	3,656	3,426	2,936	3,570	3,339	3,103	2,134	2,145	2,012	1,886	1,658	1,874	1,760	1,789	1,377	1,939	1,670	1,571	0
November	3,082	2,698	2,599	2,749	2,260	2,912	2,892	1,670	1,901	1,309	1,114	1,325	1,475	908	1,229	1,314	1,135	1,392	1,328	0
December	3,401	2,805	3,247	3,227	2,722	3,834	2,699	1,848	2,272	1,811	2,493	2,066	2,016	1,545	1,482	1,717	2,217	2,033	1,960	0
<b>Totals</b>	<b>50,858</b>	<b>55,897</b>	<b>44,739</b>	<b>45,032</b>	<b>43,607</b>	<b>43,002</b>	<b>50,712</b>	<b>33,836</b>	<b>31,699</b>	<b>32,350</b>	<b>30,555</b>	<b>28,269</b>	<b>32,140</b>	<b>23,307</b>	<b>24,815</b>	<b>26,716</b>	<b>26,692</b>	<b>26,571</b>	<b>24,577</b>	<b>1,987</b>



ATCT Operations Change (January 2020 vs. January 2020)			
	2020	2019	% Change
Air Taxi	612	549	11%
Air Carrier	371	343	8%
General Aviation	954	1,081	-12%
Military	0	63	-100%
Civil	50	136	-63%
Total	1,987	2,172	-8.52%
YTD Total	1,987	2,172	-8.52%

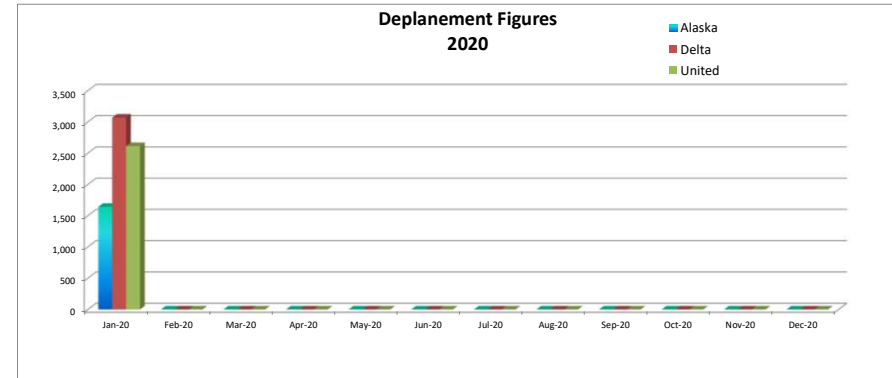
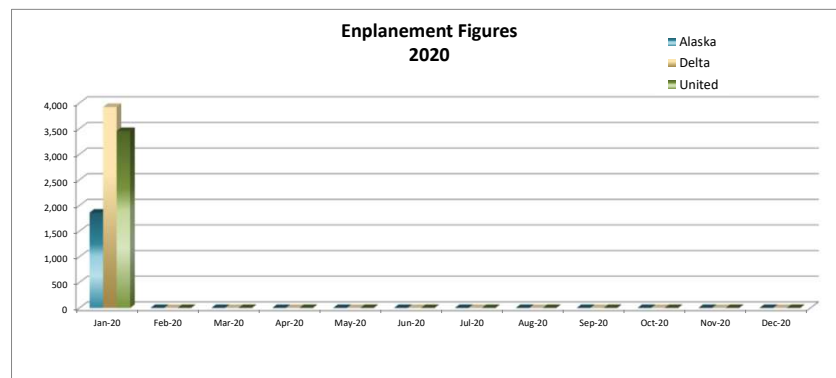
**Friedman Memorial Airport  
January 2020**

2020 Enplanements																		
Date	Alaska Airlines					Delta Airlines					United Airlines					Total Enp.	Prior Year Total Enp.	Total % Change
	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change			
Jan-20	1,814	48	1,862	1,922	-3%	3,858	64	3,922	3,974	-1%	3,414	39	3,453	3,225	7%	9,237	9,121	1.3%
<b>Totals</b>	<b>1,814</b>	<b>48</b>	<b>1,862</b>	<b>1,922</b>	<b>-3%</b>	<b>3,858</b>	<b>64</b>	<b>3,922</b>	<b>3,974</b>	<b>-1%</b>	<b>3,414</b>	<b>39</b>	<b>3,453</b>	<b>3,225</b>	<b>7%</b>	<b>9,237</b>	<b>9,121</b>	<b>1.3%</b>

Legend for Chart:

2020 Deplanements																		
Date	Alaska Airlines					Delta Airlines					United Airlines					Total Dep.	Prior Year Total Dep.	Total % Change
	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change			
Jan-20	1,589	53	1,642	1,774	-7%	3,009	60	3,069	3,044	1%	2,567	47	2,614	2,331	12%	7,325	7,149	2.5%
<b>Totals</b>	<b>1,589</b>	<b>53</b>	<b>1,642</b>	<b>1,774</b>	<b>-7%</b>	<b>3,009</b>	<b>60</b>	<b>3,069</b>	<b>3,044</b>	<b>1%</b>	<b>2,567</b>	<b>47</b>	<b>2,614</b>	<b>2,331</b>	<b>12%</b>	<b>7,325</b>	<b>7,149</b>	<b>2.5%</b>

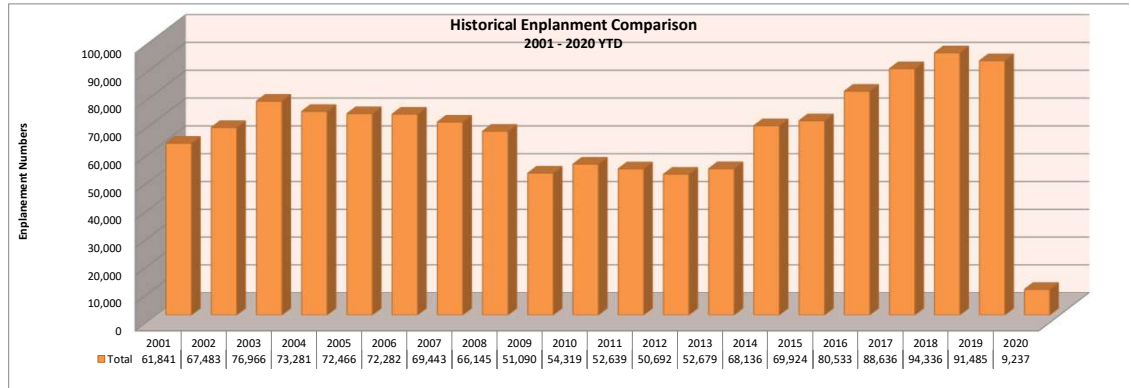
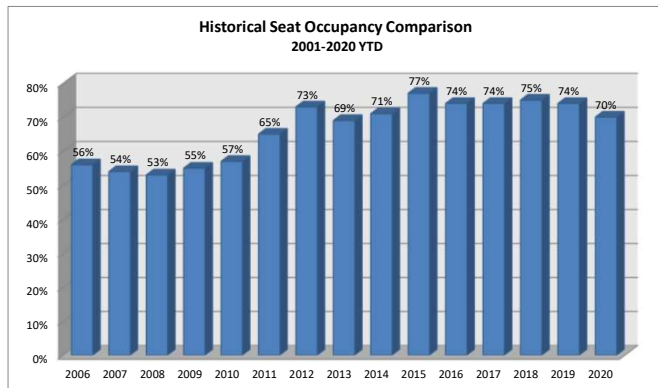
Legend for Chart:





**Friedman Memorial Airport  
January 2020**

2020 Seat Occupancy																		
Date	Alaska Airlines				Delta Airlines				United Airlines				Seat Occupancy Totals			Seat Occupancy Totals Prior Year Comparison		
	Departure Flights	Seats Available*	Seats Occupied	Percent Occupied	Departure Flights	Seats Available*	Seats Occupied	Percent Occupied	Departure Flights	Seats Available*	Seats Occupied	Percent Occupied	Total Seats Available	Total Seats Occupied	Total Percent Occupied	Prior Year % Change Total Seats Available	Prior Year % Change Total Seats Occupied	Prior Year % Change Total % Occupied
Jan-20	32	2,432	1,862	77%	69	5,106	3,922	77%	74	5,624	3,453	61%	13,162	9,237	70%	-3%	1%	3%
Totals	32	2,432	1,862	77%	69	5,106	3,922	77%	74	5,624	3,453	61%	13,162	9,237	70%	-3%	1%	3%
Note: *Preliminary available seat calculations based on scheduled flights. Actual available seat calculations will be updated periodically when official DOT numbers are obtained.																		





## **WORK ORDER 20-03**

### **Friedman Memorial Airport (SUN)**

### **Hailey, Idaho**

### **Airport Parking Lot Expansion 2020**

This Work Order shall be attached to, made a part of, and incorporated by reference into a Master Professional Services Agreement between the Friedman Memorial Airport Authority and T-O Engineers, Inc., dated September 19, 2019.

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#### **SCOPE OF PROFESSIONAL SERVICES:**

The Scope of Work dated February 26, 2020 for this effort is attached as Exhibit A. This document describes the anticipated work effort and schedule in detail.

#### **FEES:**

Fees for services provided under this Work Order will be determined and billed on a Lump Sum and Time and Materials basis as follows:

• <b>Tasks 1-4 (Lump Sum)</b>	<b>\$63,456.59</b>
• <b><u>Task 5 (Time and Materials)</u></b>	<b><u>\$7,843.96</u></b>
• <b>Total Fee:</b>	<b>\$71,300.54</b>

Fees have been calculated using Consultant's current Fee Schedule. A detailed Fee Proposal dated February 26, 2020 is attached as Exhibit B.

IN WITNESS WHEREOF, Client and Consultant have made and executed this WORK ORDER 20-03 to the AGREEMENT the day and year first above written.

FOR: FRIEDMAN MEMORIAL AIRPORT AUTHORITY

By: \_\_\_\_\_

Jacob Greenberg

Title: Friedman Memorial Airport Authority Chairman

Date: \_\_\_\_\_

FOR: T-O ENGINEERS, INC.

By: 

Dave Mitchell, P.E.

Title: Vice President

Date: 2.26.2020



## **WORK ORDER 20-03 EXHIBIT A – Scope of Work Friedman Memorial Airport (SUN) Hailey, Idaho**

### **Airport Parking Lot Expansion 2020**

The Airport intends to improve the southern portion of the existing parking lot currently being used for rental car storage. The improvements to construct the parking lot will include site grading and installation of a pavement section within the parking area. It will also include new asphalt paving, curb, gutter, lighting, irrigation, landscaping and the installation of a heated walkway and stairs. On-site stormwater infiltration facilities are anticipated for disposal of onsite stormwater.

Work associated with these projects includes the design, bidding and construction phases. The Friedman Memorial Airport will provide all funding for the project. The estimated construction budget for the work items is approximately \$450,000.

Professional services anticipated include services necessary to accomplish the following:

- Contract Administration
- Preliminary Design
- Final Design
- Bidding Assistance and Administration

Services and associated expenses for design (Phases 1-4) will be provided on a Lump Sum (LS) basis. Services associated with the bidding (Phases 5) will be provided on a time and materials (T&M) basis.

#### **CONTRACTS AND BIDDING:**

There will be one set of bidding and construction/delivery documents produced for the project. The bidding and construction documents will be structured to allow flexibility in award, depending on available funding. This agreement does not include any services related to repackaging or re-bidding work elements at a later date. If such services are necessary, they will be added by amendment or considered an additional service to this agreement.

#### **AVAILABLE INFORMATION:**

- Design, construction and as-constructed drawings, survey data and geotechnical information from AIP 3-16-0018-032, 035, 036, 039, 040, 041, and 043 projects, prepared by T-O Engineers.
- Master Plan Report and Airport Layout Plan (ALP) drawings prepared by Mead & Hunt, 2018.

## PROJECT SCHEDULE:

The following dates summarize the target completion of significant project tasks.

ACTIVITY	COMPLETION
Submit Scope and Fee to Owner	February 25, 2020
Contract Approval	March 3, 2020
Complete Planning and Formulation	March 17, 2020
Complete Preliminary Design	April 7, 2020
Complete Final Design and Submit for Design Review	April 21, 2020
Advertise for Bids	April 29, 2020
Complete Construction Documents and Plans Available	May 1, 2020
Open Bids	May 20, 2020
Award Project	June 2, 2020
Start Construction	Mid-June, 2020
Complete Construction	Early August, 2020

Dates are subject to change, based on grant timing, weather and the needs of the Owner.

## **SCOPE OF PROFESSIONAL SERVICES**

### **TASK 1 - ADMINISTRATION**

During the course of the Project, the following general administrative services shall be provided.

- 1.1 Coordinate with Owner to evaluate scope, budget, and approach to project
- 1.2 Prepare a Work Order, including a detailed Scope of Work. Review the Scope with Owner and FAA and modify it as necessary, based on comments received. The Work Order shall also include a detailed cost proposal based on estimates of professional service man-hours, hourly rates, and lump-sum costs required to accomplish the design development and construction administration of the work.
- 1.3 Advise and coordinate with the Owner through the Phase 1 tasks.
- 1.4 Coordinate with subconsultants.
  - 1.4.1 Electrical. The services of an electrical subconsultant will be required to design the parking lot lighting and heated concrete walkway. Determine electrical design requirements and prepare a scope of services and agreement.
    - 1.4.1.1 Survey. The services of a survey subconsultant will be required to survey the parking lot area. Determine survey information required to design the project and prepare a scope of survey services and agreement. A qualified survey subconsultant will collect the required data for the project.
    - 1.4.1.2 Construction Admin. The services of an engineering subconsultant will be used to conduct periodic construction inspection and assist with construction administration. Prepare a scope of services and agreement.
- 1.5 Project management and administration to include monthly cost accounting and budget analysis, invoicing and monitoring of project progress.

### **TASK 2 – PLANNING AND FORMULATION**

The following Consultant tasks shall be considered planning and formulation relative to this project:

- 2.1 Review available record drawings and documents for previous construction within the project area.
- 2.2 Meet with airport Staff to define the limits of the project, intended parking lot use, and develop parameters for phasing, construction access, etc.
- 2.3 Develop schematic parking/roadway layouts (2 to 3) for review and selection by owner. Will be based on existing survey or aerial imagery for planning purposes only.
- 2.4 Review survey data. Engineer shall analyze the data and prepare base drawings and digital terrain models for use in the analysis and design. Base drawings shall include all topographic information plus known underground utilities, structures, etc.
- 2.5 Review previous geotechnical investigations in the project area. It is anticipated previous geotechnical reports contain sufficient information for design and no geotechnical investigation will be required.

### PHASE 3 - PRELIMINARY DESIGN

The preliminary design services shall commence upon completion of Phase 2 tasks. This phase will consist of the development of 60% documents. The design and sheets prepared at this level will be sufficient for submittal to the City of Hailey for Design Review. Preliminary design phase services shall include:

- 3.1 Based on the project limits and the pavement section, estimate the number of working days necessary to complete the project, and develop a construction safety phasing plan.
- 3.2 Develop a demolition plan in coordination with landscape architect and electrical subconsultant.
- 3.3 Develop a preliminary geometric plan providing the horizontal geometry for the proposed parking lot.
- 3.4 Develop a preliminary grading and drainage plan for the project area. New stormwater facilities within the site area are anticipated for this project.
- 3.5 Develop an erosion and sediment control plan for the project. This will be incorporated into the design drawings.
- 3.6 Develop a preliminary paving plan, to include finished pavement grades.
- 3.7 Design pavement markings and signage for the project. Markings will be designed in accordance with City of Hailey guidance, ADA standards and the requirements of the airport. Submit marking plan to airport and parking subconsultant for review and comment.
- 3.8 Preliminary Electrical Design: Coordinate with the electrical/ lighting sub-consultant for design of the parking lot lighting and heated walkway.
- 3.9 Prepare a preliminary landscape and irrigation design for the project site.
- 3.10 Coordination with City of Hailey and airport.
- 3.11 Project technical specifications will be prepared as an outline list of ISPWC 2017 Edition.
- 3.12 Prepare an Opinion of Probable Construction Cost (no expressed or implied representation or warranty with regard to contractor's bid) and Construction Schedule.
- 3.13 Conduct an in-house quality control review of the 60% design plans, specifications, and estimate of probable construction cost prior to submittal to the Airport.
- 3.14 Submit one electronic set of the 60% design plans, outline specifications, and estimate of probable construction cost to the airport for their review and comments.
- 3.15 Attend one (1) design review meeting with the airport and attend an Airport Authority Board meeting to present the preliminary design. These meetings will be held concurrently. The Airport's authorized representative will provide any additional written comments to the Consultant within one week of the 60% design review meeting.
- 3.16 Coordinate internally with T-O staff and subconsultants during this phase of the project to discuss key aspects of the design.



## PHASE 4 - FINAL DESIGN

The Final Design phase shall include the preparation of detailed construction plans and specifications, , cost estimates, bid and contract documents suitable for obtaining competitive bids for the construction of improvements. Final Design Services shall include the following work tasks:

- 4.1 Finalize design of demolition, pavement geometry, grading, drainage, storm water pollution prevention, paving, pavement marking and signage, electrical/lighting, walkway, landscaping and irrigation, including appropriate details.
- 4.2 Prepare 95% drawings to reflect the final design. It is anticipated that the 95% drawing set will include 14 sheets, total.
- 4.3 Prepare 95% technical specifications for the project. Specifications will be prepared using Idaho Standards for Public Works Construction (ISPWC) 2017 Edition.
- 4.4 Prepare 95% bidding documents in accordance with ISPWC requirements.
- 4.5 Update the Opinion of Probable Construction Cost (no expressed or implied representation or warranty with regard to contractor's bid).
- 4.6 Conduct an in-house quality control review of the 95% design plans, specifications, and estimate of probable construction cost prior to submittal to the Airport.
- 4.7 Submit 95% design package to Airport Staff. Deliverables are expected to include: one full-size drawing set and one copy of specifications and bidding documents. All documents will be submitted electronically.
- 4.8 Attend one (1) design review meeting following submittal of the 95% design. The Airport's authorized representative will provide any additional written comments to the Consultant within one week of the 95% design review meeting.
- 4.9 Prepare and submit application to City of Hailey for Design Review. It is anticipated that this submittal will be conducted at the administrative level and no public hearings or presentations will be required.
- 4.10 Submit plans to City of Hailey for review and approval prior to project bidding. Incorporate comments as required by city review.
- 4.11 Coordinate internally with T-O staff and subconsultants during this phase of the project to discuss key aspects of the design.

## PHASE 5 – BIDDING

Assist the Owner in the competitive sealed bid and contractor selection process. It is assumed there will be one bid package required. Prepare and process contract award and construction agreement documents for the Owner. Bidding phase services shall include the following tasks:

- 5.1 Administer the public bid advertisement process including bid document reproduction and distribution of documents to plan rooms, contractors and suppliers. Prepare advertisement(s) for the project and submit to the appropriate newspaper(s) for publication. Maintain a "bidders list" and distribute plans as requested. Assist Owner in promoting bidder interest in an appropriate

geographic area for project work tasks.

- 5.2 Prepare a detailed Pre-Bid Conference agenda and conduct a Pre-Bid Conference to familiarize bidders and interested parties with the construction project scope and requirements. Prepare and issue minutes of the conference after the meeting. The meeting will be held at the Airport. It is assumed two members of the project team will attend the Pre-Bid Conference. This task includes travel time.
- 5.3 Respond to questions that arise during the Contractors' bid preparation process. Issue addenda or other clarifications as required.
- 5.4 Assist the Owner in preparation for the project Bid Opening as required, including preparation of a Project Bid Summary form. It is not anticipated that the Consultant will attend the Bid Opening in Hailey. Personnel in T-O Engineers' Meridian office will evaluate the qualifications of bidders, review the bid packages and forms submitted, and determine each Contractor's responsiveness to bidding criteria, including compliance with Buy American requirements.
- 5.5 Prepare a detailed Bid Tabulation documenting the bid results and submit to the Owner.
- 5.6 Prepare and distribute Notice of Award, Construction Agreement and other contract documents. Review Construction Agreement, bonds and insurance documents submitted by the Contractor, and assist the Owner and Contractor in processing documents for the project.
- 5.7 Coordinate with the Owner throughout the bidding and award process.



**Friedman Memorial Airport  
Work Order #20-03**

**Parking Lot Improvements**

**Labor Worksheet**

**February 25, 2020**

Task	Description	Personnel Hours							Total Hours	Fee
		Prin	PM	PE	CM	EI	LA	Adm.		
		DM	NC	BD	DB	SR	JS	SW		
		\$68	\$55	\$43	\$37	\$30	\$35	\$15		
<b>Task 1 - Administration</b>										
1.1	Evaluate Project Scope and Schedule with Airport		2						2	\$110
1.2	Prepare SOW, Fee and Work Order	1	6	2				0.5	9.5	\$491
1.3	Coordinate with Owner		2						2	\$110
1.4	Coordinate with Subconsultants									
1.4.1	Electrical		0.5	4				0.5	5	\$208
1.4.2	Survey		0.5	4				0.5	5	\$208
1.4.3	Construction Inspection		0.5	4				0.5	5	\$208
1.5	Project Management, Invoicing & Admin.		8					8	16	\$561
<b>Subtotal, Task 1</b>		<b>1</b>	<b>19.5</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>44.5</b>	<b>\$1,895</b>
<b>Task 2 - Planning and Formulation</b>										
2.1	Review As-Built Drawings/Documents			2		4			6	\$206
2.2	Pre-Design Meeting		7	7					14	\$686
2.3	Prepare Schematic Layouts		1	4		8			13	\$468
2.4	Review Survey Data			2		4			6	\$206
2.5	Reivew Geotechnical Data			2		4			6	\$206
<b>Subtotal, Task 2</b>		<b>0</b>	<b>8</b>	<b>17</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>45</b>	<b>\$1,773</b>
<b>Task 3 - Preliminary Design</b>										
3.1	Construction Duration/Phasing			1	2	4			7	\$236
3.2	Demoliton Plan			1	8		4		13	\$476
3.3	Geometric Plan			2		16			18	\$566
3.4	Grading & Drainage Plan			4		16			20	\$653
3.5	ESC Plan			1	2	4			7	\$236
3.6	Paving Plan			1		8			9	\$283
3.7	Pavement Marking & Signage Plan		1	2		12			15	\$501
3.8	Electrical/Lighting Design Coordination			4		4			8	\$293
3.9	Landscaping & Irrigation Plan			2		4	24		30	\$1,046
3.10	Coordination with City of Hailey & Airport		2	8					10	\$456
3.11	Technical Specification Outline			4	8				12	\$466
3.12	Opinion of Probable Construction Cost			2	2	6			10	\$340
3.13	QC Review		4						4	\$219

**Friedman Memorial Airport  
Work Order #20-03**

**Parking Lot Improvements**

**Labor Worksheet**

**February 25, 2020**

Task	Description	Personnel Hours							Total Hours	Fee
		Prin	PM	PE	CM	EI	LA	Adm.		
		DM	NC	BD	DB	SR	JS	SW		
		\$68	\$55	\$43	\$37	\$30	\$35	\$15		
3.14	Plan Submittal			6					6	\$260
3.15	Design Review Meeting			8					8	\$346
3.16	Internal Coordination		1	2	2	2	2		9	\$344
<b>Subtotal, Task 3</b>		<b>0</b>	<b>8</b>	<b>48</b>	<b>24</b>	<b>76</b>	<b>30</b>	<b>0</b>	<b>186</b>	<b>\$6,721</b>
<b>Task 4 - Final Design</b>										
4.1	Finalize Design			6		16			22	\$739
4.2	Prepare 95% Drawings (14 Sheets)			12	24	96			132	\$4,275
4.3	95% Design Technical Specifications			8	24				32	\$1,224
4.4	95% Bidding Documents			4	12				16	\$612
4.5	Opinion of Probable Construction Costs			0.5	1	2			3.5	\$118
4.6	QC Review	2	4						6	\$355
4.7	Plan Submittal		0.5	1	6				7.5	\$290
4.8	Final Design Review Meeting			4					4	\$173
4.9	Prepare City of Hailey Design Review Application			4					4	\$173
4.10	Incorporate Design Review Comments		0.5	2	4	8	2		16.5	\$570
4.11	Internal Coordination		1	2	2	2	2		9	\$344
<b>Subtotal, Task 4</b>		<b>2</b>	<b>6</b>	<b>43.5</b>	<b>73</b>	<b>124</b>	<b>4</b>	<b>0</b>	<b>252.5</b>	<b>\$8,874</b>
<b>Subtotal, Tasks 1-4</b>		<b>3</b>	<b>41.5</b>	<b>122.5</b>	<b>97</b>	<b>220</b>	<b>34</b>	<b>10</b>	<b>528</b>	<b>\$19,263</b>
<b>Task 5 - Bidding</b>										
5.1	Pre Bid Coordination		2	4	4				10	\$429
5.2	Pre Bid Conference			8					8	\$346
5.3	Address Contractor Questions and Addenda		1	4	2	4			11	\$421
5.4	Bid Opening			2		2			4	\$146
5.5	Bid Tabulations			1		2			3	\$103
5.6	Prepare Recommendation of Award		0.5	2					2.5	\$114
5.7	Prepare Award Documents		0.5	4					4.5	\$200
5.8	Coordinate with Owner		8	2					10	\$525
<b>Subtotal, Task 5</b>		<b>0</b>	<b>12</b>	<b>27</b>	<b>6</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>53</b>	<b>\$2,285</b>
<b>Total, Task 1-5</b>		<b>3</b>	<b>53.5</b>	<b>149.5</b>	<b>103</b>	<b>228</b>	<b>34</b>	<b>10</b>	<b>581</b>	<b>\$21,549</b>

## EXHIBIT B

Friedman Memorial Airport Work Order #20-03			Parking Lot Improvements	
Hours & Fees Summary			February 25, 2020	
Tasks 1-4, Lump Sum				
1. Personnel Costs				
Classification	Title	Hours	Rate/Hour	Cost
Prin	Principal	3	\$67.72	\$203.16
PM	Project Manager	41.5	\$54.80	\$2,274.20
PE	Project Engineer	122.5	\$43.27	\$5,300.58
CM	Construction Manager/Specifier	97	\$36.59	\$3,549.23
EI	Engineer Intern	220	\$29.97	\$6,593.40
LA	Landscape Architect	34	\$35.00	\$1,190.00
Adm.	Administrative Assistant	10	\$15.29	\$152.90
Totals:		528		\$19,263.47
			Overhead	\$24,004.20
			Profit	\$10,816.92
			Total Labor	\$54,084.59
			Labor Multiplier	2.81
2. Subconsultant Fees				
Electrical (Musgrove Engineering)				\$4,300.00
Survey (Galena Engineering)				\$3,800.00
Subconsultant Assumption of Risk & Liability				\$400.00
Subtotal, Subconsultant Fees:				\$8,500.00
3. Reimbursable Expenses				
Description	Number	Unit Cost	Cost	
Vehicle Travel (Per Mile)	600	\$0.65	\$390.00	
Rental Vehicles - (Per Day)	0	\$0.00	\$0.00	
Lodging (Per Night)	0	\$180.00	\$0.00	
Meals (Day Trips - Per Day)	4	\$33.00	\$132.00	
Per Diem (On Site Personnel - Per Day)	0	\$66.00	\$0.00	
Document Reproduction (Lump Sum)	1	\$250.00	\$250.00	
Shipping, Postage, Telephone, Misc. (Lump Sum)	1	\$100.00	\$100.00	
Subtotal, Reimbursable Expenses			\$872.00	
TOTAL FEE, TASKS 1-4 (1+2+3):			\$63,456.59	

## EXHIBIT B

<b>Friedman Memorial Airport</b>			<b>Parking Lot Improvements</b>	
<b>Work Order #20-03</b>				
<b>Hours &amp; Fees Summary</b>			<b>February 25, 2020</b>	
<b>Task 5, Time and Materials</b>				
<b>1. Personnel Costs</b>				
Classification	Title	Hours	Rate/Hour	Cost
Prin	Principal	0	\$67.72	\$0.00
PM	Project Manager	12	\$54.80	\$657.60
PE	Project Engineer	27	\$43.27	\$1,168.29
CM	Construction Manager/Specifier	6	\$36.59	\$219.54
EI	Engineer Intern	8	\$29.97	\$239.76
LA	Planner	0	\$35.00	\$0.00
Adm.	Administrative Assistant	0	\$15.29	\$0.00
<b>Totals:</b>		<b>53</b>		<b>\$2,285.19</b>
			Overhead	\$2,847.58
			Profit	\$1,283.19
			<b>Total Labor</b>	<b>\$6,415.96</b>
			<b>Labor Multiplier</b>	<b>2.81</b>
<b>2. Subconsultant Fees</b>				
None				
Subconsultant Assumption of Risk & Liability				\$0.00
<b>Subtotal, Subconsultant Fees:</b>				<b>\$0.00</b>
<b>3. Reimbursable Expenses</b>				
Description	Number	Unit Cost	Cost	
Vehicle Travel (Per Mile)	300	\$0.65	\$195.00	
Rental Vehicles - (Per Day)	0	\$0.00	\$0.00	
Lodging (Per Night)	0	\$180.00	\$0.00	
Meals (Day Trips - Per Day)	1	\$33.00	\$33.00	
Per Diem (On Site Personnel - Per Day)	0	\$66.00	\$0.00	
Document Reproduction (Lump Sum)	1	\$400.00	\$400.00	
Shipping, Legal Notice, Telephone, Misc. (Lump Sum)	1	\$800.00	\$800.00	
<b>Subtotal, Reimbursable Expenses</b>			<b>\$1,428.00</b>	
<b>TOTAL FEE, TASK 5 (1+2+3):</b>				<b>\$7,843.96</b>
<b>TOTAL FEE, TASKS 1-5 (1+2+3):</b>				<b>\$71,300.54</b>



**Friedman Memorial Airport**  
**Rates & Charges Schedule**  
**Effective Date: (date)**

Description	Billing Cycle/ Unit	Current Rate	Proposed Rate	Rate Established/ Revised	Approved/ Not Approved
<b>Advertising - Terminal</b>					
<b>Framed Poster 2 x 3</b>					
Premier Location	Annual	\$3,600.00	No Change	08/01/16	
Superior Location	Annual	\$3,240.00	No Change	08/01/16	
Standard Location	Annual	\$2,400.00	No Change	08/01/16	
Basic Location	Annual	\$1,800.00	No Change	08/01/16	
Budget Location	Annual	\$1,200.00	No Change	08/01/16	
<b>Wall Display</b>					
Small	Annual	\$3,600.00	No Change	08/03/10	
Large	Annual	\$4,800.00	No Change	08/03/10	
<b>Floor Display</b>					
Glass Cabinet - Standard Area	Annual	\$6,000.00	No Change	08/03/10	
Brochure Rack					
Self-Stocked	Annual	\$150.00	No Change	08/01/16	
Self-Stocked	Monthly	\$15.00	\$0.00	08/03/10	Proposed
Full-Service	Annual	\$300.00	No Change	08/01/06	
Magazine Rack					
Self-Stocked - Budget Location	Annual/Per Rack	\$0.00	No Change	08/01/16	Proposed
Self-Stocked - Basic/Standard/Superior/Premier Location	Annual/Per Rack	\$500.00	No Change	08/01/16	Proposed
<b>Discount Organizations</b>					
Non-Profit	Monthly	15% Discount	No Change	08/01/16	
Ad Agency	Monthly	15% Discount	No Change	08/01/16	
Terminal Tenant	Monthly	50% Discount	No Change	07/10/18	
<b>Self Standing Kiosk</b>					
Premier Location	Annual	\$3,600.00	\$0.00	07/10/18	Proposed
Superior Location	Annual	\$3,240.00	\$0.00	07/10/18	Proposed
Standard Location	Annual	\$2,400.00	\$0.00	07/10/18	Proposed
<b>Special Event Poster</b>					
Application Fee (includes 2 days of display)	Per Event	\$100.00	No Change	07/10/18	Proposed
Poster	Per Day	\$50.00	No Change	07/10/18	Proposed
Banner/Poster	1 -2 Days	\$0.00	No Change	07/10/18	Proposed
Poster	3-5 Days	\$0.00	No Change	07/10/18	Proposed
Banner	3-5 Days	\$0.00	\$0.00	07/10/18	Proposed
<b>WiFi Sponsorship</b>					
FMA Login Page Advertisement	Annual	\$5,200.00	\$0.00	08/01/16	Proposed
<b>Aircraft Fuel Flowage</b>					
AvGas	per gallon	\$0.12	No Change	08/01/16	
JetA	per gallon	\$0.15	No Change	08/01/16	
<b>Aircraft Landing</b>					
Signatory - A/C over 6,000 lbs. mtow	per 1,000 lbs.	\$1.75	No Change	08/01/16	
Non-Signatory - A/C Design Group A/B I-II over 6,000 lbs. mtow	per 1,000 lbs.	\$2.75	No Change	08/01/06	
Non-Signatory - A/C Design Group C/D I-II	per 1,000 lbs.	\$3.60	No Change	08/01/16	
Non-Signatory - A/C Design Group B/C-III	per 1,000 lbs.	\$4.40	No Change	08/01/16	
<b>Aircraft Prior Permission Required (PPR)</b>					
Administrative Fee - Less than 48 hr. notice	Each Occurrence	n/a	\$150.00	new	Proposed
No PPR prior to arrival	Each Occurrence	n/a	\$500.00	new	Proposed





**Friedman Memorial Airport  
Rates & Charges Schedule  
Effective Date: (date)**

Description	Billing Cycle/ Unit	Current Rate	Proposed Rate	Rate Established/ Revised	Approved/ Not Approved
<b>Aircraft Parking- Transient</b>					
Single Prop					
Piston	Nightly	\$15.00	No Change	09/06/13	
Turb Turbo	Nightly	\$75.00	No Change	09/06/13	
Twin Prop					
Piston	Nightly	\$37.50	No Change	09/06/13	
Turbo	Nightly	\$87.50	No Change	09/06/13	
<b>Aircraft Parking- Transient, Cont.</b>					
Jet					
Less than 10,000 lbs. mtow	Nightly	\$90.00	No Change	08/05/14	
10,001 - 15,000 lbs. mtow	Nightly	\$115.00	No Change	08/05/14	
15,001 - 45,000 lbs. mtow	Nightly	\$175.00	No Change	08/05/14	
45,001 - 75,000 lbs. mtow	Nightly	\$300.00	No Change	08/05/14	
75,001 lbs. and over mtow	Nightly	\$400.00	No Change	08/05/14	
Helicopter					
Less than 4,000 lbs. mtow	Nightly	\$70.00	No Change	08/06/13	
4,001 - 6,000 lbs. mtow	Nightly	\$100.00	No Change	08/06/13	
6,001 and over mtow	Nightly	\$200.00	No Change	08/06/13	
Closed Overnight Parking (Notam Issued)	Each Occurrence	n/a	\$500.00	new	Proposed
<b>Aircraft Tiedown - Based</b>					
<b>Section 2 (South of T-Hangars)</b>					
Single < 6,000 lbs. mtow and wingspan < 40 ft.	Annual	\$495.00	\$720.00	08/03/10	Proposed
Twin < 6,000 lbs. mtow and wingspan < 40 ft.	Annual	\$706.00	\$960.00	08/03/10	Proposed
Single/Twin > 6,000 lbs. mtow and wingspan < 45 ft.	Annual	\$1,700.00	\$1,800.00	08/30/10	Proposed
Single Twin > 6,000 lbs. mtow and wingspan > 45 ft.	Annual	n/a	\$2,400.00	new	Proposed
<b>Section 2 (South of T-Hangars) - (May - October)</b>					
Single < 6,000 lbs. mtow and wingspan < 40 ft.	6 Month	n/a	\$432.00	08/03/10	Proposed
Twin < 6,000 lbs. mtow and wingspan < 40 ft.	6 Month	n/a	\$576.00	08/03/10	Proposed
Single/Twin > 6,000 lbs. mtow and wingspan < 45 ft.	6 Month	n/a	\$1,080.00	08/30/10	Proposed
Single Twin > 6,000 lbs. mtow and wingspan > 45 ft.	6 Month	n/a	\$1,440.00	new	Proposed
<b>West Hangar Apron (Includes Lights)</b>					
Single < 6,000 lbs. mtow and wingspan < 40 ft.	Annual	\$990.00	\$1,080.00	08/03/10	Proposed
Twin < 6,000 lbs. mtow and wingspan < 40 ft.	Annual	\$1,412.00	\$1,320.00	08/03/10	Proposed
Single/Twin > 6,000 lbs. mtow and wingspan < 45 ft.	Annual	n/a	\$2,160.00	new	Proposed
Single Twin > 6,000 lbs. mtow and wingspan > 45 ft.	Annual	n/a	\$2,760.00	new	Proposed
<b>West Hangar Apron (Includes Power &amp; Lights)</b>					
Single < 6,000 lbs. mtow and wingspan < 40 ft.	Annual	\$990.00	\$1,440.00	08/03/10	Proposed
Twin < 6,000 lbs. mtow and wingspan < 40 ft.	Annual	\$1,412.00	\$1,680.00	08/03/10	Proposed
Single/Twin > 6,000 lbs. mtow and wingspan < 45 ft.	Annual	n/a	\$2,520.00	new	Proposed
Single Twin > 6,000 lbs. mtow and wingspan > 45 ft.	Annual	n/a	\$3,120.00	new	Proposed
<b>Misc.</b>					
Change/Cancellation	Each Occurrence	\$100.00	No Change	08/03/10	
Permit Deposit	Per Permit	\$100.00	\$0.00	08/03/10	Proposed
Unpermitted/Unauthorized Auto Parking	Each Occurrence	\$55.00 plus daily auto parking fees	No Change	08/01/06	



**Friedman Memorial Airport  
Rates & Charges Schedule  
Effective Date: (date)**

Description	Billing Cycle/ Unit	Current Rate	Proposed Rate	Rate Established/ Revised	Approved/ Not Approved
<b>Auto Parking - Passenger Terminal</b>					
<b>Parking Rates</b>					
0 to 1/2 Hr.	Hour	\$0.00	No Change	06/05/02	
1/2 Hr. - 1 1/2 Hrs.	Hour	\$2.00	\$2.00	12/03/19	Approved
1 1/2 Hrs. - 2 Hrs.	Hour	\$3.00	\$4.00	12/03/19	Approved
2 Hrs. to 2 1/2 Hrs.	Hour	\$4.00	\$6.00	12/03/19	Approved
2 1/2 Hrs. - 3 Hrs.	Hour	\$5.00	\$6.00	12/03/19	Approved
3 Hrs. - 24 Hrs.	Hour	\$10.00	\$12.00	12/03/19	Approved
<b>Auto Parking Administrative/Management</b>					
Tenant/Employee Lot Access Card	Each	\$20.00	No Change	07/10/18	
Tenant/Employee Temp. Vehicle Access Card (fees refunded at 50% if returned in usable condition in less than 90 days)	Each	\$20.00	No Change	07/10/18	
Unreturned/Unaccounted For Access Card			No Change	07/10/18	
First Occurrence	Each	\$20.00	No Change	07/10/18	
Additional	Each	\$40.00	No Change	07/10/18	
Invoice Processing Fee	Each	\$25.00	No Change	07/10/18	
Improperly Parked/Parking Line Restrictions	Each	\$20.00	No Change	07/10/18	
Parked in Tenant Stall	Each	\$25.00	No Change	07/10/18	
Overtime Violation - 30 Min.	Each	\$20.00	No Change	07/10/18	
Towing/Relocation	Each	\$75.00	No Change	07/10/18	
Parking in ADA without proper credentials	Each	\$141.50	No Change	07/10/18	
Fire Lane Violation	Each	\$35.00	No Change	07/10/18	
<b>Auto Parking - Auto Rental Overflow</b>					
<b>S. of Terminal Lot</b>					
Prearranged - Parking Lot #1 (Restricted use November - March)	Monthly	\$1,500.00	\$1,466.00	08/03/10	Proposed
Prearranged - Parking Lot #1	Annual	\$14,000.00	\$0.00	08/06/13	Proposed
Prearranged - Parking Lot #2 (Restricted use November - March)	Monthly	\$1,500.00	\$2,011.00	08/08/17	Proposed
Prearranged - Parking Lot #2 (Restricted use November - March)	Annual	\$14,000.00	\$0.00	08/08/17	Proposed
Prearranged - Parking Lot # 1 & 2	Monthly	\$2,250.00	\$0.00	08/08/17	Proposed
Prearranged - Parking Lot # 1 & 2 (Restricted use November - March)	Annual	\$21,000.00	\$0.00	08/08/17	Proposed
<b>Ground Transportation Service Providers</b>					
<b>GTSP 1 &amp; Interstate Licensed GTSP</b>					
Application Processing Fee	Annual	\$200.00	No Change	08/01/06	
Vehicle Permit (15 or less passengers)	Each Veh./Annual	\$400.00	No Change	08/01/06	
Vehicle Permit (16 or more passengers)	Each Veh./Annual	\$600.00	No Change	08/04/11	
Application Change Fee NOTE: Permits being transferred to same vehicle due to windshield replacement are not subject to Change Fee if permit is returned	Each	\$100.00	No Change	08/01/06	
Vehicle permit reissuance after voluntary suspension of no more than 3 months	Each	\$0.00	No Change	08/04/11	
Permitted Vehicle Fee (courtesy veh. exempt)	Each Veh./Mo.	\$20.00	No Change	08/04/11	
<b>Interstate Licensed - Special Event</b>					
Application Processing Fee	Each Event	n/a	\$100.00	new	Proposed
Mini Coach	1 Pickup/Drop off	n/a	\$100.00	new	Proposed
Bus	1 Pickup/Drop off	n/a	\$200.00	new	Proposed



**Friedman Memorial Airport  
Rates & Charges Schedule  
Effective Date: (date)**

Description	Billing Cycle/ Unit	Current Rate	Proposed Rate	Rate Established/ Revised	Approved/ Not Approved
<b>Non-GTSP Special Event - 10 days or less</b>					
Application Processing Fee (waived for 5 vehicles or less)	Each Event	n/a	\$100.00	new	Proposed
Vehicle Permit (15 or less passengers)					
1-5 Vehicles	Each Event/Veh.	n/a	\$25.00	new	Proposed
5 or more Vehicles	Each Event/Veh.	n/a	\$50.00	new	Proposed
Vehicle Permit (16 or more passengers)					
1-5 Vehicles	Each Event/Veh.	n/a	\$50.00	new	Proposed
5 or more Vehicles	Each Event/Veh.	n/a	\$100.00	new	Proposed
<b>Miscellaneous Fees</b>					
Copies	per page	0.25 or direct cost	No Change	9/6/2013	
<b>Safety Training - Operations</b>					
Annual Fire Extinguisher Training					
Annual	1 Session	\$0.00	No Change	7/10/2018	
Additional	Per Session	\$100.00	No Change	7/10/2018	
<b>Security/Airport Identification Badge (AIB)</b>					
<b>Government agencies and FMAA Contractors Exempt from AIB Fees</b>					
<b>AOA - AIB</b>					
Setup (Includes Sys. Maint. Thru September 30)	Each Occurrence	\$80.00	No Change	08/06/13	
System Maintenance (not collected from badges issued after August 1)	Annual	\$40.00	No Change	08/07/07	
Renewal	Each Occurrence	\$50.00	No Change	08/06/13	
Reactivation - <b>Involuntary</b> Suspension and/ or Security Infraction	Each	\$40.00	No Change	08/04/11	
<b>AOA - Unreturned/Unaccounted For AIB</b>					
• Fee for 1st occurrence may be waived or include recurrent training based on circumstances at the discretion of the Airport Manager and ASC	1st Occurrence	\$150.00	No Change	08/08/17	
• Fees for 2nd and 3rd occurrences may include recurrent training at the discretion of the Airport Manager and ASC. Reissuance of 3rd AIB-AOA may be denied at the discretion of the Airport Manager and ASC	2nd Occurrence	\$200.00	No Change	08/08/17	
	3rd Occurrence	\$500.00	No Change	08/08/17	
<b>SIDA - AIB</b>					
Setup (Includes Sys. Maint. Thru Sept. 30)	Each Occurrence	\$120.00	No Change	08/05/14	
System Maintenance (not collected from badges issued after August 1)	Annual	\$60.00	No Change	08/07/07	
Renewal	Each Occurrence	\$60.00	No Change	08/07/07	
CHRC - Criminal History Record Check	Each Occurrence	\$50.00	No Change	08/07/07	
Reactivation - <b>Involuntary</b> Suspension and/or Security Infraction	Each Occurrence	\$60.00	No Change	08/07/07	
<b>SIDA - AIB Unreturned/Unaccounted</b>					
• Fees for 1st occurrence may be waived or include recurrent training based on circumstances at the direction of the Airport Manager and ASC	1st Occurrence	\$250.00	No Change	08/08/17	
• Fees for 2nd and 3rd occurrences may include recurrent training at the discretion of the Airport Manager and ASC. Reissuance of 3rd AIB-SIDA may be denied at the discretion of the Airport Manager and ASC	2nd Occurrence	\$300.00	No Change	08/08/17	
	3rd Occurrence	\$500.00	No Change	08/08/17	



**Friedman Memorial Airport**  
**Rates & Charges Schedule**  
**Effective Date: (date)**

Description	Billing Cycle/ Unit	Current Rate	Proposed Rate	Rate Established/ Revised	Approved/ Not Approved
<b>AIB Misc.</b>					
Broken Badge					
1st Replacement	Annual	\$0.00	\$0.00	08/07/07	Proposed
Additional Replacements	Each Occurrence	\$40.00	\$0.00	08/07/07	Proposed
Unreturned/Lost or Unaccounted Keys	Each Occurrence	\$500.00	\$200.00	08/04/15	Proposed
Airport Infraction - Training	Each Occurrence	\$150.00	No Change	10/01/12	
<b>Security Support Services</b>					
Event Coordination	Hourly	\$50.00	No Change	08/01/17	
ASC/Operations Escort (per ea. personnel)	Hourly	\$50.00	No Change	08/01/17	
Operations Vehicle (per vehicle w/ personnel)	Hourly	\$50.00	No Change	08/01/17	
ARFF Vehicle (per vehicle w/ personnel)	Hourly	\$50.00	No Change	08/17/17	

FRIEDMAN MEMORIAL AIRPORT AUTHORITY

By: Jacob Greenberg, Chairman

## Proposed 2020 Tiedown Lease Rates

Hangar Section	Billing Cycle	Current Rate (Last adjusted 2010)	Potential Monthly Rate Based on CPI Increase	Potential Annual Rate Based on CPI Increase	CPI Rate % Increase over current rate	Monthly Rate Based on Committee's Suggestion	Annual Rate Based on Committee's Suggestion	% Increase over current rate	Notes
<b>Section 2 (South of T-Hangars)</b>									
Single < 6,000 lbs. mtow and wingspan < 40 ft	Annual	\$ 495.00	\$ 48.90	\$ 586.77	18.5%	\$ 60.00	\$ 720.00	45%	
Twin < 6,000 lbs. mtow and wingspan < 40 ft	Annual	\$ 706.00	\$ 69.74	\$ 836.89	18.5%	\$ 80.00	\$ 960.00	36%	
Single/Twin > 6,000 lbs. mtow and wingspan < 45 ft	Annual	\$ 1,700.00	\$ 154.08	\$ 1,848.91	8.8%	\$ 150.00	\$ 1,800.00	6%	
Single/Twin > 6,000 lbs. mtow and wingspan > 45 ft	Annual	n/a	\$ 161.78	\$ 1,941.35	n/a	\$ 200.00	\$ 2,400.00	n/a	New Category
<b>6 Month leases for TD14 and TD15 (May - Oct)</b>									
Single < 6,000 lbs. mtow and wingspan < 40 ft	6 Mos	n/a	\$ 24.45	\$ 293.39	n/a	\$ 72.00	\$ 432.00	n/a	6 month rate / New Category
Twin < 6,000 lbs. mtow and wingspan < 40 ft	6 Mos	n/a	\$ 34.87	\$ 418.45	n/a	\$ 96.00	\$ 576.00	n/a	6 month rate / New Category
Single/Twin > 6,000 lbs. mtow and wingspan < 45 ft	6 Mos	n/a	\$ 77.04	\$ 924.45	n/a	\$ 180.00	\$ 1,080.00	n/a	6 month rate / New Category
Single/Twin > 6,000 lbs. mtow and wingspan > 45 ft	6 Mos	n/a	\$ 80.89	\$ 970.68	n/a	\$ 240.00	\$ 1,440.00	n/a	6 month rate / New Category
<b>West Hangar Apron (Lights)</b>									
Single < 6,000 lbs. mtow and wingspan < 40 ft	Annual	\$ 990.00	\$ 97.80	\$ 1,173.55	18.5%	\$ 90.00	\$ 1,080.00	9%	
Twin < 6,000 lbs. mtow and wingspan < 40 ft	Annual	\$ 1,412.00	\$ 139.48	\$ 1,673.79	18.5%	\$ 110.00	\$ 1,320.00	-7%	
Single/Twin > 6,000 lbs. mtow and wingspan < 45 ft	Annual	n/a	\$ 308.15	\$ 3,697.81	n/a	\$ 180.00	\$ 2,160.00	n/a	New Category
Single/Twin > 6,000 lbs. mtow and wingspan > 45 ft	Annual	n/a	\$ 323.56	\$ 3,882.71	n/a	\$ 230.00	\$ 2,760.00	n/a	New Category
<b>West Hangar Apron (Power &amp; Lights)</b>									
Single < 6,000 lbs. mtow and wingspan < 40 ft	Annual	\$ 990.00	\$ 102.69	\$ 1,232.23	24.5%	\$ 120.00	\$ 1,440.00	45%	New Category (Previously billed the same as 'Lights Only')
Twin < 6,000 lbs. mtow and wingspan < 40 ft	Annual	\$ 1,412.00	\$ 146.46	\$ 1,757.48	24.5%	\$ 140.00	\$ 1,680.00	19%	New Category (Previously billed the same as 'Lights Only')
Single/Twin > 6,000 lbs. mtow and wingspan < 45 ft	Annual	n/a	\$ 323.56	\$ 3,882.71	n/a	\$ 210.00	\$ 2,520.00	n/a	New Category
Single/Twin > 6,000 lbs. mtow and wingspan > 45 ft	Annual	n/a	\$ 339.74	\$ 4,076.84	n/a	\$ 260.00	\$ 3,120.00	n/a	New Category

**Rates subject to annual increase based on published CPI rate.**

**SUN – Proposed Rates and Charges Aircraft Tie-Down Increase**  
**SUN Airport Customer Comments**  
**As of February 25, 2020**

1. **From:** lwheelwrig@aol.com <lwheelwrig@aol.com>  
**Sent:** Wednesday, February 12, 2020 5:16 PM  
**To:** Chris Pomeroy <Chris@iflysun.com>  
**Subject:** Re: SUN Airport Update

As per example 7 proposed rate increase ! it would appear that were kicking a dog that is already down it might be better to increase the airport ops in the private sector when its at about half the number it was a few years back that would stimulate all facets of the airport. My view on raising the fees would have just the opposite effect. Thx Lew Wheelwright

2. **From:** Kim Nilsen <kim@kmconstruct.com>  
**Sent:** Tuesday, February 11, 2020 7:21 PM  
**To:** Chris Pomeroy <Chris@iflysun.com>  
**Subject:** RE: SUN Airport Update

Thanks for the info Chris, I can understand a need to increase tiedown fees and hopefully it will be no more than the CPI based rate. That would be palatable...

Thanks  
Kim Nilsen  
Tiedown space #29