



Friedman Memorial Airport Authority

Regular Board Meeting

March 3, 2020





Approve Agenda





Public Comment

(10 Minutes)





Approval of Meeting Minutes

February 11, 2020 Regular Meeting





Reports



Reports

- ▶ Chairman Report
- ▶ Blaine County Report
- ▶ City of Hailey Report
- ▶ Fly Sun Valley Alliance Report
- ▶ Treasurer's Report
- ▶ Airport Manager's Report



Treasurer's Report



Friedman Memorial Airport Authority
Financial Summary
12/31/2019

Actual		Budget	
Operational Income	\$ 850,827.98	Operational Income	\$ 884,451.00
Federal Income	\$ 2,348,323.31	Federal Income	\$ 119,500.00
Total Income	\$ 3,199,151.29	Total Income	\$ 1,003,951.00
Operational Expenses	\$ 970,877.74	Operational Expenses	\$ 1,000,990.56
Federal Expenses	\$ 2,609,358.40	Federal Expenses	\$ -
Total Expenses	\$ 3,580,236.14	Total Expenses	\$ 1,000,990.56
Net Income/Loss (Operational)	\$ (120,049.76)	Net Income/Loss	\$ (116,539.56)
Net Income/Loss (Combined)	\$ (381,084.85)	Net Income/Loss	\$ 2,960.44

FY '19 Projections	
Cash/Accrual Summary as of 12/31/2019	\$ 3,199,912.62
Anticipated Cash & Accrual as of 9/30/20	\$ 3,591,126.89



Budget vs. Actual Comparison
Significant Variances
October, 2018 - December, 2019

Income	Actual	Budget	Over/Under Budget	Reasons
Air Carrier - PFC	\$ 62,269.03	\$ 119,500.00	\$ (57,230.97)	Cash basis/Increased enplanments has accelerated collections
Auto Tentel Parking	\$ 15,550.50	\$ 42,750.00	\$ 27,199.50	Additional parking lease renegotiated due to need for additional general parking- new lease not executed/anticipated revenue of \$12,068
Expenses				
Insurance	\$ 26,628.50	\$ 55,000.00	\$ 28,371.50	Premium budgeted in October/Invoiced in October/April
Service Provider Terminal	\$ 5,138.94	\$ 1,875.00	\$ (3,263.94)	Increased payments for flight status subscription (terminal monitors)
Service Provider AOB	\$ 18,437.48	\$ 9,825.00	\$ (8,612.48)	Increased payments for flight status subscription (website)
Fuel	\$ 16,399.43	\$ 11,500.00	\$ (4,899.43)	Snow removal efforts/additional equipment
Professional Services - Gen.	\$ 10,627.44	\$ 2,499.00	\$ (8,128.44)	Consulting Services - Parking Lot Management and HR
Supplies - Janitorial	\$ 8,485.35	\$ 4,998.00	\$ (3,487.35)	
Building & Improvements	\$ 8,063.13	\$ -	\$ (8,063.13)	Parking Lot Equipment Acquisition - does not exceed budgeted amount
Main. Equip./Vehicle	\$24,706.74	\$ -	\$ (24,706.74)	New Ramp Hog/F350 Motor Rebuild - Does not exceed budgeted amount

Airport Manager's Report



Summer Construction

- ▶ June 1–4
 - GA Aprons and Taxilanes



Summer Construction

- ▶ June 2–3 Runway closures
 - CLSD – 1:30pm – 5:30pm
 - OPEN – 5:30pm – 6:30pm
 - CLSD – 6:30 pm – 10:30pm
- ▶ Tenant coordination



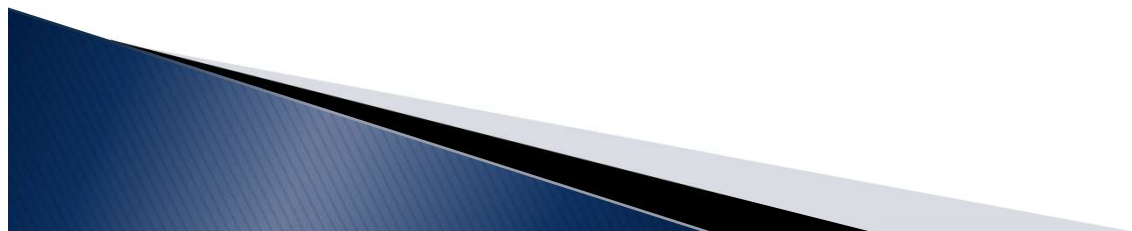
“On the Horizon”

- ▶ Rates and Charges approval?
- ▶ TAP Kick-off meeting?



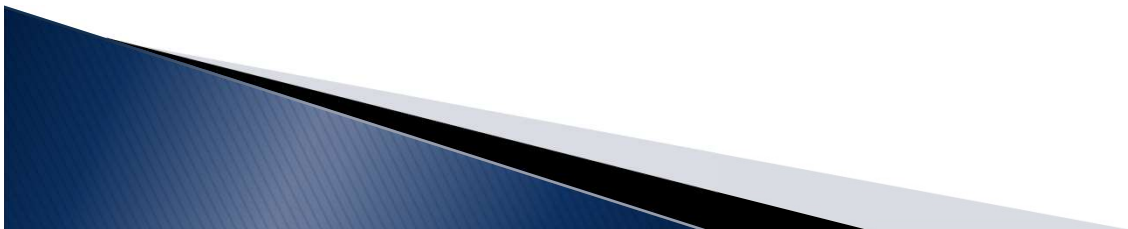


Airport Staff Brief Questions?





**Action
New Business**



Parking Lot Improvement Project



Parking Lot Improvement Project



Parking Lot Improvement Project

- ▶ Recommended by parking lot management company and consultant
- ▶ Capacity issues
 - Peak times
 - Unexpected times
- ▶ Increase capacity up to 60 stalls
 - Currently 380 stalls
 - 208 general parking
 - 172 reserved



Parking Lot Improvement Project

► Uses

- Employee parking
- Large vehicle parking
- Rentals

► Cost Estimate

- +/- \$450,000
 - Paving
 - Lights
 - Pedestrian access

► Operational for Summer 2020

- Design and Bidding



Parking Lot Improvement Project

- ▶ Consideration of T-O Work Order 20-03
 - Design
 - Bidding
 - \$71,300.54
- ▶ Conditional based on Finance Committee budget review
- ▶ Discussion





Action
Continuing Business
None





Discussion and Updates

New Business



Customer Facility Charge (CFC)

- ▶ What is a CFC?
 - User fee imposed by airport on rental cars
- ▶ CFC Collections
 - Capital and finance costs of rental car facilities
 - Wash/ready facility
 - Additional parking
 - Fuel facility



Customer Facility Charge (CFC)

► How does it work?

- CFC collected by rental car companies
 - Based on transaction days
 - Days are capped (usually <14 days)
 - Specified dollar amount
- Resolution
 - Implementation
 - Specifics of use
- Amended Car Rental Concession Agreement



Customer Facility Charge (CFC)

► Next steps

- Continued coordination with rental agencies
 - Supportive
- Resolution language and program structure
- Option:
 - Ricondo
 - Fee is reimbursable via CFC
- Discussion





Discussion and Updates

Continuing Business



Construction and Capital Projects None

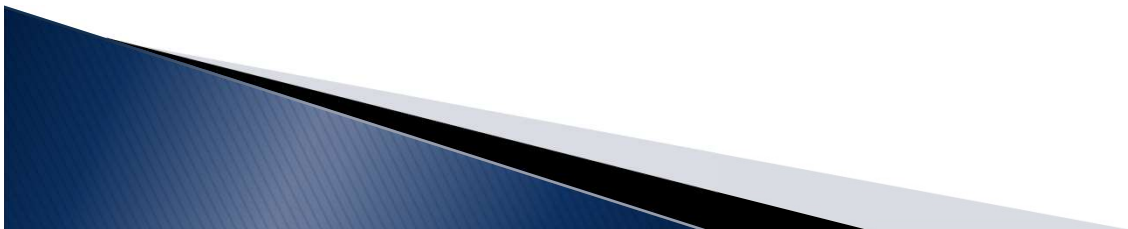


Airport Planning Projects



Terminal Area Plan

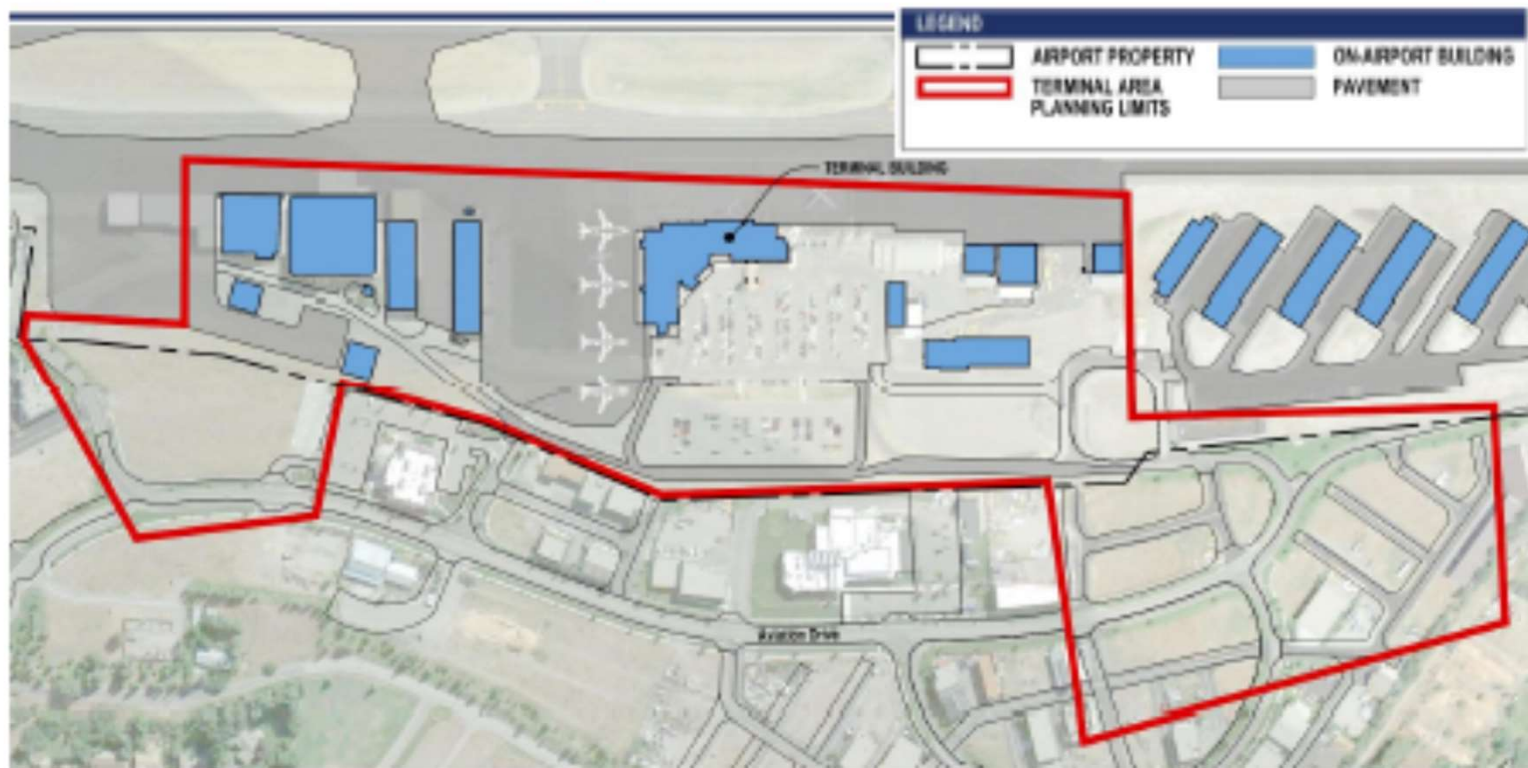
- ▶ Status
 - Finalize contract
 - Finalize project schedule
 - Kick-off meeting
 - April?



Terminal Area Plan

► Planning Area (Scope)

Figure 1: SUN Terminal Area Planning Limits



Source: SUN Airport Master Plan

Terminal Area Plan

► Planning Area (Master Plan)



Approach Improvements Update



Flight Tech
Engineering



Air Traffic Control Tower Replacement

► Status

- Recent conversation with FAA NextGen Office
- Pilot program designation still possible
- Delegation coordination



Miscellaneous



Rates and Charges

- ▶ Review of Rates and Charges Schedule
 - Adjustments any time
- ▶ Proposed Rate Changes
 - Attachment 6 – in green
- ▶ Comments from tenants – Attachment 8
- ▶ Discussion



Rates and Charges

► Tie-Downs

Proposed 2020 Tiedown Lease Rates

Hangar Section	Billing Cycle	Current Rate (Last adjusted 2010)	Potential Monthly Rate Based on CPI Increase	Potential Annual Rate Based on CPI Increase	CPI Rate % Increase over current rate	Monthly Rate Based on Committee's Suggestion	Annual Rate Based on Committee's Suggestion	% Increase over current rate	Notes
Section 2 (South of T-Hangers)									
Single < 6,000 lbs. mtow and wingspan < 40 ft	Annual	\$ 495.00	\$ 48.90	\$ 586.77	18.5%	\$ 60.00	\$ 720.00	45%	
Twin < 6,000 lbs. mtow and wingspan < 40 ft	Annual	\$ 706.00	\$ 69.74	\$ 836.89	18.5%	\$ 80.00	\$ 960.00	36%	
Single/Twin > 6,000 lbs. mtow and wingspan < 45 ft	Annual	\$ 1,700.00	\$ 154.08	\$ 1,848.91	8.8%	\$ 150.00	\$ 1,800.00	6%	
Single/Twin > 6,000 lbs. mtow and wingspan > 45 ft	Annual	n/a	\$ 161.78	\$ 1,941.35	n/a	\$ 200.00	\$ 2,400.00	n/a	New Category
6 Month leases for TD14 and TD15 (May - Oct)*									
Single < 6,000 lbs. mtow and wingspan < 40 ft	6 Mos	n/a	\$ 24.45	\$ 293.39	n/a	\$ 72.00	\$ 432.00	n/a	6 month rate / New Category
Twin < 6,000 lbs. mtow and wingspan < 40 ft	6 Mos	n/a	\$ 34.87	\$ 418.45	n/a	\$ 96.00	\$ 576.00	n/a	6 month rate / New Category
Single/Twin > 6,000 lbs. mtow and wingspan < 45 ft	6 Mos	n/a	\$ 77.04	\$ 924.45	n/a	\$ 180.00	\$ 1,080.00	n/a	6 month rate / New Category
Single/Twin > 6,000 lbs. mtow and wingspan > 45 ft	6 Mos	n/a	\$ 80.89	\$ 970.68	n/a	\$ 240.00	\$ 1,440.00	n/a	6 month rate / New Category
West Hangar Apron (Lights)**									
Single < 6,000 lbs. mtow and wingspan < 40 ft	Annual	\$ 990.00	\$ 97.80	\$ 1,173.55	18.5%	\$ 90.00	\$ 1,080.00	9%	
Twin < 6,000 lbs. mtow and wingspan < 40 ft	Annual	\$ 1,412.00	\$ 139.48	\$ 1,673.79	18.5%	\$ 110.00	\$ 1,320.00	-7%	
Single/Twin > 6,000 lbs. mtow and wingspan < 45 ft	Annual	n/a	\$ 308.15	\$ 3,697.81	n/a	\$ 180.00	\$ 2,160.00	n/a	New Category
Single/Twin > 6,000 lbs. mtow and wingspan > 45 ft	Annual	n/a	\$ 323.56	\$ 3,882.71	n/a	\$ 230.00	\$ 2,760.00	n/a	New Category
West Hangar Apron (Power & Lights)***									
Single < 6,000 lbs. mtow and wingspan < 40 ft	Annual	\$ 990.00	\$ 102.69	\$ 1,232.23	24.5%	\$ 120.00	\$ 1,440.00	45%	New Category (Previously billed the same as 'Lights Only')
Twin < 6,000 lbs. mtow and wingspan < 40 ft	Annual	\$ 1,412.00	\$ 146.46	\$ 1,757.48	24.5%	\$ 140.00	\$ 1,680.00	19%	New Category (Previously billed the same as 'Lights Only')
Single/Twin > 6,000 lbs. mtow and wingspan < 45 ft	Annual	n/a	\$ 323.56	\$ 3,882.71	n/a	\$ 210.00	\$ 2,520.00	n/a	New Category
Single/Twin > 6,000 lbs. mtow and wingspan > 45 ft	Annual	n/a	\$ 339.74	\$ 4,076.84	n/a	\$ 260.00	\$ 3,120.00	n/a	New Category

Rates subject to annual increase based on published CPI rate.



Public Comment



Executive Session

I.C §74-206 (c) To acquire an interest in real property which is not owned by a public agency

I.C §74-206 (f) to communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated





Thank You!

