



Friedman Memorial Airport Authority

Regular Board Meeting

June 2, 2020





Approve Agenda



Public Comment

(10 Minutes)



Approval of Meeting Minutes

May 5, 2020 Regular Meeting



Reports

Reports

- ▶ Chairman Report
- ▶ Blaine County Report
- ▶ City of Hailey Report
- ▶ Fly Sun Valley Alliance Report
- ▶ Airport Manager's Report

Airport Manager's Report

Airport Pavement Maintenance

- ▶ June 2–4 runway closures
 - CLSD – 1:30pm – 5:30pm
 - OPEN – 5:30pm – 6:30pm
 - CLSD – 6:30 pm – 10:30pm
- ▶ Hangar access restrictions
- ▶ Some night work expected

Airport Pavement Maintenance

▶ June 1-6

◦ GA Aprons and Hangar Taxilanes



Airport Pavement Maintenance

- ▶ Check our website for up-to-date project information:

www.iflysun.com

- ▶ NOTAMs

Airport Activity Status – COVID-19

- ▶ Passenger Enplanements
 - –93% unofficial
 - Official numbers for May soon
- ▶ Operations
 - –4% May 2020 (1127) vs. May 2019 (1174)
- ▶ Air carrier summer schedule coordination...
- ▶ No annual fly-in event

Airport Activity Status – COVID-19

- ▶ Terminal – COVID-19 safety efforts
 - Reduced public access to terminal
 - Social distancing signage on doors
 - Social distancing stickers on the floors
 - Removal/reorg of furniture
 - Enhanced cleaning – frequency (e-spray)
 - Hand sanitizer dispensers
 - Sanitizer stations
 - Plexiglass sneeze guards
- ▶ Split office staffing
- ▶ Badging Office reopen – June 15
 - Protective measures
 - General protocols
- ▶ Summer air carrier schedule



“On the Horizon”

- ▶ Parking lot project bids review
- ▶ FY21 Budget second look



Airport Staff Brief Questions?



Action New Business

Approach/Departure Protection Land Acquisition

- ▶ Eccles Flying Hat Ranch
 - +/- 385 acres
- ▶ Purpose
 - Approach and departure surfaces protection
 - Land use compatibility
- ▶ Partnership and coordination with FAA
- ▶ No airport expansion planned
 - Maintain land in current use



Approach/Departure Protection Land Acquisition

- ▶ Schedule +/- 2022
- ▶ Funding expected via AIP grants
 - 93.75% FAA/6.25% airport match
 - Local match – airport budget
 - No City or County tax funds
- ▶ First step – Environmental Assessment (EA)
- ▶ Board discussion

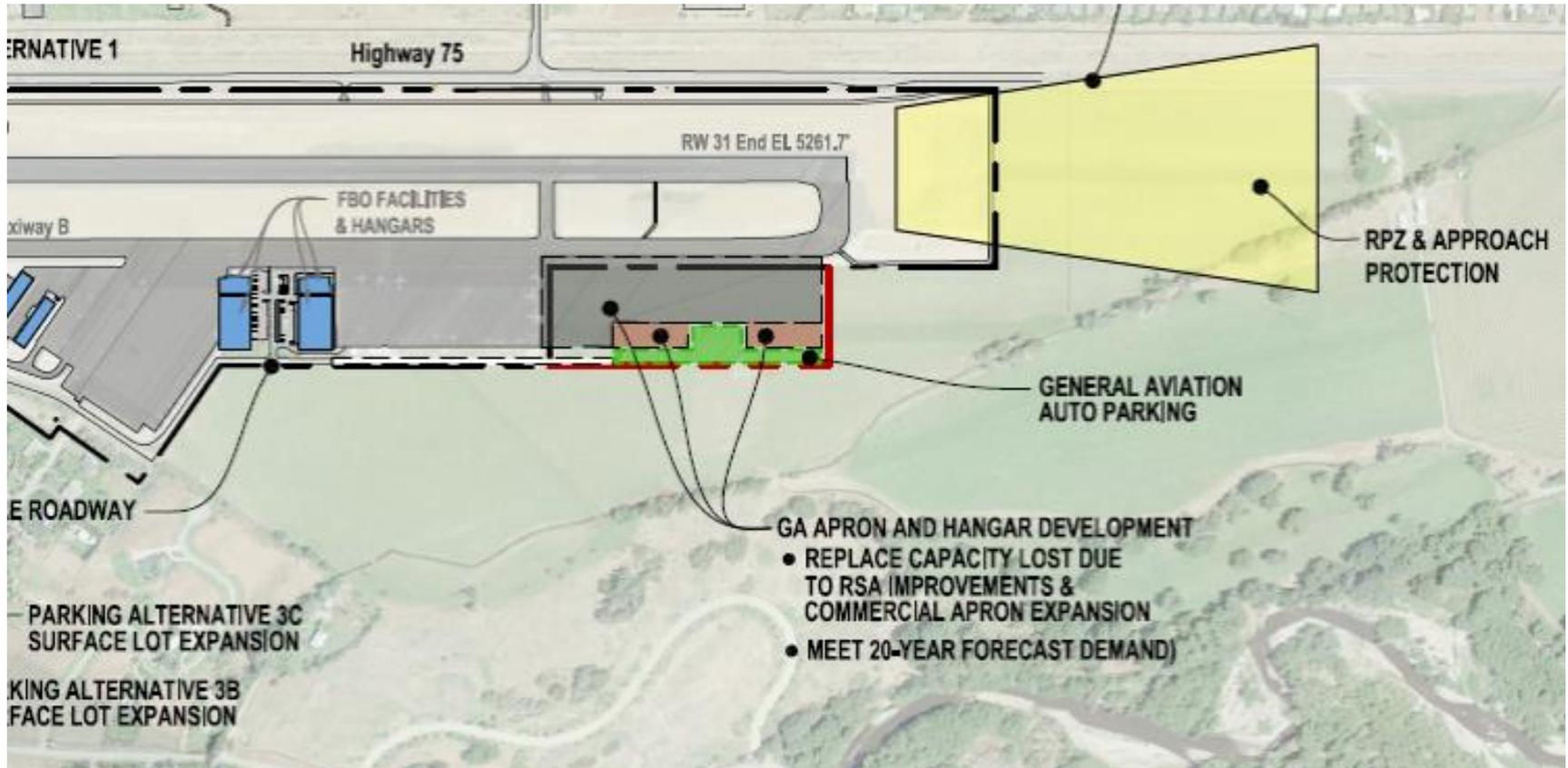
Approach/Departure Protection Land Acquisition – EA

- ▶ Environmental Assessment
 - FAA required
- ▶ DRAFT Scope of Work
 - FAA, staff, consultant coordination
- ▶ Independent Fee Estimate (IFE)

Approach/Departure Protection Land Acquisition – EA

- ▶ Aircraft parking and hangar area
 - Environmental analysis only
 - Efficient and cost effective in this EA
 - In Airport Master Plan and on Airport Layout Plan (ALP)
 - The Board may consider at a future time whether the necessity has been established to develop this small portion of the land.

Approach/Departure Protection Land Acquisition – EA



Approach/Departure Protection Land Acquisition – EA

- ▶ Fee negotiation

	IFE (KLJ)	Mead & Hunt
EA Fee	\$214,922	\$207,102

- ▶ Schedule
 - 9–10 months
- ▶ Discussion
- ▶ ACTION: Consideration of motion to approve Scope of Work and negotiated fee in the amount of \$207,102



Action
Continuing Business
None



Discussion and Updates

New Business

FY '21 DRAFT Budget Review

Assumptions/Inclusions:

- Revenue
 - Conservative projections
 - Considered COVID-19 Impacts
 - All activity-based projections based on FY '20 October – March/
FY '19 April –September actual collections

Anticipated Revenue Impacts:

- Air carrier Revenue – reduced 75%
- All other activity based projections – reduced 90%
- New aircraft landing fee collection agreement with Vector Airport Systems, LLC
- Terminal auto parking contract
 - Renewal Option – September '20

FY '21 DRAFT Budget Review

Assumptions/Inclusions (cont.):

- ▶ Operational Expenses
 - Conservative Projections
 - Considered COVID-19 Impacts
 - Salaries – Increases not budgeted
 - O&M cost focus
 - Consulting fees:
 - Communications/Public Outreach
 - Air Traffic Control Tower Relocation
 - Airspace & Approach Consulting

FY '21 DRAFT Budget Review

Assumptions/Inclusions:

▶ Capital Expenses – non-FAA AIP

- Due to COVID-19 Impacts the following projects are being deferred:
 - Minimum Standards/Rules & Regulations
 - O&M cost focus

▶ Capital Expenses – FAA AIP

- FAA/AIP
 - Runway rehabilitation project (design)
 - Terminal Area Plan (TAP)
 - Environmental Assessment – Approach Protection
 - Approach Protection

FY '21 DRAFT Budget Review

Cash Summary as of 9/30/19	
Cash & Cash Equivalents	
State Treasurer	\$1,389,828.80
Checking Operational	\$1,500,423.18
PFC Savings	\$35,691.30
Terminal Auto Parking - Savings	\$7,842.35
Payroll Liabilities	\$17,153.85
Payroll Liabilities/Flex Spending - Savings	\$11,052.27
Petty Cash	\$200.00
BLM - Restricted CD	\$602.39
Undeposited Funds	\$12,179.89
Total Cash Balance	\$2,974,974.03
Restricted Cash	
BLM - Restricted CD	\$5,500.00
Total Restricted Cash	\$5,500.00
Receivables/Prepaid Expenses	
Interest Receivable	\$2,636.45
Accounts Receivable	\$1,191,768.85
Pre-Paid Expenses	\$4,922.49
Total Other Assets	\$1,199,327.79
Total Cash and Cash Equivalents	\$4,179,801.82
Less Liabilities	
Accounts Payable	-\$214,926.60
Accounts Payable - CC	-\$5,931.57
Loan Payable (Parking Lot Equipment)	-\$71,508.14
Payroll Liabilities	-\$4,039.89
Tenant Deposits	-\$1,700.00
Accrued Compensated Absences	-\$300,698.02
	-\$598,804.22
Total FY '19 Cash Accrual	\$3,580,997.60
FY '20 Projected Net Income/Loss	-\$884,492.43
	\$2,696,505.17
FY '21 Budgeted Net Income/Loss	-\$4,049,372.33
09/30/21 Estimated Cash & Accrual Total:	-\$1,352,867.16

FY '21 DRAFT Budget Review

▶ Next Steps:

- Staff and Finance/Lease Committee continue to refine the FY '21 Budget with the assistance of Ricondo & Associates to evaluate COVID-19 impacts and recovery projections
- Staff and Finance/Lease Committee will be prepared to present the recommendation of the proposed FY '21 Budget at the July meeting
- Following the July meeting, staff will prepare the appropriate advertisements and public notifications to conduct a Public Hearing
 - Public Hearing – Must be held on or before the 2nd Tuesday in August and Budget must be adopted on or before August 13th
 - Any budget revisions would need to be made prior to July 11th to meet publication requirements



Discussion and Updates Continuing Business

Construction and Capital Projects

Parking Lot Improvement Project

▶ Cost Estimate

	Pavement Area (SF)	Number of Parking Stalls	Construction Cost	Cost per stall
Option 1	35,000	80	\$594,380	\$7,430

Includes heated walkway and stairs – +/- \$120,000

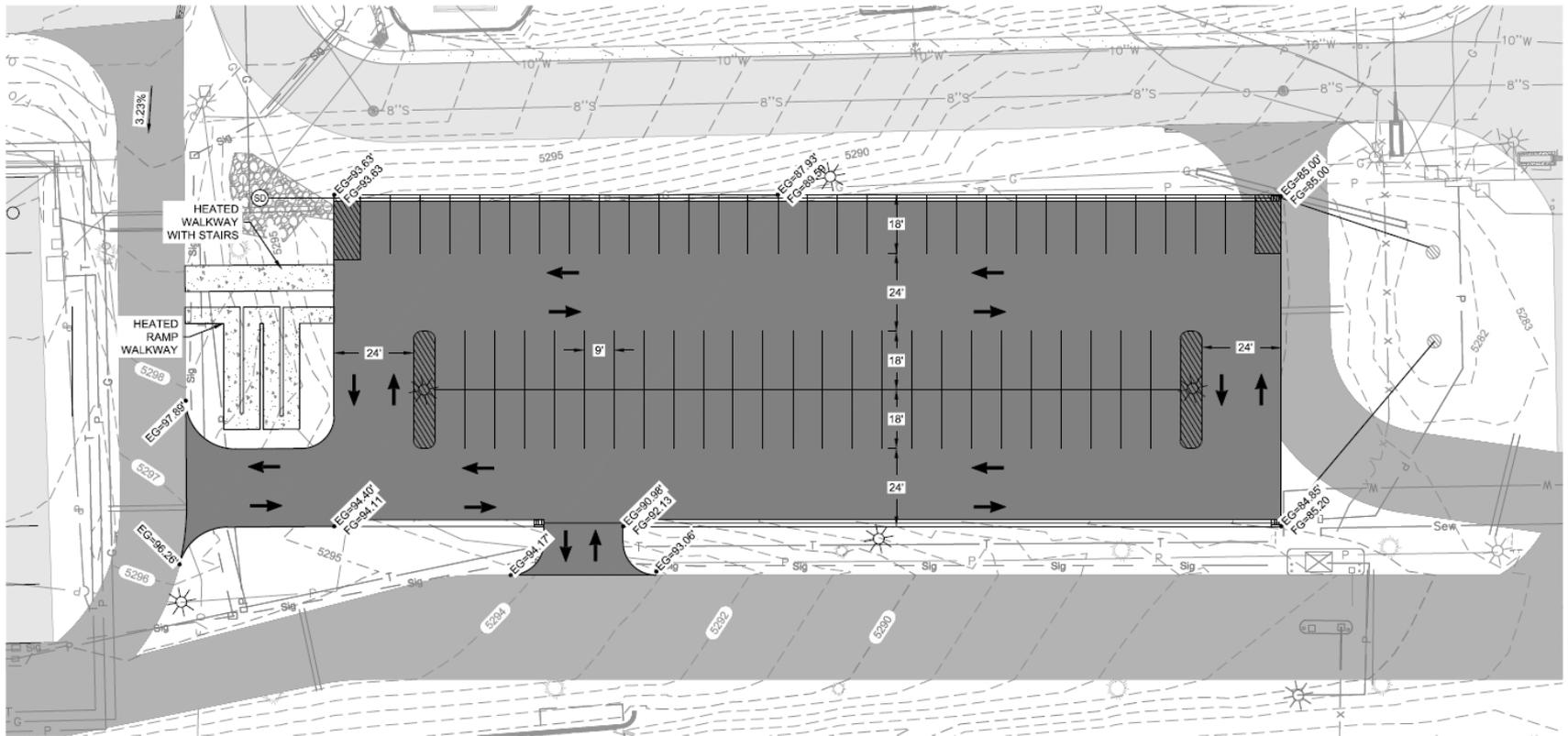
▶ Finalizing design

▶ Bid

- Mid-June

Parking Lot Improvement Project

SUN PARKING LOT EXPANSION- LAYOUT 1 80 SPACES- 30,745 SF ASPHALT - 90° STALLS



FILL REQUIRED= ±1370 CY
ROAD SECTION= ±1230 CY
IMPORTED FILL= ±140 CY

T-O ENGINEERS
 2471 S. TITANIUM PLACE
 MERIDIAN, IDAHO 83642
 PHONE: (208) 323-2288 WWW.TO-ENGINEERS.COM
 FILE: 20010X-01-111817.dwg DATE: 9/1/02 JOB: 2001/0

Airport Planning Projects

Terminal Area Plan

- ▶ Status
 - Kick-off meeting
 - September?

Figure 1: SUN Terminal Area Planning Limits



Source: SUN Airport Master Plan

Miscellaneous

None



Public Comment

Executive Session

I.C §74-206 (c) To acquire an interest in real property which is not owned by a public agency

I.C §74-206 (f) to communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated



Thank You!

