

**NOTICE OF A REGULAR MEETING OF  
THE FRIEDMAN MEMORIAL AIRPORT AUTHORITY**

**PLEASE TAKE NOTICE** that a regular meeting of the Friedman Memorial Airport Authority shall be held Tuesday, October 6, 2020 at 5:30 p.m. at the **old Blaine County Courthouse Meeting Room** Hailey, Idaho. All matters shall be considered Joint Decision Matters unless otherwise noted. **This meeting is open to the public, but attendees are STRONGLY ENCOURAGED to attend by web access. Instructions below:**

Please join the meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/723981309>

You can also dial in using your phone.

United States: 1 (312) 757-3121

Dial In Access Code: 723-981-309

The proposed Agenda for the meeting is as follows:

**AGENDA  
October 6, 2020**

- I. APPROVE AGENDA – ACTION ITEM**
- II. PUBLIC COMMENT (10 Minutes Allotted)**
- III. FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETING MINUTES OF:**
  - A. September 1, 2020 Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**
- IV. REPORTS**
  - A. Chairman Report
  - B. Blaine County Report
  - C. City of Hailey Report
  - D. Fly Sun Valley Alliance Report
  - E. Airport Manager Report
- V. AIRPORT STAFF BRIEF (5 Minutes Allotted)**
  - A. Noise Complaints in September
  - B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data – **Attachment #2 – #4**
  - C. Airport Commercial Flight Interruptions (unofficial)
  - D. Review Correspondence
- VI. ACTION ITEMS (a vote may occur but is not required to be taken)**
  - A. NEW BUSINESS
    - 1. T-O Work Order 21-01, Runway 13/31, Taxiway B, Sections 1 and 3 Aprons, Pavement Rehabilitation and Maintenance – Consideration of Approval – **Attachment #5 ACTION ITEM**
    - 2. The Car Park – One (1) - Year Contract Extension – Consideration of Approval – **Attachment #6 ACTION ITEM**
    - 3. Surplus Property Disposal – **Attachment #7 ACTION ITEM**
  - B. CONTINUING BUSINESS
    - 1. None
- VII. DISCUSSION AND UPDATES**
  - A. NEW BUSINESS
    - 1. None
  - B. CONTINUING BUSINESS
    - 1. Miscellaneous
      - i. Joint Powers Agreement Consideration of Extension – Discussion
    - 2. Construction and Capital Projects
      - i. Air Traffic Control Tower Relocation – Update
    - 3. Airport Planning Projects
      - i. Environmental Assessment (Land Acquisition) – Update
      - ii. Terminal Area Plan – Update
- VIII. PUBLIC COMMENT**
- IX. EXECUTIVE SESSION**
  - I.C. §74-206 (1),(c) To acquire an interest in real property which is not owned by a public agency**
  - I.C. §74-206 (1),(f) To communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated**
- X. ADJOURNMENT**

FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETINGS ARE OPEN TO ALL INTERESTED PARTIES. SHOULD YOU DESIRE TO ATTEND A BOARD MEETING AND NEED A REASONABLE ACCOMMODATION TO DO SO, PLEASE CONTACT THE AIRPORT MANAGER'S OFFICE AT LEAST ONE WEEK IN ADVANCE BY CALLING 208-788-4956 OR WRITING TO 1616 AIRPORT CIRCLE, HAILEY, IDAHO 83333.

## FMAA Meeting Brief 10-06-20

### III. FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETING MINUTES OF:

A. September 1, 2020 Regular Meeting – Motion to Approve - **Attachment #1 ACTION ITEM**

### IV. REPORTS

A. Chairman Report

This item is on the agenda to permit a Chairman report if appropriate.

B. Blaine County Report

This item is on the agenda to permit a County report if appropriate.

C. City of Hailey Report

This item is on the agenda to permit a City report if appropriate.

D. Fly Sun Valley Alliance Report

This item is on the agenda to permit a report if appropriate.

E. Airport Manager Report

This item is on the agenda to permit an Airport Manager report if appropriate.

### V. AIRPORT STAFF BRIEF - (5 Minutes Allotted)

A. Noise Complaints in September

| LOCATION                      | DATE      | TIME     | AIRCRAFT TYPE     | INCIDENT   | ACTION/RESPONSE   |
|-------------------------------|-----------|----------|-------------------|--|---|
| Lower Broadford Bellevue      | 8/27/2020 | 10:40 AM | Prop              | Caller complained of a very early arrival and departure  | Airport Operations returned call and advised them of a Medivac operation that occurred between 3:10 AM and 4:15 AM. |
| 2 <sup>nd</sup> Street Hailey | 9/11/2020 | 10:50 AM | General Complaint | Caller complained of excessive low traffic landing from the North.   | No call back requested. North operations necessary due to winds.  |
| 4 <sup>th</sup> Street Hailey | 9/11/2020 | 12:54 PM | Jet               | Caller complained that excessive exhaust fumes from excessive jet traffic is causing the caller health issues. | No call back requested.   |
| 2 <sup>nd</sup> Street Hailey | 9/11/2020 | 2:44 PM  | Jet               | Caller complained of a large jet that is very loud and very low.   | No call back requested. Aircraft landing from the north due to winds.   |
| 2 <sup>nd</sup> Street Hailey | 9/11/2020 | 3:02 PM  | Jet               | Caller complained of a large jet that is very loud and very low.   | No call back requested. Aircraft landing from the north due to winds.   |
| 2 <sup>nd</sup> Street Hailey | 9/11/2020 | 3:27 PM  | Prop              | Caller complained of a very loud small plane landing from the North.   | No call back requested. Aircraft landing from the north due to winds.   |
| Indian Creek Hailey           | 9/27/2020 | 6:40 PM  | Jet               | Caller complained of jet flying low up Indian Creek.   | Airport Operations spoke to caller about operation. May have been wind related.                                     |

## FMAA Meeting Brief 10-06-20

### B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data - **Attachments #2 - #4**

**Attachment #2** is Friedman Memorial Airport Profit & Loss Budget vs. Actual (unaudited)

**Attachment #3** is 2001 - 2020 ATCT Traffic Operations Record comparison by month

**Attachment #4** is 2020 Enplanements, Deplanements and 2020 Seat Occupancy data

The following revenue and expense analysis is provided for Board information and review:

#### July 2020

|  |                  |                |
|--|------------------|----------------|
| Total Non-Federal Revenue              | July, 2020       | \$725,629.90   |
| Total Non-Federal Revenue              | July, 2019       | \$777,687.01   |
| Total Non-Federal Revenue              | FY '20 thru July | \$3,186,156.10 |
| Total Non-Federal Revenue              | FY '19 thru July | \$3,324,937.38 |
| Total Non-Federal Expenses             | July, 2020       | \$550,789.62   |
| Total Non-Federal Expenses             | July, 2019       | \$228,584.24   |
| Total Non-Federal Expenses             | FY '20 thru July | \$3,156,022.07 |
| Total Non-Federal Expenses             | FY '19 thru July | \$2,974,788.23 |
| Net Income excluding Federal Programs  | FY '20 thru July | \$30,134.03    |
| Net Income excluding Federal Programs  | FY '19 thru July | \$350,149.15   |
| Net Income to include Federal Programs | FY '20 thru July | -\$272,570.95  |
| Net Income to include Federal Programs | FY '19 thru July | \$561,541.63   |

### C. Airport Commercial Flight Interruptions (unofficial):

| AIRLINE         | FLIGHT CANCELLATIONS | FLIGHT DIVERSIONS |
|-----------------|----------------------|-------------------|
| Alaska Airlines | None                 | None              |
| Delta           | None                 | None              |
| United          | N/A                  | N/A               |

### D. Review Correspondence

None

**VI. ACTION ITEMS (a vote may occur but is not required to be taken)**

**A. NEW BUSINESS**

1. T-O Work Order 21-01, Runway 13/31, Taxiway B, Sections 1 and 3 Aprons, Pavement Rehabilitation and Maintenance – Consideration of Approval – **Attachment #5 ACTION ITEM**

Runway 13-31 was reconstructed in 2007 and has received routine maintenance since that time. Based on the age of the asphalt, high field elevation, and normal wear and tear, the runway is in need of major maintenance by 2022. Additional pavements are also aged and in need of maintenance.

T-O Work Order 21-01, is for rehabilitation and maintenance of pavements across the airfield including Runway 13-31, Section 1 Apron, Section 3 Apron, and Taxiway B. As part of this project, the runway will receive a mill and inlay, 20' paved shoulders, a blast pad on the north end to mitigate jet blast, and a runway surface condition system. The runway surface condition system will provide pavement temperatures in real time for the length of the runway so operations personnel can make better decisions on what type of equipment to use or when to apply deicing material to the runway. The fence and perimeter road at the south end of the airfield will also be relocated outside the Runway Safety Area.

Also included in the project is a mill and inlay of the Section 1 Apron and pavement maintenance (crack seal, fog seal, and remark) on Taxiway B and the Section 3 Apron.

T-O Work Order 21-01 is for the amount \$477,358.17. This work order includes design and bidding services. Construction services will be provided as part of a future work order. This project will be designed and bid in 2021 for construction in the spring of 2022.

Per FAA requirements, an Independent Fee Estimate (IFE) was completed to assist with fee negotiations between the airport and T-O Engineers. The IFE was completed by Jacobs and came in at an amount of \$528,456. Based on a comparison of the T-O fee vs. the IFE, staff is recommending approval of the T-O fee in the amount of \$477,358.17.

This project is accounted for in the FY '21 budget and is eligible for reimbursement with our FAA AIP Entitlement funds at 93.75%.

**ACTION REQUESTED:** Motion to Approve T-O Engineers Work Order 21-01 in the amount of \$477,358.17.

2. The Car Park – One (1) - Year Contract Extension – Consideration of Approval – **Attachment #6 ACTION ITEM**

FMAA's contract with The Car Park, Inc. for the initial three (3) years (dated March 1, 2018), expired on September 30, 2020. Staff has sent The Car Park, Inc. a temporary month-to-month extension to continue operations and to allow for the FMAA Board to review staff's recommendation for ongoing parking operations.

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Staff's recommendation, with feedback and recommendation from our parking consultant, is to engage The Car Park for the first of the two one (1) - year renewals allowed by the current contract.

The Car Park's first three-year term has been challenging at times, but operations have improved with the regional management personnel changes they made, improved financial and expense reporting, and on-site manager training.

In discussion with staff and our parking consultant, The Car Park is committed to continue focusing on, among other areas, communication, customer service, and expense management. In this time when every customer matters more than ever, customer service will be a key aspect of operations.

Taking FMA staff's comments and concerns in consideration, The Car Park will not be increasing management and remote monitoring fees for the fourth year under the current contract. The expense budget has been reduced to reflect current conditions and the use of automation. The Car Park will provide increased data to allow staff to monitor operational flow and use to project future usage and revenue as we move through this reduced traffic period and continue to regain customers.

**ACTION REQUESTED:** Motion to approve a one (1)- year extension to the Car Park contract as presented.

### 3. Surplus Property Disposal – **Attachment #7 ACTION ITEM**

Airport staff has identified several items for surplus disposal. These items are no longer needed for airport operations and/or maintenance purposes. A list of the identified items is attached. Staff is requesting Board review of the attached list and declaration of the items as surplus property. Once the items are declared surplus, staff will move forward with the disposal of the items via a sealed bid process. The disposal process will follow all applicable local, state, and federal surplus disposal requirements.

**ACTION REQUESTED:** Motion to approve the property list and declare items on the list as surplus property.

### B. CONTINUING BUSINESS

1. None

## VII. DISCUSSION AND UPDATES

### A. NEW BUSINESS

1. None

### B. CONTINUING BUSINESS

1. Miscellaneous

- i. Joint Powers Agreement Consideration of Extension – Discussion

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This item remains on the agenda for additional discussion and updates by the Board if necessary.

As discussed at the August and September FMAA meetings, the Amended and Restated Joint Powers Agreement (JPA) between Blaine County and the City of Hailey dated July, 2011, expires on December 31, 2020. The JPA is the enabling document for the Friedman Memorial Airport Authority as an independent entity and is necessary to maintain the current operation of the Authority and the Airport. The 2011 amendment to the JPA contemplated normal operations of the Airport as well as revised provisions addressing the planning of a replacement airport. This expanded the Board from 5 to 7 and requires at least two votes from each the County and the City on almost all decisions. The 2011 JPA remains the document under which the Authority and airport currently operate.

The present JPA could be amended to simply extend its duration for a period of time, or a more extensive revision may be appropriate based on discussions between the City and County. In any event, a decision to extend and/or otherwise amend the JPA must be made no later than our December, 2020 meeting.

### 2. Construction and Capital Projects

#### i. Air Traffic Control Tower Relocation – Update

Staff continues to coordinate with our consultant, the FAA, and remote tower vendors regarding this project. Progress on the two remote tower projects in Leesburg, VA, and Loveland, CO, has slowed at the FAA HQ NextGen office level due to COVID. The delay is causing some uncertainty for the third pilot program airport which affects SUN. Staff has been working with the FAA ADO and HQ Airports Office regarding an extension of the 2023 relocation deadline allowing us to continue our efforts related to remote tower pilot program designation. Staff will continue to coordinate with the Board Chairman, the FAA, and the vendors as necessary to refine a path forward. Staff looks forward to questions and discussion with the Board at the meeting.

### 3. Airport Planning Projects

#### i. Environmental Assessment (Land Acquisition) – Update

Preparation of the Environmental Assessment by Mead & Hunt for the land acquisition project continues. Efforts to date include initial preparation of the description of proposed project, purpose and need, project alternatives, and identification of affected environment and potential environmental consequences. In coordination with the landowner, Mead & Hunt conducted fieldwork to identify biological resources within the project area September 28-30.

Coordination with the FAA is ongoing to discuss the project and coordination on cultural resources. A preliminary Draft Environmental Assessment is anticipated in October 2020 for review by FMAA, with FAA review of the document occurring in November. Public release of the draft document for review and comment is expected

## **FMAA Meeting Brief 10-06-20**

early next year. Completion of the Environmental Assessment process, including a Finding of No Significant Impact by the FAA, is expected in spring of 2021.

### **ii. Terminal Area Plan – Update**

Preparation of the Terminal Area Plan is underway by Mead & Hunt. Efforts to date include identification and quantification of existing terminal area components, constraints and barriers, and a historical enplanement/passenger profile. Mead & Hunt plans to have the existing conditions preliminary technical brief completed by the end of October. Capacity assessment, including consultation with terminal stakeholders, is anticipated to begin in mid-October with a technical brief on the capacity analysis completed by mid-November. Initial recommendations on focus areas for improvements will be made following the capacity assessment.

## **VIII. PUBLIC COMMENT**

- IX. EXECUTIVE SESSION –** I.C. §74-206 (1),(c) To acquire an interest in real property which is not owned by a public agency  
I.C. §74-206 (1),(f) To communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated

## **X. ADJOURNMENT**

**MINUTES OF A REGULAR MEETING OF THE  
FRIEDMAN MEMORIAL AIRPORT AUTHORITY  
SEPTEMBER 1, 2020  
5:30 P.M.**

- IN ATTENDANCE:** **BOARD MEMBERS:** Chairman – Jacob Greenberg, Vice-Chairman – Don Keirn, Treasurer – Ron Fairfax, Board Members – Fritz Haemmerle, Angenie McCleary, and Dick Fosbury  
**FRIEDMAN MEMORIAL AIRPORT STAFF:** Airport Manager – Chris Pomeroy, Airport Security Coordinator – Steve Guthrie, Airport Operation Coordinator – Sarah Funk; Airport Administrative Coordinators – Sue Heaphy & Jenna Elliott  
**CONSULTANTS:** T-O Engineers – Nathan Cuvala, Mead & Hunt – Brad Rolf, Evan Barrett, Studio 360 – Sarah Shepard  
**AIRPORT LEGAL COUNSEL:** Lawson Laski Clark, PLLC – Jim Laski
- CALL TO ORDER:** The meeting was called to order at 5:32 p.m. by Board Chairman Greenberg
- I. APPROVE AGENDA** The agenda was approved as presented.  
**MOTION:** *Made by Board Member Haemmerle to approve the agenda.  
 Seconded by Board Member Fosbury*  
**PASSED UNANIMOUSLY**
- II. PUBLIC COMMENT** *No Public Comment*
- III. APPROVE FMAA MEETING MINUTES**
- A. August 4, 2020 Regular Meeting Minutes – **Attachment #1 ACTION ITEM**  
**MOTION:** *Made by Board Member Fosbury to approve the board meeting minutes of the August 4, 2020 Regular Meeting. Seconded by Board Member Fairfax.*  
**PASSED UNANIMOUSLY**
- IV. REPORTS**
- A. Chairman Report  
 Board Chairman Greenberg reported that the JPA is currently under review and discussions about the airport tower will take place soon. Board Member Fosbury reported that Blaine County had a COVID risk assessment and Blaine County is in the yellow area. Discussion regarding the COVID risk status of other counties as it relates to Blaine County numbers. Board Member McCleary reports that this risk assessment is to determine which mitigation strategies are needed.
- B. Blaine County Report  
 Board Member Fosbury reported Blaine County has adopted a risk assessment criterion for COVID-19. Status of Blaine County on Risk Assessment is yellow moderate risk for COVID-19.
- C. City of Hailey Report  
 No report was given.
- D. Fly Sun Valley Alliance Report  
 Carol Waller reported fall/winter 20/21 schedules are not yet confirmed. She anticipates an update in the coming weeks.
- E. Airport Manager Report (see Power Point Presentation)  
 Airport Manager Pomeroy reported August enplanements are approximately 65% of August 2019 and an improvement over last month, which had the airport down 75%



compared to 2019 year-to-date.

Regarding operations, Airport Manager Pomeroy reported the month started strong however, the smoke affected operations by the end of the month. Overall, operations are down approximately 10% year-to-date compared to 2019.

Airport Manager Pomeroy reported on September 15<sup>th</sup> FMA will be doing the Triennial full-scale emergency simulation drill as required by the FAA. COVID-19 pushed the date and reduced community volunteer involvement.

Airport Manager Pomeroy introduced Brent Davis as the Finance and Administration Manager. He will be joining the SUN Management team on Tuesday Sept. 8<sup>th</sup>. Brent Davis is the Administration Manager for the Idaho Falls Regional Airport and was previously the Budget Director for the City of Boise.

Airport Manager Pomeroy reported the following is "On the Horizon:"

- JPA Discussion

## V. AIRPORT STAFF BRIEF

- A. Noise Complaints August (See Brief)
- B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data – **Attachments #2-#4**
- C. Airport Commercial Flight Interruptions (See Brief)
- D. Review Correspondence – **Attachment #5**
  1. Airport Manager Pomeroy reported that he submitted a report regarding the Contract Tower Program as provided by the American Association of Airport Executives. The Contract Tower Program is going well, and Congress has passed legislation providing funding to the program. The audit performed by the U.S. Inspector General provided high marks regarding the program.

## VI. ACTION ITEMS

- A. NEW BUSINESS (See Brief & Power Point)
  1. None
- B. CONTINUING BUSINESS
  1. None

## VII. DISCUSSION AND UPDATES

- A. NEW BUSINESS
  1. None
- B. CONTINUING BUSINESS
  1. **Miscellaneous**
    - i. Joint Powers Agreement – Consideration of Extension – Discussion
      - a. Airport Manager Pomeroy put this on the agenda to allow Board discussion.
      - b. Board Member McCleary offered her services to the JPA committee.
      - c. Board Chairman Greenberg asked about the makeup of the committee. Board Member Haemmerle foresees a member from Blaine County, one from the City of Hailey, Airport Manager Pomeroy, and Airport Attorney Jim Laski. He also offered his services regarding serving on the committee.
  2. **Construction and Capital Projects**
    - i. None
  3. **Airport Planning Projects**
    - i. Terminal Area Plan – Update
      - a. Airport Manager Pomeroy reported that, based on recent meetings with the FAA, the project is ready to get underway based on a revised approach. He introduced Evan Barrett, Project Manager, from consultant Mead & Hunt to provide an overview of the project.

Evan Barrett reported that the study and approach has changed due to COVID-19. This process is a linear process that builds on itself starting with forecast.

The FAA is currently basing funding on actual traffic due to the reduced traffic. Planners are forced to look at month-to-month statistics to determine forecasts.

Mead & Hunt put together a new plan that skips the forecast piece for now and focuses on the capacity threshold study, or trigger study. Based on the trigger study, Mead & Hunt will provide Friedman Memorial Airport with their suggestions. This study will take place over the next few months and will not affect the scope of work because this service was already in place when the project was initially approved.

Mead & Hunt will re-assess the market conditions after the trigger study and determine how to move forward with the project.

Board Member Fosbury believes this is a good plan and is interested in the results of the study.

Board Chairman Greenberg asked why the diagram on page one shows the potential area outside the current terminal, parking, and surrounding area.

Evan Barrett responded, this area will all be considered during the planning of the terminal area plan and expansion of those areas are possible. These areas have been identified in the Master Plan regarding potential expansion.

Board Chairman Greenberg followed up and asked if there was discussion to provide the rental car companies with facilities where they can clean, maintain, and park the cars. Board Chairman Greenberg also asked what the consultant thought about our ability to engage stakeholders regarding the facilities and if this was a part of your study.

Evan Barrett replied it will be part of the study. He then mentioned that this question skips over the forecasts and moves right into potential future predictions that are hard to generate right now. It will be considered during the forecasts.

Board Chairman Greenberg asked where the FAA gets their data.

Evan Barrett reported that the terminal area reports are a macro approach. The tool is very blunt, and it is up to the airports and consultants to make the case for the forecasts.

Board Member Fairfax asked if Mead & Hunt will take into account for a facilities charge for rental cars, the new approach, bussing fees, and the impact of the CARES Act.

Airport Manager Pomeroy responded that the facility requirements for the rental car companies and the CFC (once in place) will be utilized to support the facilities that support the rental car companies. The \$18.4 million in CARES Act allocation is split between capital projects, \$7.0 million, and \$11.4 million to cover Operating and Maintenance expenses. Some of the CARES Act money was set aside for this project.

Board Member McCleary asked about timeline.

Evans Barrett responded he does not have a timeline due to the current unpredictability of the market.

ii. Instrument Approach Improvements – Update

- a. Airport Manager Pomeroy reported the FAA recently approved the new approach procedure. Airport Manager Pomeroy has indication from the airlines that they plan to fly the approach this winter. The Airport Operations team is in preparation mode and the airport is excited for what the future holds. He thanked Alec Seybold from Flight Tech Engineering for the hard work. The Board continued with general discussion regarding the process, expressed gratitude, and the optimistic future.

**VIII. PUBLIC COMMENT**

No Public Comment

**IX. EXECUTIVE SESSION**      **MOTION:**      *Made by Board Member Haemmerle to enter into executive session pursuant to Idaho Code §74-206 paragraph 1(c) to acquire an interest in real property which is not owned by a public agency, Seconded by Board Member Fosbury.*

**Roll Call Vote:**

|                                  |            |
|----------------------------------|------------|
| <b>Board Member Haemmerle</b>    | <b>Yes</b> |
| <b>Board Member Fairfax</b>      | <b>Yes</b> |
| <b>Board Member McCleary</b>     | <b>Yes</b> |
| <b>Board Member Fosbury</b>      | <b>Yes</b> |
| <b>Board Chairman Greenberg</b>  | <b>Yes</b> |
| <b>Board Vice-Chairman Keirn</b> | <b>Yes</b> |

***PASSED UNANIMOUSLY***

**X. ADJOURNMENT**      The September 1, 2020 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 6:50 p.m.

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Angenie McCleary, Secretary

\* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*

11:53 AM

09/23/20

Accrual Basis

# Friedman Memorial Airport

## Profit & Loss Budget vs. Actual (COMBINED '20)

|   | Oct '19 - Jul 20  | Budget            | \$ Over Budget     | % of Budget   |
|---|-------------------|-------------------|--------------------|---------------|
| <b>Ordinary Income/Expense</b>                        |                   |                   |                    |               |
| <b>Income</b>   |                   |                   |                    |               |
| <b>4000-00 · AIRCARRIER</b>                           |                   |                   |                    |               |
| 4000-01 · Aircarrier - Lease Space                    | 295,381.93        | 291,666.00        | 3,715.93           | 101.3%        |
| 4000-02 · Aircarrier - Landing Fees                   | 141,552.98        | 160,000.00        | -18,447.02         | 88.5%         |
| 4000-04 · Aircarrier - Utility Fees                   | 300.00            | 0.00              | 300.00             | 100.0%        |
| 4010-07 · Aircarrier - '14 PFC App                    | 216,705.17        | 321,000.00        | -104,294.83        | 67.5%         |
| <b>Total 4000-00 · AIRCARRIER</b>                     | <b>653,940.08</b> | <b>772,666.00</b> | <b>-118,725.92</b> | <b>84.6%</b>  |
| <b>4020-00 · TERMINAL AUTO PARKING REVENUE</b>        |                   |                   |                    |               |
| 4020-01 · Automobile Parking - Terminal               | 262,832.45        | 425,000.00        | -162,167.55        | 61.8%         |
| <b>Total 4020-00 · TERMINAL AUTO PARKING REVENUE</b>  | <b>262,832.45</b> | <b>425,000.00</b> | <b>-162,167.55</b> | <b>61.8%</b>  |
| <b>4030-00 · AUTO RENTAL REVENUE</b>                  |                   |                   |                    |               |
| 4030-01 · Automobile Rental - Commission              | 391,190.76        | 450,000.00        | -58,809.24         | 86.9%         |
| 4030-02 · Automobile Rental - Lease Space             | 24,191.60         | 24,250.00         | -58.40             | 99.8%         |
| 4030-03 · Automobile Rental - Auto Prkng              | 51,835.00         | 93,500.00         | -41,665.00         | 55.4%         |
| 4030-04 · Automobile Rental - Utilities               | 1,429.38          | 2,500.00          | -1,070.62          | 57.2%         |
| <b>Total 4030-00 · AUTO RENTAL REVENUE</b>            | <b>468,646.74</b> | <b>570,250.00</b> | <b>-101,603.26</b> | <b>82.2%</b>  |
| <b>4040-00 · TERMINAL CONCESSION REVENUE</b>          |                   |                   |                    |               |
| 4040-01 · Terminal Shops - Commission                 | 6,423.87          | 9,100.00          | -2,676.13          | 70.6%         |
| 4040-03 · Terminal Shops - Utility Fees               | 1,429.36          | 0.00              | 1,429.36           | 100.0%        |
| 4040-10 · Advertising - Commission                    | 24,103.15         | 39,000.00         | -14,896.85         | 61.8%         |
| 4040-11 · Vending Machines - Commission               | 5,282.48          | 13,000.00         | -7,717.52          | 40.6%         |
| 4040-12 · Terminal ATM                                | 750.00            | 750.00            | 0.00               | 100.0%        |
| <b>Total 4040-00 · TERMINAL CONCESSION REVENUE</b>    | <b>37,988.86</b>  | <b>61,850.00</b>  | <b>-23,861.14</b>  | <b>61.4%</b>  |
| <b>4050-00 · FBO REVENUE</b>                          |                   |                   |                    |               |
| 4050-01 · FBO - Lease Space                           | 161,901.60        | 159,900.00        | 2,001.60           | 101.3%        |
| 4050-02 · FBO - Tiedown Fees                          | 231,076.98        | 300,000.00        | -68,923.02         | 77.0%         |
| 4050-03 · FBO - Landing Fees - Trans.                 | 510,431.97        | 295,000.00        | 215,431.97         | 173.0%        |
| 4050-04 · FBO - Commission                            | 20,996.06         | 22,000.00         | -1,003.94          | 95.4%         |
| <b>Total 4050-00 · FBO REVENUE</b>                    | <b>924,406.61</b> | <b>776,900.00</b> | <b>147,506.61</b>  | <b>119.0%</b> |
| <b>4060-00 · FUEL FLOWAGE REVENUE</b>                 |                   |                   |                    |               |
| 4060-01 · Fuel Flowage - FBO                          | 247,049.73        | 295,000.00        | -47,950.27         | 83.7%         |
| <b>Total 4060-00 · FUEL FLOWAGE REVENUE</b>           | <b>247,049.73</b> | <b>295,000.00</b> | <b>-47,950.27</b>  | <b>83.7%</b>  |
| <b>4070-00 · TRANSIENT LANDING FEES REVENUE</b>       |                   |                   |                    |               |
| 4070-01 · Landing Fees - Commercial                   | 0.00              | 0.00              | 0.00               | 0.0%          |
| 4070-02 · Landing Fees - Non-Comm./Gov't              | 496.21            | 0.00              | 496.21             | 100.0%        |
| <b>Total 4070-00 · TRANSIENT LANDING FEES REVENUE</b> | <b>496.21</b>     | <b>0.00</b>       | <b>496.21</b>      | <b>100.0%</b> |

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Accrual Basis

## Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

|   | Oct '19 - Jul 20  | Budget            | \$ Over Budget    | % of Budget   |
|---|-------------------|-------------------|-------------------|---------------|
| <b>4080-00 · HANGAR REVENUE</b>                       |                   |                   |                   |               |
| 4080-01 · Land Lease - Hangar                         | 612,752.02        | 673,815.00        | -61,062.98        | 90.9%         |
| 4080-02 · Land Lease - Hangar/Trans. Fee              | 14,442.50         | 0.00              | 14,442.50         | 100.0%        |
| 4080-03 · Hangar/Utilities (E8,11,24)                 | 0.00              | 0.00              | 0.00              | 0.0%          |
| 4080-04 · Land Lease - Lease Equalization             | 535.84            |                   |                   |               |
| 4080-05 · Land Lease - FMA Hangar Rentals             | 32,377.52         | 32,625.00         | -247.48           | 99.2%         |
| <b>Total 4080-00 · HANGAR REVENUE</b>                 | <b>660,107.88</b> | <b>706,440.00</b> | <b>-46,332.12</b> | <b>93.4%</b>  |
| <b>4090-00 · TIEDOWN PERMIT FEES REVENUE</b>          |                   |                   |                   |               |
| 4090-01 · Tiedown Permit Fees (FMA)                   | 19,387.42         | 12,000.00         | 7,387.42          | 161.6%        |
| <b>Total 4090-00 · TIEDOWN PERMIT FEES REVENUE</b>    | <b>19,387.42</b>  | <b>12,000.00</b>  | <b>7,387.42</b>   | <b>161.6%</b> |
| <b>4100-00 · CARGO CARRIERS REVENUE</b>               |                   |                   |                   |               |
| 4100-01 · Cargo Carriers - Landing Fees               | 9,322.68          | 8,500.00          | 822.68            | 109.7%        |
| 4100-02 · Cargo Carriers - Tiedown                    | 4,020.75          | 3,000.00          | 1,020.75          | 134.0%        |
| <b>Total 4100-00 · CARGO CARRIERS REVENUE</b>         | <b>13,343.43</b>  | <b>11,500.00</b>  | <b>1,843.43</b>   | <b>116.0%</b> |
| <b>4110-00 · MISCELLANEOUS REVENUE</b>                |                   |                   |                   |               |
| 4110-01 · Misc. Revenue                               | 872.97            | 0.00              | 872.97            | 100.0%        |
| 4110-05 · Misc. Incident/Accident                     | 511.08            | 0.00              | 511.08            | 100.0%        |
| <b>Total 4110-00 · MISCELLANEOUS REVENUE</b>          | <b>1,384.05</b>   | <b>0.00</b>       | <b>1,384.05</b>   | <b>100.0%</b> |
| <b>4120-00 · GROUND TRANSP. PERMIT REVENUE</b>        |                   |                   |                   |               |
| 4120-01 · Ground Transportation Permit                | 19,300.00         | 20,000.00         | -700.00           | 96.5%         |
| 4120-02 · GTSP - Trip Fee                             | 3,100.00          | 4,166.00          | -1,066.00         | 74.4%         |
| <b>Total 4120-00 · GROUND TRANSP. PERMIT REVENUE</b>  | <b>22,400.00</b>  | <b>24,166.00</b>  | <b>-1,766.00</b>  | <b>92.7%</b>  |
| <b>4400-00 · TSA/SECURITY</b>                         |                   |                   |                   |               |
| 4400-02 · Terminal Lease                              | 33,637.50         | 33,650.00         | -12.50            | 100.0%        |
| 4400-03 · Security Prox. Cards                        | 27,490.00         | 28,000.00         | -510.00           | 98.2%         |
| <b>Total 4400-00 · TSA/SECURITY</b>                   | <b>61,127.50</b>  | <b>61,650.00</b>  | <b>-522.50</b>    | <b>99.2%</b>  |
| <b>4500-00 · IDAHO STATE GRANT PROGRAM REV.</b>       |                   |                   |                   |               |
| 4500-19 · SUN-19 AIP Sponsor Match                    | 0.00              | 15,000.00         | -15,000.00        | 0.0%          |
| <b>Total 4500-00 · IDAHO STATE GRANT PROGRAM REV.</b> | <b>0.00</b>       | <b>15,000.00</b>  | <b>-15,000.00</b> | <b>0.0%</b>   |
| <b>4520-00 · INTEREST REVENUE</b>                     |                   |                   |                   |               |
| 4520-01 · Interest Revenue - General                  | 29,750.31         | 37,500.00         | -7,749.69         | 79.3%         |
| 4520-07 · Interest Revenue - '14 PFC                  | 21.78             | 0.00              | 21.78             | 100.0%        |
| 4520-08 · Finance Fee Revenue                         | 0.00              | 0.00              | 0.00              | 0.0%          |
| <b>Total 4520-00 · INTEREST REVENUE</b>               | <b>29,772.09</b>  | <b>37,500.00</b>  | <b>-7,727.91</b>  | <b>79.4%</b>  |

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## Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

|   | Oct '19 - Jul 20 | Budget | \$ Over Budget | % of Budget |
|---|------------------|--------|----------------|-------------|
| 4742-00 · AIP 42 - Project Air Carr. Apr        |                  |        |                |             |
| 4742-01 · AIP '42 Air Carr. Apron               | 0.00             | 0.00   | 0.00           | 0.0%        |
| Total 4742-00 · AIP 42 - Project Air Carr. Apr  | 0.00             | 0.00   | 0.00           | 0.0%        |
| 4743-00 · AIP 43 - Air Carrier /Pkg. Lot        |                  |        |                |             |
| 4743-01 · AIP 43 - Air Carrier/Pkg. Lot         | 9,675.05         | 0.00   | 9,675.05       | 100.0%      |
| Total 4743-00 · AIP 43 - Air Carrier /Pkg. Lot  | 9,675.05         | 0.00   | 9,675.05       | 100.0%      |
| 4744-00 · AIP '44 RPZ Acquisition EA            |                  |        |                |             |
| 4744-01 · AIP '44 - RPZ Acquisition - EA        | 0.00             | 0.00   | 0.00           | 0.0%        |
| 4744-00 · AIP '44 RPZ Acquisition EA - Other    | 0.00             | 0.00   | 0.00           | 0.0%        |
| Total 4744-00 · AIP '44 RPZ Acquisition EA      | 0.00             | 0.00   | 0.00           | 0.0%        |
| 4745-00 · AIP '45 Terminal Apron Expan          |                  |        |                |             |
| 4745-02 · AIP '45 Expand AC Apr                 | 0.00             | 0.00   | 0.00           | 0.0%        |
| 4745-01 · AIP '45 Terminal Apron Expan          | 1,763.88         | 0.00   | 1,763.88       | 100.0%      |
| Total 4745-00 · AIP '45 Terminal Apron Expan    | 1,763.88         | 0.00   | 1,763.88       | 100.0%      |
| 4746-00 · AIP '46 Acquire SRE ARFF              |                  |        |                |             |
| 4746-01 · AIP '46 Acquire SRE ARFF              | 2,659.55         | 0.00   | 2,659.55       | 100.0%      |
| 4746-00 · AIP '46 Acquire SRE ARFF - Other      | 0.00             | 0.00   | 0.00           | 0.0%        |
| Total 4746-00 · AIP '46 Acquire SRE ARFF        | 2,659.55         | 0.00   | 2,659.55       | 100.0%      |
| 4747-00 · AIP '47 - Acq.SRE/ARFF, Obs.Rem       |                  |        |                |             |
| 4747-01 · AIP '47-Acq.SRE/ARFF&Obs. Remov       | 544,992.23       | 0.00   | 544,992.23     | 100.0%      |
| Total 4747-00 · AIP '47 - Acq.SRE/ARFF, Obs.Rem | 544,992.23       | 0.00   | 544,992.23     | 100.0%      |
| 4748-00 · AIP '48 Land Acquisition              |                  |        |                |             |
| 4748-01 · AIP '48 Land Acq.- RPZ - 65 Acr       | 1,770,240.16     | 0.00   | 1,770,240.16   | 100.0%      |
| Total 4748-00 · AIP '48 Land Acquisition        | 1,770,240.16     | 0.00   | 1,770,240.16   | 100.0%      |
| 4749-00 · AIP '49 - Acq. SRE/Pavement Mai       |                  |        |                |             |
| 4749-01 · AIP '49 - Acq. SRE/Pavement Mai       | 57,744.73        | 0.00   | 57,744.73      | 100.0%      |
| Total 4749-00 · AIP '49 - Acq. SRE/Pavement Mai | 57,744.73        | 0.00   | 57,744.73      | 100.0%      |
| 4750-00 · Terminal Area Plan (TAP)              |                  |        |                |             |
| 4750-01 · Terminal Area Plan                    | 0.00             | 0.00   | 0.00           | 0.0%        |
| Total 4750-00 · Terminal Area Plan (TAP)        | 0.00             | 0.00   | 0.00           | 0.0%        |

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# Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

|   | Oct '19 - Jul 20 | Budget       | \$ Over Budget | % of Budget |
|---|------------------|--------------|----------------|-------------|
| 4751-00 · EA - Land Acq. - Approach Prote       |                  |              |                |             |
| 4751-01 · EA - Land Acq. Approach Protect       | 0.00             | 0.00         | 0.00           | 0.0%        |
| Total 4751-00 · EA - Land Acq. - Approach Prote | 0.00             | 0.00         | 0.00           | 0.0%        |
| Total Income                                    | 5,789,958.65     | 3,769,922.00 | 2,020,036.65   | 153.6%      |
| Gross Profit                                    | 5,789,958.65     | 3,769,922.00 | 2,020,036.65   | 153.6%      |
| Expense   |                  |              |                |             |
| EXPENDITURES                                    |                  |              |                |             |
| "A" EXPENSES                                    |                  |              |                |             |
| 5000-01 · Salaries - Airport Manager            | 131,329.25       | 131,300.48   | 28.77          | 100.0%      |
| 5010-00 · Salaries -Finance Manager             | 202,370.44       | 94,175.27    | 108,195.17     | 214.9%      |
| 5010-01 · Salaries - Office Assist.             | 101,776.76       | 170,833.32   | -69,056.56     | 59.6%       |
| 5010-03 · Salaries - Arpt Business Coord        | 16,885.65        | 0.00         | 16,885.65      | 100.0%      |
| 5020-00 · Salaries - ARFF/OPS Manager           | 168,788.03       | 91,168.80    | 77,619.23      | 185.1%      |
| 5030-00 · Salaries - ARFF/OPS Specialist        | 384,447.26       | 373,867.50   | 10,579.76      | 102.8%      |
| 5040-00 · Salaries-ASC/Sp.Prjct./Ex. Assi       | 76,048.93        | 70,139.14    | 5,909.79       | 108.4%      |
| 5050-00 · Salaries-Seasonal-Snow Removal        | 39,093.00        | 55,000.00    | -15,907.00     | 71.1%       |
| 5050-01 · Salaries - Seasonal - Arpt Host       | 5,137.50         | 5,000.00     | 137.50         | 102.8%      |
| 5050-02 · Salaries - Merit Increase             | 0.00             | 37,186.59    | -37,186.59     | 0.0%        |
| 5060-01 · Overtime - General                    | 0.00             | 1,000.00     | -1,000.00      | 0.0%        |
| 5060-02 · Overtime - Snow Removal               | 29,037.38        | 45,000.00    | -15,962.62     | 64.5%       |
| 5060-04 · OT - Security                         | 0.00             | 5,000.00     | -5,000.00      | 0.0%        |
| 5070-05 · Compensated Absenses Accrued          | 0.00             | 0.00         | 0.00           | 0.0%        |
| 5100-00 · Retirement                            | 131,349.50       | 117,478.09   | 13,871.41      | 111.8%      |
| 5110-00 · Social Security/Medicare              | 81,553.82        | 77,408.03    | 4,145.79       | 105.4%      |
| 5120-00 · Life Insurance                        | 1,104.96         | 1,666.68     | -561.72        | 66.3%       |
| 5130-00 · Medical Insurance                     | 175,082.52       | 183,750.00   | -8,667.48      | 95.3%       |
| 5160-00 · Workman's Compensation                | 20,286.00        | 16,666.66    | 3,619.34       | 121.7%      |
| 5170-00 · Unemployment Claims                   | 660.44           | 0.00         | 660.44         | 100.0%      |
| Total "A" EXPENSES                              | 1,564,951.44     | 1,476,640.56 | 88,310.88      | 106.0%      |
| "B" EXPENDITURES                                |                  |              |                |             |
| "B" EXPENSES - ADMINISTRATIVE                   |                  |              |                |             |
| 6000-00 · TRAVEL EXPENSE                        |                  |              |                |             |
| 6000-01 · Travel                                | 4,373.31         | 0.00         | 4,373.31       | 100.0%      |
| Total 6000-00 · TRAVEL EXPENSE                  | 4,373.31         | 0.00         | 4,373.31       | 100.0%      |
| 6010-00 · SUPPLIES/EQUIPMENT EXPENSE            |                  |              |                |             |
| 6010-01 · Supplies - Office                     | 4,146.56         | 9,166.00     | -5,019.44      | 45.2%       |
| 6010-02 · Supplies - Parking                    | 820.38           | 0.00         | 820.38         | 100.0%      |
| 6010-03 · Supplies - Computer                   | 6,001.56         | 10,832.00    | -4,830.44      | 55.4%       |
| Total 6010-00 · SUPPLIES/EQUIPMENT EXPENSE      | 10,968.50        | 19,998.00    | -9,029.50      | 54.8%       |

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## Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

|  | Oct '19 - Jul 20  | Budget            | \$ Over Budget    | % of Budget   |
|--|-------------------|-------------------|-------------------|---------------|
| <b>6020-00 · INSURANCE</b>                   |                   |                   |                   |               |
| 6020-01 · Insurance                          | 53,257.00         | 55,000.00         | -1,743.00         | 96.8%         |
| <b>Total 6020-00 · INSURANCE</b>             | <b>53,257.00</b>  | <b>55,000.00</b>  | <b>-1,743.00</b>  | <b>96.8%</b>  |
| <b>6030-00 · UTILITIES</b>                   |                   |                   |                   |               |
| 6030-01 · Utilities - Gas/Terminal           | 11,750.00         | 16,666.00         | -4,916.00         | 70.5%         |
| 6030-02 · Utilities - Gas/AOB & Cold Stor    | 3,408.00          | 7,916.00          | -4,508.00         | 43.1%         |
| 6030-03 · Utilities - Elect./Runway&PAPI     | 4,466.97          | 6,832.00          | -2,365.03         | 65.4%         |
| 6030-04 · Utilities - Elec./AOB & Cold St    | 6,210.32          | 7,916.00          | -1,705.68         | 78.5%         |
| 6030-05 · Utilities - Electric/Terminal      | 47,940.48         | 43,500.00         | 4,440.48          | 110.2%        |
| 6030-06 · Utilities - Telephone              | 14,441.38         | 13,750.00         | 691.38            | 105.0%        |
| 6030-07 · Utilities - Water                  | 7,387.68          | 16,500.00         | -9,112.32         | 44.8%         |
| 6030-08 · Utilities - Garbage Removal        | 10,719.32         | 10,000.00         | 719.32            | 107.2%        |
| 6030-09 · Utilities - Sewer                  | 4,247.05          | 3,332.00          | 915.05            | 127.5%        |
| 6030-11 · Utilities - Electric/Tower         | 4,954.46          | 5,500.00          | -545.54           | 90.1%         |
| 6030-12 · Utilities - Elec./Brdfld.Hghl      | 312.40            | 416.00            | -103.60           | 75.1%         |
| 6030-13 · Utilities - Elec. Exit Booth       | 1,675.36          | 2,600.00          | -924.64           | 64.4%         |
| 6030-15 · Utilities - Elec/AWOS              | 3,288.06          | 2,900.00          | 388.06            | 113.4%        |
| 6030-16 · Utilities - Elec. Wind Cone        | 100.46            | 125.00            | -24.54            | 80.4%         |
| 6030-17 · Utilities - Elec./Gas- Hangar      | 2,434.62          | 3,400.00          | -965.38           | 71.6%         |
| 6030-18 · Utilities - Lubricant Wst. Dspl    | 305.00            | 416.66            | -111.66           | 73.2%         |
| <b>Total 6030-00 · UTILITIES</b>             | <b>123,641.56</b> | <b>141,769.66</b> | <b>-18,128.10</b> | <b>87.2%</b>  |
| <b>6040-00 · SERVICE PROVIDER</b>            |                   |                   |                   |               |
| 6040-01 · Service Provider - General         | 562.00            | 0.00              | 562.00            | 100.0%        |
| 6040-02 · Service Provider - Term. Serv.     | 8,132.06          | 6,250.00          | 1,882.06          | 130.1%        |
| 6040-03 · Service Provider - AOB Services    | 52,158.02         | 37,475.00         | 14,683.02         | 139.2%        |
| 6040-04 · Service Provider-Ops./Airfield     | 28,435.00         | 16,000.00         | 12,435.00         | 177.7%        |
| <b>Total 6040-00 · SERVICE PROVIDER</b>      | <b>89,287.08</b>  | <b>59,725.00</b>  | <b>29,562.08</b>  | <b>149.5%</b> |
| <b>6050-00 · PROFESSIONAL SERVICES</b>       |                   |                   |                   |               |
| 6050-01 · Professional Services - Legal      | 65,749.40         | 41,666.00         | 24,083.40         | 157.8%        |
| 6050-02 · Professional Serv. - Audit/Fina    | 63,133.81         | 47,000.00         | 16,133.81         | 134.3%        |
| 6050-03 · Professional Services - Engineer   | 75,707.85         | 20,830.00         | 54,877.85         | 363.5%        |
| 6050-05 · Professional Services - Gen.       | 22,300.07         | 8,332.00          | 13,968.07         | 267.6%        |
| 6050-10 · Prof. Svcs.-IT/Comp. Support       | 14,324.50         | 12,500.00         | 1,824.50          | 114.6%        |
| 6050-12 · Prof. Serv.- Planning Air Serv.    | 2,818.75          | 0.00              | 2,818.75          | 100.0%        |
| 6050-13 · Prof. Serv.-Website Des.& Maint    | 3,516.28          | 3,332.00          | 184.28            | 105.5%        |
| 6050-15 · Prof. Serv.-Comm. Coord/PubOutr    | 11,943.80         | 30,832.00         | -18,888.20        | 38.7%         |
| 6050-17 · Prof. Serv. - Airspace Consult.    | 31,438.00         | 0.00              | 31,438.00         | 100.0%        |
| 6050-19 · Prof. Serv.-ATCT Relocation        | 0.00              | 0.00              | 0.00              | 0.0%          |
| <b>Total 6050-00 · PROFESSIONAL SERVICES</b> | <b>290,932.46</b> | <b>164,492.00</b> | <b>126,440.46</b> | <b>176.9%</b> |



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# Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

|   | Oct '19 - Jul 20  | Budget            | \$ Over Budget    | % of Budget   |
|---|-------------------|-------------------|-------------------|---------------|
| <b>6060-00 · MAINTENANCE-OFFICE EQUIPMENT</b>         |                   |                   |                   |               |
| 6060-01 · Maint.-Office Equip./Gen.                   | 0.00              | 0.00              | 0.00              | 0.0%          |
| 6060-04 · Maintenance - Copier                        | 1,231.42          | 1,666.00          | -434.58           | 73.9%         |
| 6060-05 · Maintenance - Phone                         | 1,215.00          | 1,040.00          | 175.00            | 116.8%        |
| <b>Total 6060-00 · MAINTENANCE-OFFICE EQUIPMENT</b>   | <b>2,446.42</b>   | <b>2,706.00</b>   | <b>-259.58</b>    | <b>90.4%</b>  |
| <b>6070-00 · RENT/LEASE OFFICE EQUIPMENT</b>          |                   |                   |                   |               |
| 6070-02 · Rent/Lease - Postage Meter                  | 877.95            | 1,000.00          | -122.05           | 87.8%         |
| <b>Total 6070-00 · RENT/LEASE OFFICE EQUIPMENT</b>    | <b>877.95</b>     | <b>1,000.00</b>   | <b>-122.05</b>    | <b>87.8%</b>  |
| <b>6080-00 · DUES/MEMBERSHIPS/PUBLICATIONS E</b>      |                   |                   |                   |               |
| 6080-01 · Dues/Memberships                            | 2,486.01          | 5,000.00          | -2,513.99         | 49.7%         |
| 6080-04 · Publications                                | 1,091.57          | 4,166.00          | -3,074.43         | 26.2%         |
| <b>Total 6080-00 · DUES/MEMBERSHIPS/PUBLICATIO...</b> | <b>3,577.58</b>   | <b>9,166.00</b>   | <b>-5,588.42</b>  | <b>39.0%</b>  |
| <b>6090-00 · POSTAGE</b>                              |                   |                   |                   |               |
| 6090-01 · Postage/Courier Service                     | 601.93            | 1,666.00          | -1,064.07         | 36.1%         |
| <b>Total 6090-00 · POSTAGE</b>                        | <b>601.93</b>     | <b>1,666.00</b>   | <b>-1,064.07</b>  | <b>36.1%</b>  |
| <b>6100-00 · EDUCATION/TRAINING</b>                   |                   |                   |                   |               |
| 6100-01 · Education/Training - Admin.                 | 2,965.95          | 12,500.00         | -9,534.05         | 23.7%         |
| 6100-02 · Education/Training - OPS                    | 4,335.36          | 12,500.00         | -8,164.64         | 34.7%         |
| 6100-03 · Education/Training - ARFF                   | 11,113.42         | 15,000.00         | -3,886.58         | 74.1%         |
| 6100-04 · Ed/Train. - ARFF Trienn. Drill              | 1,419.91          | 6,250.00          | -4,830.09         | 22.7%         |
| 6100-06 · Education - Security                        | 680.00            | 2,500.00          | -1,820.00         | 27.2%         |
| 6100-08 · Education/Training - HFD Coop.              | 0.00              | 5,000.00          | -5,000.00         | 0.0%          |
| <b>Total 6100-00 · EDUCATION/TRAINING</b>             | <b>20,514.64</b>  | <b>53,750.00</b>  | <b>-33,235.36</b> | <b>38.2%</b>  |
| <b>6101-00 · PUBLIC OUTREACH/COMMUNICATIONS</b>       |                   |                   |                   |               |
| 6101-01 · Public Outr/Comm - General                  | 25,119.66         | 27,500.00         | -2,380.34         | 91.3%         |
| 6101-02 · Public Outr/Comm - Noise Abatem             | 0.00              | 500.00            | -500.00           | 0.0%          |
| 6101-03 · Public Outr/Comm - SAAC                     | 2,413.02          | 8,000.00          | -5,586.98         | 30.2%         |
| <b>Total 6101-00 · PUBLIC OUTREACH/COMMUNICATI...</b> | <b>27,532.68</b>  | <b>36,000.00</b>  | <b>-8,467.32</b>  | <b>76.5%</b>  |
| <b>6110-00 · CONTRACTS</b>                            |                   |                   |                   |               |
| 6110-01 · Contracts - General                         | 0.00              | 1,000.00          | -1,000.00         | 0.0%          |
| 6110-02 · Contracts - FMAA                            | 35,000.00         | 35,000.00         | 0.00              | 100.0%        |
| 6110-03 · Contracts - FBO/Fee Collection              | 39,200.00         | 49,082.00         | -9,882.00         | 79.9%         |
| 6110-16 · Contracts - Prkg Mngt Fee/Ops               | 227,565.30        | 137,500.00        | 90,065.30         | 165.5%        |
| <b>Total 6110-00 · CONTRACTS</b>                      | <b>301,765.30</b> | <b>222,582.00</b> | <b>79,183.30</b>  | <b>135.6%</b> |

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Accrual Basis

## Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

|  | Oct '19 - Jul 20  | Budget            | \$ Over Budget    | % of Budget   |
|--|-------------------|-------------------|-------------------|---------------|
| <b>6120-00 · ZzZ_PERMITS</b>                         |                   |                   |                   |               |
| 6120-01 · ZzZ_Permits - General                      | 0.00              | 0.00              | 0.00              | 0.0%          |
| <b>Total 6120-00 · ZzZ_PERMITS</b>                   | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.0%</b>   |
| <b>6130-00 · MISCELLANEOUS EXPENSES</b>              |                   |                   |                   |               |
| 6130-01 · Misc. - General                            | 8,653.90          | 12,500.00         | -3,846.10         | 69.2%         |
| 6130-02 · Misc. - Incident/Accident                  | 0.00              | 0.00              | 0.00              | 0.0%          |
| 6140-00 · Bank Fees                                  | 13,835.89         | 13,332.00         | 503.89            | 103.8%        |
| 6140-01 · Merchant Fees                              | 118.32            |                   |                   |               |
| 6150-01 · Interest Exp. - Prkg. Lot Equip            | 2,904.20          | 5,500.00          | -2,595.80         | 52.8%         |
| 6150-02 · ZzZ_Interest Expense                       | 0.00              | 0.00              | 0.00              | 0.0%          |
| <b>Total 6130-00 · MISCELLANEOUS EXPENSES</b>        | <b>25,512.31</b>  | <b>31,332.00</b>  | <b>-5,819.69</b>  | <b>81.4%</b>  |
| <b>Total "B" EXPENSES - ADMINISTRATIVE</b>           | <b>955,288.72</b> | <b>799,186.66</b> | <b>156,102.06</b> | <b>119.5%</b> |
| <b>"B" EXPENSES - OPERATIONAL</b>                    |                   |                   |                   |               |
| <b>6500-00 · SUPPLIES/EQUIPMENT-OPERATIONS</b>       |                   |                   |                   |               |
| 6500-01 · Supplies/Equipment - General               | 2,056.79          | 4,166.00          | -2,109.21         | 49.4%         |
| 6500-02 · Supplies/Equipment - Tools                 | 2,584.51          | 500.00            | 2,084.51          | 516.9%        |
| 6500-03 · Supplies/Equipment - Clothing              | 0.00              | 4,166.00          | -4,166.00         | 0.0%          |
| 6500-04 · Supplies/Equipment - Janitorial            | 18,550.42         | 16,666.00         | 1,884.42          | 111.3%        |
| <b>Total 6500-00 · SUPPLIES/EQUIPMENT-OPERATIONS</b> | <b>23,191.72</b>  | <b>25,498.00</b>  | <b>-2,306.28</b>  | <b>91.0%</b>  |
| <b>6505-00 · EQUIP/VEHICLE - LEASE/RENTAL</b>        |                   |                   |                   |               |
| 6505-01 · Eq./Vehi Lease/Rental - General            | 87,759.16         | 90,000.00         | -2,240.84         | 97.5%         |
| <b>Total 6505-00 · EQUIP/VEHICLE - LEASE/RENTAL</b>  | <b>87,759.16</b>  | <b>90,000.00</b>  | <b>-2,240.84</b>  | <b>97.5%</b>  |
| <b>6510-00 · FUEL/LUBRICANTS</b>                     |                   |                   |                   |               |
| 6510-01 · General                                    | 185.50            | 1,666.00          | -1,480.50         | 11.1%         |
| 6510-02 · Fuel                                       | 29,736.29         | 46,500.00         | -16,763.71        | 63.9%         |
| 6510-03 · Lubricants                                 | 2,976.79          | 6,600.00          | -3,623.21         | 45.1%         |
| <b>Total 6510-00 · FUEL/LUBRICANTS</b>               | <b>32,898.58</b>  | <b>54,766.00</b>  | <b>-21,867.42</b> | <b>60.1%</b>  |
| <b>6520-00 · VEHICLES/MAINTENANCE</b>                |                   |                   |                   |               |
| 6520-01 · R/M Equipment - General                    | 9,453.22          | 0.00              | 9,453.22          | 100.0%        |
| 6520-06 · R/M Equip. - '85 Ford Dump                 | 1,630.11          | 0.00              | 1,630.11          | 100.0%        |
| 6520-08 · R/M Equip. - '96 Tiger Tractor             | 234.37            | 0.00              | 234.37            | 100.0%        |
| 6520-09 · R/M Equip. - '96 Oshkosh Swp.              | 34.97             | 0.00              | 34.97             | 100.0%        |
| 6520-17 · R/M Equip. '01 Case 921 Ldr.               | 1,815.52          | 0.00              | 1,815.52          | 100.0%        |
| 6520-18 · R/M Equip. - '97 Chevy Blazer              | 8.29              | 0.00              | 8.29              | 100.0%        |
| 6520-19 · R/M Equip. '02 Ford F-150 PU               | 112.75            | 0.00              | 112.75            | 100.0%        |
| 6520-20 · R/M Equip. - '02 Kodiak Blower             | 897.96            | 0.00              | 897.96            | 100.0%        |
| 6520-25 · R/M Equip. - '04 Batts De-Ice              | 0.00              | 0.00              | 0.00              | 0.0%          |
| 6520-28 · R/M Equip.-'06 Case 621 Loader             | 778.67            | 0.00              | 778.67            | 100.0%        |
| 6520-29 · R/M Equip.- '10 Waus Broom/Plow            | 9,581.87          | 0.00              | 9,581.87          | 100.0%        |

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## Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

|   | Oct '19 - Jul 20 | Budget            | \$ Over Budget     | % of Budget   |
|---|------------------|-------------------|--------------------|---------------|
| 6520-30 · R/M Equip.-'05 Ford F-350                   | 896.69           | 0.00              | 896.69             | 100.0%        |
| 6520-31 · R/M Equip. -'10 Oshkosh Blower              | 1,995.23         | 0.00              | 1,995.23           | 100.0%        |
| 6520-32 · R/M Equip. - '09 Mini Truck                 | 359.45           | 0.00              | 359.45             | 100.0%        |
| 6520-34 · R/M Equip. - '12 Case 921F Load             | 6,107.54         | 0.00              | 6,107.54           | 100.0%        |
| 6520-35 · R/M Equip. - '14 Ford Explorer              | 342.09           | 0.00              | 342.09             | 100.0%        |
| 6520-36 · R/M Equip. - '10 Toyota Forklif             | 0.00             | 0.00              | 0.00               | 0.0%          |
| 6520-37 · R/M Equip. - '15 Tool Cat                   | 2,767.59         | 0.00              | 2,767.59           | 100.0%        |
| 6520-38 · R/M Equip. - '15 Wausau Broom               | 84.18            | 0.00              | 84.18              | 100.0%        |
| 6520-39 · R/M Equip. - Boss Spreader                  | 283.80           | 0.00              | 283.80             | 100.0%        |
| 6520-40 · R/M Equip. - '17 Ford-350 Super             | 1,590.12         | 0.00              | 1,590.12           | 100.0%        |
| 6520-41 · R/M Equip. - '17 Kodiak Blower              | 1,435.58         | 0.00              | 1,435.58           | 100.0%        |
| 6520-42 · R/M Equip. - '18 Kodiak Attach.             | 0.00             | 0.00              | 0.00               | 0.0%          |
| 6520-43 · R/M Equip. - '18 279D Skid St.              | 5,071.62         | 0.00              | 5,071.62           | 100.0%        |
| 6520-44 · R/M Equip. - '18 Cat 972M Ldr               | 1,540.76         | 0.00              | 1,540.76           | 100.0%        |
| 6520-45 · R/M Equip. - '19 Oshkosh Broom              | 1,309.00         | 0.00              | 1,309.00           | 100.0%        |
| 6520-46 · R/M Equip. - '20 Chev. 1500 PU              | 2,336.46         | 0.00              | 2,336.46           | 100.0%        |
| <b>Total 6520-00 · VEHICLES/MAINTENANCE</b>           | <b>50,667.84</b> | <b>0.00</b>       | <b>50,667.84</b>   | <b>100.0%</b> |
| <b>6530-00 · ARFF MAINTENANCE</b>                     |                  |                   |                    |               |
| 6530-01 · ARFF Maint. Gen/Supplies                    | 842.93           | 8,332.00          | -7,489.07          | 10.1%         |
| 6530-03 · ARFF Maint. - '87 Oshkosh                   | 397.97           | 0.00              | 397.97             | 100.0%        |
| 6530-04 · ARFF Maint. - Radios                        | 254.19           | 0.00              | 254.19             | 100.0%        |
| 6530-05 · ARFF Maint. - '03 E-One                     | 660.51           | 0.00              | 660.51             | 100.0%        |
| <b>Total 6530-00 · ARFF MAINTENANCE</b>               | <b>2,155.60</b>  | <b>8,332.00</b>   | <b>-6,176.40</b>   | <b>25.9%</b>  |
| <b>6540-00 · REPAIRS/MAINTENANCE - BUILDING</b>       |                  |                   |                    |               |
| 6540-01 · R/M Bldg. - General                         | 1,032.12         | 1,666.00          | -633.88            | 62.0%         |
| 6540-02 · R/M Bldg. - Terminal                        | 71,464.74        | 79,166.00         | -7,701.26          | 90.3%         |
| 6540-03 · R/M Bldg. - Terminal Concession             | 1,050.24         | 2,082.00          | -1,031.76          | 50.4%         |
| 6540-04 · R/M Bldg. - Cold Storage                    | 201.98           | 1,666.00          | -1,464.02          | 12.1%         |
| 6540-05 · R/M Bldg. - AOB/SHOP                        | 7,397.08         | 16,666.00         | -9,268.92          | 44.4%         |
| 6540-06 · R/M Bldg. - Hangars                         | 38.35            | 2,082.00          | -2,043.65          | 1.8%          |
| 6540-07 · R/M Bldg. - Tower                           | 6,986.62         | 5,000.00          | 1,986.62           | 139.7%        |
| 6540-08 · R/M Bldg. - Parking Booth                   | 165.35           | 1,208.00          | -1,042.65          | 13.7%         |
| <b>Total 6540-00 · REPAIRS/MAINTENANCE - BUILDING</b> | <b>88,336.48</b> | <b>109,536.00</b> | <b>-21,199.52</b>  | <b>80.6%</b>  |
| <b>6550-00 · REPAIRS/MAINTENANCE - AIRSIDE</b>        |                  |                   |                    |               |
| 6550-01 · R/M - General                               | 2,559.20         | 4,166.00          | -1,606.80          | 61.4%         |
| 6550-02 · R/M - Airfield/Runway                       | 6,715.86         | 50,000.00         | -43,284.14         | 13.4%         |
| 6550-03 · R/M - Airfield/Runway - Deice               | 52,344.80        | 120,000.00        | -67,655.20         | 43.6%         |
| 6550-04 · R/M - Lights                                | 11,335.84        | 10,000.00         | 1,335.84           | 113.4%        |
| <b>Total 6550-00 · REPAIRS/MAINTENANCE - AIRSIDE</b>  | <b>72,955.70</b> | <b>184,166.00</b> | <b>-111,210.30</b> | <b>39.6%</b>  |

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## Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

|   | Oct '19 - Jul 20    | Budget              | \$ Over Budget    | % of Budget   |
|---|---------------------|---------------------|-------------------|---------------|
| <b>6551-00 · REPAIRS/MAINTENANCE - LANDSIDE</b>         |                     |                     |                   |               |
| 6551-01 · RM - General                                  | 160.31              | 2,082.00            | -1,921.69         | 7.7%          |
| 6551-02 · R/M - Parking Lot                             | 7,173.07            | 6,666.00            | 507.07            | 107.6%        |
| 6551-03 · R/M - Landscaping                             | 10,593.98           | 8,332.00            | 2,261.98          | 127.1%        |
| <b>Total 6551-00 · REPAIRS/MAINTENANCE - LANDSIDE</b>   | <b>17,927.36</b>    | <b>17,080.00</b>    | <b>847.36</b>     | <b>105.0%</b> |
| <b>6560-00 · SECURITY EXPENSE</b>                       |                     |                     |                   |               |
| 6560-01 · Security - General                            | 2,245.56            | 0.00                | 2,245.56          | 100.0%        |
| 6560-02 · Security - Law Enf. Offi. (LEO)               | 4,420.90            | 0.00                | 4,420.90          | 100.0%        |
| 6560-03 · Security - Subscription Licens.               | 45,879.20           | 0.00                | 45,879.20         | 100.0%        |
| 6560-04 · Security - Perim./Access/CCTV                 | 3,717.05            | 0.00                | 3,717.05          | 100.0%        |
| 6560-05 · Security - Professional Serv.                 | 2,250.00            | 0.00                | 2,250.00          | 100.0%        |
| 6560-06 · Security - Prof. Services/IT                  | 3,821.22            | 0.00                | 3,821.22          | 100.0%        |
| <b>Total 6560-00 · SECURITY EXPENSE</b>                 | <b>62,333.93</b>    | <b>0.00</b>         | <b>62,333.93</b>  | <b>100.0%</b> |
| <b>6570-00 · REPAIRS/MAINT.-AERONAUTICAL EQU</b>        |                     |                     |                   |               |
| 6570-01 · R/M Aeronautical Equip - NDB/DME              | 8,266.04            | 10,000.00           | -1,733.96         | 82.7%         |
| 6570-02 · R/M Aeronautical Equip. - Tower               | 6,952.65            | 8,000.00            | -1,047.35         | 86.9%         |
| 6570-03 · R/M Aeronautical Equip.-Swt. Sys              | 0.00                | 0.00                | 0.00              | 0.0%          |
| 6570-04 · R/M Aeron. Equip. - AWOS/ATIS                 | 8,236.80            | 10,000.00           | -1,763.20         | 82.4%         |
| <b>Total 6570-00 · REPAIRS/MAINT.-AERONAUTICAL E...</b> | <b>23,455.49</b>    | <b>28,000.00</b>    | <b>-4,544.51</b>  | <b>83.8%</b>  |
| <b>Total "B" EXPENSES - OPERATIONAL</b>                 | <b>461,681.86</b>   | <b>517,378.00</b>   | <b>-55,696.14</b> | <b>89.2%</b>  |
| <b>Total "B" EXPENDITURES</b>                           | <b>1,416,970.58</b> | <b>1,316,564.66</b> | <b>100,405.92</b> | <b>107.6%</b> |
| <b>"C" EXPENSES</b>                                     |                     |                     |                   |               |
| <b>7001-00 · CAPITAL EXPENDITURES</b>                   |                     |                     |                   |               |
| 7001-0* · CONTINGENCY                                   | 0.00                | 20,832.00           | -20,832.00        | 0.0%          |
| 7001-01 · Land  | 0.00                | 0.00                | 0.00              | 0.0%          |
| 7001-02 · Buildings and Improvements                    | 71,583.13           | 0.00                | 71,583.13         | 100.0%        |
| 7001-03 · Airfield & General Improvements               | 62,400.00           | 0.00                | 62,400.00         | 100.0%        |
| 7001-04 · Office Equipment                              | 0.00                | 0.00                | 0.00              | 0.0%          |
| 7001-05 · Maintenance Equipment /Vehicle                | 57,002.57           | 0.00                | 57,002.57         | 100.0%        |
| 7001-06 · Assessments/Plans/Studies                     | 0.00                | 0.00                | 0.00              | 0.0%          |
| 7001-09 · Security Equipment                            | 0.00                | 0.00                | 0.00              | 0.0%          |
| <b>Total 7001-00 · CAPITAL EXPENDITURES</b>             | <b>190,985.70</b>   | <b>20,832.00</b>    | <b>170,153.70</b> | <b>916.8%</b> |

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## Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

|  | Oct '19 - Jul 20    | Budget      | \$ Over Budget      | % of Budget   |
|--|---------------------|-------------|---------------------|---------------|
| <b>7543-00 · AIP '43 EXPENSE - AC Apr</b>              |                     |             |                     |               |
| 7543-01 · AIP'43- AC Apron - Eligible                  | -2,500.00           | 0.00        | -2,500.00           | 100.0%        |
| 7543-02 · AIP '43-Prkng - Non-Eligibl                  | 294.00              | 0.00        | 294.00              | 100.0%        |
| 7543-03 · AIP '43 - SRE Equipment                      | 3,000.13            | 0.00        | 3,000.13            | 100.0%        |
| 7543-05 · AIP '43-Retainer - Eligible                  | 84,016.52           | 0.00        | 84,016.52           | 100.0%        |
| 7543-06 · AIP '43 - Non-Elig. Retain                   | 18,246.30           | 0.00        | 18,246.30           | 100.0%        |
| <b>Total 7543-00 · AIP '43 EXPENSE - AC Apr</b>        | <b>103,056.95</b>   | <b>0.00</b> | <b>103,056.95</b>   | <b>100.0%</b> |
| <b>7544-00 · AIP '44 EXPENSE RPZ EA</b>                |                     |             |                     |               |
| 7544-01 · AIP '44 - Eligible                           | 0.00                | 0.00        | 0.00                | 0.0%          |
| 7544-00 · AIP '44 EXPENSE RPZ EA - Other               | 0.00                | 0.00        | 0.00                | 0.0%          |
| <b>Total 7544-00 · AIP '44 EXPENSE RPZ EA</b>          | <b>0.00</b>         | <b>0.00</b> | <b>0.00</b>         | <b>0.0%</b>   |
| <b>7545-00 · AIP '45 EXPENSE - Exp. AC Apron</b>       |                     |             |                     |               |
| 7545-01 · AIP '45 - Eligible                           | 2,500.00            | 0.00        | 2,500.00            | 100.0%        |
| 7545-02 · AIP '45 - Non-Eligible                       | 0.00                | 0.00        | 0.00                | 0.0%          |
| 7545-03 · AIP '45 - Retainer - Eligible                | 35,072.86           | 0.00        | 35,072.86           | 100.0%        |
| 7545-04 · AIP '45 - Non-Elig. Retainer                 | 258.75              | 0.00        | 258.75              | 100.0%        |
| <b>Total 7545-00 · AIP '45 EXPENSE - Exp. AC Apron</b> | <b>37,831.61</b>    | <b>0.00</b> | <b>37,831.61</b>    | <b>100.0%</b> |
| <b>7546-00 · AIP '46 EXPENSE - SRE/ARFF EQU</b>        |                     |             |                     |               |
| 7546-01 · AIP '46 - Eligible                           | 3,966.25            | 0.00        | 3,966.25            | 100.0%        |
| 7546-02 · AIP '46 - Non-Eligible                       | 0.00                | 0.00        | 0.00                | 0.0%          |
| 7546-03 · AIP '46 - Retainer - Eligible                | 0.00                | 0.00        | 0.00                | 0.0%          |
| 7546-04 · AIP '46 - Non-Elig. Retainer                 | 0.00                | 0.00        | 0.00                | 0.0%          |
| 7546-00 · AIP '46 EXPENSE - SRE/ARFF EQU - Other       | 0.00                | 0.00        | 0.00                | 0.0%          |
| <b>Total 7546-00 · AIP '46 EXPENSE - SRE/ARFF EQU</b>  | <b>3,966.25</b>     | <b>0.00</b> | <b>3,966.25</b>     | <b>100.0%</b> |
| <b>7547-00 · AIP '47 EXPENSE - Acq. SRE/ARFF</b>       |                     |             |                     |               |
| 7547-01 · AIP '47 - Eligible                           | 581,433.00          | 0.00        | 581,433.00          | 100.0%        |
| 7547-02 · AIP '47 - Non-Eligible                       | 0.00                | 0.00        | 0.00                | 0.0%          |
| 7547-03 · AIP ' 47 - Retainer - Eligible               | 0.00                |             |                     |               |
| <b>Total 7547-00 · AIP '47 EXPENSE - Acq. SRE/ARFF</b> | <b>581,433.00</b>   | <b>0.00</b> | <b>581,433.00</b>   | <b>100.0%</b> |
| <b>7548-00 · AIP '48 EXPENSE - LAND ACQU</b>           |                     |             |                     |               |
| 7548-01 · AIP '48 - Eligible                           | 1,899,682.22        | 0.00        | 1,899,682.22        | 100.0%        |
| 7548-02 · AIP ' 48 - Non-Eligible                      | 4,302.00            | 0.00        | 4,302.00            | 100.0%        |
| <b>Total 7548-00 · AIP '48 EXPENSE - LAND ACQU</b>     | <b>1,903,984.22</b> | <b>0.00</b> | <b>1,903,984.22</b> | <b>100.0%</b> |
| <b>7549-00 · AIP '49 - SRE Aqu., Pavement Ma</b>       |                     |             |                     |               |
| 7549-01 · AIP '49 - Eligible                           | 198,812.70          | 0.00        | 198,812.70          | 100.0%        |
| <b>Total 7549-00 · AIP '49 - SRE Aqu., Pavement Ma</b> | <b>198,812.70</b>   | <b>0.00</b> | <b>198,812.70</b>   | <b>100.0%</b> |

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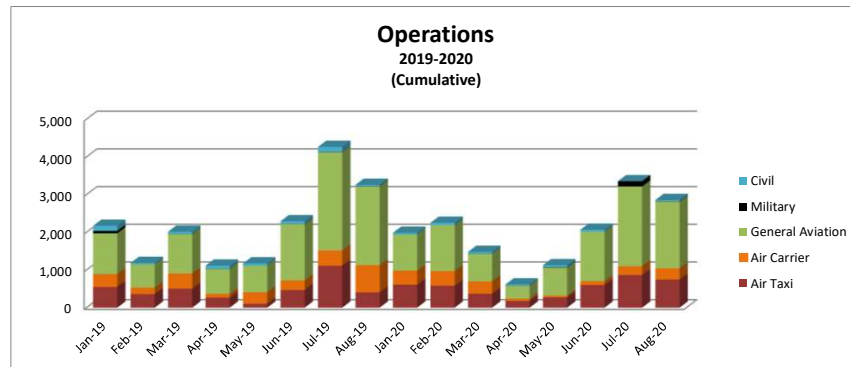
## Friedman Memorial Airport Profit & Loss Budget vs. Actual (COMBINED '20)

|  | Oct '19 - Jul 20 | Budget       | \$ Over Budget | % of Budget |
|--|------------------|--------------|----------------|-------------|
| 7550-00 · Terminal Area Plan (TAP)               |                  |              |                |             |
| 7550-01 · AIP '50 - Eligible                     | 16,658.40        | 0.00         | 16,658.40      | 100.0%      |
| Total 7550-00 · Terminal Area Plan (TAP)         | 16,658.40        | 0.00         | 16,658.40      | 100.0%      |
| 7551-00 · EA - Land Acq - Approach Protec        |                  |              |                |             |
| 7551-01 · AIP '51 - Eligible                     | 20,699.25        | 0.00         | 20,699.25      | 100.0%      |
| Total 7551-00 · EA - Land Acq - Approach Protec  | 20,699.25        | 0.00         | 20,699.25      | 100.0%      |
| 7552-00 · CARES Act                              |                  |              |                |             |
| 7552-01 · AIP '52 - Eligible                     | 0.00             | 0.00         | 0.00           | 0.0%        |
| Total 7552-00 · CARES Act                        | 0.00             | 0.00         | 0.00           | 0.0%        |
| 8500-00 · Capital Imp. Program (CIP)             |                  |              |                |             |
| 8501-00 · CIP - General                          |                  |              |                |             |
| 8501-01 · General                                | 0.00             | 0.00         | 0.00           | 0.0%        |
| 8501-00 · CIP - General - Other                  | 0.00             | 0.00         | 0.00           | 0.0%        |
| Total 8501-00 · CIP - General                    | 0.00             | 0.00         | 0.00           | 0.0%        |
| 8502-00 · Land Acq - Approach Protection         |                  |              |                |             |
| 8502-01 · CIP-Land Acq-Approach Protecti         | 22,989.50        | 0.00         | 22,989.50      | 100.0%      |
| 8502-00 · Land Acq - Approach Protection - Other | 190.00           |              |                |             |
| Total 8502-00 · Land Acq - Approach Protection   | 23,179.50        | 0.00         | 23,179.50      | 100.0%      |
| 8503-00 · CIP 03-2021 Rehab RW, TW & Apro        |                  |              |                |             |
| 8503-01 · CIP 03-2020 Rehab RW, TW & Apro        | 0.00             | 0.00         | 0.00           | 0.0%        |
| Total 8503-00 · CIP 03-2021 Rehab RW, TW & Apro  | 0.00             | 0.00         | 0.00           | 0.0%        |
| Total 8500-00 · Capital Imp. Program (CIP)       | 23,179.50        | 0.00         | 23,179.50      | 100.0%      |
| Total "C" EXPENSES                               | 3,080,607.58     | 20,832.00    | 3,059,775.58   | 14,787.9%   |
| Total EXPENDITURES                               | 6,062,529.60     | 2,814,037.22 | 3,248,492.38   | 215.4%      |
| Total Expense                                    | 6,062,529.60     | 2,814,037.22 | 3,248,492.38   | 215.4%      |
| Net Ordinary Income                              | -272,570.95      | 955,884.78   | -1,228,455.73  | -28.5%      |
| Net Income                                       | -272,570.95      | 955,884.78   | -1,228,455.73  | -28.5%      |

**Friedman Memorial Airport  
August 2020**

ATTACHMENT 3

| ATCT Traffic Operations Record |               |               |               |               |               |               |               |               |               |               |               |               |               |               |               |               |               |               |               |               |
|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Month                          | 2001          | 2002          | 2003          | 2004          | 2005          | 2006          | 2007          | 2008          | 2009          | 2010          | 2011          | 2012          | 2013          | 2014          | 2015          | 2016          | 2017          | 2018          | 2019          | 2020          |
| January                        | 3,622         | 3,893         | 3,912         | 2,600         | 3,028         | 2,787         | 4,547         | 2,520         | 2,070         | 2,379         | 2,408         | 2,098         | 2,454         | 2,128         | 2,249         | 1,842         | 1,665         | 2,019         | 2,172         | 1,987         |
| February                       | 4,027         | 4,498         | 3,073         | 3,122         | 3,789         | 3,597         | 3,548         | 2,857         | 2,244         | 2,647         | 2,117         | 2,205         | 2,612         | 1,417         | 2,268         | 2,533         | 1,629         | 1,914         | 1,187         | 2,253         |
| March                          | 4,952         | 5,126         | 3,086         | 4,097         | 3,618         | 2,918         | 4,677         | 3,097         | 2,145         | 2,709         | 1,813         | 1,921         | 2,753         | 1,924         | 2,023         | 1,917         | 1,895         | 1,860         | 2,016         | 1,480         |
| April                          | 2,494         | 3,649         | 2,213         | 2,840         | 2,462         | 2,047         | 2,581         | 2,113         | 1,724         | 1,735         | 1,604         | 1,513         | 1,509         | 1,210         | 1,337         | 1,380         | 1,426         | 1,257         | 1,116         | 616           |
| May                            | 3,905         | 4,184         | 2,654         | 3,282         | 2,729         | 2,134         | 1,579         | 2,293         | 2,280         | 1,891         | 1,533         | 1,693         | 1,852         | 555           | 668           | 1,501         | 1,802         | 1,442         | 1,174         | 1,127         |
| June                           | 4,787         | 5,039         | 4,737         | 4,438         | 3,674         | 3,656         | 5,181         | 3,334         | 2,503         | 3,019         | 2,898         | 2,761         | 3,203         | 2,164         | 2,387         | 2,475         | 2,502         | 2,552         | 2,292         | 2,069         |
| July                           | 6,359         | 8,796         | 6,117         | 5,910         | 5,424         | 5,931         | 7,398         | 4,704         | 4,551         | 5,005         | 5,004         | 4,810         | 5,345         | 4,345         | 4,159         | 4,562         | 4,573         | 5,033         | 4,266         | 3,356         |
| August                         | 6,479         | 6,917         | 5,513         | 5,707         | 5,722         | 6,087         | 8,196         | 4,570         | 4,488         | 4,705         | 4,326         | 3,823         | 4,644         | 3,114         | 2,932         | 3,719         | 3,873         | 3,175         | 3,260         | 2,859         |
| September                      | 3,871         | 4,636         | 4,162         | 4,124         | 4,609         | 3,760         | 4,311         | 2,696         | 3,376         | 3,128         | 3,359         | 2,396         | 2,403         | 2,237         | 2,292         | 2,379         | 2,036         | 2,224         | 2,235         | 0             |
| October                        | 3,879         | 3,656         | 3,426         | 2,936         | 3,570         | 3,339         | 3,103         | 2,134         | 2,145         | 2,012         | 1,886         | 1,658         | 1,874         | 1,760         | 1,789         | 1,377         | 1,939         | 1,670         | 1,571         | 0             |
| November                       | 3,082         | 2,698         | 2,599         | 2,749         | 2,260         | 2,912         | 2,892         | 1,670         | 1,901         | 1,309         | 1,114         | 1,325         | 1,475         | 908           | 1,229         | 1,314         | 1,135         | 1,392         | 1,328         | 0             |
| December                       | 3,401         | 2,805         | 3,247         | 3,227         | 2,722         | 3,834         | 2,699         | 1,848         | 2,272         | 1,811         | 2,493         | 2,066         | 2,016         | 1,545         | 1,482         | 1,717         | 2,217         | 2,033         | 1,960         | 0             |
| <b>Totals</b>                  | <b>50,858</b> | <b>55,897</b> | <b>44,739</b> | <b>45,032</b> | <b>43,607</b> | <b>43,002</b> | <b>50,712</b> | <b>33,836</b> | <b>31,699</b> | <b>32,350</b> | <b>30,555</b> | <b>28,269</b> | <b>32,140</b> | <b>23,307</b> | <b>24,815</b> | <b>26,716</b> | <b>26,692</b> | <b>26,571</b> | <b>24,577</b> | <b>15,747</b> |

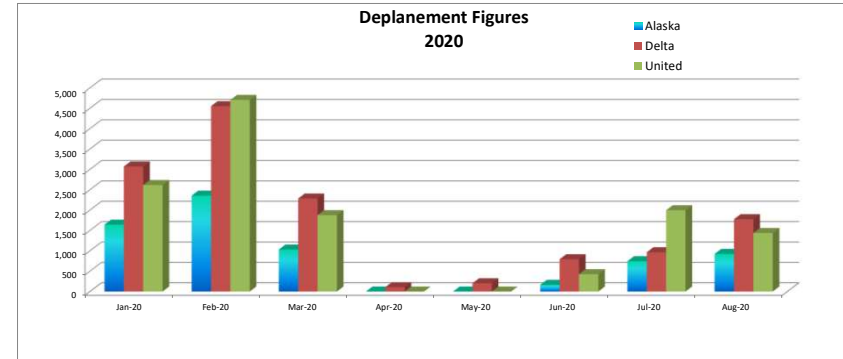
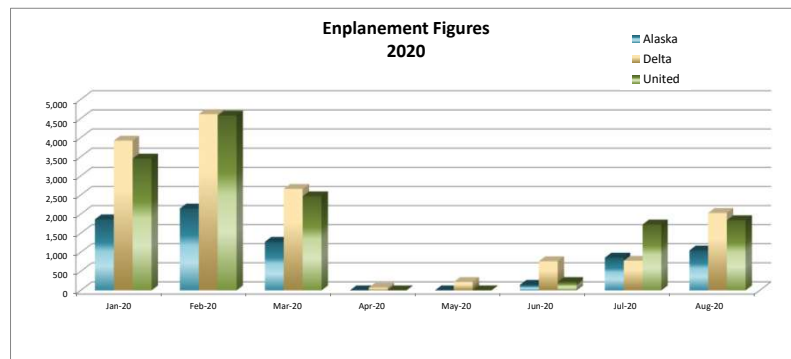


| ATCT Operations Change<br>(August 2019 vs. August 2020) |        |        |          |
|---|--------|--------|----------|
|   | 2020   | 2019   | % Change |
| Air Taxi  | 746    | 407    | 83%      |
| Air Carrier   | 296    | 721    | -59%     |
| General Aviation  | 1,771  | 2,088  | -15%     |
| Military  | 8      | 6      | 33%      |
| Civil   | 38     | 38     | 0%       |
| Total   | 2,859  | 3,260  | -12.30%  |
| YTD Total   | 15,747 | 17,483 | -9.93%   |

**Friedman Memorial Airport  
August 2020**

| 2020 Enplanements |                 |             |       |                  |                |                |             |        |                  |                |                 |             |        |                  |                |            |                       |                |
|-------------------|-----------------|-------------|-------|------------------|----------------|----------------|-------------|--------|------------------|----------------|-----------------|-------------|--------|------------------|----------------|------------|-----------------------|----------------|
| Date              | Alaska Airlines |             |       |                  |                | Delta Airlines |             |        |                  |                | United Airlines |             |        |                  |                | Total Enp. | Prior Year Total Enp. | Total % Change |
|                   | Revenue         | Non-Revenue | Total | Prior Year Month | Total % Change | Revenue        | Non-Revenue | Total  | Prior Year Month | Total % Change | Revenue         | Non-Revenue | Total  | Prior Year Month | Total % Change |            |                       |                |
| Jan-20            | 1,814           | 48          | 1,862 | 1,922            | -3%            | 3,858          | 64          | 3,922  | 3,974            | -1%            | 3,414           | 39          | 3,453  | 3,225            | 7%             | 9,237      | 9,121                 | 1.3%           |
| Feb-20            | 2,104           | 42          | 2,146 | 1,354            | 58%            | 4,521          | 92          | 4,613  | 1,826            | 153%           | 4,512           | 64          | 4,576  | 2,025            | 126%           | 11,335     | 5,205                 | 117.8%         |
| Mar-20            | 1,217           | 57          | 1,274 | 2,018            | -37%           | 2,572          | 87          | 2,659  | 5,283            | -50%           | 2,434           | 33          | 2,467  | 4,951            | -50%           | 6,400      | 12,252                | -47.8%         |
| Apr-20            | 0               | 0           | 0     | 0                | 100%           | 61             | 12          | 73     | 3,804            | -98%           | 0               | 0           | 0      | 0                | 100%           | 73         | 3,804                 | -98.1%         |
| May-20            | 0               | 0           | 0     | 0                | 0%             | 191            | 29          | 220    | 3,616            | -94%           | 0               | 0           | 0      | 0                | 0%             | 220        | 3,616                 | -93.9%         |
| Jun-20            | 127             | 18          | 145   | 1,239            | -88%           | 734            | 30          | 764    | 4,922            | -84%           | 212             | 8           | 220    | 1,167            | -81%           | 1,129      | 7,328                 | -84.6%         |
| Jul-20            | 818             | 41          | 859   | 1,915            | -55%           | 739            | 38          | 777    | 5,719            | -86%           | 1,669           | 59          | 1,728  | 5,219            | -67%           | 3,364      | 12,853                | -73.8%         |
| Aug-20            | 1,009           | 38          | 1,047 | 2,039            | -49%           | 1,980          | 49          | 2,029  | 6,010            | -66%           | 1,791           | 48          | 1,839  | 5,479            | -66%           | 4,915      | 13,528                | -63.7%         |
| Totals            | 7,089           | 244         | 7,333 | 10,487           | -30%           | 14,656         | 401         | 15,057 | 35,154           | -57%           | 14,032          | 251         | 14,283 | 22,066           | -35%           | 36,673     | 67,707                | -45.8%         |
| Legend for Chart: |                 |             |       |                  |                |                |             |        |                  |                |                 |             |        |                  |                |            |                       |                |

| 2020 Deplanements |                 |             |       |                  |                |                |             |        |                  |                |                 |             |        |                  |                |            |                       |                |
|-------------------|-----------------|-------------|-------|------------------|----------------|----------------|-------------|--------|------------------|----------------|-----------------|-------------|--------|------------------|----------------|------------|-----------------------|----------------|
| Date              | Alaska Airlines |             |       |                  |                | Delta Airlines |             |        |                  |                | United Airlines |             |        |                  |                | Total Dep. | Prior Year Total Dep. | Total % Change |
|                   | Revenue         | Non-Revenue | Total | Prior Year Month | Total % Change | Revenue        | Non-Revenue | Total  | Prior Year Month | Total % Change | Revenue         | Non-Revenue | Total  | Prior Year Month | Total % Change |            |                       |                |
| Jan-20            | 1,589           | 53          | 1,642 | 1,774            | -7%            | 3,009          | 60          | 3,069  | 3,044            | 1%             | 2,567           | 47          | 2,614  | 2,331            | 12%            | 7,325      | 7,149                 | 2.5%           |
| Feb-20            | 2,316           | 38          | 2,354 | 1,447            | 63%            | 4,467          | 84          | 4,551  | 2,582            | 76%            | 4,640           | 64          | 4,704  | 2,268            | 107%           | 11,609     | 6,297                 | 84.4%          |
| Mar-20            | 965             | 65          | 1,030 | 2,066            | -50%           | 2,220          | 64          | 2,284  | 5,375            | -58%           | 1,840           | 35          | 1,875  | 4,192            | -55%           | 5,189      | 11,633                | -55.4%         |
| Apr-20            | 0               | 0           | 0     | 0                | 100%           | 98             | 9           | 107    | 3,364            | -97%           | 0               | 0           | 0      | 0                | 100%           | 107        | 3,364                 | -96.8%         |
| May-20            | 0               | 0           | 0     | 0                | 0%             | 186            | 17          | 203    | 3,762            | -95%           | 0               | 0           | 0      | 0                | 0%             | 203        | 3,762                 | -94.6%         |
| Jun-20            | 141             | 23          | 164   | 1,391            | -88%           | 754            | 39          | 793    | 5,538            | -86%           | 408             | 18          | 426    | 1,801            | -76%           | 1,383      | 8,730                 | -84.2%         |
| Jul-20            | 715             | 29          | 744   | 1,952            | -62%           | 930            | 34          | 964    | 6,082            | -84%           | 1,942           | 54          | 1,996  | 5,363            | -63%           | 3,704      | 13,397                | -72.4%         |
| Aug-20            | 863             | 60          | 923   | 2,127            | -57%           | 1,726          | 50          | 1,776  | 5,680            | -69%           | 1,400           | 37          | 1,437  | 4,851            | -70%           | 4,136      | 12,658                | -67.3%         |
| Totals            | 6,589           | 268         | 6,857 | 10,757           | -36%           | 13,390         | 357         | 13,747 | 35,427           | -61%           | 12,797          | 255         | 13,052 | 20,806           | -37%           | 33,656     | 66,990                | -49.8%         |
| Legend for Chart: |                 |             |       |                  |                |                |             |        |                  |                |                 |             |        |                  |                |            |                       |                |

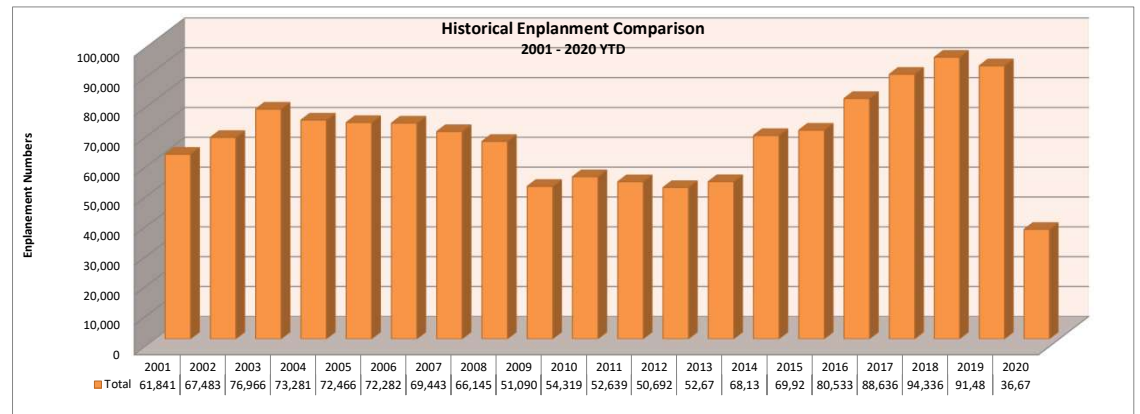
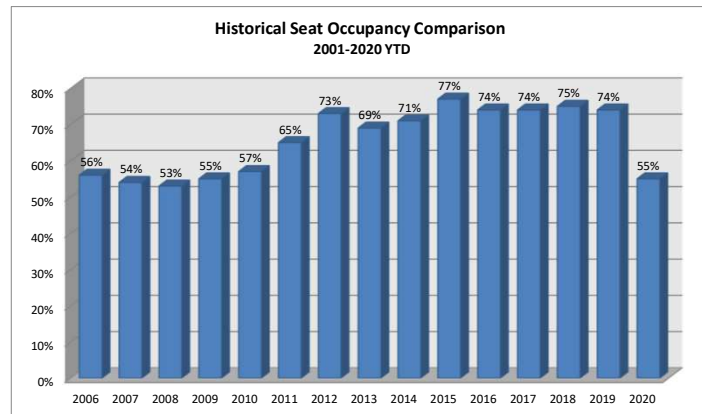




**Friedman Memorial Airport  
August 2020**

| 2020 Seat Occupancy |                   |                  |                |                  |                   |                  |                |                  |                   |                  |                |                  |                       |                      |                        |   |                               |                         |
|---------------------|-------------------|------------------|----------------|------------------|-------------------|------------------|----------------|------------------|-------------------|------------------|----------------|------------------|-----------------------|----------------------|------------------------|---|-------------------------------|-------------------------|
| Date                | Alaska Airlines   |                  |                |                  | Delta Airlines    |                  |                |                  | United Airlines   |                  |                |                  | Seat Occupancy Totals |                      |                        | Seat Occupancy Totals Prior Year Comparison |                               |                         |
|                     | Departure Flights | Seats Available* | Seats Occupied | Percent Occupied | Departure Flights | Seats Available* | Seats Occupied | Percent Occupied | Departure Flights | Seats Available* | Seats Occupied | Percent Occupied | Total Seats Available | Total Seats Occupied | Total Percent Occupied | % Change Total Seats Available              | % Change Total Seats Occupied | Change in Load Factor % |
| Jan-20              | 32                | 2,432            | 1,862          | 77%              | 69                | 5,106            | 3,922          | 77%              | 74                | 5,624            | 3,453          | 61%              | 13,162                | 9,237                | 70%                    | -3%   | 1%                            | 3%                      |
| Feb-20              | 37                | 2,812            | 2,146          | 76%              | 78                | 5,760            | 4,613          | 80%              | 81                | 6,156            | 4,576          | 74%              | 14,728                | 11,335               | 77%                    | 73%   | 118%                          | 16%                     |
| Mar-20              | 37                | 2,812            | 1,274          | 45%              | 78                | 5,826            | 2,659          | 46%              | 55                | 4,180            | 2,467          | 59%              | 12,818                | 6,400                | 50%                    | -21%  | -48%                          | -26%                    |
| Apr-20              | 0                 | 0                | 0              | 0%               | 30                | 2,124            | 73             | 3%               | 0                 | 0                | 0              | 0%               | 2,124                 | 73                   | 3%                     | -53%  | -98%                          | -82%                    |
| May-20              | 0                 | 0                | 0              | 0%               | 19                | 1,336            | 220            | 16%              | 0                 | 0                | 0              | 0%               | 1,336                 | 220                  | 16%                    | -69%  | -94%                          | -67%                    |
| Jun-20              | 6                 | 456              | 145            | 32%              | 29                | 2,030            | 764            | 38%              | 12                | 882              | 220            | 25%              | 3,368                 | 1,129                | 34%                    | -68%  | -85%                          | -35%                    |
| Jul-20              | 24                | 1,824            | 859            | 47%              | 31                | 2,356            | 777            | 33%              | 60                | 4,560            | 1,728          | 38%              | 8,740                 | 3,364                | 38%                    | -47%  | -74%                          | -40%                    |
| Aug-20              | 23                | 1,748            | 1,047          | 60%              | 61                | 4,438            | 2,029          | 46%              | 61                | 4,606            | 1,839          | 40%              | 10,792                | 4,915                | 46%                    | -35%  | -64%                          | -36%                    |
| <b>Totals</b>       | <b>159</b>        | <b>12,084</b>    | <b>7,333</b>   | <b>61%</b>       | <b>395</b>        | <b>28,976</b>    | <b>15,057</b>  | <b>52%</b>       | <b>343</b>        | <b>26,008</b>    | <b>14,283</b>  | <b>55%</b>       | <b>67,068</b>         | <b>36,673</b>        | <b>55%</b>             | <b>-26%</b>                                 | <b>-46%</b>                   | <b>-20%</b>             |

Note: \*Preliminary available seat calculations based on scheduled flights. Actual available seat calculations will be updated periodically when official DOT numbers are obtained.





## **WORK ORDER 21-01**

### **Friedman Memorial Airport (SUN)**

### **Hailey, Idaho**

### **Rehabilitate Runway 13-31, Taxiway and Section 1 & 3 Aprons**

This Work Order shall be attached to, made a part of, and incorporated by reference into a Master Professional Services Agreement between the Friedman Memorial Airport Authority and T-O Engineers, Inc., dated September 19, 2019.

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#### **SCOPE OF PROFESSIONAL SERVICES:**

The Scope of Work dated September 24, 2020 for this effort is attached as Exhibit A. This document describes the anticipated work effort and schedule in detail.

#### **FEES:**

Fees for services provided under this Work Order will be determined and billed on a Lump Sum and Time and Materials basis as follows:

|   |                           |
|---|---------------------------|
| • <b>Tasks 1-4 (Lump Sum)</b>                 | <b>\$427,247.47</b>       |
| • <b><u>Task 5-8 (Time and Materials)</u></b> | <b><u>\$50,110.71</u></b> |
| • <b>Total Fee:</b>                           | <b>\$477,358.18</b>       |

Fees have been calculated using Consultant's current Fee Schedule. A detailed Fee Proposal dated September 25, 2020 is attached as Exhibit B.

IN WITNESS WHEREOF, Client and Consultant have made and executed this WORK ORDER 21-01 to the AGREEMENT the day and year first above written.

FOR: FRIEDMAN MEMORIAL AIRPORT AUTHORITY

By: Jacob Greenberg

Title: Friedman Memorial Airport Authority Chairman

Date: \_\_\_\_\_

FOR: T-O ENGINEERS, INC.

By: Dave Mitchell, P.E.

Title: Vice President

Date: October 1, 2020



## **WORK ORDER 21-01 EXHIBIT A – Scope of Work Friedman Memorial Airport (SUN) Hailey, Idaho**

### **Rehabilitate Runway 13-31, Taxiway B, Section 1 Apron and Section 3 Apron**

The airport intends to proceed with project tasks related to the rehabilitation of Runway 13-31, Taxiway B, Section 1 Apron and Section 3 Apron. This project will include the following elements.

- Rehabilitate Runway 13-31

Runway 13-31 is 100' wide and 7,550' long with a displaced threshold on the north end. The northern 6,950' of runway was constructed in 2007 with 6 inches of asphalt on 12 inches of P-207 while the southern 600' was constructed in 2005 with P-154, P-209 and a minimum of 6 inches of P-401. The runway has received routine maintenance since the original construction. The runway surface is in need of more extensive rehabilitation. The high-altitude environment and the frequent use of runway brooms to meet runway surface condition requirements has contributed to a loss of asphalt binder in the surface course. It is assumed a mill and inlay will be the preferred method of rehabilitation. Additional elements associated with Runway 13-31 are described below.

- Construct Blast Pad

Due to the surrounding terrain and displaced threshold, the majority of aircraft departures are to the south. The area north of the Runway 13 pavement end was constructed with asphalt millings. Over time, the frequent jet blast from southerly departures has eroded the surface. The airport is constantly adding material to repair the jet blast and meet runway grading requirements. An asphalt blast pad will be designed and constructed to reduce erosion and FOD on the north end of the runway.

- Construct Runway Shoulders

The existing runway currently has 20' shoulders constructed of millings. These shoulders will be replaced with paved shoulders as part of this project. The millings will be relocated to the outside of the paved shoulders.

- Runway Surface Condition System

The airport would like to install a Runway Surface Condition System on Runway 13-31 to better manage winter operations including the use of deicing chemicals on the runway. This system will be installed during the runway rehabilitation project.

- Replace Runway Signs

The existing runway signs have met their useful life and will be replaced as part of this project.

- Relocate Perimeter Fence

Runway 13-31 currently has declared distances to account for both the displaced threshold and the perimeter fence south of the runway. The airport recently acquired additional land south

of the runway and the perimeter fence will be relocated outside the Runway 13-31 Runway Safety Area (RSA).

- Rehabilitate Section 1 Apron

The Section 1 Apron was constructed more than 15 years ago and has received routine maintenance during that time. The apron is in need of more extensive rehabilitation. It is assumed a mill and inlay will be the preferred method of rehabilitation.

- Rehabilitate Taxiway B and Section 3 Apron

Taxiway B, the Section 3 Apron, and all connecting taxiways were constructed in 2014 and 2015 and are due for pavement maintenance. These pavements will be crack sealed, fog sealed and remarked as part of this project.

This project will be designed and bid in FY2021. The project is anticipated to be constructed in the spring of FY2022 under a separate Work Order.

Work associated with this project includes the design and bidding phases. It is anticipated an FAA Airport Improvement Program (AIP) grant will fund 93.75% of eligible project costs (match for small hub and non-hub airports in Idaho is 93.75%). The Friedman Memorial Airport will provide all other required funds. The estimated construction budget for the work items is approximately \$5,000,000.

Professional services anticipated include services necessary to accomplish the following:

- Contract Administration
- Planning and Formulation
- Preliminary Design
- Final Design
- Bidding Assistance
- Closeout Documentation
- Grant Administration and Additional Services

Services and associated expenses for design (Phases 1-4) will be provided on a Lump Sum (LS) basis. Services associated with the construction or procurement (Phases 5-8) will be provided on a time and materials (T&M) basis.

### **CONTRACTS AND BIDDING:**

There will be one set of bidding and construction/delivery documents produced for the project. The bidding and construction documents will be structured to allow flexibility in award, depending on available funding. This agreement does not include any services related to repackaging or re-bidding work elements at a later date. If such services are necessary, they will be added by amendment or considered an additional service to this agreement.

### **AVAILABLE INFORMATION:**

- Design, construction and as-constructed drawings, survey data and geotechnical information from AIP 3-16-0018-032, 035, 036, 039, 040, 041, and 043 projects, prepared by T-O Engineers.
- Master Plan Report and Airport Layout Plan (ALP) drawings prepared by Mead & Hunt, 2018.

## PROJECT SCHEDULE:

The following dates summarize the target completion of significant project tasks.

| ACTIVITY                               | COMPLETION      |
|--|-----------------|
| Submit Draft Scope to Owner and FAA    | September 2020  |
| Complete Fee Analysis                  | September 2020  |
| Contract Negotiation Complete          | October 2020    |
| Contract Approval                      | October 6, 2020 |
| Complete Geotech and Survey            | October 2020    |
| Complete Planning and Formulation      | December 2020   |
| Complete Preliminary Design            | January 2021    |
| Complete 75% Design                    | January 2021    |
| Complete 90% Design                    | March 2021      |
| Complete Final Design                  | April 2021      |
| Advertise for Bids and Plans Available | May 2021        |
| Open Bids                              | June 2021       |
| Closeout                               | Fall 2021       |

Dates are subject to change, based on grant timing, weather and the needs of the Owner.

## **SCOPE OF PROFESSIONAL SERVICES**

### **TASK 1 - ADMINISTRATION**

During the course of the Project, the following general administrative services shall be provided.

- 1.1 Project Formulation: Coordinate with the Airport to evaluate scope, budget and approach to project. Coordinate with subconsultants to assist evaluating scope and approach to project.
- 1.2 Work Order: Prepare a Work Order specifically addressing this project. The Work Order shall include a detailed Scope of Professional Services narrative. Review the Scope with the Airport and FAA. Modify the scope of work as necessary, based on comments received. The Work Order shall also include a detailed cost proposal based on estimates of professional service man hours and hourly rates.
- 1.3 IFE Coordination: Provide the scope of work and a blank cost proposal spreadsheet to the Airport. This information will be used in obtaining an Independent Fee Estimate from a third-party engineering consultant. One teleconference is anticipated to describe and discuss the project scope.
- 1.4 FAA/Owner Coordination: Advise and coordinate with Airport and FAA on administrative and management tasks. Assume one hour per week of coordination by the Project Manager for 24 weeks.
- 1.5 Subconsultant Management: Coordinate with subconsultants regarding contracting procedures, contract execution with the subconsultants, and invoice subconsultant's work during the project. The Consultant will coordinate with subconsultants to ensure compliance with the project schedule, budget, and deliverables. Subconsultant management will require two hours per month by the Project Manager for six months.
- 1.6 Project Schedule: Prepare and submit a project schedule for the Airport's approval. The schedule will include review and approval times required by the Airport and FAA. If required, the schedule will be adjusted as the project progresses, allowing for changes in scope, character, size, or delays. Any changes to the schedule must receive approval from the Airport Board and FAA. Assume two revisions to the project schedule will be submitted.
- 1.7 Project Management and Administration: Project management and administration includes monthly cost accounting and budget analysis, invoicing, and monitoring of project progress. It is assumed the Project Manager and administrative staff will spend two hours per month for the duration of the project.

### **TASK 2 – DATA COLLECTION, PLANNING AND PRELIMINARY DESIGN**

The following Consultant tasks shall be considered planning and formulation relative to this project and include collecting the field data necessary to design the project including surveying, geotechnical investigation, and coordination.

- 2.1 Prepare for and participate in a pre-design conference with the FAA and Airport. This conference shall be conducted according to current guidance from the FAA Northwest Mountain Region. The conference will take place via conference call. After the meeting, prepare notes to document what was discussed.



- 2.2 Geotechnical Investigation: With the assistance of a qualified geotechnical consultant, provide geotechnical services for the project.
  - 2.2.1 Conduct a thorough geotechnical investigation for design of the project. Core the runway pavement in approximately ten locations and the apron pavement in four locations to determine the condition and thickness of the pavement section. This will include only coring through the asphalt and base section. Conduct a subsurface exploration for the runway shoulders and blast pad. This subsurface investigation will include drilling or digging to a depth of at least five feet in eight (8) locations, in order to collect adequate information to design the project. The subconsultant will provide recommendations for pavement section design and appropriate CBR values. Assume two nights to conduct the geotechnical investigation at the airport. This task includes time for the consultant to coordinate with the Airport's staff for runway closures and escorts. Develop a geotechnical report to summarize the data collected in the field and laboratory. The consultant will also have a project engineer present for all geotechnical testing.
  - 2.2.2 Review Geotechnical Data: Review and summarize geotechnical information gathered in this project and available historic data. Analyze the available data relative to pavement, grading, and drainage design.
- 2.3 Field Survey: Complete the following tasks in order to collect topographic information necessary to complete the design and construction of the project. Survey will be completed by a two-man crew of surveyors with experience working in the airport environment.
  - 2.3.1 Survey Preparation: The surveyors will visit the airport to complete the security badging process and tour the airport to locate existing control and orient themselves with the airport environment.
  - 2.3.2 Utility Locate: Provide a locator service to identify all below-grade utilities within the project site.
  - 2.3.3 Survey Control: Place project control points every 500 feet at locations outside of the proposed construction area. Set 30 temporary control stations for laser scanning consisting of PK nails. Set 6 aerial imagery control targets.
  - 2.3.4 Topographic Survey: The Idaho State Plane Coordinate System, Central Zone, will be used for the horizontal datum. The surveyor will use NAVD 88 for the vertical datum entire project area will be surveyed, including the entire runway environment, all connecting taxiways and surrounding areas. The survey will be conducted with Laser Scanning equipment.
  - 2.3.5 Aerial Imagery: Collect Aerial Imagery of the project limits via aircraft for preparation of base mapping.
- 2.4 Survey Data/Base Drawings: Update existing base maps based on the field survey completed in Task 2.3. Base drawings shall include all topographic information plus known underground utilities, structures, NAVAIDs, etc.

- 2.5 Utility Coordination: Coordinate with the Airport to obtain applicable as-built information. Develop a list of potential utility conflicts. Resolve any conflicts with the Airport. It is not anticipated that any potholing or other efforts to verify line depths will be necessary for this project.
- 2.6 Develop Geometry: Develop the runway, taxiway intersection, apron, and grading geometry for the project. This consists of checking the proposed horizontal geometry, profiles, and connections to existing taxiways. A line of sight analysis will also be included in this task.
- 2.7 Pavement Design: Design three (3) pavement sections based on the fleet mix provided in the latest Master Plan. The first pavement design will be prepared for rehabilitation of Runway 13-31, the second will be for the blast pad and runway shoulders, and the third shall be for the apron. The runway pavement design will be based on the existing airport traffic and will not be designed for aircraft heavier than those that currently use the airfield. Design analysis shall be based on the current version of FAA AC 150/5320-6. Prepare a report for inclusion in the Engineer's Design Report. This new pavement design shall include preparation of a design output from FAA's pavement design program, FAARFIELD, a short memorandum describing the design and other related documentation.
- 2.8 Develop a life cycle analysis, design, and evaluation for concrete and asphalt pavement options. Prepare a report for inclusion in the Engineer's Design Report.
- 2.9 Runway Grading Design: Prepare a preliminary profile and transverse grading plan for the runway and all connecting taxiways. Develop runway and taxiway infield grading. Develop pavement removal and preliminary overall grading design.
- 2.10 Apron Grading Design: Prepare a preliminary grading plan for the apron. Develop pavement removal and preliminary overall grading design.
- 2.11 Preliminary Drainage Design: Identify drainage basins within the project site. Prepare a preliminary surface design for disposal of storm drainage. The existing storm drainage system will be modified to accommodate site grading and new impervious areas. The team will develop design criteria based on FAA AC 150/5320-5. The design will include the post-development stormwater system, showing sizes and elevations of all detention, retention, and conveyance facilities. Determine pre- and post-development peak stormwater flow rates for 2-, 10-, 25-, and 100-year events. Size all conveyance facilities for 10-year peak runoff event. Determine the water quality runoff volume to be retained and treated on-site. Develop overflow design criteria for all detention and retention facilities.
- 2.12 Subdrainage Design: Review the existing subsurface drainage system and evaluate whether it can remain in the new runway shoulder pavement or if a new system will need to be installed outside the shoulder pavement.
- 2.13 Preliminary Electrical Design: Develop preliminary electrical design concepts for Runway Surface Condition System. Prepare a preliminary sign layout. A qualified electrical subconsultant will complete load capacity checks, provide design recommendations, and review the proposed layout, along with a preliminary construction cost estimate and provide input on technical specification sections.

- 2.14 Develop a preliminary Construction Safety and Phasing Plan (CSPP). This CSPP shall clearly describe the different construction phases and aircraft operations during each phase. The preliminary CSPP shall be submitted to FAA for review and comment as early in the project development process as possible. Coordination with the airport, users and airlines is anticipated in the formulation of the CSPP.
- 2.15 Prepare preliminary opinions of construction cost and construction time required to complete the construction of the various elements. Summarize and submit to the Owner and FAA for review and discussion.
- 2.16 Coordinate with the Owner and FAA during this phase of the project. This will include one meeting in Hailey with the Airport Staff to discuss the preliminary CSPP and refine the project approach, schedule, phasing, and budget. This task includes travel time.
- 2.17 Coordinate internally with T-O staff during this phase of the project to discuss key aspects of the design.

### **TASK 3 – DEVELOP 75% DESIGN**

Services to progress the design to 75% shall commence upon completion of the preliminary design and shall include:

- 3.1 Grading Design: Refine the grading design within the project area.
- 3.2 Drainage Design: Continue to develop surface and subsurface drainage design. Verify discharge points and drainage basin boundaries. Revise the hydraulic analysis/calculations as needed due to refinement in the drainage design. Prepare an abbreviated drainage report for inclusion in the Engineer's Design Report.
- 3.3 Erosion and Sediment Control Plan: Develop an erosion and sediment control plan for the project. This plan shall apply approved Best Management Practices (BMPs) in conformance with the City of Hailey Stormwater Policy and Design Manual, Draft October 2010. The Consultant will implement the elements from this task into the design drawings and specifications.
- 3.4 Pavement Marking Plan: Develop a pavement marking plan and details. Submit the plans to the Airport and FAA for review. The plan will include plan sheets, details, schedules, and applicable pavement removal areas.
- 3.5 Lighting and Signage Plan: Design airfield lighting modifications required for the project. This will include removal and installation of signage, runway, and connecting taxiway lights. Prepare a preliminary lighting and signage plan and submit to FAA for review. Signage plan will include review of FAA AC 150/5340-18, layout drawing and schedule, and details for sign bases.
- 3.6 Electrical Design Development: The electrical engineering design will address the electrical demands on the project. This will include development of 75% plans, specifications, construction estimate, and the subconsultant's internal QA/QC.
- 3.7 Review Subconsultant's Design: Coordinate with electrical subconsultant to assist with calculations of airfield lighting loads and verification of airfield lighting layout and design. Review and red-line the subconsultant's design. Verify conformance with civil design deliverable and project objectives.

- 3.8 75% Project Manual: The Consultant will develop a project manual for the 75% design level. Specifications shall be based on the current version of FAA AC 150/5370-10 and current regional notices. Bid documents shall include Notice Inviting Bids, Bid Schedules, Agreement, forms and other contract documents and “boiler plate” items necessary to solicit bids and execute contracts following award.
- 3.9 75% Plans: Prepare a design and construction plan set to a 75% design level. The anticipated number of sheets in this submittal is 60 sheets.
- 3.10 75% Quantities and Costs: Develop an engineer’s opinion of probable construction cost to a 75% completion level. This task will incorporate a schedule of estimated quantities, projected unit prices, and total cost for the project.
- 3.11 Draft Design Report: Develop a draft Engineer’s Design Report in conformance with FAA requirements. This includes:
- Scope of Proposed Project
  - Photographs
  - List of FAA Advisory Circulars, Design, and Construction Standards
  - Environmental Considerations
  - Delineation of AIP Non-participating Work
  - Phasing and Scheduling Recommendations
  - Project Quantities and Opinion of Probable Construction Costs
- 3.12 Draft CSPP: Refine the Construction Safety and Phasing Plan (CSPP) in conformance with the FAA’s AC 150/5370-2, latest edition. This includes the coordination with the Airport and FAA, refining the safety and phasing plans, and preparing the CSPP report document.
- 3.13 75% Level QA/QC: Conduct a QA and QC review of the 75% design submittal.
- 3.14 75% Design Submittal: Prepare and submit the 75% design documents for the Airport and FAA review.

*Deliverables:* Provide the 75% design plans, 75% project manual, 75% design report and draft CSPP.

- One half-size (11"x17") hardcopy of the plans for both the Airport and FAA.
  - One hardcopy of the 75% project manual for both the Airport and FAA.
  - One hardcopy of the draft design report including cost estimate for the Airport and FAA.
  - One hardcopy of the draft CSPP to both the Airport and FAA.
  - One electronic copy (PDF) of the 75% design plans, 75% project manual, draft design report including cost estimate, and draft CSPP to the Airport and FAA.
- 3.15 Review Meeting: Meet with Airport to review the plans and obtain additional direction for completion of the design and construction plans. The Principal, Project Manager, and Project Engineer will attend the meeting. Develop meeting minutes to summarize the meeting. Submit the meeting minutes to the Airport and FAA for their records.

- 3.16 Internal Coordination: Coordinate internally with the Consultant's staff during this phase of the project to discuss key aspects of the design. This includes project deliverables, staffing requirements, design criteria review, and general project coordination.
- 3.17 FAA/Owner Coordination: Coordinate with the Airport and FAA during this phase of the project, including a separate visit to discuss the design revisions and progress.
- 3.18 Travel Time: One trip is planned to the airport for the 75% Review meeting. This meeting will include three members of the project team (Principal, Project Manager and Project Engineer) in attendance.

#### **TASK 4 - FINAL DESIGN**

The Final Design task shall include the preparation of detailed construction plans and specifications, required design report, cost estimates, bid and contract documents suitable for obtaining competitive bids for construction of improvements. Final Design Services shall include the following work tasks:

- 4.1 Revise Design: Revise design to reflect comments from Airport at the 75% design review phase.
- 4.2 Electrical Design Development: This task will refine the electrical engineer's 75% level plans. This includes 90% and final design submittals. The electrical subconsultant will provide plans and detail sheets, specifications, construction estimates, and their internal QA/QC.
- 4.3 Review Subconsultant's Final Design: Coordinate with electrical subconsultant on design deliverables. Review and red-line the subconsultant's design. Verify conformance with civil design deliverable and project objectives.
- 4.4 90% Project Manual: Prepare 90% construction specifications and bid documents based on the current version of FAA AC 150/5370-10 "Standards for Specifying Construction on Airports", including regional Notices published by the FAA Northwest Mountain Region. The manual will compile the Airport and FAA Division 00 and 01 (General and Special Provisions) documents. Develop technical specifications in accordance with FAA standards. Any deviations from the FAA standards will require a modification to standards request.
- 4.5 90% Plans: Prepare 90% design and construction plans. Total number of sheets is anticipated to be 90.
- 4.6 90% Quantities and Costs: Prepare an engineer's opinion of probable construct cost, based on the 90% design. This includes general site work, minor grading, drainage upgrades, pavement removal and replacement, electrical demolition, lighting upgrades, stripping, etc.
- 4.7 Final CSPP: Develop the final Construction Safety and Project Phasing Plan and report. This includes the coordination with the Airport and FAA, refining the safety and phasing plans, and preparing the final CSPP report document.
- 4.8 90% QA/QC: Conduct a Quality Assurance (QA) and Quality Control (QC) review of the 90% design submittal.
- 4.9 90% Design Submittal: Prepare and submit the 90% design documents for the Airport and FAA review.

*Deliverables:* Provide the 90% design plans, project manual, engineer's design report, and final CSPP.

- One half-size (11"x17") hardcopy of the 90% plans for both the Airport and FAA.
  - One hardcopy of the 90% project manual for both the Airport and FAA.
  - One hardcopy of the 90% design report including cost estimate for the Airport and FAA.
  - One hardcopy of the 90% CSPP to both the Airport and FAA.
  - One electronic copy (PDF) of the 90% design plans, 90% project manual, draft design report including cost estimate, and draft CSPP to the Airport and FAA.
- 4.10 Review Meeting: Meet with Airport to review the plans and obtain additional direction for completion of the design and construction plans. The Principal, Project Manager and Project Engineer will attend the meeting. Develop meeting minutes to summarize the meeting. Submit the meeting minutes to the Airport and FAA for their records.
- 4.11 SWPPP Coordination: Prepare a preliminary Stormwater Pollution Prevention Plan (SWPPP). The Contractor will be required to finalize and submit the SWPPP after the construction contract is awarded. All responsibility for the SWPPP design and implementation will be the responsibility of the Contractor.
- 4.12 IDEQ NOI: Develop the Idaho Department of Environmental Quality's (IDEQ) Notice of Intent (NOI) application. The NOI will be filed with the SWPPP. Coordinate with staff for the submission of the application. The Airport will place the public notification advertisement. The Contractor will be responsible to file a separate NOI.
- 4.13 Final Engineer's Design Report: Prepare the Final Engineer's Design Report including plan review checklists in conformance with FAA guidelines.
- 4.14 Final Project Manual: Prepare the final construction specifications and bid documents based on the current version of FAA AC 150/5370-10 "Standards for Specifying Construction on Airports". This includes the regional Notices published by the FAA Northwest Mountain Region. The manual will compile the Airport and FAA Division 00 and 01 (General and Special Provisions) documents.
- 4.15 Final Plans: Prepare the final design and construction plans. Total number of sheets is anticipated to be 100 sheets.
- 4.16 Final Quantities and Costs: Finalize the engineer's opinion of probable construct cost. This includes general site work, minor grading, drainage upgrades, pavement removal and replacement, electrical demolition, lighting upgrades, stripping, etc.
- 4.17 Final QA: Conduct a QA review of the final design submittal.
- 4.18 Final Design Submittal: Prepare and submit the final design documents for the Airport and FAA review.

*Deliverables:* Provide the final design plans, final engineer's opinion of probable construction costs, final project manual, and final engineer's design report.

- One full-size (22"x34") hardcopy of the final plans for the Airport.

- One half-size (11"x17") hardcopy of the final plans for the Airport. One half-size (11"x17") hardcopy of the final plans for the FAA.
  - One hardcopy of the final project manual for the Airport. One hardcopy of the final project manual to the FAA.
  - One hardcopy of the final engineer's opinion of probable construction costs to the Airport and the FAA.
  - Three hardcopies of the final engineer's design report for the Airport. One hardcopy of the draft engineer's design report to the FAA.
  - One electronic copy (PDF) of the final design plans, project manual, engineer's opinion of probable construction costs, and final engineer's design report to the Airport and FAA.
- 4.19 Internal Coordination: Coordinate internally with the Consultant's staff during this phase of the project to discuss key aspects of the design. This includes project deliverables, staffing requirements, design criteria review, and general project coordination.
- 4.20 FAA/Owner Coordination: Coordinate with the Airport and FAA during this phase of the project.
- 4.21 Travel Time: One trip is planned to the airport for the 90% Plan Review meeting. This meeting will include the Principal and Project Manager in attendance.

## **TASK 5 – BIDDING**

Assist the Owner in the competitive sealed bid and contractor selection process. It is assumed there will be one bid package required. Prepare and process contract award and construction agreement documents for the Owner. Bidding phase services shall include the following tasks:

- 5.1 Administer the public bid advertisement process including bid document reproduction and distribution of documents to plan rooms, contractors and suppliers. Prepare advertisement(s) for the project and submit to the appropriate newspaper(s) for publication. Maintain a "bidders list" and distribute plans as requested. Assist Owner in promoting bidder interest in an appropriate geographic area for project work tasks.
- 5.2 Prepare a detailed Pre-Bid Conference agenda and conduct a Pre-Bid Conference to familiarize bidders and interested parties with the construction project scope and requirements. Prepare and issue minutes of the conference after the meeting. The meeting will be held at the Airport. It is assumed two members of the project team will attend the Pre-Bid Conference. This task includes travel time.
- 5.3 Respond to questions that arise during the Contractors' bid preparation process. Issue addenda or other clarifications as required.
- 5.4 Assist the Owner in preparation for the project Bid Opening as required, including preparation of a Project Bid Summary form. It is not anticipated that the Consultant will attend the Bid Opening in Hailey. Personnel in T-O Engineers' Meridian office will evaluate the qualifications of bidders, review the bid packages and forms submitted, and determine each Contractor's responsiveness to bidding criteria, including compliance with Buy American requirements.
- 5.5 Prepare a detailed Bid Tabulation documenting the bid results and submit to the Owner and FAA.
- 5.6 Assist the Owner with review and analysis of bids received, in accordance with Program Guidance Letter 12-03. Provide Engineer's recommendation of award letter to Owner.



- 5.7 Prepare and distribute Notice of Award, Construction Agreement and other contract documents. Review Construction Agreement, bonds and insurance documents submitted by the Contractor, and assist the Owner and Contractor in processing documents for the project.
- 5.8 Coordinate with the FAA and Owner throughout the bidding and award process. Submit bid documentation including copies of all executed contract documents as required by the FAA.

## **TASK 6 – CONSTRUCTION ADMINISTRATION (NOT INCLUDED)**

### **PHASE 7 – CLOSEOUT**

Phase 7 shall consist of project closeout and documentation services. Operational phase services shall include the following tasks:

- 7.1 Document the Project work and accomplishments in a Final Closeout Report in accordance with FAA guidelines, including all financial information, final FAA Forms SF 271 and SF 425, project certifications, etc.
- 7.2 Assist the Owner with overall budget status analysis and reports, closeout documentation review, and coordination with the FAA, as requested by the Owner. Assist in preparation of required project closeout documentation, DBE accomplishment percentages, etc.

### **PHASE 8 – ADDITIONAL SERVICES**

Consultant shall provide the following services as “Additional Services”:

- 8.1 Assist the Owner with Grant Administration tasks.
  - 8.1.1 Prepare a Grant Application for submittal to FAA for design of the project. Assist the Owner in the coordination of Grant Application submittal and process.
  - 8.1.2 Prepare a Grant Application for submittal to FAA for construction of the project. Update the Grant Application for FAA-AIP funding assistance based on project bid results.
  - 8.1.3 Assist the Owner to prepare and process required certifications for submittal to the FAA.
  - 8.1.4 Assist the Owner with the preparation of annual SF 271 and SF 425.
  - 8.1.5 Assist the Owner with quarterly performance reports in accordance with Table 5-16 of FAA Order 5100.38D.
  - 8.1.6 Provide periodic project budget updates to the Owner during the progression of the work.
- 8.2 Provide the following services related to Federal Disadvantaged Business Enterprise requirements (DBE):
  - 8.2.1 Three Year DBE Goal Development: Develop the DBE goals for FY 2022-2024. Research and compile documentation on DBE and total firms within the market area. Serve as the numerator in contacting and consulting with business advocacy agencies. Calculate Three-Year DBE goals and develop a narrative summarizing the findings. Facilitate DBE Outreach for goal calculation. Submit a draft of the Three-Year DBE goal to the FAA ANM DBE Compliance Specialist. Coordinate with the FAA on the draft DBE goals. Consolidate all comments derived from Owner and FAA review. Prepare and submit the final Three-Year DBE Goals.



- 8.2.2 Update DBE Program Plan to incorporate revised requirements for prompt payments. Coordinate with the Owner, DBE Liaison Officer (DBELO), and FAA ANM DBE Compliance Specialist. Submit DBE Program Plan for acceptance by FAA.
- 8.2.3 Assist the Owner with Disadvantaged Business Enterprise (DBE) annual reporting for FY 2020 and 2021. Reporting will include review and analysis of the overall goal and previous awards and commitments for each fiscal year. If required, a corrective action plan will be prepared with specific steps and milestones to correct the problems identified in the analysis.
- 8.3 Environmental Services: This task consists of environmental services needed to complete this project, including the following:
  - 8.3.1 Environmental Information Review: Review historical environmental data available from the Airport. Identify any potential impacts the runway and taxiway project may have on the environment.
  - 8.3.2 Categorical Exclusion (CatEx) Form: Develop a CatEx Form for this project. Use past information gathered from other recent environmental studies. Submit a draft form to the Airport and FAA for review.
  - 8.3.3 FAA/Owner Coordination: Coordinate with the Airport and FAA during this phase of the project.
  - 8.3.4 Finalize CatEx Form: Revise and resubmit the CatEx form to the FAA for approval. Include time to revise the document and production of the form and supporting documentation.
- 8.4 Assist and coordinate with independent auditors in locating appropriate documents for performing an A-133 annual audit. In addition to finding appropriate project files, answer questions concerning Contractors wage rates and interview forms as required.



## EXHIBIT B

| Friedman Memorial Airport<br>Work Order #21-01 |  |                 |      |      |      |      |      |      |      |      |      |      | Rehabilitate Runway 13-31<br>Rehabilitate Section 1 Apron<br>Rehabilitate Taxiway B and Section 3 Apron |         |  |
|--|--|-----------------|------|------|------|------|------|------|------|------|------|------|---|---------|--|
| Labor Worksheet                                |  |                 |      |      |      |      |      |      |      |      |      |      | September 25, 2020  |         |  |
| Task   | Description                                      | Personnel Hours |      |      |      |      |      |      |      |      |      |      |   | Fee     |  |
|  |  | Prin            | PM   | PE   | CM   | EI   | EI   | PL   | SM   | SV   | SVC  | Adm. | Total   |         |  |
|  |  | DM              | NC   | CL   | DB   | SR   | MD   | WR   | SF   | AP   | AB   | SW   | Hours   |         |  |
|  |  | \$70            | \$58 | \$55 | \$38 | \$31 | \$31 | \$36 | \$57 | \$42 | \$27 | \$17 |   |         |  |
| Task 1 - Administration                        |  |                 |      |      |      |      |      |      |      |      |      |      |   |         |  |
| 1.1  | Evaluate Project Scope and Schedule with Airport |                 | 8    |      |      |      |      |      |      |      |      |      | 8   | \$460   |  |
| 1.2  | Prepare SOW, Fee and Work Order                  | 2               | 16   |      |      |      |      |      | 4    |      |      |      | 22  | \$1,289 |  |
| 1.3  | IFE Coordination                                 |                 | 4    |      |      |      |      |      |      |      |      |      | 4   | \$230   |  |
| 1.4  | Coordinate with FAA and Owner                    |                 | 4    |      |      |      |      |      |      |      |      |      | 4   | \$230   |  |
| 1.5  | Subconsultant Management                         |                 | 12   |      |      |      |      |      |      |      |      | 8    | 20  | \$827   |  |
| 1.6  | Project Schedule                                 | 1               | 8    | 8    |      |      |      |      |      |      |      |      | 17  | \$972   |  |
| 1.7  | Project Management, Invoicing & Admin.           |                 | 12   |      |      |      |      |      |      |      |      | 12   | 24  | \$896   |  |
| Subtotal, Task 1                               |  | 3               | 64   | 8    | 0    | 0    | 0    | 0    | 4    | 0    | 0    | 20   | 99  | \$4,906 |  |
| Task 2 - Planning and Formulation              |  |                 |      |      |      |      |      |      |      |      |      |      |   |         |  |
| 2.1  | Pre Design Conference                            |                 | 2    | 2    |      | 2    |      |      |      |      |      |      | 6   | \$289   |  |
| 2.2  | Geotechnical Investigation                       |                 |      |      |      |      |      |      |      |      |      |      | 0   | \$0     |  |
| 2.2.1  | Geotechnical Fieldwork                           |                 |      |      |      | 24   |      |      |      |      |      |      | 24  | \$755   |  |
| 2.2.2  | Review Geotechnical Data                         |                 | 1    | 2    |      | 4    |      |      |      |      |      |      | 7   | \$294   |  |
| 2.3  | Survey   |                 |      |      |      |      |      |      |      |      |      |      | 0   | \$0     |  |
| 2.3.1  | Survey Preparation                               |                 | 4    |      |      |      |      |      | 2    | 6    | 6    |      | 18  | \$761   |  |
| 2.3.2  | Utility Locate                                   |                 |      |      |      | 4    |      |      |      | 2    | 2    |      | 8   | \$264   |  |
| 2.3.3  | Survey Control                                   |                 | 2    |      |      |      |      |      | 2    | 8    | 30   |      | 42  | \$1,376 |  |
| 2.3.4  | Topographic Survey                               |                 | 2    |      |      | 4    |      |      | 2    | 8    | 30   |      | 46  | \$1,502 |  |
| 2.3.5  | Aerial Imagery                                   |                 | 2    |      |      |      |      |      | 2    | 8    | 12   |      | 24  | \$892   |  |
| 2.4  | Prepare CAD Base Drawings                        |                 | 1    | 4    |      | 16   |      |      |      | 24   | 8    |      | 53  | \$2,015 |  |
| 2.5  | Utility Coordination                             |                 |      | 2    |      | 4    |      |      |      |      |      |      | 6   | \$236   |  |
| 2.6  | Develop Geometry                                 |                 |      | 2    |      | 4    | 16   |      |      |      |      |      | 22  | \$725   |  |
| 2.7  | Pavement Design                                  |                 | 2    | 8    |      | 12   | 24   |      |      |      |      |      | 46  | \$1,668 |  |
| 2.8  | Pavement Lifecycle Cost Analysis                 |                 | 1    | 2    |      | 4    | 8    |      |      |      |      |      | 15  | \$538   |  |
| 2.9  | Runway Grading Design                            |                 | 1    | 8    |      | 24   | 60   |      |      |      |      |      | 93  | \$3,087 |  |
| 2.10   | Apron Grading Design                             |                 | 1    | 4    |      | 8    | 24   |      |      |      |      |      | 37  | \$1,263 |  |
| 2.11   | Preliminary Drainage Design                      |                 | 1    | 4    |      | 16   | 40   |      |      |      |      |      | 61  | \$2,003 |  |
| 2.12   | Preliminary Subdrainage Design                   |                 | 1    | 4    |      | 8    | 16   |      |      |      |      |      | 29  | \$1,019 |  |
| 2.13   | Preliminary Electrical Design                    |                 | 1    | 4    | 4    | 8    | 16   |      |      |      |      |      | 33  | \$1,173 |  |
| 2.14   | Preliminary CSPP                                 | 1               | 4    | 12   | 16   | 40   | 16   |      |      |      |      |      | 89  | \$3,325 |  |

## EXHIBIT B

| Friedman Memorial Airport<br>Work Order #21-01 |   |                 |      |      |      |      |      |      |      |      |      | Rehabilitate Runway 13-31<br>Rehabilitate Section 1 Apron<br>Rehabilitate Taxiway B and Section 3 Apron |       |          |                    |  |
|--|---|-----------------|------|------|------|------|------|------|------|------|------|---|-------|----------|--------------------|--|
| Labor Worksheet                                |   |                 |      |      |      |      |      |      |      |      |      |   |       |          | September 25, 2020 |  |
| Task   | Description                                   | Personnel Hours |      |      |      |      |      |      |      |      |      |   |       | Fee      |                    |  |
|  |   | Prin            | PM   | PE   | CM   | EI   | EI   | PL   | SM   | SV   | SVC  | Adm.  | Total |          |                    |  |
|  |   | DM              | NC   | CL   | DB   | SR   | MD   | WR   | SF   | AP   | AB   | SW  | Hours |          |                    |  |
|  |   | \$70            | \$58 | \$55 | \$38 | \$31 | \$31 | \$36 | \$57 | \$42 | \$27 | \$17  |       |          |                    |  |
| 2.15   | Preliminary Construction Cost Estimate        |                 | 1    | 4    | 12   | 8    | 16   |      |      |      |      |   | 41    | \$1,480  |                    |  |
| 2.16   | Coordinate with FAA and Owner                 | 2               | 4    | 4    |      |      |      |      |      |      |      |   | 10    | \$591    |                    |  |
| 2.17   | Internal Coordination                         | 2               | 4    | 4    | 2    | 4    | 4    |      |      |      |      |   | 20    | \$916    |                    |  |
| Subtotal, Task 2                               |   | 5               | 35   | 70   | 34   | 194  | 240  | 0    | 8    | 56   | 88   | 0   | 730   | \$26,172 |                    |  |
| Task 3 - Preliminary Design                    |   |                 |      |      |      |      |      |      |      |      |      |   |       |          |                    |  |
| 3.1  | Grading Design                                |                 | 1    | 4    |      | 12   | 24   |      |      |      |      |   | 41    | \$1,389  |                    |  |
| 3.2  | Drainage Design                               |                 | 1    | 4    |      | 12   | 24   |      |      |      |      |   | 41    | \$1,389  |                    |  |
| 3.3  | Erosion and Sediment Control Plan             |                 | 1    | 4    |      | 8    | 16   |      |      |      |      |   | 29    | \$1,019  |                    |  |
| 3.4  | Pavement Marking Plan                         |                 | 1    | 4    |      | 8    | 16   |      |      |      |      |   | 29    | \$1,019  |                    |  |
| 3.5  | Lighting and Signage Plan                     |                 | 1    | 4    |      | 8    | 16   |      |      |      |      |   | 29    | \$1,019  |                    |  |
| 3.6  | Electrical Design Development                 |                 | 2    | 8    | 4    | 4    | 4    |      |      |      |      |   | 22    | \$959    |                    |  |
| 3.7  | Review Subconsultant's Design                 |                 | 2    | 8    |      | 4    | 4    |      |      |      |      |   | 18    | \$805    |                    |  |
| 3.8  | 75% Project Manual                            | 2               | 8    | 40   | 12   | 24   | 40   |      |      |      |      |   | 126   | \$5,249  |                    |  |
| 3.9  | 75% Plans (50 Sheets)                         | 2               | 4    | 40   | 10   | 200  | 280  |      |      |      |      |   | 536   | \$17,808 |                    |  |
| 3.10   | 75% Quantities and Construction Cost Estimate |                 | 2    | 4    | 12   | 8    | 16   |      |      |      |      |   | 42    | \$1,538  |                    |  |
| 3.11   | Prepare Draft Design Report                   |                 | 4    | 16   |      | 8    | 16   |      |      |      |      |   | 44    | \$1,855  |                    |  |
| 3.12   | Prepare Draft CSPP                            |                 | 4    | 12   | 12   | 16   | 8    |      |      |      |      |   | 52    | \$2,102  |                    |  |
| 3.13   | 75% QA/QC Review                              | 8               | 2    | 2    |      | 2    | 2    |      |      |      |      |   | 16    | \$908    |                    |  |
| 3.14   | 75% Design Submittal                          |                 | 2    | 4    |      | 4    | 8    |      |      |      |      | 8   | 26    | \$843    |                    |  |
| 3.15   | Review Meeting                                | 4               | 4    | 4    |      | 4    |      |      |      |      |      |   | 16    | \$856    |                    |  |
| 3.16   | Internal Coordination                         | 2               | 4    | 4    |      | 4    | 4    |      |      |      |      |   | 18    | \$839    |                    |  |
| 3.17   | Coordinate with FAA and Owner                 | 2               | 4    | 4    |      |      |      |      |      |      |      |   | 10    | \$591    |                    |  |
| 3.18   | Travel Time                                   | 5               | 5    | 5    |      | 5    |      |      |      |      |      |   | 20    | \$1,070  |                    |  |
| Subtotal, Task 3                               |   | 25              | 52   | 171  | 50   | 331  | 478  | 0    | 0    | 0    | 0    | 8   | 1115  | \$41,259 |                    |  |
| Task 4 - Final Design                          |   |                 |      |      |      |      |      |      |      |      |      |   |       |          |                    |  |
| 4.1  | Incorporate 75% Review Comments               |                 | 4    | 12   |      | 24   | 40   |      |      |      |      |   | 80    | \$2,870  |                    |  |
| 4.2  | Finalize Electrical Design                    |                 | 4    | 12   | 8    | 8    | 8    |      |      |      |      |   | 40    | \$1,697  |                    |  |
| 4.3  | Review Subconsultant's Final Design           |                 | 4    | 4    |      | 4    | 4    |      |      |      |      |   | 16    | \$699    |                    |  |
| 4.4  | 90% Project Manual                            | 2               | 4    | 16   | 12   | 30   | 60   |      |      |      |      |   | 124   | \$4,491  |                    |  |
| 4.5  | 90% Plans (90 Sheets)                         | 4               | 10   | 40   | 10   | 160  | 240  |      |      |      |      |   | 464   | \$15,813 |                    |  |
| 4.6  | 90% Quantities and Construction Cost Estimate | 1               | 2    | 4    | 6    | 8    | 12   |      |      |      |      |   | 33    | \$1,255  |                    |  |
| 4.7  | Prepare Final CSPP                            |                 | 2    | 4    | 8    | 8    | 16   |      |      |      |      |   | 38    | \$1,384  |                    |  |

## EXHIBIT B

| Friedman Memorial Airport<br>Work Order #21-01             |   |                 |            |            |            |            |             |          |           | Rehabilitate Runway 13-31<br>Rehabilitate Section 1 Apron<br>Rehabilitate Taxiway B and Section 3 Apron |           |            |                |                  |
|--|---|-----------------|------------|------------|------------|------------|-------------|----------|-----------|---|-----------|------------|----------------|------------------|
| Labor Worksheet  |   |                 |            |            |            |            |             |          |           | September 25, 2020  |           |            |                |                  |
| Task   | Description                                     | Personnel Hours |            |            |            |            |             |          |           |   |           |            | Total<br>Hours | Fee              |
|  |   | Prin<br>DM      | PM<br>NC   | PE<br>CL   | CM<br>DB   | EI<br>SR   | EI<br>MD    | PL<br>WR | SM<br>SF  | SV<br>AP  | SVC<br>AB | Adm.<br>SW |                |                  |
|  |   | \$70            | \$58       | \$55       | \$38       | \$31       | \$31        | \$36     | \$57      | \$42  | \$27      | \$17       |                |                  |
| 4.8  | 90% QA/QC Review                                | 8               | 2          | 2          |            | 2          | 2           |          |           |   |           |            | 16             | \$908            |
| 4.9  | 90% Design Submittal                            |                 | 2          | 4          |            | 4          | 8           |          |           |   |           | 8          | 26             | \$843            |
| 4.10   | Review Meeting                                  |                 | 4          | 4          |            | 4          |             |          |           |   |           |            | 12             | \$577            |
| 4.11   | SWPPP Coordination                              |                 | 1          | 4          |            | 8          |             |          |           |   |           |            | 13             | \$530            |
| 4.12   | IDEQ NOI  |                 | 1          | 4          |            | 8          |             |          |           |   |           |            | 13             | \$530            |
| 4.13   | Final Engineer's Design Report                  |                 | 4          | 12         |            | 24         | 12          |          |           |   |           |            | 52             | \$2,015          |
| 4.14   | Final Project Manual                            | 2               | 4          | 24         |            | 24         | 12          |          |           |   |           |            | 66             | \$2,818          |
| 4.15   | Final Plans (100 Sheets)                        | 2               | 4          | 24         |            | 100        | 100         |          |           |   |           |            | 230            | \$7,897          |
| 4.16   | Final Quantities and Construction Cost Estimate |                 | 2          | 4          | 2          | 6          | 8           |          |           |   |           |            | 22             | \$846            |
| 4.17   | Final QA/QC Review                              | 8               | 2          | 2          |            | 2          | 2           |          |           |   |           |            | 16             | \$908            |
| 4.18   | Final Design Submittal                          |                 | 4          | 4          |            | 4          | 4           |          |           |   |           | 8          | 24             | \$836            |
| 4.19   | Internal Coordination                           | 2               | 4          | 4          |            | 4          | 4           |          |           |   |           |            | 18             | \$839            |
| 4.20   | Coordinate with FAA and Owner                   | 2               | 4          | 4          |            |            |             |          |           |   |           |            | 10             | \$591            |
| 4.21   | Travel Time                                     |                 | 5          | 5          |            | 5          |             |          |           |   |           |            | 15             | \$722            |
| <b>Subtotal, Task 4</b>                                    |   | <b>31</b>       | <b>73</b>  | <b>193</b> | <b>46</b>  | <b>437</b> | <b>532</b>  | <b>0</b> | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>16</b>  | <b>1328</b>    | <b>\$49,070</b>  |
| <b>Subtotal, Tasks 1-4</b>                                 |   | <b>64</b>       | <b>224</b> | <b>442</b> | <b>130</b> | <b>962</b> | <b>1250</b> | <b>0</b> | <b>12</b> | <b>56</b>   | <b>88</b> | <b>44</b>  | <b>3272</b>    | <b>\$121,406</b> |
| <b>Task 5 - Bidding</b>                                    |   |                 |            |            |            |            |             |          |           |   |           |            |                |                  |
| 5.1  | Pre Bid Coordination                            |                 | 4          | 12         |            | 8          | 4           |          |           |   |           | 4          | 32             | \$1,336          |
| 5.2  | Pre Bid Conference                              |                 | 8          | 16         |            | 16         |             |          |           |   |           |            | 40             | \$1,848          |
| 5.3  | Address Contractor Questions and Addenda        |                 | 8          | 16         |            | 8          | 8           |          |           |   |           |            | 40             | \$1,841          |
| 5.4  | Bid Opening                                     |                 | 8          |            |            |            |             |          |           |   |           |            | 8              | \$460            |
| 5.5  | Bid Tabulations                                 |                 | 4          | 12         |            | 12         |             |          |           |   |           |            | 28             | \$1,271          |
| 5.6  | Prepare Recommendation of Award                 |                 | 2          | 4          |            |            |             |          |           |   |           |            | 6              | \$336            |
| 5.7  | Prepare Award Documents                         |                 | 2          | 8          |            |            |             |          |           |   |           |            | 10             | \$557            |
| 5.8  | Coordinate with FAA and Owner                   | 2               | 4          | 4          |            |            |             |          |           |   |           |            | 10             | \$591            |
| <b>Subtotal, Task 5</b>                                    |   | <b>2</b>        | <b>40</b>  | <b>72</b>  | <b>0</b>   | <b>44</b>  | <b>12</b>   | <b>0</b> | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>4</b>   | <b>174</b>     | <b>\$8,242</b>   |
| <b>Task 6 - Construction Administration (Not Included)</b> |   |                 |            |            |            |            |             |          |           |   |           |            |                |                  |
| <b>Subtotal, Task 6</b>                                    |   | <b>0</b>        | <b>0</b>   | <b>0</b>   | <b>0</b>   | <b>0</b>   | <b>0</b>    | <b>0</b> | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>   | <b>0</b>       | <b>\$0</b>       |
| <b>Task 7 - Closeout</b>                                   |   |                 |            |            |            |            |             |          |           |   |           |            |                |                  |
| 7.1  | Prepare Final Closeout Report - Design          |                 | 2          | 4          |            | 8          |             |          |           |   |           |            | 14             | \$588            |
| 7.2  | Coordinate with FAA and Owner                   |                 | 2          | 2          |            |            |             |          |           |   |           |            | 4              | \$226            |
| <b>Subtotal, Task 7</b>                                    |   | <b>0</b>        | <b>4</b>   | <b>6</b>   | <b>0</b>   | <b>8</b>   | <b>0</b>    | <b>0</b> | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>   | <b>18</b>      | <b>\$814</b>     |

## EXHIBIT B

| Friedman Memorial Airport<br>Work Order #21-01 |  |                 |            |            |            |             |             |            |           |           |           | Rehabilitate Runway 13-31<br>Rehabilitate Section 1 Apron<br>Rehabilitate Taxiway B and Section 3 Apron |             |
|--|--|-----------------|------------|------------|------------|-------------|-------------|------------|-----------|-----------|-----------|---|-------------|
| Labor Worksheet                                |  |                 |            |            |            |             |             |            |           |           |           | September 25, 2020  |             |
| Task   | Description                                | Personnel Hours |            |            |            |             |             |            |           |           |           |   | Fee         |
|  |  | Prin            | PM         | PE         | CM         | EI          | EI          | PL         | SM        | SV        | SVC       | Adm.  |             |
|  |  | DM              | NC         | CL         | DB         | SR          | MD          | WR         | SF        | AP        | AB        | SW  |             |
|  |  | \$70            | \$58       | \$55       | \$38       | \$31        | \$31        | \$36       | \$57      | \$42      | \$27      | \$17  | Hours       |
| <b>Task 8 - Additional Services</b>            |  |                 |            |            |            |             |             |            |           |           |           |   |             |
| 8.1  | Grant Administration                       |                 |            |            |            |             |             |            |           |           |           |   |             |
| 8.1.1  | Prepare Grant Application for Design       |                 | 2          | 4          |            | 12          |             |            |           |           |           |   | 18          |
| 8.1.2  | Prepare Grant Application for Construction |                 | 2          | 4          |            | 12          |             |            |           |           |           |   | 18          |
| 8.1.3  | Prepare FAA Certifications                 |                 |            | 1          |            | 4           |             |            |           |           |           |   | 5           |
| 8.1.4  | Prepare Annual SF 271 and 425              |                 |            | 1          |            | 4           |             |            |           |           |           |   | 5           |
| 8.1.5  | Prepare Quarterly Performance Reports      |                 |            | 4          |            |             |             |            |           |           |           |   | 4           |
| 8.1.6  | Provide Grant Budget Updates to Owner      |                 | 4          |            |            |             |             |            |           |           |           |   | 4           |
| 8.2  | DBE Administration                         |                 |            |            |            |             |             |            |           |           |           |   |             |
| 8.2.1  | Prepare FY 2022-2024 DBE Goals             |                 | 1          |            |            |             |             | 24         |           |           |           |   | 25          |
| 8.2.2  | Update DBE Program Plan                    |                 | 1          |            |            |             |             | 8          |           |           |           |   | 9           |
| 8.2.3  | FY 20 and FY 21 Annual DBE Reporting       |                 | 2          |            |            |             |             | 12         |           |           |           |   | 14          |
| 8.3  | Environmental Services                     |                 |            |            |            |             |             |            |           |           |           |   |             |
| 8.3.1  | Review Environmental Information           |                 | 1          |            |            |             |             | 4          |           |           |           |   | 5           |
| 8.3.2  | Prepare Draft FAA CatEX Form               |                 | 4          |            |            |             |             | 40         |           |           |           |   | 44          |
| 8.3.3  | Coordinate with FAA and Owner              |                 | 2          |            |            |             |             | 8          |           |           |           |   | 10          |
| 8.3.4  | Submit Final FAA CatEX Form                |                 | 1          |            |            |             |             | 8          |           |           |           |   | 9           |
| 8.3  | Audit Assistance                           |                 | 4          | 4          |            |             |             |            |           |           |           |   | 8           |
| <b>Subtotal, Task 8</b>                        |  | <b>0</b>        | <b>24</b>  | <b>18</b>  | <b>0</b>   | <b>32</b>   | <b>0</b>    | <b>104</b> | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>178</b>  |
| <b>Subtotal, Task 5-8</b>                      |  | <b>2</b>        | <b>68</b>  | <b>96</b>  | <b>0</b>   | <b>84</b>   | <b>12</b>   | <b>104</b> | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>4</b>  | <b>370</b>  |
| <b>Total, Task 1-8</b>                         |  | <b>66</b>       | <b>292</b> | <b>538</b> | <b>130</b> | <b>1046</b> | <b>1262</b> | <b>104</b> | <b>12</b> | <b>56</b> | <b>88</b> | <b>48</b>   | <b>3642</b> |

## EXHIBIT B

|  |                                |   |             |              |
|--|--------------------------------|---|-------------|--------------|
| Friedman Memorial Airport<br>Work Order #21-01 |                                | Rehabilitate Runway 13-31<br>Rehabilitate Section 1 Apron<br>Rehabilitate Taxiway B and Section 3 Apron |             |              |
| Hours & Fees Summary                           |                                | September 25, 2020  |             |              |
| Tasks 1-4, Lump Sum                            |                                |   |             |              |
| 1. Personnel Costs                             |                                |   |             |              |
| Classification                                 | Title                          | Hours   | Rate/Hour   | Cost         |
| Prin   | Principal                      | 64  | \$69.76     | \$4,464.64   |
| PM   | Project Manager                | 224   | \$57.54     | \$12,888.96  |
| PE   | Project Engineer               | 442   | \$55.29     | \$24,438.18  |
| CM   | Construction Manager/Specifier | 130   | \$38.42     | \$4,994.60   |
| EI   | Engineer Intern                | 962   | \$31.47     | \$30,274.14  |
| EI   | Engineer Intern                | 1250  | \$30.53     | \$38,162.50  |
| PL   | Planner                        | 0   | \$36.06     | \$0.00       |
| SM   | Survey Manager                 | 12  | \$57.31     | \$687.72     |
| SV   | Project Surveyor               | 56  | \$42.39     | \$2,373.84   |
| SVC  | Survey Crew                    | 88  | \$26.91     | \$2,368.08   |
| Adm.   | Administrative Assistant       | 44  | \$17.12     | \$753.28     |
| Totals:  |                                | 3272  |             | \$121,405.94 |
|  |                                | Overhead  |             | \$162,137.63 |
|  |                                | Profit  |             | \$70,885.89  |
|  |                                | Total Labor   |             | \$354,429.47 |
|  |                                | Labor Multiplier  |             | 2.92         |
| 2. Subconsultant Fees                          |                                |   |             |              |
| Electrical                                     |                                |   |             | \$25,000.00  |
| Geotechnical                                   |                                |   |             | \$23,000.00  |
| Aerial Imagery                                 |                                |   |             | \$8,500.00   |
| Subconsultant Assumption of Risk & Liability   |                                |   |             | \$5,650.00   |
| Subtotal, Subconsultant Fees:                  |                                |   |             | \$62,150.00  |
| 3. Reimbursable Expenses                       |                                |   |             |              |
| Description                                    | Number                         | Unit Cost   | Cost        |              |
| Vehicle Travel (Per Mile)                      | 2,000                          | \$0.65  | \$1,300.00  |              |
| Rental Vehicles - (Per Day)                    | 0                              | \$0.00  | \$0.00      |              |
| Lodging (Per Night)                            | 8                              | \$150.00  | \$1,200.00  |              |
| Meals (Day Trips - Per Day)                    | 3                              | \$80.00   | \$240.00    |              |
| Per Diem (On Site Personnel - Per Day)         | 8                              | \$66.00   | \$528.00    |              |
| Survey Equipment (Per Hour)                    | 60                             | \$65.00   | \$3,900.00  |              |
| Document Reproduction (Lump Sum)               | 1                              | \$2,000.00  | \$2,000.00  |              |
| Shipping, Postage, Telephone, Misc. (Lump Sum) | 1                              | \$1,500.00  | \$1,500.00  |              |
| Subtotal, Reimbursable Expenses                |                                |   | \$10,668.00 |              |
| TOTAL FEE, TASKS 1-4 (1+2+3):                  |                                |   |             | \$427,247.47 |

## EXHIBIT B

|   |                                |   |            |              |
|---|--------------------------------|---|------------|--------------|
| Friedman Memorial Airport<br>Work Order #21-01      |                                | Rehabilitate Runway 13-31<br>Rehabilitate Section 1 Apron<br>Rehabilitate Taxiway B and Section 3 Apron |            |              |
| Hours & Fees Summary                                |                                | September 25, 2020  |            |              |
| Tasks 5-8, Time and Materials                       |                                |   |            |              |
| 1. Personnel Costs                                  |                                |   |            |              |
| Classification                                      | Title                          | Hours   | Rate/Hour  | Cost         |
| Prin  | Principal                      | 2   | \$69.76    | \$139.52     |
| PM  | Project Manager                | 68  | \$57.54    | \$3,912.72   |
| PE  | Project Engineer               | 96  | \$55.29    | \$5,307.84   |
| CM  | Construction Manager/Specifier | 0   | \$38.42    | \$0.00       |
| EI  | Engineer Intern                | 84  | \$31.47    | \$2,643.48   |
| EI  | Engineer Intern                | 12  | \$30.53    | \$366.36     |
| PL  | Planner                        | 104   | \$36.06    | \$3,750.24   |
| SM  | Survey Manager                 | 0   | \$57.31    | \$0.00       |
| SV  | Project Surveyor               | 0   | \$42.39    | \$0.00       |
| SVC   | Survey Crew                    | 0   | \$26.91    | \$0.00       |
| Adm.  | Administrative Assistant       | 4   | \$17.12    | \$68.48      |
| Totals:   |                                | 370   |            | \$16,188.64  |
|   |                                | Overhead  |            | \$21,619.93  |
|   |                                | Profit  |            | \$9,452.14   |
|   |                                | Total Labor   |            | \$47,260.71  |
|   |                                | Labor Multiplier  |            | 2.92         |
| 2. Subconsultant Fees                               |                                |   |            |              |
| None  |                                |   |            | \$0.00       |
| Subconsultant Assumption of Risk & Liability        |                                |   |            | \$0.00       |
| Subtotal, Subconsultant Fees:                       |                                |   |            | \$0.00       |
| 3. Reimbursable Expenses                            |                                |   |            |              |
| Description   | Number                         | Unit Cost   | Cost       |              |
| Vehicle Travel (Per Mile)                           | 600                            | \$0.65  | \$390.00   |              |
| Rental Vehicles - (Per Day)                         | 0                              | \$0.00  | \$0.00     |              |
| Lodging (Per Night)                                 | 0                              | \$0.00  | \$0.00     |              |
| Meals (Day Trips - Per Day)                         | 2                              | \$80.00   | \$160.00   |              |
| Per Diem (On Site Personnel - Per Day)              | 0                              | \$0.00  | \$0.00     |              |
| Document Reproduction (Lump Sum)                    | 1                              | \$1,500.00  | \$1,500.00 |              |
| Shipping, Legal Notice, Telephone, Misc. (Lump Sum) | 1                              | \$800.00  | \$800.00   |              |
| Subtotal, Reimbursable Expenses                     |                                |   | \$2,850.00 |              |
| TOTAL FEE, TASKS 5-8 (1+2+3):                       |                                |   |            | \$50,110.71  |
| TOTAL FEE, TASKS 1-8 (1+2+3):                       |                                |   |            | \$477,358.18 |



## FIRST AMENDMENT TO MANAGEMENT AGREEMENT

This **FIRST AMENDMENT** is entered into this the \_\_\_\_ day of \_\_\_\_\_, 2020 by and between **Friedman Memorial Airport Authority**, (hereinafter referred to as "FMAA") and **The Car Park, LLC**. (hereinafter referred to as "Manager"), but effective as of \_\_\_\_\_, 2020.

WHEREAS, pursuant to that certain Management Agreement dated March 1, 2018, (the "Agreement"), Manager manages and operates for FMAA that certain parking facility (hereinafter referred to as "Parking Facility") located in the City of Hailey, Blaine County, State of Idaho as more fully set forth in the Agreement, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the parties to the Agreement wish to amend the Agreement to extend the "Agreement" authorizing the first of two (2) one (1) year extensions, to contract instrument # 650584.

*6.1 Term. This Agreement shall commence on the Commencement Date specified in Subsection 1.2 above and shall continue for an initial period of thirty-two (32) months through September 30, 2020. FMAA at its sole discretion and approval of the FMAA Board of directors, have the exclusive right to extend this agreement for two 2 additional twelve (12) month periods; provided, that, notwithstanding anything in this Agreement to the contrary, FMAA may terminate this Agreement for any reason upon not less than ninety (90) days prior written notice to Manager.*

NOW, THEREFORE, the parties, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, agree to amend the Agreement as follows:

1. Authorized and extend, Contract Instrument #650584 dated March 1, 2018 for the period of one (1) year October 1, 2020 through September 30, 2021.
2. All other contract provisions continue to be in force and the "Manager" will operate through the approved one (1) year budget, dated October 1, 2020.

This Amendment shall be effective the \_\_\_\_ day of \_\_\_\_\_ 2020.

(Signature page to follow)

IN WITNESS WHEREOF, the parties hereto have caused their names to be hereto signed by their duly authorized office in the date herein first written.

**FMAA:**

**Friedman Memorial Airport Authority**

By: \_\_\_\_\_

Its: \_\_\_\_\_

**MANAGER:**

**The Car Park, LLC.**

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

## Surplus List 2020

One Bend Pak Inc. Model XP-12FD 2 post 12,000-pound car lift Serial# 5175891-00019 built 6/7/07

Used similar lifts are selling for \$800.00 online.

This lift will need to be re assembled and may be missing parts.

Estimate \$300.00 - \$500.00

One Miller Shopmaster welder with wire feed Serial# kh33071

Refurbished machines are selling for \$800.00 online.

This machine is used and in fair condition and has not been refurbished.

Estimate \$150.00 - \$200.00

One Amano pay station Serial# 544-382326

One Amano gate Serial# 500380

One Amano gate Serial# 500378

One Amano ticket machine Serial# 500379

One Amano ticket machine Serial# 500381

All Amano gate and ticket machines are in poor shape and missing parts. The Pay station is in fair shape but needs updated to work properly.

Estimate for Amano items \$150.00 – \$200.00

One 1997 Chevy Blazer VIN# 1GNDDT13W8VK248353 Odometer – 113,626

Low KBB is \$1300.00 but needs battery and ignition switch.

Estimate before repairs \$500.00 - \$800.00

One Ford 2002 F150 VIN# 2FTRF18W72CA96130 Odometer – 99,875

Low KBB is \$1700.00, truck may need a motor.

Estimate before repairs \$300.00 - \$500.00

Lot of 13 outdoor Rubbermaid Trash Cans

All 13 cans are missing the bag slide system and need minor repairs.

Estimate \$200.00-\$400.00 for the lot

Vykkn vending machine Serial# 1472007

Used working machines with keys are selling for \$400.00 - \$450.00 online. This machine does not have a key and cannot take cash.

Estimate \$100.00 - \$150.00

Combined lot of unused parts from shop

One walk behind Snapper brush hog Serial# 2000728648

Used good condition are selling for \$500.00 - \$800.00 online.

This machine needs a battery and tune up.

Estimate \$350.00 - \$450.00

One John Deere walk behind snow blower Serial# MOTR27X120754  
Used good condition are selling for \$250.00 - \$300.00 online.  
This machine has a fuel issue and needs a carburetor.  
Estimate \$100.00

Lot of 6 Concrete planters  
Planters are chipped and cracked.  
Estimate \$50.00 for the lot



Friedman Memorial Airport Authority  
Notice of Surplus Property/Equipment Sale

Friedman Memorial Airport is holding a sealed bid sale of surplus property and equipment. The sale includes vehicles, equipment and miscellaneous materials. A complete list of auction items is available on the airport's website at <http://iflysun.com>. For an appointment to inspect equipment/items prior to bidding or to receive a bid package, please contact Brent Davis at (208) 788-4956 ext. 102 or [brent@iflysun.com](mailto:brent@iflysun.com).

All sales are final and equipment/property is offered "as is" with no warranty expressed or implied. Successful bidder must pay and pick up items no later than \_\_\_\_\_. Payment shall be made in the form of cash or cashier's check. Credit cards will not be accepted.

Sealed bids will be accepted until 2:00 p.m. on \_\_\_\_\_ at which time they will be opened. The highest bidder for each bid will be notified by email. Successful responders who do not respond within one week of notification will be considered nonresponsive. The item will then be offered to the next highest bidder. Friedman Memorial Airport Authority reserves the right to reject any and all bids for any reason.

**Friedman Memorial Airport  
Surplus Property Bidder Instructions**



- 1 All sales are final and equipment/property is "as is" with no warranty expressed or implied.
- 2 Bids submitted must be printed legibly. Bids that can not be read will be considered nonresponsive.
- 3 If more than one quantity is available for bid in the same category, selection preference shall be given to the highest bidder.
- 4 Successful bidder must pick up items and pay by cashier's check or cash on or before \_\_\_\_\_.
- 5 Sealed bids will be accepted and publicly read at 2:00 p.m. on \_\_\_\_\_.
- 6 Bids shall be sealed and clearly marked "Surplus Bid"
- 7 Sealed and marked bids shall be delivered to:  
Friedman Memorial Airport  
c/o Brent Davis, Finance & Administration Manager  
1616 Airport Circle  
Hailey, ID 83333
- 8 The highest bidder shall be notified by email. Successful bidders that do not pay and pick up their items within one week shall be considered nonresponsive.
- 9 Friedman Memorial Airport reserves the right to reject any or all bids.

**I have read and accept the terms stated in the Friedman Memorial Airport Surplus Property to Instructions to Bidders:**

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature