MINUTES OF A REGULAR MEETING OF THE FRIEDMAN MEMORIAL AIRPORT AUTHORITY May 4, 2021

May 4, 2021 5:30 P.M.

IN ATTENDANCE:

BOARD MEMBERS: Board Chairman – Jacob Greenberg, Vice-Chairman – Martha Burke, Treasurer – Ron Fairfax, Board Members – Angenie McCleary, Dick Fosbury, Don Keirn, Sam Linnet

FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Chris Pomeroy, Airport Security Coordinator – Steve Guthrie, Finance & Administration Manager – Brent Davis, Airport Operations Manager – Tim Burke, Airport Administrative Coordinator – Jenna Elliott

CONSULTANTS: Studio 360 - Sarah Shepard; Mead & Hunt - Evan Barrett, Mark

Sorenson, and Brad Rolf

AIRPORT LEGAL COUNSEL: Lawson Laski Clark, PLLC - Jim Laski

CALL TO ORDER: (5:58) The meeting was called to order at 5:37 p.m. by Chairman Greenberg

I. APPROVE AGENDA (6:16) The agenda was approved as presented.

MOTION: Made by Board Member Fairfax to approve the agenda.

Seconded by Board Member McCleary.

PASSED UNANIMOUSLY

II. PUBLIC COMMENT (6:47) No Public Comment

III. APPROVE FMAA MEETING MINUTES

(7:29) A. April 6, 2021 Regular Meeting Minutes – Attachment #1

B. April 14, 2021 Special Meeting Minutes – Attachment #2

MOTION: Made by Board Member McCleary to approve the board meeting

minutes of the April 4, 2021 regular meeting and April 14, 2021

special meeting. Seconded by Board Member Fairfax.

PASSED UNANIMOUSLY

IV. REPORTS

(8:16) A. Chairman Report

Chairman Greenberg reported he will be meeting with Staff regarding the upcoming budget hearings.

B. Blaine County Report

Board Member Fosbury reported the County executed the grant agreement and it has been forwarded to Staff.

Board Member McCleary expressed gratitude on behalf of the County for Board Member Keirn's service and stated he will be missed.

Chairman Greenberg expressed his appreciation for Board Member Keirn and Board Member Fairfax's service and contributions to the Board. He stated they will both be missed and wished them the very best.

Airport Manager Pomeroy thanked Board Member Keirn on behalf of the Staff for his service and contributions to the Board.

Board Member Keirn expressed his appreciation for the kind sentiments.

C. City of Hailey Report

No report given.

(13:53) D. Fly Sun Valley Alliance Report

Carol Waller with Fly Sun Valley Alliance expressed her gratitude to Board Member Keirn. She reported the final summer schedule has been published and flights will start to increase in frequency in early June. She stated they are now beginning to work on the winter schedule.

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(15:45) E. Airport Manager Report (see PowerPoint Presentation)

Airport Manager Pomeroy updated the Board on passenger enplanements. Since 2020 numbers were drastically affected by the pandemic, he used 2019 numbers as a benchmark to provide a more accurate comparison. Compared to April of 2019, April of 2021 is up approximately 6% for enplanements despite Delta having a reduced passenger load.

Airport Manager Pomeroy reported airport operations are up 42% in April 2021 compared to April 2019, and YTD 2021 is up 28% compared to YTD 2019. Additionally, he reported 59 saves during the winter season for the new approach.

The Board asked if Airport Manager Pomeroy could segregate the operations between General Aviation and the Commercial Carriers going forward. Airport Manager Pomeroy stated the information is available and will be included in future reports.

Airport Manager Pomeroy reported the following is "On the Horizon:"

 FY 2022 Budget – 1st review and discussion – draft expected at June meeting.

V. AIRPORT STAFF BRIEF

- (20:30) A. Noise Complaints in April
 - B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Attachment #3-#5)
 - C. Airport Commercial Flight Interruptions (unofficial)
 - D. Review Correspondence

VI. ACTION ITEMS

- (21:10) A. NEW BUSINESS
 - 1. None
 - **B. CONTINUING BUSINESS**
 - 1. None

VII. DISCUSSION AND UPDATES

- A. New Business
 - 1. None
- B. Continuing Business
- (21:24) 1. Miscellaneous
 - i. Airport Minimum Standards and Rules and Regulations Update Airport Manager Pomeroy reported the project is underway. Ricondo is refining the schedule and the committee will be kept up-to-speed on the progress. The Minimum Standards is expected to be completed within 9 months.

Airport Manager Pomeroy clarified the Minimum Standards is the first phase of the project and once they are adopted by the Board, the next phase would be the Rules and Regulations.

- 2. Construction and Capital Projects
- (24:12) i. Air Traffic Control Tower Replacement Update

Airport Manager Pomeroy reported he is working with consultant Bill Payne with William E. Payne & Associates in developing the draft request for proposal (RFP). An initial draft was received by Bill Payne and Airport Manager Pomeroy has reviewed it and responded with his comments. It is anticipated the RFP will be finalized and out to the public by the end of May with selections anticipated by the end of July or beginning of August.

Airport Manager Pomeroy stated he would like to discuss the development of a selection committee with the Board at the June meeting.

- 3. Airport Planning Projects
- (27:12) i. Environmental Assessment (Land Acquisition) Update

Airport Manager Pomeroy reported Staff is continuing to work with the FAA and is receiving positive feedback regarding the coordination with the Idaho State Historic Preservation Officer (SHPO). Brad Rolf is expected to provide a more detailed summary of the progress of the EA project and the next steps in the process at the June meeting.

(28:41) ii. Terminal Area Plan - Update

Airport Manager Pomeroy introduced Evan Barrett with Mead & Hunt to update the Board on the progress of the Terminal Area Plan.

Evan Barrett provided a recap of the Capacity Analysis Summary and outlined various Planning Activity Levels depicted on slide 27 of the PowerPoint presentation.

After some questions from the Board and general discussion regarding plan specifics, Evan Barrett updated the Board on the site and building constraints specific to FMA and the Terminal Area Plan project as illustrated on slides 28 and 29 of the PowerPoint presentation.

While referring to slides 30-36, Evan Barrett and Mark Sorenson presented the different construction phase options to the Board. Additionally, they reported on the anticipated next steps of the project.

After discussion regarding the options, the Board unanimously expressed support of moving forward with Phase 1, Option 1 of the Terminal Area Plan shown on slide 30 of the PowerPoint presentation.

VIII. PUBLIC COMMENT
IX. EXECUTIVE SESSION
X. ADJOURNMENT

No Public Comment
No Executive Session.

(1:16:00)

MOTION:

Made by Board Member McCleary to adjourn. Seconded by Board Member Fosbury.

The May 4, 2021 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:53 p.m.

DocuSigned by:

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Angenie McCleary, Secretary

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^{*} Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.