

**MINUTES OF A REGULAR MEETING  
OF THE  
FRIEDMAN MEMORIAL AIRPORT AUTHORITY  
July 6, 2021  
5:30 P.M.**

**IN ATTENDANCE:**                   **BOARD MEMBERS:** Board Chairman – Jacob Greenberg, Vice-Chair – Martha Burke, Board Members – Angenie McCleary, Dick Fosbury, Richard Pogue  
**FRIEDMAN MEMORIAL AIRPORT STAFF:** Airport Manager – Chris Pomeroy, Finance & Administration Manager – Brent Davis, Airport Security Coordinator – Steve Guthrie, Airport Administrative Coordinators – Jenna Elliott and Jennifer Lyman  
**CONSULTANTS:** Studio 360 – Sarah Shepard

**CALL TO ORDER:**       **(0:00)** The meeting was called to order at 5:30 p.m. by Chairman Greenberg

**I. APPROVE AGENDA (0:07)** The agenda was approved as presented.  
**MOTION:**       ***Made by Vice-Chair Burke to approve the agenda. Seconded by Board Member Fosbury.***  

**PASSED UNANIMOUSLY**

**II. PUBLIC COMMENT (1:26)** No Public Comment

**III. APPROVE FMAA MEETING MINUTES**

**(1:58)** A. June 1, 2021 Regular Meeting Minutes – **Attachment #1**  
**MOTION:**       ***Made by Vice-Chair Burke to approve the board meeting minutes of the June 1, 2021 regular meeting. Seconded by Board Member Fosbury.***  

**PASSED UNANIMOUSLY**

**IV. REPORTS**

**(2:26)** A. Chairman Report  
Chairman Greenberg reported Airport Manager Pomeroy is going to be extremely busy in the next few days and is going to need all the help he can get.  
Chairman Greenberg added that after meeting with the congressional delegation, they are willing to help FMA with the Remote Tower pilot program if needed.

B. Blaine County Report  
No report given.

C. City of Hailey Report  
Vice-Chair Burke congratulated the community on supporting the Fireworks ban and remaining respectful of each other and the surrounding wild land.

D. Fly Sun Valley Alliance Report  
No report given.

**(3:56)** E. Airport Manager Report (see PowerPoint Presentation)  
Airport Manager Pomeroy reported the annual “Fly-in” event was happening as he spoke. He stated it has been extremely busy, but he was pleased with how things were unfolding.  
Airport Manager Pomeroy stated he gave the congressional delegation a tour of the facility and they were impressed and awestruck in regard to the activity and number of aircraft currently at the airport.  
Airport Manager Pomeroy mentioned full activity reports for June and July will be presented at the August meeting.  
Airport Manager Pomeroy introduced the newest members of the FMA staff: Jennifer Lyman, Administrative Coordinator, and Jesse Gillette, Fleet Manager. Jennifer gave a brief introduction of herself and stated she was very grateful to be here in the Valley and part of the FMA team. Jesse Gillette was not able to attend the meeting, but Airport Manager Pomeroy stated Jesse has a very experience background with equipment maintenance and is familiar with the FMA fleet as he was a Cat technician with

Mountain States Caterpillar and worked on several pieces of the FMA fleet over the last several years.

Airport Manager Pomeroy reported there is a good list of applicants that have applied for the Independent Board Member position. The résumés will be given to the Review Committee and the process of review and setting up interviews will be started soon.

## V. AIRPORT STAFF BRIEF

- (7:56) A. Noise Complaints in June
- B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See **Attachment #2-#4**)
- C. Airport Commercial Flight Interruptions (unofficial)
- D. Review Correspondence

## VI. ACTION ITEMS

- (8:03) A. NEW BUSINESS
  - 1. None
- B. CONTINUING BUSINESS
  - 2. None

## VII. DISCUSSION AND UPDATES

- (8:03) A. NEW BUSINESS
  - 1. None
- B. CONTINUING BUSINESS
  - 1. Miscellaneous
    - (8:08) i. Airport Minimum Standards and Rules and Regulations – Update  
Airport Manager Pomeroy reported the Minimum Standards and Rules and Regulations Committee met a couple weeks ago and discussed some of the issues that needed to be addressed. Based on the input from the Committee, the consultant is putting together the first draft of the minimum standards and expects to have it to Staff and Committee for review by mid-month. He added the consultant team anticipates having the first meeting and outreach session with FMA tenants and other interested parties by the end of July. Airport Manager Pomeroy added Attorney Peter Kirsch continues to be heavily involved in the oversight of the project.
    - (9:28) ii. Fiscal Year 2022 DRAFT Budget – Update – **Attachment #5**  
While referring to PowerPoint slides 18-22, Finance and Administration Manager, Brent Davis, gave an update on the Fiscal Year 2022 DRAFT Budget, focusing on the changes since the discussion at the June Board Meeting. He reported the County Clerk was notified prior to April 30<sup>th</sup> of the Budget Hearing and the Notice was to be posted outside the administration building at FMA on July 14<sup>th</sup> and published in the Mountain Express on July 14<sup>th</sup> and 21<sup>st</sup>. The Budget Hearing will be August 3<sup>rd</sup> at 5:30 PM.
  - 2. Construction and Capital Projects
    - (21:58) i. Air Traffic Control Tower Replacement – Update  
Airport Manager Pomeroy reported three requests for proposals (RFPs) were received and they have been submitted to the consultant handling the project. Airport Manager Pomeroy stated he will begin his review of them in the next week and will then get copies of the proposals to the selection committee. He said vendor interviews will most likely be in August sometime.
  - 3. Airport Planning Projects
    - (22:53) i. Environmental Assessment (Land Acquisition) - Update  
Airport Manager Pomeroy reported the FAA Environmental Specialist is still reviewing the draft documents, including the archeological report and draft of the Environmental Assessment (EA) report. Once the specialist is completed with her review, her final comments will be addressed and then a

draft of the EA will be presented to the Board prior to it going out for public review and comment. He stated he hopes this will take place within the next week or two.

(23:42)

ii. Terminal Area Plan - Update

Airport Manager Pomeroy reported Staff has been working with TSA and the consultant team as it relates to the configuration of the baggage screening component. He anticipates a more in-depth report from the consultant team at the August Board Meeting.

**VIII. PUBLIC COMMENT**

(25:17)

John Strauss with Glass Cockpit Aviation stated he honored his commitment and helped FMA by keeping his aircraft out of FMA during the "Fly-In" event. Airport Manager Pomeroy thanked Mr. Strauss.

**IX. EXECUTIVE SESSION**

(25:52)

**MOTION:**

***Made by Board Member Fosbury to enter into executive session pursuant to Idaho Code §74-206 paragraph 1(c) to acquire an interest in real property which is not owned by a public agency. Seconded by Vice-Chair Burke.***

**Roll Call Vote:**

<b>Board Vice-Chair Burke</b>	<b>Yes</b>
<b>Board Member Pogue</b>	<b>Yes</b>
<b>Board Member Fosbury</b>	<b>Yes</b>
<b>Board Member McCleary</b>	<b>Yes</b>
<b>Board Chairman Greenberg</b>	<b>Yes</b>

**X. ADJOURNMENT**

The July 6, 2021 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:06 p.m.

DocuSigned by:



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Angenie McCleary, Secretary

\* Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.

