

**NOTICE OF A REGULAR MEETING OF  
THE FRIEDMAN MEMORIAL AIRPORT AUTHORITY**

**PLEASE TAKE NOTICE** that a regular meeting of the Friedman Memorial Airport Authority shall be held Tuesday, October 12, 2021 at 5:30 p.m. at the **old Blaine County Courthouse Meeting Room** Hailey, Idaho.

***This meeting is open to the public, but attendees are STRONGLY ENCOURAGED to attend by web access. Instructions below:***

*Please join the meeting from your computer, tablet, or smartphone.*

<https://global.gotomeeting.com/join/723981309>

*You can also dial in using your phone.*

*United States: 1 (312) 757-3121*

*Dial In Access Code: 723-981-309*

*The proposed Agenda for the meeting is as follows:*

**AGENDA  
October 12, 2021**

- I. APPROVE AGENDA – ACTION ITEM**
- II. PUBLIC COMMENT (10 Minutes Allotted)**
- III. FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETING MINUTES OF:**
  - A. September 7, 2021 Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**
- IV. REPORTS**
  - A. Chairman Report
  - B. Blaine County Report
  - C. City of Hailey Report
  - D. Fly Sun Valley Alliance Report
  - E. Airport Manager’s Report
- V. AIRPORT STAFF BRIEF (5 Minutes Allotted)**
  - A. Noise Complaints in September
  - B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data – **Attachment #2 – #4**
  - C. Airport Commercial Flight Interruptions (unofficial)
  - D. Review Correspondence
- VI. ACTION ITEMS (a vote may occur but is not required to be taken)**
  - A. NEW BUSINESS
    - 1. Consideration of Contract for IT Support Services – Ketchum Computers – **Attachment #5 - #6 ACTION ITEM**
    - 2. Consideration of approval for ICRMP Annual Policy payment in the amount of \$52,409. – **Attachment #7 ACTION ITEM**
  - B. CONTINUING BUSINESS
    - 1. None
- VII. DISCUSSION AND UPDATES**
  - A. NEW BUSINESS
    - 1. None
  - B. CONTINUING BUSINESS
    - 1. Miscellaneous
      - i. Airport Minimum Standards and Rules and Regulations – Update
    - 2. Construction and Capital Projects
      - i. Air Traffic Control Tower Replacement – Update
    - 3. Airport Planning Projects
      - i. Environmental Assessment (Land Acquisition) – Update
      - ii. Terminal Area Plan – Update
- VIII. PUBLIC COMMENT**
- IX. EXECUTIVE SESSION      I.C. §74-206 (1),(c) To acquire an interest in real property which is not owned by a public agency**
- X. ADJOURNMENT**

FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETINGS ARE OPEN TO ALL INTERESTED PARTIES. SHOULD YOU DESIRE TO ATTEND A BOARD MEETING AND NEED A REASONABLE ACCOMMODATION TO DO SO, PLEASE CONTACT THE AIRPORT MANAGER’S OFFICE AT LEAST ONE WEEK IN ADVANCE BY CALLING 208-788-4956 OR WRITING TO 1616 AIRPORT CIRCLE, HAILEY, IDAHO 83333.

## FMAA Meeting Brief 10-12-21

### III. FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETING MINUTES OF:

A. September 7, 2021 Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

### IV. REPORTS

A. Chairman Report

This item is on the agenda to permit a Chairman report if appropriate.

B. Blaine County Report

This item is on the agenda to permit a County report if appropriate.

C. City of Hailey Report

This item is on the agenda to permit a City report if appropriate.

D. Fly Sun Valley Alliance Report

This item is on the agenda to permit a report if appropriate.

E. Airport Manager Report

This item is on the agenda to permit an Airport Manager's report if appropriate.

### V. AIRPORT STAFF BRIEF – (5 Minutes Allotted)

A. Noise Complaints in September

LOCATION	DATE	TIME	AIRCRAFT TYPE	INCIDENT	ACTION/RESPONSE
Hailey	9/11/2021	12:21 PM	Small General Aviation	Airplane flying low over valley. Caller believes it's the same aircraft that does this frequently.	After reviewing flight tracks, flight operation was compliant with Federal Aviation Administration (FAA) regulations and FMAA's voluntary noise abatement program. The airport does not hold any authority to route or reroute aircraft once airborne. Operations director called and spoke with caller regarding the issue.
Broadford Rd, Bellevue	9/10/2021	12:26 PM	Corporate Aviation	Caller states that the "hammerhead airplane" should be banned from the airport as it is far too loud. Operations Director believes caller is referring to the Beechcraft Starship that visits frequently.	The Airport Authority cannot ban aircraft from operating at the airport per the Aircraft Noise and Capacity Act (ANCA). Operations director called and spoke with caller regarding the issue.

## FMAA Meeting Brief 10-12-21

### B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data - **Attachments #2 - #4**

**Attachment #2** is Friedman Memorial Airport Profit & Loss Budget vs. Actual (unaudited)

**Attachment #3** is 2001 - 2021 ATCT Traffic Operations Record comparison by month

**Attachment #4** is 2021 Enplanements, Deplanements and 2021 Seat Occupancy data

The following revenue and expense analysis is provided for Board information and review:

#### August 2021

Total Non-Federal Revenue	August, 2021	\$440,611.62
Total Non-Federal Revenue	August, 2020	\$324,463.68
Total Non-Federal Revenue	FY '21 thru August	\$4,062,549.55
Total Non-Federal Revenue	FY '20 thru August	\$3,510,579.78
Total Non-Federal Expenses	August, 2021	\$268,871.65
Total Non-Federal Expenses	August, 2020	\$292,613.07
Total Non-Federal Expenses	FY '21 thru August	\$3,605,595.87
Total Non-Federal Expenses	FY '20 thru August	\$3,516,982.24
Net Income excluding Federal Programs	FY '21 thru August	\$456,953.68
Net Income excluding Federal Programs	FY '20 thru August	-\$6,402.46
Net Income to include Federal Programs	FY '21 thru August	\$2,014,546.57
Net Income to include Federal Programs	FY '20 thru August	-\$345,537.29

### C. Airport Commercial Inbound Flight Interruptions (unofficial):

AIRLINE	FLIGHT CANCELLATIONS	FLIGHT DIVERSIONS
	September 2021	September 2021
Alaska Airlines	0	0
Delta	0	0
United	0	0

### D. Review Correspondence

None

## FMAA Meeting Brief 10-12-21

### VI. ACTION ITEMS (a vote may occur but is not required to be taken)

#### A. NEW BUSINESS

1. Consideration of Contract for IT Support Services – Ketchum Computers – **Attachment #5 – #6 ACTION ITEM**

As of June 2021, the airport's long-time provider of IT support services transitioned out of business. Since that time, airport IT support services have been provided by the local IT firm, Ketchum Computers, on a Time and Materials basis.

Staff is requesting approval of an annual contract with Ketchum Computers in the amount of \$80,000. This contract will ensure critical IT support services at the airport in a consistent and cost-effective manner versus a Time and Materials basis.

The current FY22 budget for IT services can accommodate this request. Current procurement policies require Board approval for annual contracts and expenditures exceeding \$50,000.

**ACTION REQUESTED: Motion to approve contract for IT Support Services for the airport from Ketchum Computers for \$80,000 for FY22.**

2. Consideration of approval for ICRMP Annual Policy Payment in the amount of \$52,409. – **Attachment #7 ACTION ITEM**

The payment for the airport's FY22 ICRMP policy is due. The amount of the annual policy is \$52,409.

Current procurement policies require Board approval for annual contracts and expenditures exceeding \$50,000.

**ACTION REQUESTED: Motion to approve the airport's ICRMP annual policy payment in the amount of \$52,409.**

#### B. CONTINUING BUSINESS

1. None

### VII. DISCUSSION AND UPDATES

#### A. NEW BUSINESS

1. None

## **FMAA Meeting Brief 10-12-21**

### **B. CONTINUING BUSINESS**

#### **1. Miscellaneous**

##### **i. Airport Minimum Standards and Rules and Regulations – Update**

Staff continues to work with our consultant and Counsel to develop a DRAFT set of Minimum Standards suitable to share with the Committee and stakeholders. Before the outreach portion begins, Staff intends to review the draft with the Committee in October. The Board can expect a “Minimum Standards 101” briefing by the consultant and Counsel at the November FMAA meeting, including recommended next steps by Staff and the consultant team to move forward with the project.

No presentation regarding the project is planned for this meeting.

#### **2. Construction and Capital Projects**

##### **i. Air Traffic Control Tower Replacement – Update**

Interviews with the three vendors who submitted responses to the Request for Proposals for remote tower technology at the Friedman Memorial Airport will be held on October 20<sup>th</sup>, 2021 (virtually). The Board can expect a full update at the November meeting.

No presentation regarding this project is planned for this meeting.

#### **3. Airport Planning Projects**

##### **i. Environmental Assessment (Land Acquisition) – Update**

Once again, the current findings of the Environmental Assessment remain consistent with the information presented at previous FMAA meetings.

The FAA has reached out to regional tribal organizations regarding the Section 106 Historic and Cultural Resource findings and has not received any comments during the 30-day comment period. The next step is for the FAA to request concurrence with the finds from the State Historic Preservation Officer (SHPO). The FAA has provided comments on the affected environment and environmental consequences chapter (Chapter 3) of the preliminary EA, and the consultant team is working to address those comments. Public release of the draft document for review and comment is expected after Staff and Board review following FAA approval.

Completion of the Environmental Assessment process, including a Finding of No Significant Impact by the FAA, will follow after the public comment period.

No presentation regarding the project is planned for this meeting.

## **FMAA Meeting Brief 10-12-21**

### **ii. Terminal Area Plan – Update**

Based on the preferred alternatives selected by the Board and the most recent discussion with the Board at the September meeting, Mead & Hunt has continued to refine both the preferred terminal building and terminal area alternatives. A TAP project list has been created for the purpose of the financial implementation analysis. The draft TAP was presented to FAA on September 29 and the project team is working to incorporate feedback from that meeting. Next steps include a financial feasibility analysis, Draft Report, and continued stakeholder coordination.

No presentation regarding the project is planned for this meeting.

### **VIII. PUBLIC COMMENT**

### **IX. EXECUTIVE SESSION – I.C. §74-206 (1),(c) To acquire an interest in real property which is not owned by a public agency**

### **X. ADJOURNMENT**

**MINUTES OF A REGULAR MEETING  
OF THE  
FRIEDMAN MEMORIAL AIRPORT AUTHORITY  
September 7, 2021  
5:30 P.M.**

**IN ATTENDANCE:**

**BOARD MEMBERS:** Board Chairman – Jacob Greenberg, Vice-Chair – Martha Burke, Board Members – Angenie McCleary, Dick Fosbury, Samuel Linnet, Rich Pogue  
**FRIEDMAN MEMORIAL AIRPORT STAFF:** Airport Director – Chris Pomeroy, Deputy Director of Finance & Administration – Brent Davis, Deputy Director of Operations & Maintenance – Tim Burke, Security Manager – Steve Guthrie, Airport Administrative Coordinators – Jenna Elliott and Jennifer Lyman  
**CONSULTANTS:** Studio 360 – Sarah Shepard; Mead & Hunt – Brad Rolf, Mark Sorenson, & Ryan Hayes  
**AIRPORT LEGAL COUNSEL:** Lawson Laski Clark, PLLC – Jim Laski

**CALL TO ORDER:** (0:43) The meeting was called to order at 5:30 p.m. by Chairman Greenberg

**I. APPROVE AGENDA** (0:56) The agenda was approved as presented.

**MOTION:** *Made by Vice-Chair Burke to approve the agenda. Seconded by Board Member McCleary.*

**PASSED UNANIMOUSLY**

**PUBLIC COMMENT** (1:23) No Public Comment

**II. APPROVE FMAA  
MEETING MINUTES**

- (1:57) A. July 29, 2021 Special Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**  
 B. August 3, 2021 Regular Meeting – Motion to Approve – **Attachment #2 ACTION ITEM**

**MOTION:** *Made by Vice-Chair Burke to approve the board meeting minutes of the July 29, 2021 special meeting and August 3, 2021 regular meeting. Seconded by Board Member McCleary.*

**PASSED UNANIMOUSLY**

**III. REPORTS**

- (2:27) A. Chairman Report  
 Chairman Greenberg reported he and Airport Director Pomeroy are staying in contact regarding the various projects currently on-going at the airport.
- (3:10) B. Blaine County Report  
 Board Member Fosbury reported the Blaine County Board of Commissioners passed an emergency declaration regarding the fire at Alturas to prepare possible shifts in the fire that would threaten improvements. The Board of Commissioners also approved modifying the County's employee policy to require masking indoors when social distancing is not possible or when in contact with the public indoors. County staff and legal counsel was directed to prepare a simple masking ordinance that will be considered at the next County Commissioners meeting.
- (7:06) C. City of Hailey Report  
 Vice-Chair Burke reported a mask mandate has been prepared and will be reinstated with the desire to protect students, children under 12 who are unable to be vaccinated, all teachers, first responders and healthcare professionals. The draft mandate will be presented to Council and is anticipated to be approved and implemented within a week.
- (9:09) D. Fly Sun Valley Alliance Report  
 Carol Waller reported the winter schedule has been published. The six non-stop cities will be retained and there will be an increase of Denver and Chicago flights.
- (11:14) E. Airport Manager Report (see PowerPoint Presentation)  
 Airport Director Pomeroy reported August 2021 Passenger Enplanements were

down about 5% from 2019 and 2021 year-to-date is about 2.4% above passenger levels in 2019 year-to-date. August 2021 Operations were about 1% higher than August 2019 Operations and up about 15% from July 2020. Year-to-date operations for 2021 is about 17% higher than 2019 and 30% higher than 2020. For perspective, these numbers put the 2021 year-to-date airport operations just above what was reported in 2016.

Airport Director Pomeroy reported there are a couple helicopters working out of FMA on the various fires currently active in the area.

Airport Director Pomeroy proudly reported to the Board that FMA had a perfect score on the annual FAA Part 139 safety inspection that was recently performed. The inspector stated it was the easiest inspection he has had this year, the record keeping was phenomenal, and FMA is to be commended for the procedures being used in the day-to-day operations of the airport. Kudos to the entire airport operations team.

Deputy Director of Operations & Maintenance Tim Burke added it was a team effort and every single person at the airport plays a role in keeping it safe and extended his appreciation for the entire team. He briefly described to the Board the details involved in the inspection and gave a shout-out to Bellevue, Hailey, and Wood River Fire departments as well as Hailey Police Department and Blaine County Sheriff's Department for their participation in the airport emergency training events. Vice-Chair Burke applauded the efforts at the airport. Airport Director Pomeroy also recognized Atlantic Aviation as being a prominent participant in helping the airport earn the perfect score on the inspection.

Deputy Director of Operations & Maintenance Tim Burke gave an update on the upcoming "Meet the Fleet" event at the airport on October 16<sup>th</sup>. There are numerous community partners that will be participating in the event. Additionally, FMA has partnered with the Kiwanis Club to provide food and beverages, which will be funded by the airport. A raffle will be held where someone will be able to experience a 30-minute scenic flight or introductory flight lesson provided by Glass Cockpit Aviation.

Deputy Director of Operations & Maintenance Tim Burke updated the Board on the expected delivery of vehicles FMA has purchased. The second MB-5 combo vehicle is expected in early October, a month later, the MB-4 snowblower is expected, and right before Christmas, the MB-2 deicer unit is anticipated to be delivered. He stated there is a nationwide shortage of solid deicer and FMA is number 15 in line for a solid deice delivery. For this reason, FMA will be needing to purchase some additional liquid deicer storage tanks in the coming weeks to prepare for potentially needing to store additional liquid deicer.

Airport Director Pomeroy announced Jamie Hoover is moving on from the airport to be the new Deputy Chief for the City of Hailey Fire Department. Sincere appreciation for Jamie was given and FMA will miss having him part of the staff. All at FMA wish Jamie the best and good luck with his new role with the City of Hailey Fire Department.

"On the Horizon", Airport Director Pomeroy anticipates there will be a draft document for the Minimum Standards review and discussion at the October meeting and the NWAAAE conference is being held in SLC the week of October 5<sup>th</sup> – 8<sup>th</sup>. All management level staff will be attending the conference either in person or online.

#### IV. AIRPORT STAFF BRIEF

- A. Noise Complaints in August
- B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See **Attachment #3 – #5**)
- C. Airport Commercial Flight Interruptions (unofficial)
- D. Review Correspondence

#### V. ACTION ITEMS

##### A. NEW BUSINESS

(30:30)

##### 1. Reschedule October FMAA Board Meeting **ACTION ITEM**

Airport Manager Pomeroy explained that management staff will be attending the NWAAAE conference the week of October 5<sup>th</sup> – 8<sup>th</sup>, so there is a need to move the October FMAA Board Meeting from October 5<sup>th</sup> to a later date. The preferable date for the rescheduled meeting would be one week later on Tuesday, October 12<sup>th</sup>.



**MOTION:** *Made by Vice-Chair Burke to hold the FMAA Regular Board Meeting for October on October 12<sup>th</sup>. Seconded by Board Member Linnet.*

- (32:00) 2. T-O Work Order 21-05 – Recommendation to Approve – **Attachment #6**

**ACTION ITEM**

Airport Manager Pomeroy gave a brief summary of what is involved in the T-O Work Order 21-05 as outlined on slides 17-20 on the PowerPoint. Since this Work Order is coming through in the fiscal year 2021 discretionary grant program, it will be 100% funded and will require no local match. As discussed in previous meetings, this project will close the airport down for about a month from April 18, 2022 through May 17, 2022 weather permitting. In the coming weeks, significant effort will be put into informing the public of this upcoming closure.

**MOTION:** *Made by Board Member Fosbury to approve the T-O Work Order 21-05 for construction administration services on the runway, taxiway, and apron rehabilitation project in the amount of \$569,060. Seconded by Vice-Chair Burke.*

**PASSED UNANIMOUSLY**

- (36:54) 3. Auto Rental Contract – Recommendation to Approve – **Attachment #7 ACTION ITEM**

Deputy Director of Finance & Administration Brent Davis explained that the current auto rental contracts are terminating as of September 30, 2021 and therefore a new contract is required. With significant coordination with the rental car agencies, new contracts were created, and all agencies have agreed to the terms therein. He briefed the Board on the auto rental situation at the airport and stated the finance committee and legal counsel have reviewed and approved the new contract.

**MOTION:** *Made by Vice-Chair Burke to approve the new Auto Rental Contracts. Seconded by Board Member Fosbury.*

**B. CONTINUING BUSINESS**

1. None

**VI. DISCUSSION AND UPDATES**

**A. NEW BUSINESS**

1. None

**B. CONTINUING BUSINESS**

1. Miscellaneous

- (44:35) i. Airport Minimum Standards and Rules and Regulations – Update

Airport Director Pomeroy explained they are focusing only the Minimum Standards component of this project at the moment, and he has been working diligently with the consultants and legal counsel to finalize a first draft of the Minimum Standards. It is his goal to get a draft within the next week or two, get comments and feedback from stakeholders, and then bring it to the Board to review in the near future.

2. Construction and Capital Projects

- (45:53) i. Air Traffic Control Tower Replacement – Update.

Airport Director Pomeroy reported on August 25<sup>th</sup>, the selection committee for the Air Traffic Control Tower Replacement project and Bill Payne from William E Payne & Associates met to review the proposals. The next step will be to conduct interviews with all three vendors who submitted proposals. Board Member Pogue stated his concern is getting the project approved and certified by the FAA. Chairman Greenberg reported SAAB is doing a similar project in Virginia and they are the closest to being certified by the FAA. Searidge has a project in Fort Collins and are also close to certification. After all applicants have been interviewed, the selection committee will present the results to the Board for further review and final selection. The Board is supportive of moving forward with the applicant interviews and selection process.

3. Airport Planning Projects
- (57:06) i. Environmental Assessment (Land Acquisition) – Update  
Airport Manager Pomeroy reported that they are waiting for review from the FAA and hope to get final review comments soon.
- (57:56) ii. Terminal Area Plan – Update.  
Airport Manager Pomeroy introduced Ryan Hayes with Mead & Hunt. Ryan Hayes stressed the need for this project not only for future growth, but also for today. Based on studies done, during peak hours at FMA, the terminal is overloaded in the winter season and the terminal does not have enough square footage to meet today's demand, let alone future growth. Ryan Hayes reviewed the various aspects and goals of the project as well as terminal opportunities and constraints. He presented the different concepts included in the project and explained the areas where building expansion may be possible.  
After some Board questions and discussion, Ryan Hayes presented the next steps in the project with a draft report anticipated in the next month or two.

## VII. PUBLIC COMMENT

No Public Comment

## VIII. EXECUTIVE SESSION

- (1:51:50) **MOTION:** *Made by Board Member Burke to enter into executive session pursuant to Idaho Code §74-206 paragraph 1(c) to acquire an interest in real property which is not owned by a public agency. Seconded by Board Member Fosbury.*

### Roll Call Vote:

Vice-Chair Burke	Yes
Board Member Linnet	Yes
Board Member Pogue	Yes
Board Member McCleary	Yes
Board Member Fosbury	Yes
Board Member Strauss	Yes
Board Chairman Greenberg	Yes

## IX. ADJOURNMENT

The September 7, 2021 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 7:32 p.m.

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Angenie McCleary, Secretary

\* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*

**Friedman Memorial Airport**  
**Profit & Loss Budget vs. Actual (COMBINED '21)**

9:38 AM

10/04/2021

Accrual Basis

## Ordinary Income/Expense

## Income

## 4000-00 · AIRCARRIER

4000-01 · Aircarrier - Lease Space

4000-02 · Aircarrier - Landing Fees

4000-04 · Aircarrier - Utility Fees

4010-07 · Aircarrier - '14 PFC App

Total 4000-00 · AIRCARRIER

## 4020-00 · TERMINAL AUTO PARKING REVENUE

4020-01 · Automobile Parking - Terminal

Total 4020-00 · TERMINAL AUTO PARKING REVENUE

## 4030-00 · AUTO RENTAL REVENUE

4030-01 · Automobile Rental - Commission

4030-02 · Automobile Rental - Lease Space

4030-03 · Automobile Rental - Auto Prkng

4030-04 · Automobile Rental - Utilities

Total 4030-00 · AUTO RENTAL REVENUE

## 4040-00 · TERMINAL CONCESSION REVENUE

4040-01 · Terminal Shops - Commission

4040-03 · Terminal Shops - Utility Fees

4040-10 · Advertising - Commission

4040-11 · Vending Machines - Commission

4040-12 · Terminal ATM

Total 4040-00 · TERMINAL CONCESSION REVENUE

## 4050-00 · FBO REVENUE

4050-01 · FBO - Lease Space

4050-02 · FBO - Overnight Parking Fees

4050-03 · FBO - Landing Fees - Trans.

4050-04 · FBO - Commission

Total 4050-00 · FBO REVENUE

## 4060-00 · FUEL FLOWAGE REVENUE

4060-01 · Fuel Flowage - FBO

Total 4060-00 · FUEL FLOWAGE REVENUE

## 4070-00 · TRANSIENT LANDING FEES REVENUE

4070-01 · Landing Fees - Commercial

4070-02 · Landing Fees - Non-Comm./Gov't

Total 4070-00 · TRANSIENT LANDING FEES REVENUE

## 4080-00 · HANGAR REVENUE

4080-01 · Land Lease - Hangar

4080-02 · Land Lease - Hangar/Trans. Fee

4080-03 · Hangar/Utilities (E8,11,24)

4080-05 · Land Lease - FMA Hangar Rentals

Total 4080-00 · HANGAR REVENUE

## 4090-00 · TIEDOWN PERMIT FEES REVENUE

4090-01 · Tiedown Permit Fees (FMA)

Total 4090-00 · TIEDOWN PERMIT FEES REVENUE

## 4100-00 · CARGO CARRIERS REVENUE

4100-01 · Cargo Carriers - Landing Fees

4100-02 · Cargo Carriers - Tiedown

Total 4100-00 · CARGO CARRIERS REVENUE

## 4110-00 · MISCELLANEOUS REVENUE

4110-01 · Misc. Revenue

	Oct '20 - Aug 21	Budget	\$ Over Budget	% of Budget
4000-01 · Aircarrier - Lease Space	160,364.36	350,000.00	-189,635.64	45.82%
4000-02 · Aircarrier - Landing Fees	240,090.28	118,000.00	122,090.28	203.47%
4000-04 · Aircarrier - Utility Fees	330.00	0.00	330.00	100.0%
4010-07 · Aircarrier - '14 PFC App	262,825.60	316,500.00	-53,674.40	83.04%
Total 4000-00 · AIRCARRIER	663,610.24	784,500.00	-120,889.76	84.59%
4020-01 · Automobile Parking - Terminal	357,938.00	266,000.00	91,938.00	134.56%
Total 4020-00 · TERMINAL AUTO PARKING REVENUE	357,938.00	266,000.00	91,938.00	134.56%
4030-01 · Automobile Rental - Commission	649,028.33	303,600.00	345,428.33	213.78%
4030-02 · Automobile Rental - Lease Space	27,083.54	29,900.00	-2,816.46	90.58%
4030-03 · Automobile Rental - Auto Prkng	59,580.69	85,000.00	-25,419.31	70.1%
4030-04 · Automobile Rental - Utilities	1,470.63	2,000.00	-529.37	73.53%
Total 4030-00 · AUTO RENTAL REVENUE	737,163.19	420,500.00	316,663.19	175.31%
4040-01 · Terminal Shops - Commission	10,919.57	5,000.00	5,919.57	218.39%
4040-03 · Terminal Shops - Utility Fees	1,470.60	2,000.00	-529.40	73.53%
4040-10 · Advertising - Commission	39,852.86	25,000.00	14,852.86	159.41%
4040-11 · Vending Machines - Commission	5,607.03	5,000.00	607.03	112.14%
4040-12 · Terminal ATM	825.00	1,000.00	-175.00	82.5%
Total 4040-00 · TERMINAL CONCESSION REVENUE	58,675.06	38,000.00	20,675.06	154.41%
4050-01 · FBO - Lease Space	163,965.56	167,000.00	-3,034.44	98.18%
4050-02 · FBO - Overnight Parking Fees	360,158.85	205,000.00	155,158.85	175.69%
4050-03 · FBO - Landing Fees - Trans.	0.00	90,000.00	-90,000.00	0.0%
4050-04 · FBO - Commission	29,815.01	7,100.00	22,715.01	419.93%
Total 4050-00 · FBO REVENUE	553,939.42	469,100.00	84,839.42	118.09%
4060-01 · Fuel Flowage - FBO	387,460.20	181,500.00	205,960.20	213.48%
Total 4060-00 · FUEL FLOWAGE REVENUE	387,460.20	181,500.00	205,960.20	213.48%
4070-01 · Landing Fees - Commercial	0.00	180,000.00	-180,000.00	0.0%
4070-02 · Landing Fees - Non-Comm./Gov't	593,334.70	200.00	593,134.70	296,667.35%
Total 4070-00 · TRANSIENT LANDING FEES REVENUE	593,334.70	180,200.00	413,134.70	329.27%
4080-01 · Land Lease - Hangar	631,693.13	682,000.00	-50,306.87	92.62%
4080-02 · Land Lease - Hangar/Trans. Fee	96,063.75	0.00	96,063.75	100.0%
4080-03 · Hangar/Utilities (E8,11,24)	670.60	1,500.00	-829.40	44.71%
4080-05 · Land Lease - FMA Hangar Rentals	32,817.52	30,000.00	2,817.52	109.39%
Total 4080-00 · HANGAR REVENUE	761,245.00	713,500.00	47,745.00	106.69%
4090-01 · Tiedown Permit Fees (FMA)	33,243.00	20,000.00	13,243.00	166.22%
Total 4090-00 · TIEDOWN PERMIT FEES REVENUE	33,243.00	20,000.00	13,243.00	166.22%
4100-01 · Cargo Carriers - Landing Fees	0.00	10,500.00	-10,500.00	0.0%
4100-02 · Cargo Carriers - Tiedown	5,472.00	3,000.00	2,472.00	182.4%
Total 4100-00 · CARGO CARRIERS REVENUE	5,472.00	13,500.00	-8,028.00	40.53%
4110-01 · Misc. Revenue	68,501.47	5,000.00	63,501.47	1,370.03%

	Oct '20 - Aug 21	Budget	\$ Over Budget	% of Budget
Total 4110-00 · MISCELLANEOUS REVENUE	68,501.47	5,000.00	63,501.47	1,370.03%
4120-00 · GROUND TRANSP. PERMIT REVENUE				
4120-01 · Ground Transportation Permit	19,150.00	20,000.00	-850.00	95.75%
4120-02 · GTSP - Trip Fee	3,060.00	0.00	3,060.00	100.0%
Total 4120-00 · GROUND TRANSP. PERMIT REVENUE	22,210.00	20,000.00	2,210.00	111.05%
4400-00 · TSA/SECURITY				
4400-02 · Terminal Lease	38,374.61	40,365.00	-1,990.39	95.07%
4400-03 · Security Prox. Cards	32,030.00	36,000.00	-3,970.00	88.97%
Total 4400-00 · TSA/SECURITY	70,404.61	76,365.00	-5,960.39	92.2%
4500-00 · IDAHO STATE GRANT PROGRAM REV.				
4500-21 · SUN-21	0.00	15,000.00	-15,000.00	0.0%
Total 4500-00 · IDAHO STATE GRANT PROGRAM REV.	0.00	15,000.00	-15,000.00	0.0%
4520-00 · INTEREST REVENUE				
4520-01 · Interest Revenue - General	12,178.26	20,000.00	-7,821.74	60.89%
4520-07 · Interest Revenue - '14 PFC	25.39	0.00	25.39	100.0%
Total 4520-00 · INTEREST REVENUE	12,203.65	20,000.00	-7,796.35	61.02%
4600-00 · CARES Act Grant Operational				
4600-01 · CARES Act Grant Operational	1,999,999.94			
Total 4600-00 · CARES Act Grant Operational	1,999,999.94			
4746-00 · AIP '46 Acquire SRE ARFF				
4746-01 · AIP '46 Acquire SRE ARFF	-1,961.72	0.00	-1,961.72	100.0%
Total 4746-00 · AIP '46 Acquire SRE ARFF	-1,961.72	0.00	-1,961.72	100.0%
4747-00 · AIP '47 - Acq.SRE/ARFF, Obs.Rem				
4747-01 · AIP '47-Acq.SRE/ARFF&Obs. Remov	591,806.16	0.00	591,806.16	100.0%
Total 4747-00 · AIP '47 - Acq.SRE/ARFF, Obs.Rem	591,806.16	0.00	591,806.16	100.0%
4748-00 · AIP '48 Land Acquisition				
4748-01 · AIP '48 Land Acq.- RPZ - 65 Acr	-2,971.87	0.00	-2,971.87	100.0%
Total 4748-00 · AIP '48 Land Acquisition	-2,971.87	0.00	-2,971.87	100.0%
4749-00 · AIP '49 - Acq. SRE/Pavement Mai				
4749-01 · AIP '49 - Acq. SRE/Pavement Mai	-2,860.20	42,187.50	-45,047.70	-6.78%
Total 4749-00 · AIP '49 - Acq. SRE/Pavement Mai	-2,860.20	42,187.50	-45,047.70	-6.78%
4750-00 · Terminal Area Plan (TAP)				
4750-01 · Terminal Area Plan	120,975.80	30,000.00	90,975.80	403.25%
Total 4750-00 · Terminal Area Plan (TAP)	120,975.80	30,000.00	90,975.80	403.25%
4751-00 · EA - Land Acq. - Approach Prote				
4751-01 · EA - Land Acq. Approach Protect	129,958.52	160,000.00	-30,041.48	81.22%
Total 4751-00 · EA - Land Acq. - Approach Prote	129,958.52	160,000.00	-30,041.48	81.22%
4753-00 · AIP '53 - Rehabilitate Runway				
4753-01 · AIP '53 - Rehabilitate Runway	0.00	562,500.00	-562,500.00	0.0%
Total 4753-00 · AIP '53 - Rehabilitate Runway	0.00	562,500.00	-562,500.00	0.0%
Total Income	7,160,347.17	4,017,852.50	3,142,494.67	178.21%
Gross Profit	7,160,347.17	4,017,852.50	3,142,494.67	178.21%
Expense				
EXPENDITURES				
"A" EXPENSES				
5000-01 · Salaries - Airport Director	145,173.83	158,371.33	-13,197.50	91.67%
5010-00 · Salaries - Deputy Director F&A	94,666.74	115,274.00	-20,607.26	82.12%
5010-01 · Salaries - Admin Coordinator	113,236.51	122,803.20	-9,566.69	92.21%
5010-03 · Salaries - Sr Admin Coordinator	31,093.59	68,494.04	-37,400.45	45.4%
5020-00 · Salaries - Deputy Director O&M	90,765.99	113,859.20	-23,093.21	79.72%
5030-00 · Salaries - ARFF/OPS Specialist	450,865.78	456,040.00	-5,174.22	98.87%
5040-00 · Salaries- Security Manager	86,892.59	87,568.00	-675.41	99.23%
5050-00 · Salaries- Seasonal-Snow Removal	64,185.90	55,000.00	9,185.90	116.7%
5050-01 · Salaries - Seasonal - Arpt Host	3,922.50	5,000.00	-1,077.50	78.45%
5050-03 · Salaries - One-time Pay	12,550.00			

	Oct '20 - Aug 21	Budget	\$ Over Budget	% of Budget
5050-04 · Salaries - ARFF Coverage	1,420.00			
5060-01 · Overtime - General	0.00	2,000.00	-2,000.00	0.0%
5060-02 · Overtime - Snow Removal	18,266.90	45,000.00	-26,733.10	40.59%
5060-04 · OT - Security	0.00	5,000.00	-5,000.00	0.0%
5100-00 · Retirement	137,257.48	143,000.00	-5,742.52	95.98%
5110-00 · Social Security/Medicare	80,974.48	98,352.00	-17,377.52	82.33%
5120-00 · Life Insurance	578.49	2,000.00	-1,421.51	28.93%
5130-00 · Medical Insurance	205,017.63	256,640.00	-51,622.37	79.89%
5160-00 · Workman's Compensation	18,754.00	20,000.00	-1,246.00	93.77%
5170-00 · Unemployment Claims	46.83	0.00	46.83	100.0%
5180-00 · Prior year p/r corrections	-12,546.68			
<b>Total "A" EXPENSES</b>	<b>1,543,122.56</b>	<b>1,754,401.77</b>	<b>-211,279.21</b>	<b>87.96%</b>
<b>"B" EXPENDITURES</b>				
<b>"B" EXPENSES - ADMINISTRATIVE</b>				
<b>6000-00 · TRAVEL EXPENSE</b>				
6000-01 · Travel	313.00	37,400.00	-37,087.00	0.84%
<b>Total 6000-00 · TRAVEL EXPENSE</b>	<b>313.00</b>	<b>37,400.00</b>	<b>-37,087.00</b>	<b>0.84%</b>
<b>6010-00 · SUPPLIES/EQUIPMENT EXPENSE</b>				
6010-01 · Supplies - Office	5,925.92	8,000.00	-2,074.08	74.07%
6010-02 · Supplies - Parking	184.47	1,000.00	-815.53	18.45%
6010-03 · Supplies - Computer	5,893.63	6,000.00	-106.37	98.23%
<b>Total 6010-00 · SUPPLIES/EQUIPMENT EXPENSE</b>	<b>12,004.02</b>	<b>15,000.00</b>	<b>-2,995.98</b>	<b>80.03%</b>
<b>6020-00 · INSURANCE</b>				
6020-01 · Insurance	53,124.00	55,920.00	-2,796.00	95.0%
<b>Total 6020-00 · INSURANCE</b>	<b>53,124.00</b>	<b>55,920.00</b>	<b>-2,796.00</b>	<b>95.0%</b>
<b>6030-00 · UTILITIES</b>				
6030-01 · Utilities - Gas/Terminal	12,925.00	18,000.00	-5,075.00	71.81%
6030-02 · Utilities - Gas/AOB & Cold Stor	4,796.00	8,500.00	-3,704.00	56.42%
6030-03 · Utilities - Elect./Runway&PAPI	5,320.61	6,500.00	-1,179.39	81.86%
6030-04 · Utilities - Elec./AOB & Cold St	7,706.82	8,500.00	-793.18	90.67%
6030-05 · Utilities - Electric/Terminal	46,413.79	50,000.00	-3,586.21	92.83%
6030-06 · Utilities - Telephone	13,916.02	16,000.00	-2,083.98	86.98%
6030-07 · Utilities - Water	7,684.29	18,000.00	-10,315.71	42.69%
6030-08 · Utilities - Garbage Removal	12,454.00	14,500.00	-2,046.00	85.89%
6030-09 · Utilities - Sewer	4,770.03	4,100.00	670.03	116.34%
6030-11 · Utilities - Electric/Tower	7,086.95	5,500.00	1,586.95	128.85%
6030-12 · Utilities - Elec./Brdfld.Hghl	417.35	500.00	-82.65	83.47%
6030-13 · Utilities - Elec. Exit Booth	1,354.31	2,500.00	-1,145.69	54.17%
6030-15 · Utilities - Elec/AWOS	3,337.22	4,000.00	-662.78	83.43%
6030-16 · Utilities - Elec. Wind Cone	123.38	150.00	-26.62	82.25%
6030-17 · Utilities - Elec./Gas- Hangar	2,814.07	3,500.00	-685.93	80.4%
6030-18 · Utilities - Lubricant Wst. Dspl	291.70	500.00	-208.30	58.34%
<b>Total 6030-00 · UTILITIES</b>	<b>131,411.54</b>	<b>160,750.00</b>	<b>-29,338.46</b>	<b>81.75%</b>
<b>6040-00 · SERVICE PROVIDER</b>				
6040-01 · Service Provider - General	238.19	0.00	238.19	100.0%
6040-02 · Service Provider - Term. Serv.	6,339.75	5,631.00	708.75	112.59%
6040-03 · Service Provider - AOB Services	46,995.21	52,000.00	-5,004.79	90.38%
6040-04 · Service Provider-Ops./Airfield	13,365.99	15,996.00	-2,630.01	83.56%
<b>Total 6040-00 · SERVICE PROVIDER</b>	<b>66,939.14</b>	<b>73,627.00</b>	<b>-6,687.86</b>	<b>90.92%</b>
<b>6050-00 · PROFESSIONAL SERVICES</b>				
6050-01 · Professional Services - Legal	78,341.89	60,000.00	18,341.89	130.57%
6050-02 · Professional Serv. - Audit/Fina	58,582.65	70,000.00	-11,417.35	83.69%
6050-03 · Professional Services - Enginee	7,440.69	25,000.00	-17,559.31	29.76%
6050-04 · Professional Services - HR	5,850.00	20,000.00	-14,150.00	29.25%
6050-05 · Professional Services - Gen.	196,562.50	10,000.00	186,562.50	1,965.63%
6050-10 · Prof. Svcs.-IT/Comp. Support	31,104.86	15,000.00	16,104.86	207.37%

	Oct '20 - Aug 21	Budget	\$ Over Budget	% of Budget
6050-12 · Prof. Serv.- Planning Air Serv.	5,890.50	7,000.00	-1,109.50	84.15%
6050-13 · Prof. Serv.-Website Des.& Maint	5,593.99	4,000.00	1,593.99	139.85%
6050-15 · Prof. Serv.-Comm/Public Outreac	14,004.59	42,000.00	-27,995.41	33.34%
6050-17 · Prof. Serv. - Airspace Consult.	0.00	25,000.00	-25,000.00	0.0%
6050-18 · Prof. Services - Approach Maint	0.00	30,000.00	-30,000.00	0.0%
6050-19 · Prof. Serv.-ATCT Relocation	14,738.42	30,000.00	-15,261.58	49.13%
<b>Total 6050-00 · PROFESSIONAL SERVICES</b>	<b>418,110.09</b>	<b>338,000.00</b>	<b>80,110.09</b>	<b>123.7%</b>
<b>6060-00 · MAINTENANCE-OFFICE EQUIPMENT</b>				
6060-01 · Maint.-Office Equip./Gen.	17.09	0.00	17.09	100.0%
6060-04 · Maintenance - Copier	1,435.62	2,000.00	-564.38	71.78%
6060-05 · Maintenance - Phone	1,215.00	1,300.00	-85.00	93.46%
<b>Total 6060-00 · MAINTENANCE-OFFICE EQUIPMENT</b>	<b>2,667.71</b>	<b>3,300.00</b>	<b>-632.29</b>	<b>80.84%</b>
<b>6070-00 · RENT/LEASE OFFICE EQUIPMENT</b>				
6070-02 · Rent/Lease - Postage Meter	1,170.60	1,200.00	-29.40	97.55%
<b>Total 6070-00 · RENT/LEASE OFFICE EQUIPMENT</b>	<b>1,170.60</b>	<b>1,200.00</b>	<b>-29.40</b>	<b>97.55%</b>
<b>6080-00 · DUES/MEMBERSHIPS/PUBLICATIONS E</b>				
6080-01 · Dues/Memberships	6,126.36	6,000.00	126.36	102.11%
6080-04 · Publications	4,785.81	5,000.00	-214.19	95.72%
<b>Total 6080-00 · DUES/MEMBERSHIPS/PUBLICATIONS E</b>	<b>10,912.17</b>	<b>11,000.00</b>	<b>-87.83</b>	<b>99.2%</b>
<b>6090-00 · POSTAGE</b>				
6090-01 · Postage/Courier Service	873.68	2,000.00	-1,126.32	43.68%
6090-00 · POSTAGE - Other	266.64			
<b>Total 6090-00 · POSTAGE</b>	<b>1,140.32</b>	<b>2,000.00</b>	<b>-859.68</b>	<b>57.02%</b>
<b>6100-00 · EDUCATION/TRAINING</b>				
6100-01 · Education/Training - Admin.	650.00	15,000.00	-14,350.00	4.33%
6100-02 · Education/Training - OPS	1,134.93	15,000.00	-13,865.07	7.57%
6100-03 · Education/Training - ARFF	15,624.08	14,500.00	1,124.08	107.75%
6100-04 · Ed/Train. - ARFF Trienn. Drill	753.50	0.00	753.50	100.0%
6100-06 · Education - Security	515.00	3,000.00	-2,485.00	17.17%
6100-08 · Education/Training - HFD	0.00	5,000.00	-5,000.00	0.0%
<b>Total 6100-00 · EDUCATION/TRAINING</b>	<b>18,677.51</b>	<b>52,500.00</b>	<b>-33,822.49</b>	<b>35.58%</b>
<b>6101-00 · PUBLIC OUTREACH/COMMUNICATIONS</b>				
6101-01 · Advertising/Social Media/Sponso	25,215.36	35,000.00	-9,784.64	72.04%
6101-02 · Public Outr/Comm - Noise Abatem	0.00	500.00	-500.00	0.0%
6101-03 · Public Outr/Comm - SAAC	4,491.46	10,000.00	-5,508.54	44.92%
<b>Total 6101-00 · PUBLIC OUTREACH/COMMUNICATIONS</b>	<b>29,706.82</b>	<b>45,500.00</b>	<b>-15,793.18</b>	<b>65.29%</b>
<b>6110-00 · CONTRACTS</b>				
6110-02 · Contracts - FMAA	35,000.00	42,000.00	-7,000.00	83.33%
6110-03 · Contracts - FBO/Fee Collection	0.00	50,000.00	-50,000.00	0.0%
6110-16 · Contracts - Prkg Mngt Fee/Ops	188,861.70	165,000.00	23,861.70	114.46%
6110-17 · Contracts - Landing Fee Equip.	0.00	15,000.00	-15,000.00	0.0%
6110-18 · Contracts - Vector Commissions	77,133.51			
<b>Total 6110-00 · CONTRACTS</b>	<b>300,995.21</b>	<b>272,000.00</b>	<b>28,995.21</b>	<b>110.66%</b>
<b>6130-00 · MISCELLANEOUS EXPENSES</b>				
6130-01 · Misc. - General	302,367.70	15,000.00	287,367.70	2,015.79%
6130-19 · Misc. COVID-19	24,809.10	0.00	24,809.10	100.0%
6140-00 · Bank Fees	17,578.96	20,000.00	-2,421.04	87.9%
6140-01 · Merchant Fees	212.19			
<b>Total 6130-00 · MISCELLANEOUS EXPENSES</b>	<b>344,967.95</b>	<b>35,000.00</b>	<b>309,967.95</b>	<b>985.62%</b>
<b>Total "B" EXPENSES - ADMINISTRATIVE</b>	<b>1,392,140.08</b>	<b>1,103,197.00</b>	<b>288,943.08</b>	<b>126.19%</b>
<b>"B" EXPENSES - OPERATIONAL</b>				
<b>6500-00 · SUPPLIES/EQUIPMENT-OPERATIONS</b>				
6500-01 · Supplies/Equipment - General	5,491.74	5,000.00	491.74	109.84%
6500-02 · Supplies/Equipment - Tools	5,379.04	5,000.00	379.04	107.58%
6500-03 · Supplies/Equipment - Clothing	2,489.99	5,000.00	-2,510.01	49.8%

	Oct '20 - Aug 21	Budget	\$ Over Budget	% of Budget
6500-04 · Supplies/Equipment - Janitorial	20,157.18	22,000.00	-1,842.82	91.62%
<b>Total 6500-00 · SUPPLIES/EQUIPMENT-OPERATIONS</b>	<b>33,517.95</b>	<b>37,000.00</b>	<b>-3,482.05</b>	<b>90.59%</b>
6505-00 · EQUIP/VEHICLE - LEASE/RENTAL				
6505-01 · Eq./Vehi Lease/Rental - General	87,534.16	90,000.00	-2,465.84	97.26%
<b>Total 6505-00 · EQUIP/VEHICLE - LEASE/RENTAL</b>	<b>87,534.16</b>	<b>90,000.00</b>	<b>-2,465.84</b>	<b>97.26%</b>
6510-00 · FUEL/LUBRICANTS				
6510-01 · General	357.64	500.00	-142.36	71.53%
6510-02 · Fuel	37,055.80	50,000.00	-12,944.20	74.11%
6510-03 · Lubricants	1,968.08	6,600.00	-4,631.92	29.82%
<b>Total 6510-00 · FUEL/LUBRICANTS</b>	<b>39,381.52</b>	<b>57,100.00</b>	<b>-17,718.48</b>	<b>68.97%</b>
6520-00 · VEHICLES/MAINTENANCE				
6520-01 · R/M Equipment - General	18,942.40	9,000.00	9,942.40	210.47%
6520-06 · R/M Equip. - '85 Ford Dump	2,954.39	2,500.00	454.39	118.18%
6520-08 · R/M Equip. - '96 Tiger Tractor	2,985.79	1,200.00	1,785.79	248.82%
6520-09 · R/M Equip. - '96 Oshkosh Swp.	2,266.66	3,500.00	-1,233.34	64.76%
6520-17 · R/M Equip. '01 Case 921 Ldr.	143.10	2,200.00	-2,056.90	6.51%
6520-18 · R/M Equip. - '97 Chevy Blazer	117.59	1,650.00	-1,532.41	7.13%
6520-19 · R/M Equip. '02 Ford F-150 PU	0.00	500.00	-500.00	0.0%
6520-20 · R/M Equip. - '02 Kodiak Blower	5,267.18	1,150.00	4,117.18	458.02%
6520-25 · R/M Equip. - '04 Batts De-Ice	101.02	6,000.00	-5,898.98	1.68%
6520-28 · R/M Equip.-'06 Case 621 Loader	35.34	2,500.00	-2,464.66	1.41%
6520-29 · R/M Equip.- '10 Waus Broom/Plow	5,439.22	15,500.00	-10,060.78	35.09%
6520-30 · R/M Equip.-'05 Ford F-350	53.18	1,600.00	-1,546.82	3.32%
6520-31 · R/M Equip. -'10 Oshkosh Blower	4,319.17	3,500.00	819.17	123.41%
6520-32 · R/M Equip. - '09 Mini Truck	75.09	350.00	-274.91	21.45%
6520-34 · R/M Equip. - '12 Case 921F Load	1,459.88	2,500.00	-1,040.12	58.4%
6520-35 · R/M Equip. - '14 Ford Explorer	160.17	600.00	-439.83	26.7%
6520-36 · R/M Equip. - '10 Toyota Forklif	0.00	700.00	-700.00	0.0%
6520-37 · R/M Equip. - '15 Tool Cat	394.32	1,800.00	-1,405.68	21.91%
6520-38 · R/M Equip. - '15 Wausau Broom	1,834.33	15,800.00	-13,965.67	11.61%
6520-39 · R/M Equip. - Boss Spreader	50.52	0.00	50.52	100.0%
6520-40 · R/M Equip. - '17 Ford-350 Super	1,543.92	500.00	1,043.92	308.78%
6520-41 · R/M Equip. - '17 Kodiak Blower	78.58	1,700.00	-1,621.42	4.62%
6520-43 · R/M Equip. - '18 279D Skid St.	3,240.21	4,000.00	-759.79	81.01%
6520-44 · R/M Equip. - '18 Cat 972M Ldr	0.00	2,000.00	-2,000.00	0.0%
6520-45 · R/M Equip. - '19 Oshkosh Broom	480.41	12,000.00	-11,519.59	4.0%
6520-46 · R/M Equip. - '20 Chev. 1500 PU	3,642.06	2,500.00	1,142.06	145.68%
6520-47 · R/M Equip. - '19 Cat 972M Ldr	2,657.40	15,000.00	-12,342.60	17.72%
6520-48 · R/M Equip.-'18 New Holland Trac	1,032.79	0.00	1,032.79	100.0%
6520-49 · R/M Equip. - '21 MB Combo	6,295.20	0.00	6,295.20	100.0%
<b>Total 6520-00 · VEHICLES/MAINTENANCE</b>	<b>65,569.92</b>	<b>110,250.00</b>	<b>-44,680.08</b>	<b>59.47%</b>
6530-00 · ARFF MAINTENANCE				
6530-01 · ARFF Maint. Gen/Supplies	3,666.04	10,000.00	-6,333.96	36.66%
6530-03 · ARFF Maint. - '87 Oshkosh	302.35	2,500.00	-2,197.65	12.09%
6530-04 · ARFF Maint. - Radios	3,495.71	1,500.00	1,995.71	233.05%
6530-05 · ARFF MAint. - '03 E-One	7,008.52	2,500.00	4,508.52	280.34%
6530-06 · ARFF Maint. - '20 Oshkosh Strik	2,209.78	2,000.00	209.78	110.49%
<b>Total 6530-00 · ARFF MAINTENANCE</b>	<b>16,682.40</b>	<b>18,500.00</b>	<b>-1,817.60</b>	<b>90.18%</b>
6540-00 · REPAIRS/MAINTENANCE - BUILDING				
6540-01 · R/M Bldg. - General	927.88	1,500.00	-572.12	61.86%
6540-02 · R/M Bldg. - Terminal	101,846.90	131,500.00	-29,653.10	77.45%
6540-03 · R/M Bldg. - Terminal Concession	2,550.61	2,500.00	50.61	102.02%
6540-04 · R/M Bldg. - Cold Storage	629.77	2,000.00	-1,370.23	31.49%
6540-05 · R/M Bldg. - AOB/SHOP	17,159.79	20,000.00	-2,840.21	85.8%
6540-06 · R/M Bldg. - Hangars	1,034.99	2,000.00	-965.01	51.75%
6540-07 · R/M Bldg. - Tower	8,717.35	7,000.00	1,717.35	124.53%

	Oct '20 - Aug 21	Budget	\$ Over Budget	% of Budget
6540-08 · R/M Bldg. - Parking Booth	120.00	1,000.00	-880.00	12.0%
<b>Total 6540-00 · REPAIRS/MAINTENANCE - BUILDING</b>	<b>132,987.29</b>	<b>167,500.00</b>	<b>-34,512.71</b>	<b>79.4%</b>
<b>6550-00 · REPAIRS/MAINTENANCE - AIRSIDE</b>				
6550-01 · R/M - General	4,865.69	3,000.00	1,865.69	162.19%
6550-02 · R/M - Airfield/Runway	20,219.97	60,000.00	-39,780.03	33.7%
6550-03 · R/M - Airfield/Runway - Deice	106,199.46	120,000.00	-13,800.54	88.5%
6550-04 · R/M - Lights	11,625.70	10,500.00	1,125.70	110.72%
<b>Total 6550-00 · REPAIRS/MAINTENANCE - AIRSIDE</b>	<b>142,910.82</b>	<b>193,500.00</b>	<b>-50,589.18</b>	<b>73.86%</b>
<b>6551-00 · REPAIRS/MAINTENANCE - LANDSIDE</b>				
6551-01 · RM - General	105.38	1,000.00	-894.62	10.54%
6551-02 · R/M - Parking Lot	4,845.94	8,000.00	-3,154.06	60.57%
6551-03 · R/M - Landscaping	5,758.29	10,000.00	-4,241.71	57.58%
<b>Total 6551-00 · REPAIRS/MAINTENANCE - LANDSIDE</b>	<b>10,709.61</b>	<b>19,000.00</b>	<b>-8,290.39</b>	<b>56.37%</b>
<b>6560-00 · SECURITY EXPENSE</b>				
6560-01 · Security - General	11,680.05	11,500.00	180.05	101.57%
6560-02 · Security - Law Enf. Offi. (LEO)	0.00	10,000.00	-10,000.00	0.0%
6560-03 · Security - Subscription Licens.	55,992.25	60,988.00	-4,995.75	91.81%
6560-04 · Security - Perim./Access/CCTV	7,082.36	17,600.00	-10,517.64	40.24%
6560-05 · Security - Professional Serv.	11,137.50	15,400.00	-4,262.50	72.32%
6560-06 · Security - Prof. Services/IT	4,146.50	11,800.00	-7,653.50	35.14%
6560-00 · SECURITY EXPENSE - Other	144.99			
<b>Total 6560-00 · SECURITY EXPENSE</b>	<b>90,183.65</b>	<b>127,288.00</b>	<b>-37,104.35</b>	<b>70.85%</b>
<b>6570-00 · REPAIRS/MAINT.-AERONAUTICAL EQU</b>				
6570-01 · R/M Aeronautical Equip - NDB/DME	10,650.61	10,000.00	650.61	106.51%
6570-02 · R/M Aeronautical Equip. - Tower	5,360.22	8,000.00	-2,639.78	67.0%
6570-04 · R/M Aeron. Equip. - AWOS/ATIS	8,451.19	10,000.00	-1,548.81	84.51%
6570-05 · R/M Aeron. Equip/- Aircraft Ca	0.00	15,000.00	-15,000.00	0.0%
<b>Total 6570-00 · REPAIRS/MAINT.-AERONAUTICAL EQU</b>	<b>24,462.02</b>	<b>43,000.00</b>	<b>-18,537.98</b>	<b>56.89%</b>
<b>Total "B" EXPENSES - OPERATIONAL</b>	<b>643,939.34</b>	<b>863,138.00</b>	<b>-219,198.66</b>	<b>74.6%</b>
<b>Total "B" EXPENDITURES</b>	<b>2,036,079.42</b>	<b>1,966,335.00</b>	<b>69,744.42</b>	<b>103.55%</b>
<b>"C" EXPENSES</b>				
<b>7001-00 · CAPITAL EXPENDITURES</b>				
7001-03 · Airfield & General Improvements	0.00	1,300,000.00	-1,300,000.00	0.0%
7001-05 · Maintenance Equipment /Vehicle	2,185.67	536,200.00	-534,014.33	0.41%
7001-06 · Assessments/Plans/Studies	5,378.99	90,000.00	-84,621.01	5.98%
7001-09 · Security Equipment	0.00	10,000.00	-10,000.00	0.0%
7001-10 · SRE Aquisition Non-AIP	7,702.55			
<b>Total 7001-00 · CAPITAL EXPENDITURES</b>	<b>15,267.21</b>	<b>1,936,200.00</b>	<b>-1,920,932.79</b>	<b>0.79%</b>
<b>7546-00 · AIP '46 EXPENSE - SRE/ARFF EQU</b>				
7546-01 · AIP '46 - Eligible	9,017.96	0.00	9,017.96	100.0%
7546-02 · AIP '46 - Non-Eligible	1,129.54	0.00	1,129.54	100.0%
<b>Total 7546-00 · AIP '46 EXPENSE - SRE/ARFF EQU</b>	<b>10,147.50</b>	<b>0.00</b>	<b>10,147.50</b>	<b>100.0%</b>
<b>7547-00 · AIP '47 EXPENSE - Acq. SRE/ARFF</b>				
7547-01 · AIP '47 - Eligible	685,515.79	0.00	685,515.79	100.0%
7547-02 · AIP '47 - Non-Eligible	22,000.00			
<b>Total 7547-00 · AIP '47 EXPENSE - Acq. SRE/ARFF</b>	<b>707,515.79</b>	<b>0.00</b>	<b>707,515.79</b>	<b>100.0%</b>
<b>7549-00 · AIP '49 - SRE Aqu., Pavement Ma</b>				
7549-01 · AIP '49 - Eligible	6,995.27	45,000.00	-38,004.73	15.55%
7549-03 · AIP '49 - Retainer - Eligible	34,740.70	0.00	34,740.70	100.0%
<b>Total 7549-00 · AIP '49 - SRE Aqu., Pavement Ma</b>	<b>41,735.97</b>	<b>45,000.00</b>	<b>-3,264.03</b>	<b>92.75%</b>
<b>7550-00 · Terminal Area Plan (TAP)</b>				
7550-01 · AIP '50 - Eligible	169,636.80	30,000.00	139,636.80	565.46%
<b>Total 7550-00 · Terminal Area Plan (TAP)</b>	<b>169,636.80</b>	<b>30,000.00</b>	<b>139,636.80</b>	<b>565.46%</b>
<b>7551-00 · EA - Land Acq - Approach Protec</b>				
7551-01 · AIP '51 - Eligible	186,653.53	160,000.00	26,653.53	116.66%

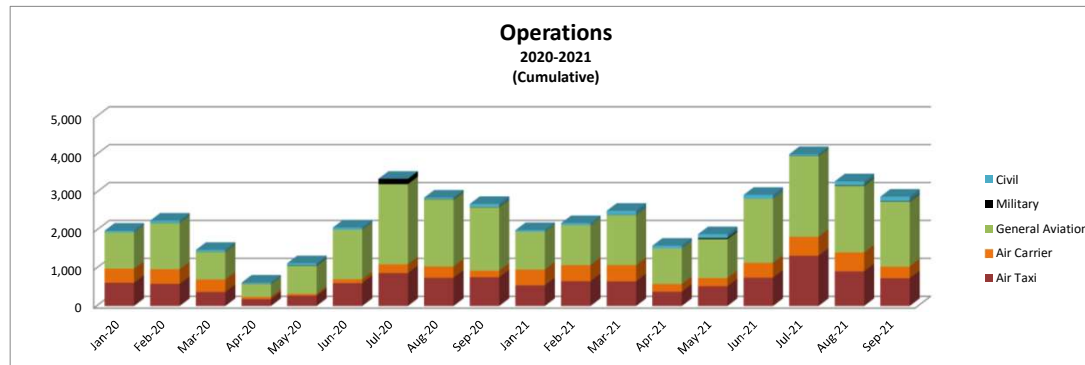


	Oct '20 - Aug 21	Budget	\$ Over Budget	% of Budget
Total 7551-00 · EA - Land Acq - Approach Protec	186,653.53	160,000.00	26,653.53	116.66%
7552-00 · CARES Act				
7552-01 · AIP '52 - Eligible	272.00	0.00	272.00	100.0%
Total 7552-00 · CARES Act	272.00	0.00	272.00	100.0%
7553-00 · AIP '53 - Rehab RW, TW & Apron				
7553-01 · AIP '53 - Eligible	434,365.18			
Total 7553-00 · AIP '53 - Rehab RW, TW & Apron	434,365.18			
8500-00 · Capital Imp. Program (CIP)				
8502-00 · Land Acq - Approach Protection				
8502-01 · CIP-Land Acqu-Approach Protecti	0.00	500,000.00	-500,000.00	0.0%
Total 8502-00 · Land Acq - Approach Protection	0.00	500,000.00	-500,000.00	0.0%
8503-00 · CIP 03-2021 Rehab RW, TW & Apro				
8503-01 · CIP 03-2020 Rehab RW, TW & Apro	0.00	600,000.00	-600,000.00	0.0%
Total 8503-00 · CIP 03-2021 Rehab RW, TW & Apro	0.00	600,000.00	-600,000.00	0.0%
8504-00 · CIP 04-2021 MB4 Snow Blower				
8504-01 · CIP 04-2021 MB4 Snow Blower	1,004.64			
Total 8504-00 · CIP 04-2021 MB4 Snow Blower	1,004.64			
Total 8500-00 · Capital Imp. Program (CIP)	1,004.64	1,100,000.00	-1,098,995.36	0.09%
Total "C" EXPENSES	1,566,598.62	3,271,200.00	-1,704,601.38	47.89%
Total EXPENDITURES	5,145,800.60	6,991,936.77	-1,846,136.17	73.6%
Total Expense	5,145,800.60	6,991,936.77	-1,846,136.17	73.6%
Net Ordinary Income	2,014,546.57	-2,974,084.27	4,988,630.84	-67.74%
Net Income	2,014,546.57	-2,974,084.27	4,988,630.84	-67.74%

**Friedman Memorial Airport  
September 2021**

ATTACHMENT 3

ATCT Traffic Operations Record																					
Month	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
January	3,622	3,893	3,912	2,600	3,028	2,787	4,547	2,520	2,070	2,379	2,408	2,098	2,454	2,128	2,249	1,842	1,665	2,019	2,172	1,987	2,001
February	4,027	4,498	3,073	3,122	3,789	3,597	3,548	2,857	2,244	2,647	2,117	2,205	2,612	1,417	2,268	2,533	1,629	1,914	1,187	2,253	2,185
March	4,952	5,126	3,086	4,097	3,618	2,918	4,677	3,097	2,145	2,709	1,813	1,921	2,753	1,924	2,023	1,917	1,895	1,860	2,016	1,480	2,512
April	2,494	3,649	2,213	2,840	2,462	2,047	2,581	2,113	1,724	1,735	1,604	1,513	1,509	1,210	1,337	1,380	1,426	1,257	1,116	616	1,590
May	3,905	4,184	2,654	3,282	2,729	2,134	1,579	2,293	2,280	1,891	1,533	1,693	1,852	555	668	1,501	1,802	1,442	1,174	1,127	1,894
June	4,787	5,039	4,737	4,438	3,674	3,656	5,181	3,334	2,503	3,019	2,898	2,761	3,203	2,164	2,387	2,475	2,502	2,552	2,292	2,069	2,931
July	6,359	8,796	6,117	5,910	5,424	5,931	7,398	4,704	4,551	5,005	5,004	4,810	5,345	4,345	4,159	4,562	4,573	5,033	4,266	3,356	4,005
August	6,479	6,917	5,513	5,707	5,722	6,087	8,196	4,570	4,488	4,705	4,326	3,823	4,644	3,114	2,932	3,719	3,873	3,175	3,260	2,859	3,289
September	3,871	4,636	4,162	4,124	4,609	3,760	4,311	2,696	3,376	3,128	3,359	2,396	2,403	2,237	2,292	2,379	2,036	2,224	2,235	2,692	2,884
October	3,879	3,656	3,426	2,936	3,570	3,339	3,103	2,134	2,145	2,012	1,886	1,658	1,874	1,760	1,789	1,377	1,939	1,670	1,571	2,212	0
November	3,082	2,698	2,599	2,749	2,260	2,912	2,892	1,670	1,901	1,309	1,114	1,325	1,475	908	1,229	1,314	1,135	1,392	1,328	1,365	0
December	3,401	2,805	3,247	3,227	2,722	3,834	2,699	1,848	2,272	1,811	2,493	2,066	2,016	1,545	1,482	1,717	2,217	2,033	1,960	2,051	0
<b>Totals</b>	<b>50,858</b>	<b>55,897</b>	<b>44,739</b>	<b>45,032</b>	<b>43,607</b>	<b>43,002</b>	<b>50,712</b>	<b>33,836</b>	<b>31,699</b>	<b>32,350</b>	<b>30,555</b>	<b>28,269</b>	<b>32,140</b>	<b>23,307</b>	<b>24,815</b>	<b>26,716</b>	<b>26,692</b>	<b>26,571</b>	<b>24,577</b>	<b>24,067</b>	<b>23,291</b>



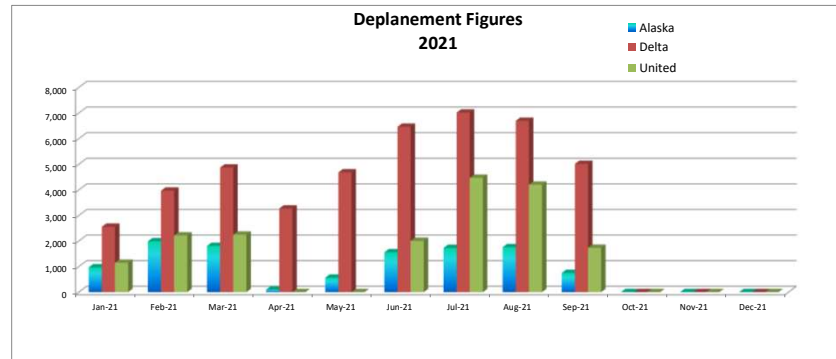
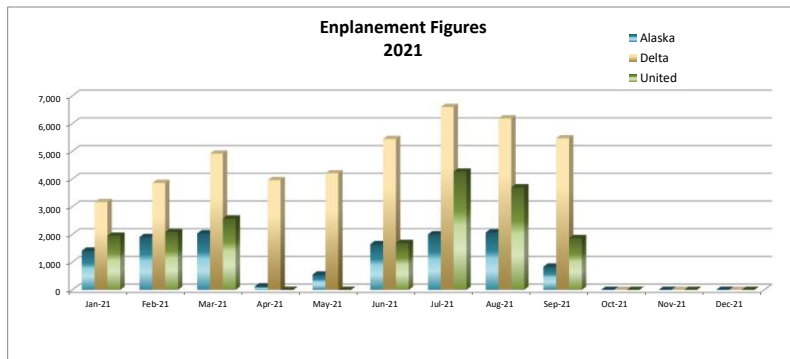
ATCT Operations Change (September 2020 vs. September 2021)			
	2021	2020	% Change
Air Taxi	733	761	-3.7%
Air Carrier	307	169	81.7%
General Aviation	1,712	1,676	2.1%
Military	10	6	66.7%
Civil	122	80	52.5%
Total	2,884	2,692	7.1%
YTD Total	23,291	18,439	26.3%

**Friedman Memorial Airport  
September 2021**

**ATTACHMENT 4**

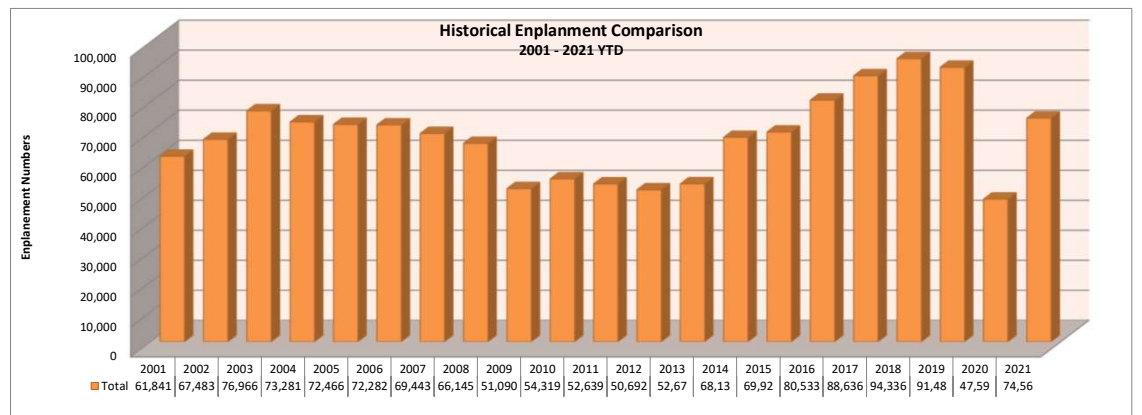
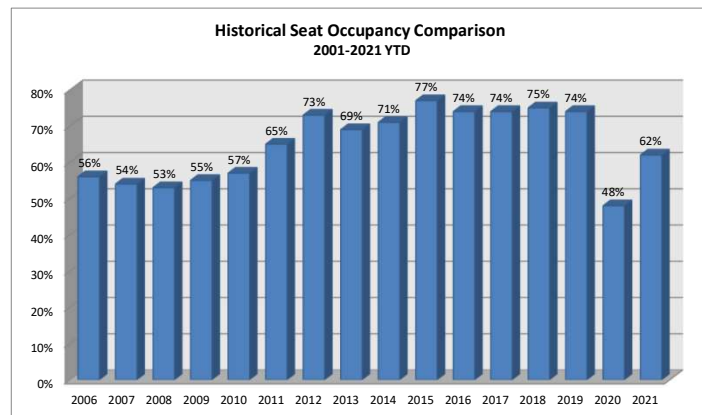
2021 Enplanements																		
Date	Alaska Airlines					Delta Airlines					United Airlines					Total Enp.	Prior Year Total Enp.	Total % Change
	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change			
Jan-21	1,355	61	1,416	1,862	-24%	3,101	67	3,168	3,922	-19%	1,905	48	1,953	3,453	-43%	6,537	9,237	-29.2%
Feb-21	1,844	63	1,907	2,146	-11%	3,791	68	3,859	4,613	-16%	2,040	41	2,081	4,576	-55%	7,847	11,335	-30.8%
Mar-21	1,976	62	2,038	1,274	60%	4,860	58	4,918	2,659	85%	2,507	69	2,576	2,467	4%	9,532	6,400	48.9%
Apr-21	120	7	127	0	100%	3,907	53	3,960	107	3601%	0	0	0	0	100%	4,087	107	3719.6%
May-21	525	29	554	0	0%	4,137	70	4,207	220	1812%	0	0	0	0	0%	4,761	220	2064.1%
Jun-21	1,598	52	1,650	145	1038%	5,377	68	5,445	764	613%	1,642	51	1,693	220	670%	8,788	1,129	678.4%
Jul-21	1,943	61	2,004	859	133%	6,526	76	6,602	777	750%	4,175	91	4,266	1,728	147%	12,872	3,364	282.6%
Aug-21	2,027	42	2,069	1,047	98%	6,092	96	6,188	2,029	205%	3,638	63	3,701	1,839	101%	11,958	4,915	143.3%
Sep-21	799	39	838	611	37%	5,397	74	5,471	1,988	175%	1,833	37	1,870	351	433%	8,179	2,950	177.3%
Totals	12,187	416	12,603	7,944	59%	43,188	630	43,818	17,079	157%	17,740	400	18,140	14,634	24%	74,561	39,657	88.0%

2021 Deplanements																		
Date	Alaska Airlines					Delta Airlines					United Airlines					Total Dep.	Prior Year Total Dep.	Total % Change
				Prior Year	Total %		Non-		Prior Year	Total %		Non-		Prior Year	Total %			
	Revenue	Revenue	Total	Month	Change	Revenue	Revenue	Total	Month	Change	Revenue	Revenue	Total	Month	Change			
Jan-21	912	57	969	1,642	-41%	2,509	48	2,557	3,069	-17%	1,110	37	1,147	2,614	-56%	4,673	7,325	-36.2%
Feb-21	1,930	56	1,986	2,354	-16%	3,913	54	3,967	4,551	-13%	2,169	46	2,215	4,704	-53%	8,168	11,609	-29.6%
Mar-21	1,734	71	1,805	1,030	75%	4,814	56	4,870	2,284	113%	2,176	71	2,247	1,875	20%	8,922	5,189	71.9%
Apr-21	91	5	96	0	100%	3,212	58	3,270	107	2956%	0	0	0	0	100%	3,366	107	3045.8%
May-21	544	21	565	0	0%	4,605	77	4,682	203	2206%	0	0	0	0	0%	5,247	203	2484.7%
Jun-21	1,483	75	1,558	164	850%	6,384	76	6,460	793	715%	1,947	58	2,005	426	371%	10,023	1,383	624.7%
Jul-21	1,675	52	1,727	744	132%	6,948	67	7,015	964	628%	4,395	73	4,468	1,996	124%	13,210	3,704	256.6%
Aug-21	1,705	51	1,756	923	90%	6,594	100	6,694	1,776	277%	4,149	51	4,200	1,437	192%	12,650	4,136	205.9%
Sep-21	723	27	750	559	34%	4,937	76	5,013	1,992	152%	1,699	34	1,733	293	491%	7,496	2,844	163.6%
Totals	10,797	415	11,212	7,416	51%	43,916	612	44,528	15,739	183%	17,645	370	18,015	13,345	35%	73,755	36,500	102.1%



**Friedman Memorial Airport  
September 2021**

2021 Seat Occupancy																		
Date	Alaska Airlines				Delta Airlines				United Airlines				Seat Occupancy Totals			Seat Occupancy Totals Prior Year Comparison		
	Departure Flights	Seats Available*	Seats Occupied	Percent Occupied	Departure Flights	Seats Available*	Seats Occupied	Percent Occupied	Departure Flights	Seats Available*	Seats Occupied	Percent Occupied	Total Seats Available	Total Seats Occupied	Total Percent Occupied	% Change Total Seats Available	% Change Total Seats Occupied	Change in Load Factor %
Jan-21	32	2,432	1,416	58%	123	8,640	3,168	37%	57	3,996	1,953	49%	15,068	6,537	43%	14%	-29%	-27%
Feb-21	39	2,964	1,907	64%	112	7,852	3,859	49%	58	4,060	2,081	51%	14,876	7,847	53%	1%	-31%	-24%
Mar-21	36	2,736	2,038	74%	124	8,686	4,918	57%	58	4,060	2,576	63%	15,482	9,532	62%	21%	49%	12%
Apr-21	3	228	127	56%	96	6,756	3,960	59%	0	0	0	0%	6,984	4,087	59%	229%	3720%	54%
May-21	15	1,140	554	49%	93	6,516	4,207	65%	0	0	0	0%	7,656	4,761	62%	473%	2064%	46%
Jun-21	30	2,280	1,650	72%	116	8,126	5,445	67%	44	3,086	1,693	55%	13,492	8,788	65%	301%	678%	31%
Jul-21	31	2,356	2,004	85%	124	8,692	6,602	76%	92	6,446	4,266	66%	17,494	12,872	74%	100%	283%	36%
Aug-21	31	2,356	2,069	88%	124	8,680	6,188	71%	93	6,510	3,701	57%	17,546	11,958	68%	63%	143%	22%
Sep-21	14	1,064	838	79%	97	6,802	5,471	80%	43	3,010	1,870	62%	10,876	8,179	75%	71%	177%	29%
Totals	231	17,556	12,603	72%	1,009	70,750	43,818	62%	445	31,168	18,140	58%	119,474	74,561	62%	63%	88%	8%
Note:      *Preliminary available seat calculations based on scheduled flights. Actual available seat calculations will be updated periodically when official DOT numbers are obtained.																		



## CONSULTING AGREEMENT

This Agreement, dated as of October 16, 2021 is between Ketchum Computers, Inc., P. O. Box 5186, Ketchum, ID 83340 ("*CONSULTANT*"), and Friedman Memorial Airport Authority, 1616 Airport Way, Hailey, ID 83333 ("*CLIENT*") collectively (the "Parties").

### RECITALS

WHEREAS *CLIENT* operates the Friedman Memorial Airport in Hailey, Idaho;

WHEREAS *CONSULTANT* is in the business of providing consulting, advisory, support, security and upkeep services for computer systems ("Computer Support Services");

WHEREAS *CLIENT* desires to retain *CONSULTANT* to render Computer Support Services for *CLIENT* on the terms and conditions set forth in this Agreement and *CONSULTANT* desires to be retained by *CLIENT* on such terms and conditions.

NOW, THEREFORE, *CLIENT* and *CONSULTANT* agree as follows:

1. Retention of Consultant; Services to be Performed. *CLIENT* hereby retains *CONSULTANT* for the term of this Agreement to perform the following Computer Support Services for *CLIENT* as set forth in the *Scope of Work* dated October 16, 2021, attached hereto as *Exhibit A*.

In rendering Computer Support Services hereunder, *CONSULTANT* shall be acting as an independent contractor and not as an employee or agent of *CLIENT*. As independent contractors, neither *CONSULTANT* nor *CLIENT* shall have any authority, express or implied, to commit or obligate the other in any manner whatsoever, except as specifically authorized from time to time in writing by an authorized representative of *CONSULTANT* or *CLIENT*, as the case may be, which authorization may be general or specific. Nothing contained in this Agreement shall be construed or applied to create a partnership. *CONSULTANT* shall be responsible for the payment of all federal, state or local taxes payable with respect to all amounts paid to *CONSULTANT* under this Agreement.

2. Compensation for Consulting Services. For Computer Support Services hereunder, *CLIENT* shall pay to *CONSULTANT* a fee of \$80,000.00 per year. *CONSULTANT* to spend a minimum of 8 hours per week performing tasks included in the Computer Support Services and associated incidental services as needed and determined by *CLIENT* and *CONSULTANT*. *In the event additional services are necessary and authorized by CLIENT, said services shall be billed on a time and materials basis.*

3. Expenses. *CLIENT* shall reimburse *CONSULTANT* for all reasonable travel and other out-of-pocket expenses incurred by *CONSULTANT* in rendering Computer Support Services hereunder. Travel expenses shall include the cost of any travel by *CONSULTANT's* vehicle to a location more than 40 miles from *CONSULTANT's* primary work location in Ketchum, Idaho, the costs of any travel requiring public transportation, the costs of meals, and the costs of necessary lodging. The costs of time required for traveling shall be paid for all time *CONSULTANT* is away from *CONSULTANT's* primary work location, but excluding any time spent on personal business or at a place of temporary lodging. *CLIENT* shall pay such reimbursement within 30 (thirty) days after receipt of appropriate receipts or documentation of the expenses. *CLIENT* shall not be responsible for any travel or out-of-pocket expenses of *CONSULTANT* unless such expenses are approved by *CLIENT PRIOR* to being incurred by *CONSULTANT*.

4. Billing. *CONSULTANT* shall invoice *CLIENT* on a monthly basis for ongoing work, providing a listing of labor terms and expenses. Payment on invoices so provided shall be due no later than thirty (30) days from presentation of invoice.

5. Confidential Information. Confidential information of any nature that either party acquires regarding any aspect of the other party's business shall be treated in strict confidence. Confidential Information includes any information disclosed by either party (the "Disclosing Party"), to the other party (the "Receiving Party") either directly or indirectly, in writing, orally, electronically, or by inspection of tangible objects, which is designated as

CLIENT Initials \_\_\_\_\_

Ketchum Computer's Initials \_\_\_\_\_

“Confidential,” “Proprietary” or some similar designation or should be reasonably understood to be confidential or proprietary in that its unauthorized disclosure would be harmful to the party that owns the information. Information so obtained shall not be divulged, furnished or made accessible to third parties without the written permission of the other party to this Agreement.

This Agreement shall impose no obligation on the Parties with respect to maintaining the confidence of Confidential Information of the Disclosing Party that: (a) is or becomes generally known or available to the public other than as a result of a breach of this Agreement by the Recipient; (b) is known by Recipient at the time of disclosure and is not subject to restriction; (c) that is the same as or substantially the same as information independently developed by Recipient; (d) becomes available to Recipient on a non-confidential basis from a third party provided that such third party is not to Recipient’s knowledge bound by a confidentiality agreement or other legal or fiduciary obligation of secrecy to the Disclosing Party; or (e) is required by law, judicial order (subject to an appropriate protective order), or the rules of any nationally-recognized stock exchange on which Recipient’s stock is traded, to be disclosed.

Both parties retain the right to do business with third parties in matters that may be competitive with the interests of the other party to this Agreement. However, the confidentiality constraints above shall be binding and have precedence over these business matters. Upon termination of this Agreement, the terms of this paragraph shall remain in effect.

6. Software Licensing. It is the sole responsibility of *CLIENT* to obtain and retain legal licenses for all software.

7. Ownership of Intellectual Property. *CONSULTANT* grants and assigns to *CLIENT* all rights to use any work product and to develop, manufacture, market or otherwise commercialize any product based on, directly related to or directly making use of the Computer Support Services. *CLIENT* shall be responsible for verifying any property rights of other parties prior to use of any work product provided under this Agreement. *CLIENT* acknowledges that the use of any design, advice, drawing or other service provided by *CONSULTANT*, its employees and agents does not relieve *CLIENT*’s responsibility to execute sufficient testing and judgment to ensure that any resulting product is suitable for usage in *CLIENT*’s market.

8. Term and Termination. This Agreement shall be for one-year and shall automatically renew for additional one-year periods unless terminated by either party gives at least thirty (30) days written notice to the other party of the intent to terminate this Agreement at the end of the term. *CONSULTANT* shall be entitled to receive from *CLIENT* all fees and expenses incurred up to the date of termination in accordance with the billing procedures set forth in Section 4.

9. Indemnification. *CLIENT* agrees to hold harmless *CONSULTANT* against any and all loss, liability, expenses and costs (including attorneys’ fees, judgments, fines and amounts paid in settlement) actually and reasonably incurred by *CONSULTANT* in connection with any threatened, pending, completed or future action suit or proceeding to which *CONSULTANT* is, or is threatened to be, made a party arising from or related to Computer Support Services that have been provided hereunder, unless said suit arises from the negligence or willful misconduct of Consultant, or Consultant’s breach of the terms of this Agreement. The terms of this Section 8 are non-revokable and shall survive the termination of this Agreement.

10. Limitations on Liability. Except as a result of gross negligence or willful misconduct, neither party shall be liable for any indirect, incidental, punitive, special or consequential damages whatsoever, including without limitation, any such damages for loss for business profits, for business interruption, for personal injury, loss of business information, data loss, damage to reputation or for any other pecuniary or other loss whatsoever. Except as expressly provided herein, there are no warranties, express or implied, by operation of law or otherwise, for any services furnished hereunder.

***CONSULTANT* DISCLAIMS ANY AND ALL IMPLIED WARRANTIES INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURCHASE.**

CLIENT Initials \_\_\_\_\_

Ketchum Computer’s Initials \_\_\_\_\_

11. Disputes. Any action based on this Agreement, including disagreement, disputes regarding the terms and conditions, alleged breaches of contract, and remedies under contract, shall be governed by the laws of the State of Idaho and shall be adjudicated exclusively by a court of competent jurisdiction in Blaine County, Idaho. Prior to the filing of any action, the parties agree to mediate in good faith the dispute through any mutually acceptable mediator. If either party employs attorneys to enforce any rights arising out of or relating to this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees, costs and other reasonable and related expenses.

12. Miscellaneous.

(a) Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof. This Agreement supersedes any and all prior agreements, oral or written, between the parties with respect to the subject matter hereof.

(b) Severability. If any provision of this Agreement is for any reason declared to be invalid or unenforceable, the validity and enforceability of the remaining provisions shall not be affected thereby. Such invalid or unenforceable provision shall be deemed modified to the extent necessary to render it valid and enforceable, and if no modification shall render it valid and enforceable, this Agreement shall be construed as if not containing such provision and the rights and obligations of the parties shall be construed and enforced accordingly.

(c) Amendment, Waiver, Modification or Termination. No amendment, waiver or termination or modification of this Agreement shall be binding unless it is in writing and signed by both *CONSULTANT* and *CLIENT* and dated subsequent to the date hereof. Performance of work by *CONSULTANT* and/or acceptance of payment by *CONSULTANT* for work performed and/or work to be performed for *CLIENT* beyond the scope of this Agreement does not constitute acceptance by *CONSULTANT* of amendments or modifications to this Agreement nor shall they be binding. No failure or delay by either party in exercising any right, power or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power, or privilege hereunder.

(d) Assignment. This Agreement and the rights and obligations of the parties hereunder shall not be assignable by either party without prior written consent of the other party.

(e) Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives and, to the extent permitted by subsection (d), successors and assigns of the parties hereto.

(f) Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed to be an original, and all of which, when taken together, shall constitute one and the same instrument.

IN WITNESS WHEREOF, *CLIENT* and *CONSULTANT* have executed this Agreement as of the date set forth in the first paragraph.

Date: \_\_\_\_\_

\_\_\_\_\_  
Steve Linden, Principal  
Ketchum Computers, Inc

Date: \_\_\_\_\_

\_\_\_\_\_  
Client

CLIENT Initials \_\_\_\_\_

Ketchum Computer's Initials \_\_\_\_\_

## EXHIBIT A



540 1<sup>st</sup> Ave North #102  
Ketchum, Idaho. 83340  
<http://www.ketchumcomputers.com>

October 16, 2021

Casey Finegan  
[casey@alarycs.com](mailto:casey@alarycs.com)  
208-721-3044

Steve Linden  
[linden@ketchumcomputers.com](mailto:linden@ketchumcomputers.com)  
208-727-9595

## Scope of Work

Our proposal is for a committed 8 hours per week to cover the following ongoing tasks and special projects as well as incidental services as needed and determined by the Friedman Memorial Airport and Ketchum Computers. In the event additional services are necessary and authorized by Friedman Memorial Airport, they shall be billed on a time and materials basis.

The elements of this Scope of Work should enable Ketchum Computers to finish these projects and transform into a more stabilized management of existing networks.

### **Ongoing Tasks:**

- 1) Network infrastructure design, monitoring and replacement.
- 2) Battery backup replacement as needed.
- 3) Backup process consolidation, weekly monitoring, and hardware and software maintenance as necessary.
- 4) Server replacements, design, implementation and monitoring as necessary.
  - a. Configure and maintain network components working with 3<sup>rd</sup> party vendors to create a stable platform for airport operations.
  - b. Identify and implement software and hardware upgrades in a timely manner.
- 5) Maintain firewalls, routers, switches, VPN's, VLAN's etc.
- 6) Implement, maintain, and document all network configurations, including IP addressing schemes, physical and logical network maps, EOL (end of life) dates of both hardware and software, software upgrade deadlines, etc.
- 7) Workstation/Laptop management, replacement, backups, etc.



- 8) Wireless network upgrades, management, and optimization.
- 9) Control network monitoring, troubleshooting and upgrades.
- 10) Point to point bridging network discovery & documentation, monitoring, and upgrades.
- 11) Wiring contracting with outside subs, complete and maintain physical network documentation.
- 12) Printer specification, monitoring and replacement schedule.

**Special Projects both current and future as needed:**

- 1) Identification of mission critical systems and software in use.
  - a. Work with FMA to rank mission critical items in terms of acceptable down times.
  - b. Create plans for each mission critical processes & components to be replaced or repaired in an acceptable timeframe for the inevitable event of failure.
  - c. Wherever possible, implement redundant hardware systems in order to facilitate maximum up-time for a given component and process.
- 2) Replace FMA01 server with Synology Servers in a physical and logical redundant cluster.
- 3) Install Synology server in the Terminal Building rack as a physically separate onsite backup.
- 4) Replace failed and failing UPS battery backup units in both the terminal and main office racks, and all other locations as needed.
- 5) Replace switches in all gates on airport property.
- 6) Identify and map all wireless connections from the tower to the main office building and the terminal building.
  - a. Identify components involved and the age of all hardware.
  - b. Identify wireless configurations and the services provided over these connections.
  - c. Identify and document configurations including administrative login credentials.
- 7) Identify the physical locations of all Ubiquiti Access Points on premises.
  - a. Reset all access points and controllers and rebuild the wireless network from scratch. Document both physical and logical networks.
  - b. Separate appropriate wireless networks onto VLAN's.
  - c. Configure router for appropriate bandwidth for terminal use during high volume.
  - d. Set up wireless network for guest access and one for an employee network.
- 8) Identify bandwidth issues within the wireless network and address possible causes.
- 9) Identify contacts lists, distribution lists and possibly create public folders.
- 10) Implement streamlined remote access to onsite data through the secure setup of Synology remote access tools for specific users that require this feature.

11) Identify all data that requires backup and the backup frequency needed.

- a. Work with all 3<sup>rd</sup> party software vendors to identify their backup needs.
- b. Work with 3<sup>rd</sup> party vendors to determine size requirements.
- c. Implement a strategy in order to store backups offsite and onsite and create a managed method of backup verification for staff to monitor.

12) Determine best options for organizational intrusion detection testing and infiltration testing.

- a. Locate a 3<sup>rd</sup> party vendor capable of adequately testing our network and services to determine weak points.
- b. Work with 3<sup>rd</sup> party vendor to resolve security issues found during testing if any.

13) Identify camera locations and Lenel network

- a. Determine age of cameras and replacement schedule.
- b. Identify the Lenel 3 server functionality and replacement schedule.
- c. Determine what happens if a single server fails.

14) IP network scheme specification and implementation.

- a. Finalize documentation of existing IP network addressing scheme.
- b. Design and implement a new scheme with segregated systems and subnets accordingly.
- c. Implement VLANs and document.

**Member Billing Contact:**

Steve Guthrie  
Friedman Memorial Airport Authority  
1616 Airport Circle  
Hailey, ID 83333

**Invoice Date:** 9/4/2021  
**Invoice Number:** 15019 - 2022 - 1  
**Policy Period:** 10-1-21 to 9-30-22  
**Policy Number:** 41A15019100121

## Insurance Billing

DESCRIPTION
10/1/2021 - 9/30/2022 Policy Year Annual Premium: \$52,409.00
Minimum Due 10/1/2021: \$26,204.50
Balance Due 4/1/2022: \$26,204.50
For proper application, please do not combine other payments with your premium remittance.

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Please Detach and Submit with Payment

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**Member:**

Friedman Memorial Airport Authority  
1616 Airport Circle  
Hailey, ID 83333

**Make Checks Payable to:**

ICRMP  
PO Box 15116  
Boise, ID 83715

<b>Invoice Date:</b>	9/4/2021
<b>Invoice Number:</b>	15019 - 2022 - 1
<b>Due Date:</b>	10/4/2021
<b>Minimum Due:</b>	\$26,204.50
<b>Amount Paid:</b>	

Write Amount Paid Here