



# Friedman Memorial Airport Authority

## Regular Board Meeting

### December 7, 2021





# Approve Agenda



# Public Comment

(10 Minutes)



# Approval of Meeting Minutes

November 2, 2021 Regular Meeting



# Reports

# Reports

- ▶ Chairman Report
- ▶ Blaine County Report
- ▶ City of Hailey Report
- ▶ Fly Sun Valley Alliance Report
- ▶ Airport Director's Report

# Airport Director's Report

# Airport Activity Status

- ▶ November Passenger Enplanements (unofficial)
  - +30% November 2021 vs. November 2019
  - CY YTD – 2% over 2019 levels
- ▶ Operations (unofficial)
  - November 2021 vs:
    - November 2020 +22%
    - November 2019 +25%
  - CY YTD 2021 vs:
    - +23% 2020
    - +20% 2019



# Meet the Fleet

AT FRIEDMAN MEMORIAL AIRPORT

**Saturday October 16, 2021**

10:00 am to 3:30 pm



**All members of the community  
are invited to Meet the Fleet!**

PARKING  
WILL BE  
VALIDATED

**FREE**

**BRING THE KIDS - GET UP CLOSE TO FIRE ENGINES, POLICE CARS, HEAVY  
EQUIPMENT, AIRPLANES, AND HELICOPTERS**



Kiwanis Club of Hailey will provide



- Hot Dogs
- Burgers
- Beverages

**\*Enter the raffle to win an  
introductory flight lesson with  
local flight instructor John Strauss**

**THANK YOU TO OUR PARTNERS:**



# SUN AIRPORT CLOSURE

## APRIL 18 TO MAY 17, 2022

The month-long airport closure is required for extensive federal and airport funded improvement projects

Fully funded by grants from the Federal Aviation Administration, the \$8.6 million dollar project will be completed in four phases to minimize closure and service interruption at Friedman Memorial Airport (SUN).

Additionally, FMAA will be investing \$1.3 million into significant improvements to the parking lot.

Please monitor our website at [iflysun.com](http://iflysun.com) for project updates and additional information.

## Rehabilitation of Runway 13-31, Taxiway B & Aprons

### Rehabilitate Runway 13-31

- Mill and Inlay Runway 13-31
- Construct Paved Shoulders
- Construct Blast Pad
- Install Runway Surface Condition System
- Replace Runway Signs
- Relocate Perimeter Fence

### Rehabilitate Section 1 Apron

- Mill and Inlay Apron

### Rehabilitate Taxiway B and Section 3 Apron

- Crack Seal
- Fog Seal
- Remark

FOR MORE INFORMATION NAVIGATE TO: [IFLYSUN.COM](http://IFLYSUN.COM)





# Holiday Travel

## Plan ahead this holiday season



ARRIVE 2 HOURS BEFORE YOUR FLIGHT



MASKS ARE REQUIRED IN THE TERMINAL AND DURING TRAVEL



PARKING IS LIMITED



FIND ALTERNATIVE TRANSPORTATION



FOR PARKING LOT STATUS, PLEASE VISIT: [iFLYSUN.COM](http://iFLYSUN.COM)



# “On the Horizon”

- ▶ rTWR vendor selection discussion
- ▶ TAP update



# Airport Staff Brief Questions?



**Action**  
**New Business**

# Surplus Property Disposal

- ▶ Oshkosh P19 4x4 ARFF Truck
  - 1987
  - Serial # – 10T9L5BE5H1029659
  - Appraised value – \$2500–\$4000
  
- ▶ No longer needed for airport operational purposes
  - 2020 Oshkosh Striker
  - 2003 E-One back-up



# Surplus Property Disposal

## ► Disposal (donation)

- No interest from other Idaho Airports
- Camas County has expressed interest
  - Wildland firefighting
  - Small public use airport

## ► ACTION: Motion to approve declaration of 1987 Oshkosh P19 as surplus property and disposal of the truck.



# Amended Procurement Policy

- ▶ Current policy (Res. No. 2018-01)
- ▶ New policy:
  - More efficient
  - Keeps fiduciary controls and approval mechanisms in place
- ▶ Reviewed and coordinated with the Finance Committee
  - Committee Support

# Amended Procurement Policy

## Current Parameters/Limits

Per FMAA Resolution No. 2018-01

Amount	Approval
\$1 - \$5,000	Airport Director
\$5,001 - \$10,000	FMAA Board Chair (Verbal)
\$10,001 - < \$25,000	FMAA Board Chair
\$25,001 - < \$50,000	FMAA Finance Com.
≥ \$50,000	FMAA Board

## Proposed Parameters/Limits

Amount	Approval
Budgeted Expenses	
\$1 - \$50,000	Airport Director
> \$50,000 - < \$100,000	FMAA Board Chair
\$100,000 +	FMAA Board
Non-Budgeted Expenses	
\$1 - \$25,000	Airport Director
> \$25,000 - \$50,000	FMAA Board Chair
> \$50,000 - < \$100,000	FMAA Finance Com.
\$100,000 +	FMAA Board

# Amended Procurement Policy

- ▶ ACTION: Motion to repeal Resolution 2018-01 and approve the amended Procurement Policies and Approval Authority as well as the corresponding Resolutions 2021-01 (Budgeted Expenditures) and 2021-02 (Non-Budgeted Expenditures).



# Action Continuing Business

None



# Discussion and Updates

## New Business

# GHG Emissions Study

- ▶ Airport specific GHG emissions study underway by consultant (Mead & Hunt)
- ▶ Consistent with other community efforts to analyze GHG emissions in the community
- ▶ Follows industry accepted GHG emissions analysis
- ▶ Completion late winter
- ▶ Potential next steps – Action Plan

# In-House Parking Operations

- ▶ Proposal to bring parking operations in-house
- ▶ Addresses:
  - Continued staffing issues
  - Offers greater operational control
    - Flexibility
    - Communication
  - Provides cost efficiencies
    - Over \$50k annually
- ▶ Reviewed and discussed with Finance Committee
- ▶ Next steps
  - January action item

# In-House Parking Operations

		Monthly	Annual
<b>Personnel (FMA Employees)</b>			
Parking Lot Manager	\$	4,583	\$ 55,000
Part-time	\$	1,950	\$ 23,400
Part-time	\$	1,950	\$ 23,400
FICA (7.65%)	\$	649	\$ 7,788
Health Insurance	\$	820	\$ 9,841
Vision Insurance	\$	13	\$ 159
Dental Insurance	\$	78	\$ 931
Retirement (11.91%)	\$	546	\$ 6,551
Total	\$	10,589	\$ 127,069
<b>Operating</b>			
Ticket Stock	\$	450	\$ 5,400
Cell Phone	\$	180	\$ 2,160
LPR (Schweers) Overnight Inventory	\$	200	\$ 2,400
Remote Monitoring (Car Park)	\$	1,250	\$ 15,000
Travel Expenses (IT Related)	\$	400	\$ 4,800
Management Fee	\$	750	\$ 9,000
Uniforms	\$	100	\$ 1,200
IT Contract (Car Park) w/ Taxes/Retirement	\$	1,275	\$ 15,300
Equipment/Internet	\$	120	\$ 1,440
Enforcement/Ticketing	\$	50	\$ 600
Equipment R&M/Annual Licensing	\$	500	\$ 6,000
Merchant Services - Equip processing required	\$	300	\$ 3,600
Signage	\$	42	\$ 500
Misc.	\$	150	\$ 1,800
Total	\$	5,767	\$ 69,200
<b>Grand Total</b>			<b>\$ 196,269</b>
<b>Anticipated FY 2022 Total (Car Park)</b>			<b>252,000</b>
<b>Anticipated Savings</b>			<b>55,731</b>





# Discussion and Updates

## Continuing Business

# Miscellaneous

# Airport Minimum Standards and Rules and Regulations

## Update

# Minimum Standards Project

- ▶ Stakeholder Meeting #1
  - Tuesday, Dec. 14 at 5:30 pm
  - Virtual format
  
- ▶ Stakeholder Meeting #2
  - Tuesday, Jan. 4 at 4:00 pm
  - Virtual format
  
- ▶ Meeting details at [www.iflysun.com](http://www.iflysun.com)

# Construction and Capital Projects

# Air Traffic Control Tower Replacement

- ▶ Interviews – Oct. 20
  - Raytheon|Frequentis
  - Saab
  - Searidge
- ▶ Committee meeting Monday, Dec. 6
- ▶ Selection recommendation at January meeting

# Airport Planning Projects

# Environmental Assessment (Land Acquisition)

## Update





Friedman Memorial  
Airport

## Environmental Assessment

Proposed Property  
Acquisition for  
Approach Protection  
and Land Use  
Compatibility

Project Update  
December 7, 2021

# Proposed Action & Project Need

- Acquisition of 386 Acres
  - Approach Protection
  - Land Use Compatibility
- Development of 10 Acres for General Aviation
  - Replacing aviation facilities (apron and hangars) lost as a result of the Runway Safety Area (RSA) project
  - Provide additional aircraft hangars



# National Environmental Policy Act (NEPA)

- Projects Require Federal Action by FAA
- FAA Must Comply with NEPA
- Three Levels of Review
  - Categorical Exclusion (CatEx)
  - Environmental Assessment (EA)
  - Environmental Impact Statement (EIS)



# Environmental Assessment Process

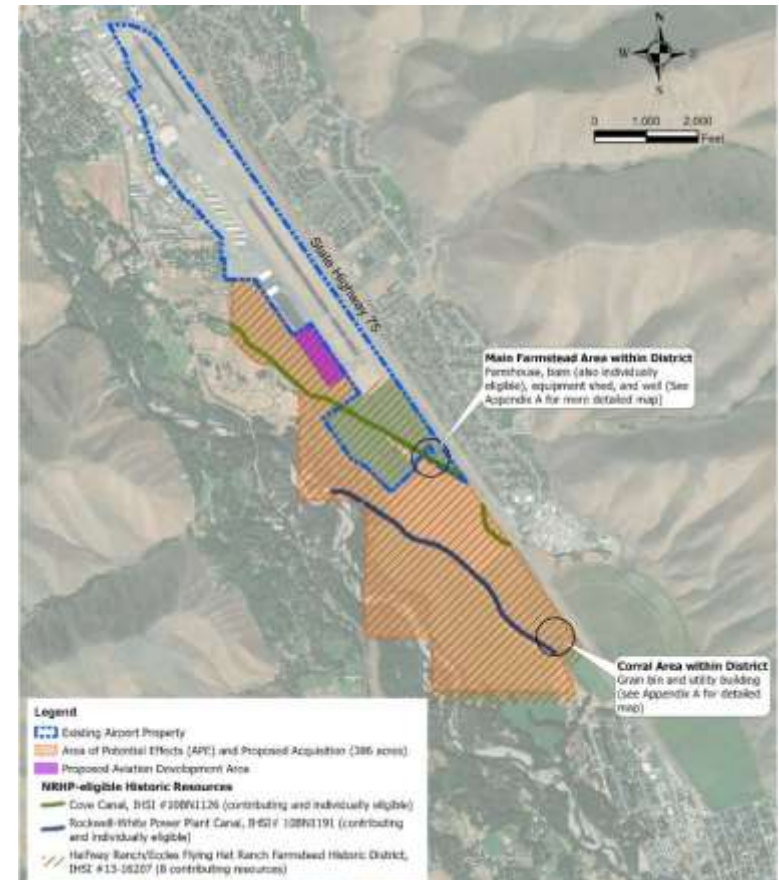
- A. Identification of Proposed Project
- B. Environmental Analysis and Agency Coordination
- C. Publish Environmental Assessment (EA)
- D. Public Review and Comment
- E. Final EA/FAA Finding of No Significant Impact (FONSI)

# Assessment Categories

1. Air Quality
2. Biological Resources
3. Climate
4. Coastal Resources
5. Department of Transportation Act, Section 4(f)
6. Farmlands
7. Hazardous Materials, Solid Waste, and Pollution Prevention
8. Historical, Architectural, Archeological, and Cultural Resources
9. Land Use
10. Natural Resources and Energy Supply
11. Noise and Noise-Compatible Land Use
12. Socioeconomics, Environmental Justice, and Children's Environmental Health and Safety Risks
13. Visual Effects
14. Water Resources
15. Cumulative Impacts
16. Irreversible and Irretrievable Commitment of Resources

# Historical, Architectural, Archeological, and Cultural Resources

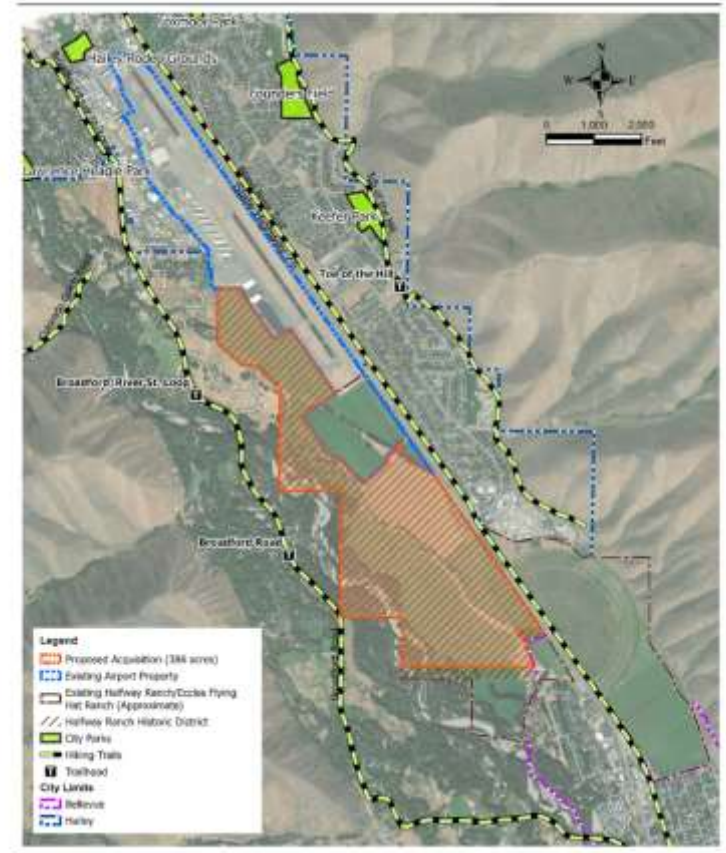
- Potential to effect Halfway Ranch/Eccles Flying Heart Ranch Historic District
- Section 106 of the Historic Preservation Act
  - Requires federal agencies to consider the effects of their undertaking (or action) on properties listed in or eligible for listing in the National Register of Historic Places
  - Requires consultation with the Idaho State Historic Preservation Officer (SHPO)





## DOT Section 4(f)

- Consideration of park and recreation lands, wildlife and waterfowl refuges, and historic sites
- Must determine that there is no feasible and prudent alternative that avoids the Section 4(f) properties
- All possible planning to minimize harm to the Section 4(f) properties



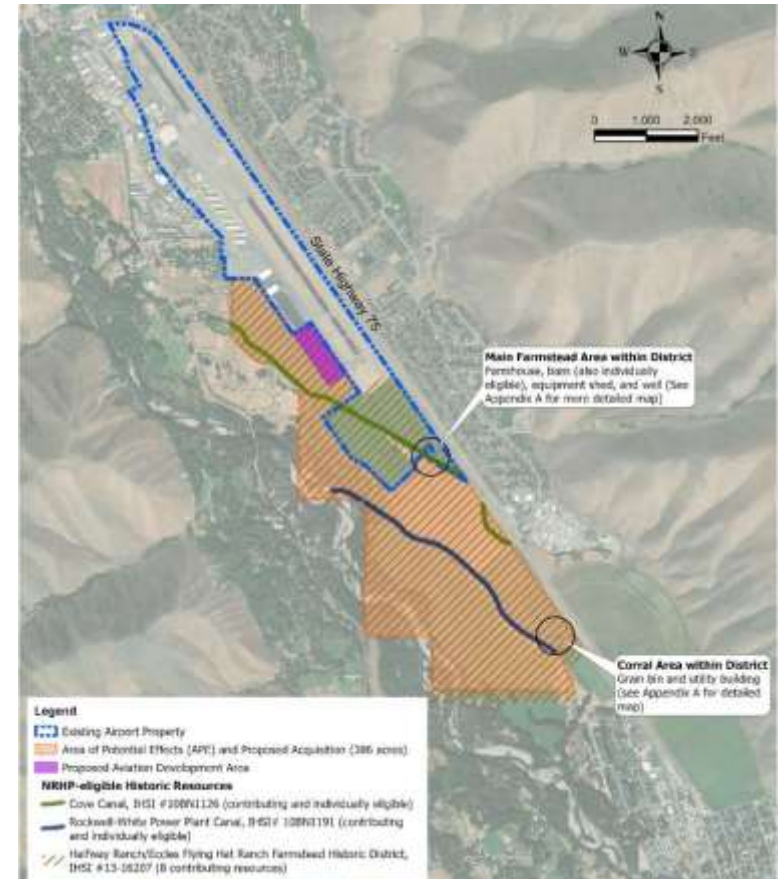
## DOT Section 4(f)

- De minimis Impacts for Historic Sites
  - FAA determines that either no historic site is affected by the project or that the project will have "no adverse effect" on the historic site



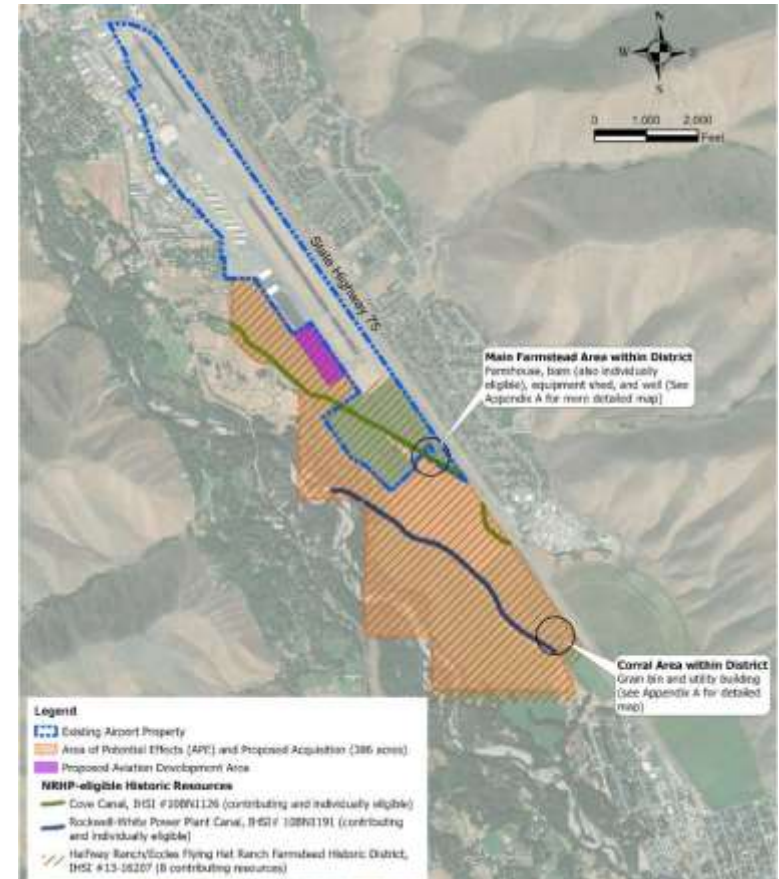
# FAA Section 106 Determination

- FAA determined No Historic Properties Adversely Affected
- State Historic Preservation Office (SHPO) has Concurred with FAA determination



# FMAA Responsibilities

- FMAA to include a special lease provision in future agricultural lease agreements to provide for the maintenance of contributing elements of the property in the Historic District
- Future modifications to property could require Section 106 and DOT Section 4(f) determinations



# Historical, Architectural, Archeological, and Cultural Resources



Photo 1. Overview of the core of the determined-eligible Halfway Ranch/Eccles Flying Hat Ranch Historic District as seen from State Highway 75.



Photo 2. Detail of east elevation on the contributing farmhouse, view facing northwest.

# Historical, Architectural, Archeological, and Cultural Resources



Photo 3. Detail of south and east elevation on the contributing farmhouse, view facing northeast.



Photo 4. Detail of north and west elevations on the contributing farmhouse, view facing southeast.



# Historical, Architectural, Archeological, and Cultural Resources



Photo 5. View of the contributing well, view facing northwest.



Photo 6. Individually eligible barn and contributing barn, view facing west.

# Historical, Architectural, Archeological, and Cultural Resources



Photo 7. Contributing equipment shed, view facing northeast.



Photo 8. Contributing utility building and grain bin (roof visible in background), view facing northeast.

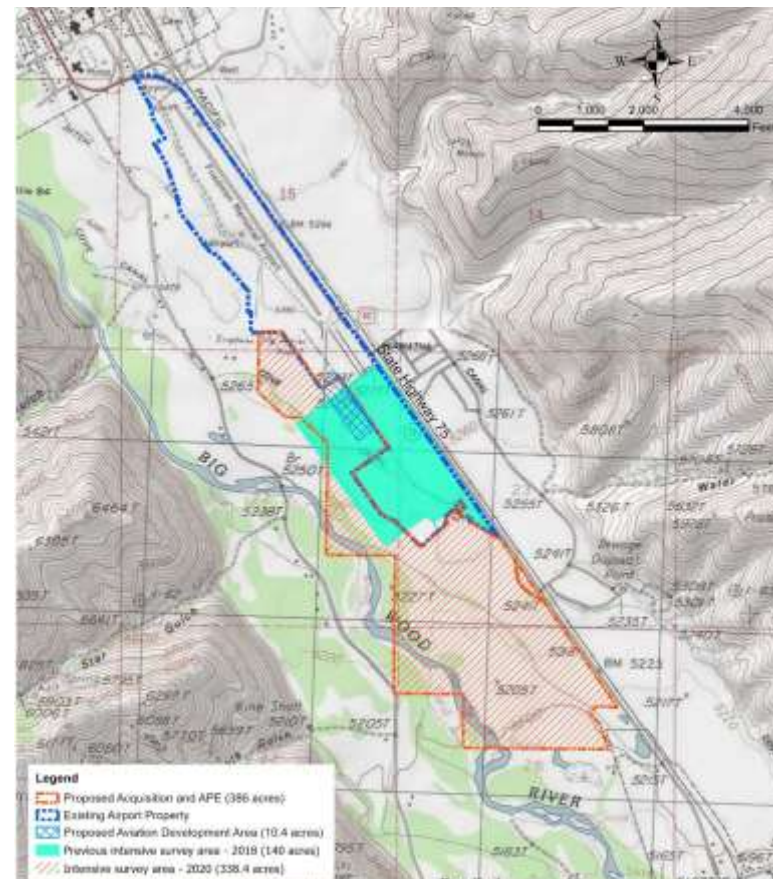
# Historical, Architectural, Archeological, and Cultural Resources



Photograph 2. POD for Rockwell-White Power Plant Canal, view northwest (Digital Image # 058)



Photograph 3. Rockwell-White Power Plant Canal, view south (Digital Image # 060)



# Other Resources

- Biological Site Review
- Wetlands Survey
- Hazardous Materials Assessment





# Stakeholder Outreach

- Public and agency comment period expected early this spring
- Document posted on website and published in local locations
- Additional updates on outreach during February FMAA meeting

# Schedule

- Preliminary Draft EA Chapters Sent to FAA
- Public review of Draft EA after FMAA Board and FAA approval
- FAA decision expected spring 2022



Questions

Clarifications

Answers

Discussion

Thank You.

# Terminal Area Plan

## Update



# Public Comment

# Executive Session

I.C. §74-206 (c) To acquire an interest in real property which is not owned by a public agency



Thank You!

