

**NOTICE OF A REGULAR MEETING OF
THE FRIEDMAN MEMORIAL AIRPORT AUTHORITY**

PLEASE TAKE NOTICE that a regular meeting of the Friedman Memorial Airport Authority shall be held Tuesday, April 5, 2022 at 5:30 p.m. at the **old Blaine County Courthouse Meeting Room Hailey, Idaho.**

This meeting is open to the public, but attendees are STRONGLY ENCOURAGED to attend by web access. Instructions below:

Please join the meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/723981309>

You can also dial in using your phone.

United States: 1 (312) 757-3121

Dial In Access Code: 723-981-309

The proposed Agenda for the meeting is as follows:

**AGENDA
April 5, 2022**

- I. APPROVE AGENDA – ACTION ITEM**
- II. PUBLIC COMMENT (10 Minutes Allotted)**
- III. FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETING MINUTES OF:**
 - A. February 1, 2022 Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**
 - B. March 1, 2022 Regular Meeting – Motion to Approve – **Attachment #2 ACTION ITEM**
- IV. REPORTS**
 - A. Chair Report
 - B. Blaine County Report
 - C. City of Hailey Report
 - D. Fly Sun Valley Alliance Report
 - E. Airport Director's Report
- V. AIRPORT STAFF BRIEF (5 Minutes Allotted)**
 - A. Noise Complaints in March
 - B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data – **Attachment #3 – #5**
 - C. Airport Commercial Flight Interruptions (unofficial)
 - D. Review Correspondence
- VI. ACTION ITEMS (a vote may occur but is not required to be taken)**
 - A. NEW BUSINESS
 - 1. Parking Lot Rehabilitation – Consideration of Change Order with Western Construction – **Attachment #6 ACTION ITEM**
 - 2. New Parking Lot – Consideration of Recommendation of Bid Award – **Attachment #7 ACTION ITEM**
 - B. CONTINUING BUSINESS
 - 1. In-house Parking Operations – **ACTION ITEM**
- VII. DISCUSSION AND UPDATES**
 - A. NEW BUSINESS
 - 1. None
 - B. CONTINUING BUSINESS
 - 1. Miscellaneous
 - i. None
 - 2. Construction and Capital Projects
 - i. Upcoming Airport Closure and Pavement Rehabilitations Project - Update
 - 3. Airport Planning Projects
 - i. Environmental Assessment (Land Acquisition) – Update
 - ii. Terminal Area Plan – Update
- VIII. PUBLIC COMMENT**
- IX. EXECUTIVE SESSION I.C. §74-206 (1),(c) To acquire an interest in real property which is not owned by a public agency**
- X. ACTION ITEMS, CONT.**
 - B. CONTINUING BUSINESS, CONT.
 - 2. Earnest Money Commitment with Flying Hat Ranch LLC – **ACTION ITEM**
- XI. ADJOURNMENT**

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III. FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETING MINUTES OF:

- A. February 1, 2022 Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**
- B. March 1, 2022 Regular Meeting – Motion to Approve – **Attachment #2 ACTION ITEM**

IV. REPORTS

A. Chair Report

This item is on the agenda to permit a Chair report if appropriate.

B. Blaine County Report

This item is on the agenda to permit a County report if appropriate.

C. City of Hailey Report

This item is on the agenda to permit a City report if appropriate.

D. Fly Sun Valley Alliance Report

This item is on the agenda to permit a report if appropriate.

E. Airport Director's Report

This item is on the agenda to permit an Airport Director's report if appropriate.

V. AIRPORT STAFF BRIEF – (5 Minutes Allotted)

A. Noise Complaints in March

LOCATION	DATE	TIME	AIRCRAFT TYPE	INCIDENT	ACTION/RESPONSE
Willow Creek, Hailey	03/30/2022	10:55 am	Helicopter	Resident reports low flying helicopter over Croy Creek Canyon and circling over Rock Creek	Per the Tower, this helicopter was in the area performing aerial inspections of powerlines. In general, and per FAA regulations, there are no minimum altitude requirements for helicopters. Ops Director returned call to resident to inform.

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B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data - **Attachments #3 - #5**

Attachment #3 is Friedman Memorial Airport Profit & Loss Budget vs. Actual (unaudited)

Attachment #4 is 2001 - 2021 ATCT Traffic Operations Record comparison by month

Attachment #5 is 2021 Enplanements, Deplanements and 2021 Seat Occupancy data

The following revenue and expense analysis is provided for Board information and review:

February 2022

Total Non-Federal Revenue	February, 2022	\$417,675.39
Total Non-Federal Revenue	February, 2021	\$654,428.56
Total Non-Federal Revenue	FY '22 thru February	\$2,211,633.32
Total Non-Federal Revenue	FY '21 thru February	\$2,981,836.20
Total Non-Federal Expenses	February, 2022	\$303,933.96
Total Non-Federal Expenses	February, 2021	\$320,077.62
Total Non-Federal Expenses	FY '22 thru February	\$1,680,139.66
Total Non-Federal Expenses	FY '21 thru February	\$1,763,305.26
Net Income excluding Federal Programs	FY '22 thru February	\$531,493.66
Net Income excluding Federal Programs	FY '21 thru February	\$1,218,530.94
Net Income to include Federal Programs	FY '22 thru February	-\$2,350,241.79
Net Income to include Federal Programs	FY '21 thru February	\$798,909.79

C. Airport Commercial Inbound Flight Interruptions (unofficial):

AIRLINE	FLIGHT CANCELLATIONS	FLIGHT DIVERSIONS
	March 2022	March 2022
Alaska Airlines	2	None
Delta	None	None
United	None	None

D. Review Correspondence

None

VI. **ACTION ITEMS (a vote may occur but is not required to be taken)**

A. NEW BUSINESS

1. Parking Lot Rehabilitation – Consideration of Change Order with Western Construction – **Attachment #6 ACTION ITEM**

As part of the existing contract with Western Construction, a Change Order has been negotiated to add rehabilitation of the existing upper and lower parking lots and access roads to their contract by extending unit pricing for similar bid items. This work will include repaving the majority of the upper parking lot along with crack seal, fog seal and remark of all remaining existing parking lots and access roads. The total value of this Change Order is \$374,425.

This work is not eligible for AIP funding and will be locally funded. This project is budgeted in the current FY22 budget.

Action requested: Motion to the approve the Change Order with Western Construction in the amount of \$374,425 for the parking lot rehabilitation work specified.

2. New Parking Lot – Consideration of Recommendation of Bid Award – **Attachment #7 ACTION ITEM**

Bids were opened and publicly read aloud on Wednesday, March 23 for the new lower parking lot project. One bid was received from Idaho Materials & Construction (IMC) in the amount of \$925,615. The Engineer's Estimate for this work was \$798,925. After review, the bid was deemed responsive after resolving several clerical errors. After a detailed review of the bid pricing, it is recommended to award the project to IMC with the exception of the bid items for irrigation, landscaping, and seeding. The 5 bid items totaled to \$164,000 and the engineer's estimate for these items was \$53,000. According to IMC, they had difficulty securing any bids from local contractors and were forced to use a bid from someone out of the area. It is the engineer's recommendation to procure these items separately on a schedule that will allow a local contractor to complete the work at a reduced cost.

This work is not eligible for AIP funding and will be locally funded. This project is budgeted in the current FY22 budget.

Action requested: Motion to the approve the Recommendation of Award to IMC in the amount of \$761,615 (bid price minus the landscaping and seeding items) for the new lower lot project.

B. CONTINUING BUSINESS

1. In-house Parking Operations – **ACTION ITEM**

As discussed at previous FMAA meetings, Staff is recommending the assumption of parking lot management functions to internal control from the current management agreement with The Car Park. The draft proposal addresses continued staffing issues as well as cost and operational control inefficiencies. This proposal is estimated to result in an annual savings

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to the Airport in excess of \$55,000, all while providing greater flexibility, improved communication, and operational efficiency.

Over the course of the past several weeks, staff and our parking consultant have been coordinating the final details internally and with The Car Park. Staff and our consultant feel this item is now ready for Board action.

Our consultant will attend the meeting and provide a brief update and summary of the final proposal and next steps. Pending discussion with the Board, Staff is requesting action to move forward with this transition and work toward implementation beginning mid-April to coincide with our airport closer.

Action requested: Motion to approve FMAA taking over in-house parking lot management functions.

VII. DISCUSSION AND UPDATES

A. NEW BUSINESS

1. None

B. CONTINUING BUSINESS

1. Miscellaneous

- i. None

2. Construction and Capital Projects

- i. Upcoming Airport Closure and Pavement Rehabilitations Project – Update

The project is now less than three weeks away. As this is the last Board meeting before the project starts, this item is on the agenda to provide Staff and our engineer, T-O Engineers, an opportunity to provide any new updates and answer any final questions the Board may have before the project starts.

3. Airport Planning Projects

- i. Environmental Assessment (Land Acquisition) – Update

The Draft EA document has been sent by the Airports District Office to FAA legal for legal review. Pending FAA legal review, release of the draft document for public review and comment is expected in mid-April. Completion of the Environmental Assessment process, including a Finding of No Significant Impact by the FAA, will follow the public comment period.

Additional details will be provided to the Board at the meeting as they become available.

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ii. Terminal Area Plan – Update

The final draft report and executive summary have been delivered to staff. As a reminder, the preferred Concept is still a 2-phase terminal renovation/expansion, and the project has been included as a design project in 2022 and with construction in 2024.

Staff is working with Mead & Hunt to develop a stakeholder outreach process to present the final report and discuss next steps.

No presentation is planned at this meeting.

VIII. PUBLIC COMMENT

IX. EXECUTIVE SESSION – I.C. §74-206 (1),(c) To acquire an interest in real property which is not owned by a public agency

X. ACTION ITEMS, CONT.

B. CONTINUING BUSINESS, CONT.

2. Proceeding to make earnest money deposit with Flying Hat Ranch LLC – **ACTION ITEM**

XI. ADJOURNMENT

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
February 1, 2022
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Board Chair – Martha Burke, Board Vice-Chair – Dick Fosbury, Board Members – Muffy Davis, Sam Linnet, Angenie McCleary, Rich Pogue, John Strauss

FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Director – Chris Pomeroy, Deputy Director, Finance & Administration – Brent Davis, Deputy Director, Operations & Maintenance – Tim Burke, Security Manager – Steve Guthrie, Sr. Airport Administrative Coordinator – Jenna Elliott

CONSULTANTS: T-O Engineers – Nathan Cuvala; Mead & Hunt – Brad Rolf, Ryan Hayes; Ricondo & Associates – Bryan Elliott, Jason Apt, Josh Francosky

AIRPORT LEGAL COUNSEL: Lawson Laski Clark, PLLC – Jim Laski; Kaplan Kirsch & Rockwell, LLP – Peter Kirsch

CALL TO ORDER:

The meeting was called to order at 5:32 p.m. by Board Chair Burke
Board Chair requested changing the agenda slightly to have the Airport Planning Projects discussions prior to the Minimum Standards section. The Board was unanimously in agreement.

MOTION: *Made by Board Member Strauss to approve the amendments to the agenda as requested. Seconded by Board Member Fosbury.*

PASSED UNANIMOUSLY

I. APPROVE AGENDA (1:32) The agenda was approved as amended.

MOTION: *Made by Board Member McCleary to approve the agenda as amended. Seconded by Board Member Davis.*

PASSED UNANIMOUSLY

II. PUBLIC COMMENT

(1:50) No Public Comment

**III. APPROVE FMAA
MEETING MINUTES**

(2:56) A. January 4, 2022 Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

MOTION: *Made by Board Member McCleary to approve the minutes. Seconded by Board Member Pogue.*

PASSED UNANIMOUSLY

IV. REPORTS

(3:32) A. Chairman Report
No report given.

(3:39) B. Blaine County Report

Board Member Fosbury reported there was not a regular meeting for the Blaine County Commissioners that day as he is in Boise for the Idaho Association of Counties Meeting. He is optimistic about some federal infrastructure funding that will be available at airports.

Board Member McCleary welcomed newly appointed Board Member Muffy Davis.

(5:16) C. City of Hailey Report
No report given.

(5:45) D. Fly Sun Valley Alliance Report

Carol Waller reported the Spring bookings are looking good and they are trying to finalize the Summer Flight Schedule.

(6:41) E. Airport Director's Report (see PowerPoint Presentation)

Airport Director Pomeroy reported January 2022 Passenger Enplanements were unavailable since it is the first of the month and we haven't received the data as of yet. Unofficially, the data currently shows record enplanements for calendar year 2021. January 2022 Operations were about 12% higher than January 2021 Operations. United and Delta had 73 landings that would have otherwise been diverted due to weather conditions had it not been for the new approach that was implemented. 23 of those "saves" were in January 2022.

Airport Director Pomeroy reported the webcams on the website are still down, but Staff is actively working to get them up and running again.

Airport Director Pomeroy reiterated the airport will be closed for rehabilitation of Runway 13-31, Taxiway B and aprons from April 18, 2022 to May 17, 2022.

Airport Director Pomeroy stated an in-house parking proposal, the spring construction project and tower project updates, and minimum standards continued discussions are on the horizon.

Airport Director Pomeroy announced Deputy Director Brent Davis has made the decision to end his career with Friedman Memorial Airport. Unfortunately, the lack of affordable housing in the valley, and the fact that Brent's family is still in Rigby, Idaho, led Brent to make the difficult decision to leave FMA and take a job closer to home so he could be with his family. Director Pomeroy expressed his extreme gratitude to Brent Davis for his dedication and service to the airport and wished him the very best. Brent will be staying on with the airport in a contracting capacity for a little while to help with the transition and some upcoming projects.

In a heartfelt speech, Deputy Director Brent Davis expressed this decision was bittersweet for him and this has been one of the best jobs he has ever had. He will miss the work, but he will miss the people most.

Board Chair Burke thanked Brent for his service and told him he would be missed.

Airport Director Pomeroy announced the new vacancy would be filled by Sr. Administrative Coordinator Jenna Elliott and thanked Brent for his service to the airport.

V. AIRPORT STAFF BRIEF

- A. Noise Complaints in January
- B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See **Attachment #2 – #4**)
- C. Airport Commercial Flight Interruptions (unofficial)
- D. Review Correspondence

VI. ACTION ITEMS

A. NEW BUSINESS

- (18:19) 1. None

B. CONTINUING BUSINESS

- (18:27) 1. FMAA Board Officer Positions – ACTION ITEM

Airport Director Pomeroy stated the need to discuss and appoint Board officers.

Board Chair Burke asked Board Member Fosbury if he would consider serving as Vice-Chair. Board Member Fosbury stated he would be honored to serve as the Vice-Chair.

Board Chair Burke asked Board Member McCleary if she would be willing to continue as Board Secretary. Board Member McCleary affirmed she would be happy to continue her role as Board Secretary.

Board Chair Burke suggested the Board vote on the proposed slate and revisit the appointment of a Treasurer at a later time.

MOTION: *Made by Board Member Davis to accept the slate of officers as recommended by the full Board: Martha Burke as Board Chair, Dick Fosbury as Vice-Chair, and Angenie McCleary as Secretary. Seconded by Board Member Strauss.*

PASSED UNANIMOUSLY

VII. DISCUSSION AND UPDATES

A. NEW BUSINESS

1. None

B. CONTINUING BUSINESS

1. Miscellaneous

(1:00:00)

- i. Airport Minimum Standards and Rules and Regulations – Update – **Attachment #5 – #6**

Board Chair Burke asked staff and consultants to provide the Board with a brief overview and background to the Minimum Standards Project to date.

Bryan Elliott with Ricondo gave the Board an overview and explanation of the Minimum Standards project and the purpose for the project.

Attorney Peter Kirsch expounded on Bryan's explanation with a few other points that were important for the Board to understand. He stated there are some legal guardrails that regulate what can and cannot be stated in a Minimum Standards document and explained the basic principle behind Minimum Standards is to give everybody a degree of certainty as to what kind of airport you have and want to have in the future so businesses can know how they are going to be treated and that they are not to be treated inequitably or unfairly.

Airport Director Pomeroy presented the Board with the timeline and highlights of the project and what has been done over the past year.

Board Chair opened the meeting up to questions from the Board regarding Minimum Standards.

Independent Board Member Strauss inquired about past opportunities for public comment. Airport Director Pomeroy stated each monthly Board Meeting has two separate opportunities for Public Comment as well as form field comment boxes for comment and public feedback that were activated on the website on November 24, 2021. Additionally, there were two Stakeholder Outreach meetings, one on December 14, 2021 and the other on January 4, 2022.

Independent Board Member Strauss expressed his concern for seemingly how quickly the Minimum Standards approval process is moving. Attorney Peter Kirsch stated he typically suggests these approval processes progress more quickly than the FMA Minimum Standards approval process has progressed. Peter Kirsch also stated this is not a formal legislative process, rather Minimum Standards documents are extremely technical and opportunities for stakeholder comment are designed for more informal comments and input.

Board Chair Burke opened the meeting up to Public Comment in regard to the Minimum Standards project. Chuck Matthiesen with Hangars West Association expressed his gratitude for Airport Director Chris Pomeroy and all he has done for the general aviation community. Chuck also expressed a few concerns regarding the Minimum Standards document. He believes the flight school requirements are too strong, he is concerned that the verbiage in the presented document has not changed at all since stakeholder discussion and the public has had the opportunity to submit questions and comments, and he is concerned that if a new FBO were to be allowed to operate at the airport, they would be subject to a different set of Minimum Standards than Atlantic Aviation, who would be grandfathered in. Additionally, he feels the approval process for the Minimum Standards needs to be slowed down, especially since there is the potential of additional land being acquired by the airport.

There was additional discussion regarding the Minimum Standards. Please refer to the audio recording for more detail.

Board Chair Burke stated the Minimum Standards Committee will meet again and any substantial changes will be posted on the website so interested community members are aware, but action will need to be taken on this at the March meeting.

2. Construction and Capital Projects
 - i. None
3. Airport Planning Projects
 - i. Environmental Assessment (Land Acquisition) – Update
 (1:56:44) Airport Director Pomeroy reported he is working with the consultants and the FAA to finalize the final revisions to Chapter 4. He is hopeful the FAA will allow the document to be released within a couple of weeks.
 - ii. Terminal Area Plan – Update.
 (22:06) Airport Manager Pomeroy introduced Ryan Hayes with Mead & Hunt and Jason Apt with Ricondo to present an update on the Terminal Area Plan project.
 Ryan Hayes reiterated the necessity for this project as SUN is overloaded with passengers during peak hours and the lack of square footage and poorly configured space in the terminal puts limitations on additional air service. The current space does not meet the needs today and is not conducive to expected growth in the near future.
 Ryan gave a brief overview of the terminal area development goals and the Phase 1 and 2 concepts for the recommended improvements to the terminal area. Please refer to the audio recording and PowerPoint presentation (slides 32-38) for more details.
 Jason Apt reported on the Financial Implementation Analysis aspect of the Terminal Area Plan project consisting of the funding plan and the financial feasibility analysis. He reviewed the process involved and the various CIP funding sources available.
 In summary, Jason stated the Terminal Area Plan project (as included in CIP) appears to be financially feasible. The next steps include FAA and Stakeholder coordination, addressing Chapter D comments, and creating a draft final report. Please refer to the audio recording and PowerPoint Presentation (slides 39-51) for more detail.
 Board Member Fosbury thanked the team for the work that has gone into this project. He requested clarification on the difference between AIP grant funding and the Infrastructure Investment and Jobs Act funding and whether or not there are any advantages in pursuing one over the other.
 Airport Director Pomeroy explained the airport receives an annual entitlement amount of roughly \$1.2M based on FMA's entitlements and as part of the Bipartisan Infrastructure Law (BIL), FMA will receive an additional \$1.6M for the next 5 years. He stated there is a separate amount of money available for airports as part of the BIL that is specifically for terminal updates that may be available to FMA for these projects once all the reviews and documents are completed and the FAA is engaged.
 Board Member Fosbury mentioned there is funding available for electric vehicle charging stations and asked whether FMA should consider installing some in the future.
 Airport Director Pomeroy expressed his support of that idea and stated electric vehicle charging stations is something that will be considered when the parking lot is renovated and may be relevant to address as part of the Greenhouse Gas (GHG) Emissions study.
 Brad Rolf with Mead & Hunt agreed and mentioned that environmental or climate action aspects will be prioritized as part of that bill and funding.
 Board Chair Burke asked if solar panels on some of the facilities would be considered as part of the GHG Emissions study.
 Brad Rolf stated they would be considered when looking at renewable power and power generation resiliency.

VIII. PUBLIC COMMENT

(1:57:25)

No Public Comment

IX. EXECUTIVE SESSION

No Executive Session was held

X. ADJOURNMENT

The February 1, 2022 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 7:29 p.m.

Angenie McCleary, Secretary

** Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY**

**March 1, 2022
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Board Chair – Martha Burke, Board Vice-Chair – Dick Fosbury, Board Members – Muffy Davis, Sam Linnet, Angenie McCleary, Rich Pogue, John Strauss

FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Director – Chris Pomeroy, Deputy Director, Finance & Administration – Jenna Elliott, Deputy Director, Operations & Maintenance – Tim Burke, Security Manager – Steve Guthrie, Airport Administrative Coordinator – Anne Bjørke Mason

CONSULTANTS: T-O Engineers – Nathan Cuvala; Mead & Hunt – Brad Rolf; Ricondo & Associates – Bryan Elliott, Josh Francosky; Studio 360 – Sarah Shepard; C.A. Johnson Consulting – Chris Johnson

AIRPORT LEGAL COUNSEL: Lawson Laski Clark, PLLC – Jim Laski; Kaplan Kirsch & Rockwell, LLP – Peter Kirsch

CALL TO ORDER:

The meeting was called to order at 5:30 p.m. by Board Chair Burke

I. APPROVE AGENDA (1:05) The agenda was approved as presented.

MOTION: *Made by Board Member Fosbury to approve the agenda as presented. Seconded by Board Member Pogue.*

PASSED UNANIMOUSLY

II. PUBLIC COMMENT

(1:39) No Public Comment

**III. APPROVE FMAA
MEETING MINUTES**

(2:39) A. This Item was moved to the April Board Meeting

IV. REPORTS

(3:12) A. Chairman Report

Board Chair wished everyone a Happy Mardi Gras and Fat Tuesday. She announced City Administrator Heather Dawson has decided to step down and turn in her resignation. Heather has been an asset to this community for over 25 years and will be missed tremendously.

(4:15) B. Blaine County Report

On behalf of Blaine County, Board Member Fosbury expressed sincere appreciation for Heather Dawson's work and contribution to the community over the years. He reported the Blaine County Commissioners met and discussed that the COVID-19 risk level has been reduced from critical to high as case numbers continue to drop. The Commissioners decided to continue the masking ordinance until further notice or until any action is warranted.

(6:16) C. City of Hailey Report

Board Member Linnet reported the masking ordinance for Hailey has not changed as of the time of the meeting. The council members were scheduled to have a meeting with South Central Public Health District and St. Luke's the following day.

(7:35) D. Fly Sun Valley Alliance Report

Carol Waller reported they are working to get the summer schedule finalized.

(7:58) E. Airport Director's Report (see PowerPoint Presentation)

Airport Director Pomeroy reported January 2022 Passenger Enplanements were up 83% over January 2021. February 2022 Operations were about 8% higher than February 2021 and 10% higher year-to-date than 2021. United and Delta had 11 landings in February that would have otherwise been diverted due to weather conditions had it not been for the new approach that was implemented.

Deputy Director Burke announced the addition of a new MB2 Multi-tasking Deicing truck/Snowplow to the fleet. This vehicle is 3 pieces of equipment combined into one, thus reducing our carbon footprint. Airport Director Pomeroy added this vehicle replaces the plow that was lost to a fire last year.

Airport Director Pomeroy reiterated the airport will be closed for rehabilitation of Runway 13-31, Taxiway B and aprons from April 18, 2022 to May 17, 2022.

Airport Director Pomeroy welcomed Anne Mason to our staff as Administrative Coordinator and welcomed Jennifer Lyman back as Sr. Administrative Coordinator. FMA is excited to have both of them as part of the administrative team.

Airport Director Pomeroy stated the In-house parking proposal, and the spring construction project update are on the horizon for the next board meeting.

V. AIRPORT STAFF BRIEF

- A. Noise Complaints in February
- B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See **Attachments #1 – #3**)
- C. Airport Commercial Flight Interruptions (unofficial)
- D. Review Correspondence

VI. ACTION ITEMS

- A. NEW BUSINESS
 - (16:30) 1. None
- B. CONTINUING BUSINESS
 - (16:35) 1. FMAA Board Officer (Treasurer) – **ACTION ITEM** – and Committee Appointments
Board Chair Burke stated she would like to defer this agenda item until the April meeting.
 - (17:10) 2. Airport Minimum Standards and Rules and Regulations – **ACTION ITEM – Attachments #4 – #5**
Airport Director Pomeroy stated a lot has happened since the February meeting. The committee and consultant team convened and discussed potential revisions and changes to address the public comment. The most substantial results of the conversations were the introduction of a new waiver and variance section and removing flight school requirements for FBOs. A couple of minor changes were made including addressing a comment received from the FAA referring to the FAA's hangar use policy. He reported the revisions underwent committee review and a revised document was posted on the website, distributed to the Board, and stakeholders were notified on February 16th.
The meeting was opened for Public Hearing related to Minimum Standards.
Dale Batham asked where the document can be found showing the hangar use update. He was directed to section 5 on page 11 of the document, which can be found on the FMA website.
There was extensive discussion amongst the board members, staff, and consultants regarding the Minimum Standards document and the revisions made over the past month. Please refer to the audio recording for more detail.
MOTION: Made by Board Member McCleary to adopt the new set of Airport Minimum Standards for Commercial Aeronautical Activity as revised. Seconded by Board Member Fosbury
MOTION PASSED WITH ONE “NAY” (Board Member Strauss)

VII. DISCUSSION AND UPDATES

- A. NEW BUSINESS
 - 1. None
- B. CONTINUING BUSINESS
 - 1. Miscellaneous
 - (53:56) i. In-house Parking Operations – Update
Airport Director introduce Chris Johnson with C.A. Johnson Consulting to present an update on the In-house Parking Operations.

Chris Johnson gave a brief overview of the project. Bringing the operations in-house will address the continued staffing issues in the parking lot, it offers greater operational control, and provides cost efficiencies of over \$50,000 annually. This has been reviewed and discussed with the Finance Committee with the next step being an action item at the April meeting and a goal for transition being May 1st.

2. Construction and Capital Projects

(1:01:05)

- i. Upcoming Airport Closure and Pavement Rehabilitations Project – Update
Airport Director Pomeroy introduced Nathan Cuvala with T-O Engineers to give an update on the Runway Rehabilitation project since we are nearing the airport closure date of April 18th.

Nathan gave a thorough overview of the project focusing on the various aspects of the project and the quantity of work that is anticipated to be completed in the 30 days during the closure. Throughout the construction, there will be a temporary construction access set up from State Highway 75 with traffic control stopping traffic at various times to allow construction vehicles access to the airfield.

Nathan reiterated the project will be 100% FAA funded by three different AIP grants. The parking lots and access roads rehabilitation will be locally funded. For more details on the presentation, please refer to the audio recording and slides 32-42 of the PowerPoint presentation.

3. Airport Planning Projects

(1:17:06)

- i. Environmental Assessment (Land Acquisition) – Update

Airport Manager Pomeroy reported the FAA has completed the review and comment on each of the EA chapters and the consultant team has submitted the complete preliminary Draft EA to the FAA for legal sufficiency review. Public release of the draft document for review and comment is expected very quickly after FAA approval. Completion of the Environmental Assessment process, including a Finding of No Significant Impact by the FAA, will follow after the public comment period and is expected in Spring 2022.

(1:17:39)

- ii. Terminal Area Plan – Update.

Airport Manager Pomeroy stated the Consultant Team is working to address Airport Staff comments on Chapter 4, Financial Implementation Analysis. The Preferred Concept is still a 2-phase terminal renovation/expansion, and the project has been included as a design project in 2022 and with construction in 2024.

The Draft Final Report will be sent to Airport Staff next week along with a 4-page Executive Summary Brochure. Mead & Hunt will recommend a stakeholder outreach process to Airport Staff along with transmittal of the Draft Final Report and Executive Summary.

VIII. PUBLIC COMMENT

No Public Comment

(1:18:30)

IX. EXECUTIVE SESSION

No Executive Session was held

X. ADJOURNMENT

The March 1, 2022 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:50 p.m.

Angenie McCleary, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*

Friedman Memorial Airport
Profit & Loss Budget vs. Actual (COMBINED '22)

2:53 PM

03/30/2022

Accrual Basis

	Oct '21 - Feb 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000-00 · AIRCARRIER				
4000-01 · Aircarrier - Lease Space	154,076.23	262,500.00	-108,423.77	58.7%
4000-02 · Aircarrier - Landing Fees	107,065.41	235,000.00	-127,934.59	45.56%
4000-04 · Aircarrier - Utility Fees	150.00	360.00	-210.00	41.67%
4010-07 · Aircarrier - '14 PFC App	216,840.21	351,000.00	-134,159.79	61.78%
Total 4000-00 · AIRCARRIER	478,131.85	848,860.00	-370,728.15	56.33%
4020-00 · TERMINAL AUTO PARKING REVENUE				
4020-01 · Automobile Parking - Terminal	290,134.15	475,000.00	-184,865.85	61.08%
4020-02 · Automobile Parking - Passes	20.00			
Total 4020-00 · TERMINAL AUTO PARKING REVENUE	290,154.15	475,000.00	-184,845.85	61.09%
4030-00 · AUTO RENTAL REVENUE				
4030-01 · Automobile Rental - Commission	324,585.68	570,000.00	-245,414.32	56.95%
4030-02 · Automobile Rental - Lease Space	12,750.00	29,000.00	-16,250.00	43.97%
4030-03 · Automobile Rental - Auto Prkng	28,150.00	62,000.00	-33,850.00	45.4%
4030-04 · Automobile Rental - Utilities	428.67	2,000.00	-1,571.33	21.43%
Total 4030-00 · AUTO RENTAL REVENUE	365,914.35	663,000.00	-297,085.65	55.19%
4040-00 · TERMINAL CONCESSION REVENUE				
4040-01 · Terminal Shops - Commission	6,948.32	10,000.00	-3,051.68	69.48%
4040-03 · Terminal Shops - Utility Fees	428.66	2,000.00	-1,571.34	21.43%
4040-10 · Advertising - Commission	13,726.90	30,000.00	-16,273.10	45.76%
4040-11 · Vending Machines - Commission	2,741.94	5,000.00	-2,258.06	54.84%
4040-12 · Terminal ATM	150.00	900.00	-750.00	16.67%
Total 4040-00 · TERMINAL CONCESSION REVENUE	23,995.82	47,900.00	-23,904.18	50.1%
4050-00 · FBO REVENUE				
4050-01 · FBO - Lease Space	86,950.14	166,500.00	-79,549.86	52.22%
4050-02 · FBO - Overnight Parking Fees	74,327.85	375,000.00	-300,672.15	19.82%
4050-04 · FBO - Commission	15,690.19	26,000.00	-10,309.81	60.35%
Total 4050-00 · FBO REVENUE	176,968.18	567,500.00	-390,531.82	31.18%
4060-00 · FUEL FLOWAGE REVENUE				
4060-01 · Fuel Flowage - FBO	173,799.42	375,000.00	-201,200.58	46.35%
Total 4060-00 · FUEL FLOWAGE REVENUE	173,799.42	375,000.00	-201,200.58	46.35%
4070-00 · TRANSIENT LANDING FEES REVENUE				
4070-02 · Landing Fees - Non-Comm./Gov't	245,342.30	650,000.00	-404,657.70	37.75%
Total 4070-00 · TRANSIENT LANDING FEES REVENUE	245,342.30	650,000.00	-404,657.70	37.75%
4080-00 · HANGAR REVENUE				
4080-01 · Land Lease - Hangar	328,998.53	649,100.00	-320,101.47	50.69%
4080-02 · Land Lease - Hangar/Trans. Fee	11,761.25	23,000.00	-11,238.75	51.14%
4080-03 · Hangar/Utilities (E8,11,24)	147.48	0.00	147.48	100.0%
4080-05 · Land Lease - FMA Hangar Rentals	16,848.76	32,960.00	-16,111.24	51.12%
Total 4080-00 · HANGAR REVENUE	357,756.02	705,060.00	-347,303.98	50.74%
4090-00 · TIEDOWN PERMIT FEES REVENUE				
4090-01 · Tiedown Permit Fees (FMA)	31,981.17	31,000.00	981.17	103.17%
Total 4090-00 · TIEDOWN PERMIT FEES REVENUE	31,981.17	31,000.00	981.17	103.17%
4100-00 · CARGO CARRIERS REVENUE				
4100-02 · Cargo Carriers - Tiedown	5,472.00	5,500.00	-28.00	99.49%
Total 4100-00 · CARGO CARRIERS REVENUE	5,472.00	5,500.00	-28.00	99.49%
4110-00 · MISCELLANEOUS REVENUE				
4110-01 · Misc. Revenue	68.55	5,000.00	-4,931.45	1.37%
4110-05 · Misc. Incident/Accident	0.00	0.00	0.00	0.0%
4110-09 · Miscellaneous Expense Reimburse	85.90	0.00	85.90	100.0%
Total 4110-00 · MISCELLANEOUS REVENUE	154.45	5,000.00	-4,845.55	3.09%

	Oct '21 - Feb 22	Budget	\$ Over Budget	% of Budget
4120-00 · GROUND TRANSP. PERMIT REVENUE				
4120-01 · Ground Transportation Permit	17,408.33	24,000.00	-6,591.67	72.54%
4120-02 · GTSP - Trip Fee	1,960.00	5,000.00	-3,040.00	39.2%
Total 4120-00 · GROUND TRANSP. PERMIT REVENUE	19,368.33	29,000.00	-9,631.67	66.79%
4400-00 · TSA/SECURITY				
4400-02 · Terminal Lease	17,677.10	42,000.00	-24,322.90	42.09%
4400-03 · Security Prox. Cards	21,880.00	30,000.00	-8,120.00	72.93%
Total 4400-00 · TSA/SECURITY	39,557.10	72,000.00	-32,442.90	54.94%
4520-00 · INTEREST REVENUE				
4520-01 · Interest Revenue - General	3,045.59	32,930.00	-29,884.41	9.25%
4520-07 · Interest Revenue - '14 PFC	12.59	0.00	12.59	100.0%
Total 4520-00 · INTEREST REVENUE	3,058.18	32,930.00	-29,871.82	9.29%
4600-00 · CARES Act Grant Operational				
4600-01 · CARES Act Grant Operational	0.00	2,000,000.00	-2,000,000.00	0.0%
Total 4600-00 · CARES Act Grant Operational	0.00	2,000,000.00	-2,000,000.00	0.0%
4747-00 · AIP '47 - Acq.SRE/ARFF, Obs.Rem				
4747-01 · AIP '47-Acq.SRE/ARFF&Obs. Remov	-0.40	0.00	-0.40	100.0%
Total 4747-00 · AIP '47 - Acq.SRE/ARFF, Obs.Rem	-0.40	0.00	-0.40	100.0%
4750-00 · Terminal Area Plan (TAP)				
4750-01 · Terminal Area Plan	33,696.52	0.00	33,696.52	100.0%
Total 4750-00 · Terminal Area Plan (TAP)	33,696.52	0.00	33,696.52	100.0%
4751-00 · EA - Land Acq. - Approach Prote				
4751-01 · EA - Land Acq. Approach Protect	-28,173.90	0.00	-28,173.90	100.0%
Total 4751-00 · EA - Land Acq. - Approach Prote	-28,173.90	0.00	-28,173.90	100.0%
4752-00 · CARES Act				
4752-01 · CARES Act	0.00	4,822,213.00	-4,822,213.00	0.0%
Total 4752-00 · CARES Act	0.00	4,822,213.00	-4,822,213.00	0.0%
4753-00 · AIP '53 - Rehabilitate Runway				
4753-01 · AIP '53 - Rehabilitate Runway	0.00	1,429,688.00	-1,429,688.00	0.0%
4753-00 · AIP '53 - Rehabilitate Runway - Other	-436,113.47			
Total 4753-00 · AIP '53 - Rehabilitate Runway	-436,113.47	1,429,688.00	-1,865,801.47	-30.5%
4800-00 · Current Year AIP	0.00	14,251,875.00	-14,251,875.00	0.0%
49900 · Uncategorized Income	1,249.99			
Total Income	1,782,312.06	27,011,526.00	-25,229,213.94	6.6%
Gross Profit	1,782,312.06	27,011,526.00	-25,229,213.94	6.6%
Expense				
5000 · EXPENDITURES				
5000-00 · "A" EXPENSES				
5000-01 · Salaries - Airport Director	69,287.51	158,371.00	-89,083.49	43.75%
5010-00 · Salaries - Deputy Director F&A	54,416.45	106,000.00	-51,583.55	51.34%
5010-01 · Salaries - Admin Coordinator	14,924.25	120,000.00	-105,075.75	12.44%
5010-03 · Salaries - Sr Admin Coordinator	25,629.22	71,302.00	-45,672.78	35.95%
5020-00 · Salaries - Deputy Director O&M	49,513.20	100,700.00	-51,186.80	49.17%
5030-00 · Salaries - ARFF/OPS Specialist	225,717.49	577,139.00	-351,421.51	39.11%
5040-00 · Salaries- Security Manager	40,060.98	91,568.00	-51,507.02	43.75%
5050-00 · Salaries- Seasonal-Snow Removal	37,291.00	70,000.00	-32,709.00	53.27%
5050-01 · Salaries - Seasonal - Arprt Host	0.00	5,000.00	-5,000.00	0.0%
5050-02 · Salaries - Merit Increase	0.00	79,084.00	-79,084.00	0.0%
5050-03 · Salaries - One-time Pay	3,000.00	5,000.00	-2,000.00	60.0%
5050-04 · Salaries - ARFF Coverage	1,320.00	9,600.00	-8,280.00	13.75%
5060-01 · Overtime - General	0.00	2,000.00	-2,000.00	0.0%
5060-02 · Overtime - Snow Removal	19,624.08	45,000.00	-25,375.92	43.61%
5100-00 · Retirement	57,896.95	161,550.00	-103,653.05	35.84%
5110-00 · Social Security/Medicare	39,057.96	110,250.00	-71,192.04	35.43%
5120-00 · Life Insurance	0.00	2,000.00	-2,000.00	0.0%
5130-00 · Medical Insurance	96,258.15	255,000.00	-158,741.85	37.75%

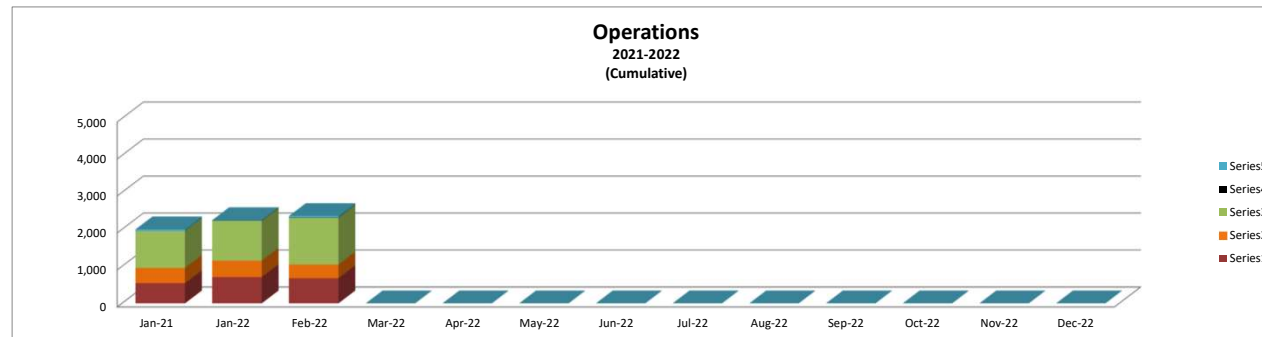
	Oct '21 - Feb 22	Budget	\$ Over Budget	% of Budget
5160-00 · Workman's Compensation	18,750.00	20,000.00	-1,250.00	93.75%
Total 5000-00 · "A" EXPENSES	752,747.24	1,989,564.00	-1,236,816.76	37.84%
6000 · "B" EXPENDITURES				
6000-0 · "B" EXPENSES - ADMINISTRATIVE				
6000-00 · TRAVEL EXPENSE				
6000-01 · Travel	3,261.06	40,000.00	-36,738.94	8.15%
Total 6000-00 · TRAVEL EXPENSE	3,261.06	40,000.00	-36,738.94	8.15%
6010-00 · SUPPLIES/EQUIPMENT EXPENSE				
6010-01 · Supplies - Office	2,920.44	8,000.00	-5,079.56	36.51%
6010-02 · Supplies - Parking	68.14	1,000.00	-931.86	6.81%
6010-03 · Supplies - Computer	11,476.74	13,000.00	-1,523.26	88.28%
Total 6010-00 · SUPPLIES/EQUIPMENT EXPENSE	14,465.32	22,000.00	-7,534.68	65.75%
6020-00 · INSURANCE				
6020-01 · Insurance	26,204.50	55,920.00	-29,715.50	46.86%
Total 6020-00 · INSURANCE	26,204.50	55,920.00	-29,715.50	46.86%
6030-00 · UTILITIES				
6030-01 · Utilities - Gas/Terminal	2,735.00	15,000.00	-12,265.00	18.23%
6030-02 · Utilities - Gas/AOB & Cold Stor	2,435.00	4,700.00	-2,265.00	51.81%
6030-03 · Utilities - Elect./Runway&PAPI	2,974.41	6,000.00	-3,025.59	49.57%
6030-04 · Utilities - Elec./AOB & Cold St	3,676.74	8,100.00	-4,423.26	45.39%
6030-05 · Utilities - Electric/Terminal	22,664.17	56,000.00	-33,335.83	40.47%
6030-06 · Utilities - Telephone	6,204.16	17,200.00	-10,995.84	36.07%
6030-07 · Utilities - Water	395.32	11,000.00	-10,604.68	3.59%
6030-08 · Utilities - Garbage Removal	6,576.16	13,500.00	-6,923.84	48.71%
6030-09 · Utilities - Sewer	1,879.15	4,800.00	-2,920.85	39.15%
6030-11 · Utilities - Electric/Tower	3,027.51	5,800.00	-2,772.49	52.2%
6030-12 · Utilities - Elec./Brdfld.Hghl	242.43	400.00	-157.57	60.61%
6030-13 · Utilities - Elec. Exit Booth	776.89	2,200.00	-1,423.11	35.31%
6030-15 · Utilities - Elec/AWOS	1,452.22	3,800.00	-2,347.78	38.22%
6030-16 · Utilities - Elec. Wind Cone	49.15	150.00	-100.85	32.77%
6030-17 · Utilities - Elec./Gas- Hangar	2,358.50	3,500.00	-1,141.50	67.39%
6030-18 · Utilities - Lubricant Wst. Dspl	0.00	600.00	-600.00	0.0%
Total 6030-00 · UTILITIES	57,446.81	152,750.00	-95,303.19	37.61%
6040-00 · SERVICE PROVIDER				
6040-02 · Service Provider - Term. Serv.	4,223.53	8,900.00	-4,676.47	47.46%
6040-03 · Service Provider - AOB Services	17,540.87	52,000.00	-34,459.13	33.73%
6040-04 · Service Provider-Ops./Airfield	14,240.00	16,000.00	-1,760.00	89.0%
Total 6040-00 · SERVICE PROVIDER	36,004.40	76,900.00	-40,895.60	46.82%
6050-00 · PROFESSIONAL SERVICES				
6050-01 · Professional Services - Legal	53,836.94	80,000.00	-26,163.06	67.3%
6050-02 · Professional Serv. - Audit/Fina	44,508.45	70,000.00	-25,491.55	63.58%
6050-03 · Professional Services - Engineer	11,401.52	25,000.00	-13,598.48	45.61%
6050-04 · Professional Services - HR	585.00	12,000.00	-11,415.00	4.88%
6050-05 · Professional Services - Gen.	7,155.00	15,000.00	-7,845.00	47.7%
6050-10 · Prof. Svcs.-IT/Comp. Support	27,459.55	80,000.00	-52,540.45	34.32%
6050-12 · Prof. Serv.- Planning Air Serv.	1,025.00	8,000.00	-6,975.00	12.81%
6050-13 · Prof. Serv.-Website Des.& Maint	7,900.32	4,000.00	3,900.32	197.51%
6050-15 · Prof. Serv.-Comm/Public Outreac	1,727.75	42,000.00	-40,272.25	4.11%
6050-17 · Prof. Serv. - Airspace Consult.	0.00	55,000.00	-55,000.00	0.0%
6050-18 · Prof. Services - Approach Maint	4,465.00	8,000.00	-3,535.00	55.81%
6050-19 · Prof. Serv.-ATCT Relocation	13,354.13	55,000.00	-41,645.87	24.28%
6050-20 · Prof Services - New Approach	25,000.00	75,000.00	-50,000.00	33.33%
6050-21 · Professional Services - Other	0.00	25,000.00	-25,000.00	0.0%
Total 6050-00 · PROFESSIONAL SERVICES	198,418.66	554,000.00	-355,581.34	35.82%
6060-00 · MAINTENANCE-OFFICE EQUIPMENT				
6060-04 · Maintenance - Copier	545.95	2,000.00	-1,454.05	27.3%

	Oct '21 - Feb 22	Budget	\$ Over Budget	% of Budget
6060-05 · Maintenance - Phone	1,215.00	1,300.00	-85.00	93.46%
Total 6060-00 · MAINTENANCE-OFFICE EQUIPMENT	1,760.95	3,300.00	-1,539.05	53.36%
6070-00 · RENT/LEASE OFFICE EQUIPMENT				
6070-02 · Rent/Lease - Postage Meter	585.30	1,200.00	-614.70	48.78%
Total 6070-00 · RENT/LEASE OFFICE EQUIPMENT	585.30	1,200.00	-614.70	48.78%
6080-00 · DUES/MEMBERSHIPS/PUBLICATIONS E				
6080-01 · Dues/Memberships	972.99	6,000.00	-5,027.01	16.22%
6080-04 · Publications	2,589.43	2,500.00	89.43	103.58%
Total 6080-00 · DUES/MEMBERSHIPS/PUBLICATIONS E	3,562.42	8,500.00	-4,937.58	41.91%
6090-00 · POSTAGE				
6090-01 · Postage/Courier Service	79.04	1,500.00	-1,420.96	5.27%
Total 6090-00 · POSTAGE	79.04	1,500.00	-1,420.96	5.27%
6100-00 · EDUCATION/TRAINING				
6100-01 · Education/Training - Admin.	0.00	10,000.00	-10,000.00	0.0%
6100-02 · Education/Training - OPS	4,483.60	14,000.00	-9,516.40	32.03%
6100-03 · Education/Training - ARFF	15,142.50	12,000.00	3,142.50	126.19%
6100-06 · Education - Security	0.00	3,000.00	-3,000.00	0.0%
6100-08 · Education/Training - HFD	0.00	5,000.00	-5,000.00	0.0%
Total 6100-00 · EDUCATION/TRAINING	19,626.10	44,000.00	-24,373.90	44.61%
6101-00 · PUBLIC OUTREACH/COMMUNICATIONS				
6101-01 · Advertising/Social Media/Sponso	16,453.39	35,000.00	-18,546.61	47.01%
6101-02 · Public Outr/Comm - Noise Abatem	0.00	500.00	-500.00	0.0%
6101-03 · Public Outr/Comm - SAAC	6,954.95	8,000.00	-1,045.05	86.94%
Total 6101-00 · PUBLIC OUTREACH/COMMUNICATIONS	23,408.34	43,500.00	-20,091.66	53.81%
6110-00 · CONTRACTS				
6110-02 · Contracts - FMAA	17,000.00	42,000.00	-25,000.00	40.48%
6110-16 · Contracts - Prkg Mngt Fee/Ops	75,618.47	262,000.00	-186,381.53	28.86%
6110-17 · Contracts - Landing Fee Equip.	12,875.00	15,000.00	-2,125.00	85.83%
6110-18 · Contracts - Vector Commissions	31,894.50	97,500.00	-65,605.50	32.71%
Total 6110-00 · CONTRACTS	137,387.97	416,500.00	-279,112.03	32.99%
6130-00 · MISCELLANEOUS EXPENSES				
6130-01 · Misc. - General	5,400.87	15,000.00	-9,599.13	36.01%
6140-00 · Bank Fees	14,236.17	15,000.00	-763.83	94.91%
6140-01 · Merchant Fees	288.94	250.00	38.94	115.58%
Total 6130-00 · MISCELLANEOUS EXPENSES	19,925.98	30,250.00	-10,324.02	65.87%
Total 6000-0 · "B" EXPENSES - ADMINISTRATIVE	542,136.85	1,450,320.00	-908,183.15	37.38%
6001 · "B" EXPENSES - OPERATIONAL				
6500-00 · SUPPLIES/EQUIPMENT-OPERATIONS				
6500-01 · Supplies/Equipment - General	4,226.18	7,500.00	-3,273.82	56.35%
6500-02 · Supplies/Equipment - Tools	783.08	8,000.00	-7,216.92	9.79%
6500-03 · Supplies/Equipment - Clothing	1,312.42	3,500.00	-2,187.58	37.5%
6500-04 · Supplies/Equipment - Janitorial	7,877.11	22,000.00	-14,122.89	35.81%
Total 6500-00 · SUPPLIES/EQUIPMENT-OPERATIONS	14,198.79	41,000.00	-26,801.21	34.63%
6505-00 · EQUIP/VEHICLE - LEASE/RENTAL				
6505-01 · Eq./Vehi Lease/Rental - General	87,559.16	90,000.00	-2,440.84	97.29%
Total 6505-00 · EQUIP/VEHICLE - LEASE/RENTAL	87,559.16	90,000.00	-2,440.84	97.29%
6510-00 · FUEL/LUBRICANTS				
6510-02 · Fuel	30,187.30	50,000.00	-19,812.70	60.38%
6510-03 · Lubricants	1,349.51	5,000.00	-3,650.49	26.99%
Total 6510-00 · FUEL/LUBRICANTS	31,536.81	55,000.00	-23,463.19	57.34%
6520-00 · VEHICLES/MAINTENANCE				
6520-01 · R/M Equipment - General	4,136.10	19,000.00	-14,863.90	21.77%
6520-06 · R/M Equip. - '85 Ford Dump	357.18	1,000.00	-642.82	35.72%
6520-08 · R/M Equip. - '96 Tiger Tractor	0.00	1,200.00	-1,200.00	0.0%
6520-17 · R/M Equip. '01 Case 921 Ldr.	0.00	500.00	-500.00	0.0%
6520-20 · R/M Equip. - '02 Kodiak Blower	2,794.68	750.00	2,044.68	372.62%

	Oct '21 - Feb 22	Budget	\$ Over Budget	% of Budget
6520-25 · R/M Equip. - '04 Batts De-Ice	120.79	500.00	-379.21	24.16%
6520-28 · R/M Equip.-'06 Case 621 Loader	179.10	1,000.00	-820.90	17.91%
6520-29 · R/M Equip.- '10 Waus Broom/Plow	0.00	1,100.00	-1,100.00	0.0%
6520-30 · R/M Equip.-'05 Ford F-350	65.90	1,600.00	-1,534.10	4.12%
6520-31 · R/M Equip. - '10 Oshkosh Blower	0.00	3,500.00	-3,500.00	0.0%
6520-32 · R/M Equip. - '09 Mini Truck	0.00	350.00	-350.00	0.0%
6520-34 · R/M Equip. - '12 Case 921F Load	0.00	2,500.00	-2,500.00	0.0%
6520-35 · R/M Equip. - '14 Ford Explorer	236.21	3,100.00	-2,863.79	7.62%
6520-36 · R/M Equip. - '10 Toyota Forklif	0.00	250.00	-250.00	0.0%
6520-37 · R/M Equip. - '15 Tool Cat	1,546.66	400.00	1,146.66	386.67%
6520-38 · R/M Equip. - '15 Wausau Broom	0.00	10,500.00	-10,500.00	0.0%
6520-40 · R/M Equip. - '17 Ford-350 Super	4,298.93	4,400.00	-101.07	97.7%
6520-41 · R/M Equip. - '17 Kodiak Blower	414.93	1,500.00	-1,085.07	27.66%
6520-43 · R/M Equip. - '18 279D Skid St.	725.60	500.00	225.60	145.12%
6520-44 · R/M Equip. - '18 Cat 972M Ldr	811.60	1,000.00	-188.40	81.16%
6520-45 · R/M Equip. - '19 Oshkosh Broom	0.00	10,500.00	-10,500.00	0.0%
6520-46 · R/M Equip. - '20 Chev. 1500 PU	325.25	3,500.00	-3,174.75	9.29%
6520-47 · R/M Equip. - '19 Cat 972M Ldr	373.42	1,000.00	-626.58	37.34%
6520-48 · R/M Equip.-'18 New Holland Trac	0.00	1,000.00	-1,000.00	0.0%
6520-49 · R/M Equip. - '21 MB Combo	312.62	11,000.00	-10,687.38	2.84%
6520-50 · R/M Equip. - '22 MB Combo	82.73	10,000.00	-9,917.27	0.83%
6520-51 · R/M Equip. - '22 MB Deice Truck	0.00	3,000.00	-3,000.00	0.0%
6520-52 · R/M Equip. - '22 MB4 Blower	72.44	1,000.00	-927.56	7.24%
Total 6520-00 · VEHICLES/MAINTENANCE	16,854.14	95,650.00	-78,795.86	17.62%
6530-00 · ARFF MAINTENANCE				
6530-01 · ARFF Maint. Gen/Supplies	2,655.07	10,000.00	-7,344.93	26.55%
6530-03 · ARFF Maint. - '87 Oshkosh	0.00	400.00	-400.00	0.0%
6530-04 · ARFF Maint. - Radios	5,102.00	3,500.00	1,602.00	145.77%
6530-05 · ARFF MAint. - '03 E-One	2,422.47	2,500.00	-77.53	96.9%
6530-06 · ARFF Maint. - '20 Oshkosh Strik	0.00	1,000.00	-1,000.00	0.0%
Total 6530-00 · ARFF MAINTENANCE	10,179.54	17,400.00	-7,220.46	58.5%
6540-00 · REPAIRS/MAINTENANCE - BUILDING				
6540-01 · R/M Bldg. - General	-13.42	1,500.00	-1,513.42	-0.9%
6540-02 · R/M Bldg. - Terminal	57,282.68	110,000.00	-52,717.32	52.08%
6540-03 · R/M Bldg. - Terminal Concession	510.00	2,500.00	-1,990.00	20.4%
6540-04 · R/M Bldg. - Cold Storage	592.52	1,500.00	-907.48	39.5%
6540-05 · R/M Bldg. - AOB/SHOP	7,874.03	15,000.00	-7,125.97	52.49%
6540-06 · R/M Bldg. - Hangars	0.00	5,000.00	-5,000.00	0.0%
6540-07 · R/M Bldg. - Tower	2,719.25	7,000.00	-4,280.75	38.85%
6540-08 · R/M Bldg. - Parking Booth	403.00	1,000.00	-597.00	40.3%
Total 6540-00 · REPAIRS/MAINTENANCE - BUILDING	69,368.06	143,500.00	-74,131.94	48.34%
6550-00 · REPAIRS/MAINTENANCE - AIRSIDE				
6550-01 · R/M - General	3,978.96	8,000.00	-4,021.04	49.74%
6550-02 · R/M - Airfield/Runway	11,898.28	60,000.00	-48,101.72	19.83%
6550-03 · R/M - Airfield/Runway - Deice	73,439.82	120,000.00	-46,560.18	61.2%
6550-04 · R/M - Lights	11,961.81	15,000.00	-3,038.19	79.75%
Total 6550-00 · REPAIRS/MAINTENANCE - AIRSIDE	101,278.87	203,000.00	-101,721.13	49.89%
6551-00 · REPAIRS/MAINTENANCE - LANDSIDE				
6551-01 · RM - General	423.79	1,000.00	-576.21	42.38%
6551-02 · R/M - Parking Lot	6,091.06	7,000.00	-908.94	87.02%
6551-03 · R/M - Landscaping	1,797.02	11,000.00	-9,202.98	16.34%
Total 6551-00 · REPAIRS/MAINTENANCE - LANDSIDE	8,311.87	19,000.00	-10,688.13	43.75%
6560-00 · SECURITY EXPENSE				
6560-01 · Security - General	3,723.57	22,000.00	-18,276.43	16.93%
6560-02 · Security - Law Enf. Offi. (LEO)	2,087.00	10,000.00	-7,913.00	20.87%
6560-03 · Security - Subscription Licen.	23,556.00	61,665.00	-38,109.00	38.2%

	Oct '21 - Feb 22	Budget	\$ Over Budget	% of Budget
6560-04 · Security - Perim./Access/CCTV	4,226.07	18,000.00	-13,773.93	23.48%
6560-05 · Security - Professional Serv.	0.00	10,900.00	-10,900.00	0.0%
Total 6560-00 · SECURITY EXPENSE	33,592.64	122,565.00	-88,972.36	27.41%
6570-00 · REPAIRS/MAINT.-AERONAUTICAL EQU				
6570-01 · R/M Aeronautical Equip - NDB/DME	4,343.40	10,000.00	-5,656.60	43.43%
6570-02 · R/M Aeronautical Equip. - Tower	2,593.02	8,000.00	-5,406.98	32.41%
6570-04 · R/M Aeron. Equip. - AWOS/ATIS	5,439.27	8,500.00	-3,060.73	63.99%
Total 6570-00 · REPAIRS/MAINT.-AERONAUTICAL EQU	12,375.69	26,500.00	-14,124.31	46.7%
Total 6001 · "B" EXPENSES - OPERATIONAL	385,255.57	813,615.00	-428,359.43	47.35%
Total 6000 · "B" EXPENDITURES	927,392.42	2,263,935.00	-1,336,542.58	40.96%
7000 · "C" EXPENSES				
7001-00 · CAPITAL EXPENDITURES				
7001-02 · Buildings and Improvements	0.00	150,000.00	-150,000.00	0.0%
7001-03 · Airfield & General Improvements	93,752.00	1,485,000.00	-1,391,248.00	6.31%
7001-05 · Maintenance Equipment /Vehicle	2,900.00	50,000.00	-47,100.00	5.8%
7001-06 · Assessments/Plans/Studies	35,250.75	99,000.00	-63,749.25	35.61%
7001-09 · Security Equipment	-850.00	20,000.00	-20,850.00	-4.25%
7001-10 · SRE Aquisition Non-AIP	1,288,511.95	1,518,213.00	-229,701.05	84.87%
7001-99 · CONTINGENCY	0.00	1,000,000.00	-1,000,000.00	0.0%
Total 7001-00 · CAPITAL EXPENDITURES	1,419,564.70	4,322,213.00	-2,902,648.30	32.84%
7549-00 · AIP '49 - SRE Aqu., Pavement Ma				
7549-01 · AIP '49 - Eligible	1,568.22	0.00	1,568.22	100.0%
Total 7549-00 · AIP '49 - SRE Aqu., Pavement Ma	1,568.22	0.00	1,568.22	100.0%
7550-00 · Terminal Area Plan (TAP)				
7550-01 · AIP '50 - Eligible	33,696.52	0.00	33,696.52	100.0%
Total 7550-00 · Terminal Area Plan (TAP)	33,696.52	0.00	33,696.52	100.0%
7551-00 · EA - Land Acq - Approach Protec				
7551-01 · AIP '51 - Eligible	1,398.39	0.00	1,398.39	100.0%
Total 7551-00 · EA - Land Acq - Approach Protec	1,398.39	0.00	1,398.39	100.0%
7553-00 · AIP '53 - Rehab RW, TW & Apron				
7553-01 · AIP '53 - Eligible	116,883.70			
Total 7553-00 · AIP '53 - Rehab RW, TW & Apron	116,883.70			
7556-00 · AIP '56 - Rehab Runway Phase 2				
7556-01 · AIP '56 - Eligible	261,582.14			
Total 7556-00 · AIP '56 - Rehab Runway Phase 2	261,582.14			
8500-00 · Capital Imp. Program (CIP)				
8501-00 · CIP - General				
8501-01 · General	0.00	16,727,000.00	-16,727,000.00	0.0%
8501-00 · CIP - General - Other	0.00	0.00	0.00	0.0%
Total 8501-00 · CIP - General	0.00	16,727,000.00	-16,727,000.00	0.0%
8502-00 · Land Acq - Approach Protection				
8502-01 · CIP-Land Acqu-Approach Protecti	4,182.00	0.00	4,182.00	100.0%
Total 8502-00 · Land Acq - Approach Protection	4,182.00	0.00	4,182.00	100.0%
8504-00 · CIP 04-2021 MB4 Snow Blower				
8504-01 · CIP 04-2021 MB4 Snow Blower	607,577.00			
Total 8504-00 · CIP 04-2021 MB4 Snow Blower	607,577.00			
8505-00 · CIP 05-2021 GHG Emissions Inven				
8505-01 · CIP 05-2021 GHG Emissions Inven	5,961.52			
Total 8505-00 · CIP 05-2021 GHG Emissions Inven	5,961.52			
Total 8500-00 · Capital Imp. Program (CIP)	617,720.52	16,727,000.00	-16,109,279.48	3.69%
Total 7000 · "C" EXPENSES	2,452,414.19	21,049,213.00	-18,596,798.81	11.65%
Total 5000 · EXPENDITURES	4,132,553.85	25,302,712.00	-21,170,158.15	16.33%
Total Expense	4,132,553.85	25,302,712.00	-21,170,158.15	16.33%
Net Ordinary Income	-2,350,241.79	1,708,814.00	-4,059,055.79	-137.54%
Net Income	-2,350,241.79	1,708,814.00	-4,059,055.79	-137.54%

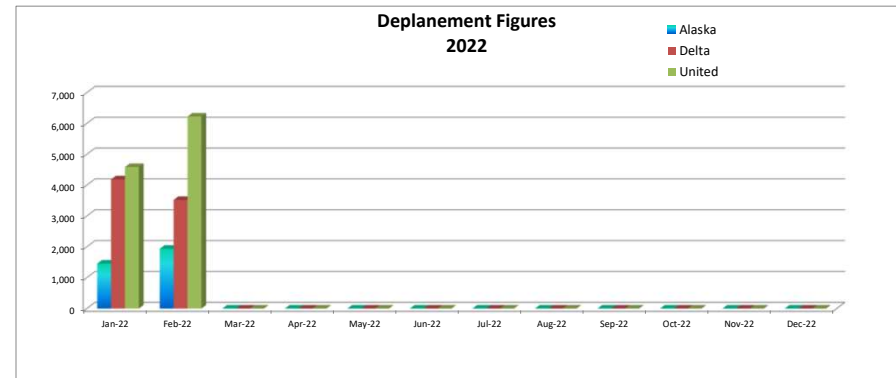
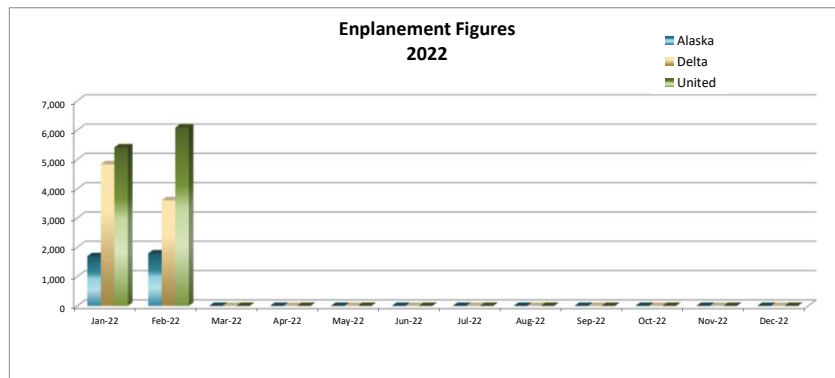
ATCT Traffic Operations Record																						
Month	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
January	3,622	3,893	3,912	2,600	3,028	2,787	4,547	2,520	2,070	2,379	2,408	2,098	2,454	2,128	2,249	1,842	1,665	2,019	2,172	1,987	2,001	2,250
February	4,027	4,498	3,073	3,122	3,789	3,597	3,548	2,857	2,244	2,647	2,117	2,205	2,612	1,417	2,268	2,533	1,629	1,914	1,187	2,253	2,185	2,362
March	4,952	5,126	3,086	4,097	3,618	2,918	4,677	3,097	2,145	2,709	1,813	1,921	2,753	1,924	2,023	1,917	1,895	1,860	2,016	1,480	2,512	0
April	2,494	3,649	2,213	2,840	2,462	2,047	2,581	2,113	1,724	1,735	1,604	1,513	1,509	1,210	1,337	1,380	1,426	1,257	1,116	616	1,590	0
May	3,905	4,184	2,654	3,282	2,729	2,134	1,579	2,293	2,280	1,891	1,533	1,693	1,852	555	668	1,501	1,802	1,442	1,174	1,127	1,894	0
June	4,787	5,039	4,737	4,438	3,674	3,656	5,181	3,334	2,503	3,019	2,898	2,761	3,203	2,164	2,387	2,475	2,502	2,552	2,292	2,069	2,931	0
July	6,359	8,796	6,117	5,910	5,424	5,931	7,398	4,704	4,551	5,005	5,004	4,810	5,345	4,345	4,159	4,562	4,573	5,033	4,266	3,356	4,005	0
August	6,479	6,917	5,513	5,707	5,722	6,087	8,196	4,570	4,488	4,705	4,326	3,823	4,644	3,114	2,932	3,719	3,873	3,175	3,260	2,859	3,289	0
September	3,871	4,636	4,162	4,124	4,609	3,760	4,311	2,696	3,376	3,128	3,359	2,396	2,403	2,237	2,292	2,379	2,036	2,224	2,235	2,692	2,884	0
October	3,879	3,656	3,426	2,936	3,570	3,339	3,103	2,134	2,145	2,012	1,886	1,658	1,874	1,760	1,789	1,377	1,939	1,670	1,571	2,212	2,128	0
November	3,082	2,698	2,599	2,749	2,260	2,912	2,892	1,670	1,901	1,309	1,114	1,325	1,475	908	1,229	1,314	1,135	1,392	1,328	1,365	1,665	0
December	3,401	2,805	3,247	3,227	2,722	3,834	2,699	1,848	2,272	1,811	2,493	2,066	2,016	1,545	1,482	1,717	2,217	2,033	1,960	2,051	2,018	0
Totals	50,858	55,897	44,739	45,032	43,607	43,002	50,712	33,836	31,699	32,350	30,555	28,269	32,140	23,307	24,815	26,716	26,692	26,571	24,577	24,067	29,102	4,612



ATCT Operations Change (February 2021 vs. February 2022)			
	2022	2021	% Change
Air Taxi	681	653	4.3%
Air Carrier	372	424	-12.3%
General Aviation	1,263	1,054	19.8%
Military	4	0	0.0%
Civil	42	54	-22.2%
Total	2,362	2,185	8.1%
YTD Total	4,612	4,186	10.2%

2022 Enplanements																		
Date	Alaska Airlines					Delta Airlines					United Airlines					Total Enp.	Prior Year Total Enp.	Total % Change
	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change			
Jan-22	1,650	46	1,696	1,416	20%	4,771	65	4,836	3,168	53%	5,365	48	5,413	1,953	177%	11,945	6,537	82.7%
Feb-22	1,769	24	1,793	1,907	-6%	3,571	34	3,605	3,859	-7%	6,040	45	6,085	2,081	192%	11,483	7,847	46.3%
Totals	3,419	70	3,489	3,323	5%	8,342	99	8,441	7,027	20%	11,405	93	11,498	4,034	185%	23,428	14,384	62.9%

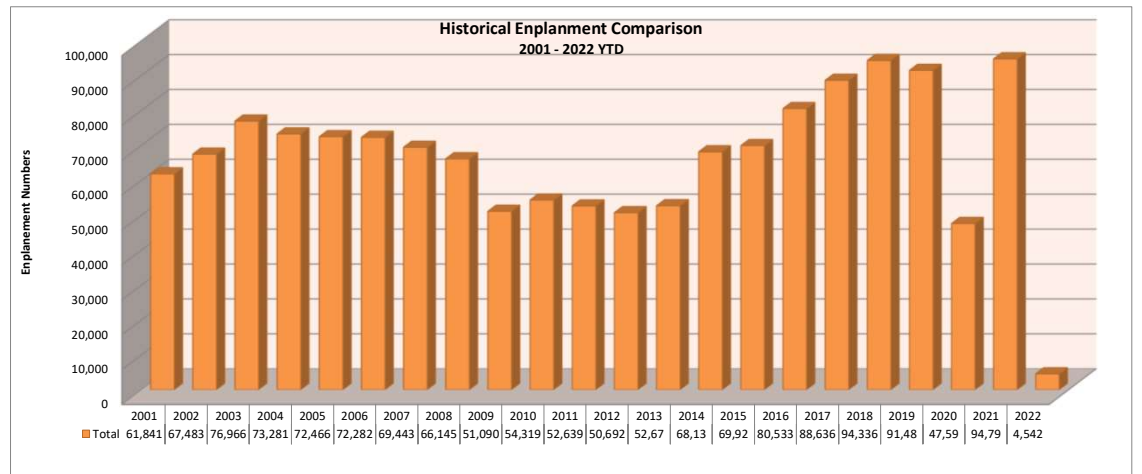
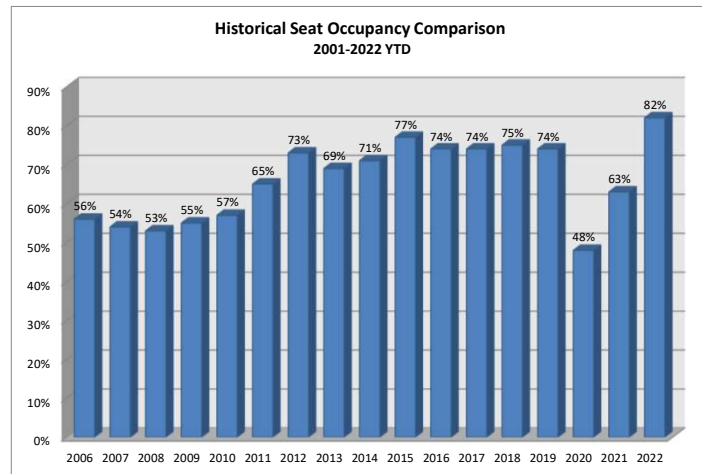
2022 Deplanements																		
Date	Alaska Airlines					Delta Airlines					United Airlines					Total Dep.	Prior Year Total Dep.	Total % Change
	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change	Revenue	Non-Revenue	Total	Prior Year Month	Total % Change			
Jan-22	1,426	31	1,457	969	50%	4,117	71	4,188	2,557	64%	4,542	47	4,589	1,147	300%	10,234	4,673	119.0%
Feb-22	1,908	29	1,937	1,986	-2%	3,487	34	3,521	3,967	-11%	6,195	31	6,226	2,215	181%	11,684	8,168	43.0%
Totals	3,334	60	3,394	2,955	15%	7,604	105	7,709	6,524	18%	10,737	78	10,815	3,362	222%	21,918	12,841	70.7%



**Friedman Memorial Airport
February 2022**

2022 Seat Occupancy																		
Date	Alaska Airlines				Delta Airlines				United Airlines				Seat Occupancy Totals			Seat Occupancy Totals Prior Year Comparison		
	Departure Flights	Seats Available*	Seats Occupied	Percent Occupied	Departure Flights	Seats Available*	Seats Occupied	Percent Occupied	Departure Flights	Seats Available*	Seats Occupied	Percent Occupied	Total Seats Available	Total Seats Occupied	Total Percent Occupied	% Change Total Seats Available	% Change Total Seats Occupied	Change in Load Factor %
Jan-22	29	2,204	1,696	77%	85	5,968	4,836	81%	104	7,280	5,413	74%	15,452	11,945	77%	3%	83%	34%
Feb-22	28	2,128	1,793	84%	56	3,932	3,605	92%	102	7,176	6,085	85%	13,236	11,483	87%	-11%	46%	34%
Totals	57	4,332	3,489	81%	141	9,900	8,441	85%	206	14,456	11,498	80%	28,688	23,428	82%	-4%	63%	34%

Note: *Preliminary available seat calculations based on scheduled flights. Actual available seat calculations will be updated periodically when official DOT numbers are obtained.



AIP PROJECT NO: Non AIP
AIRPORT: Friedman Memorial Airport

CHANGE ORDER NO: 3
LOCATION: Hailey, Idaho

JUSTIFICATION FOR CHANGE

1. Brief description of the proposed contract change(s) and location(s).
 - *Rehabilitate existing parking lots and access roads.*
2. Reason(s) for the change(s).
 - *The existing parking lots and access roads are in need of rehabilitation and existing pricing from the large airfield rehabilitation project is being leveraged to cost effectively complete the work.*
3. Justifications for unit prices or total cost.

Existing unit prices were used along with allocations for additional lump sum items including Mobilization, Safety, Survey and QC.
4. The sponsor's share of this cost is available from:

This work is not eligible for AIP and is locally funded.
5. If this is a supplemental agreement involving more than \$2,000; is the cost estimate based on the latest wage rate decision?

Yes _____ No _____ Not Applicable X
6. Has consent of surety been obtained?

Yes _____ Not Necessary X
7. Will this change affect the insurance coverage?

Yes _____ No X
8. If yes, will the policies be extended?

Yes _____ No _____
9. Has this Change Order been discussed with FAA Officials?

Yes _____ No _____ Not Applicable X

CHANGE ORDER #3 - Rehabilitate Parking Lots

Revised 3/28/2022

Item No.	Item Description	Unit Measure	Estimated Quantity	Unit Price	Total Price
1.	Mobilization (C-105) @	L.S.	1	\$118,950.00	\$118,950.00
2.	Safety Compliance @	L.S.	1	\$2,500.00	\$2,500.00
3.	Contractor Quality Control (C-100) @	L.S.	1	\$3,200.00	\$3,200.00
4.	Contractor Surveys @	L.S.	1	\$4,750.00	\$4,750.00
5.	Dust Control @	L.S.	1	\$1,800.00	\$1,800.00
6.	Stormwater Pollution, Soil Erosion, and Siltation Control (C-102) A) SWPPP Preparation and Implementation @	L.S.	1	\$1,550.00	\$1,550.00
7.	Routing and Sealing Existing Asphalt Pavement Cracks @	L.F.	5,000	\$1.74	\$8,700.00
8.	Emulsified Asphalt Seal Coat (P-608) B) Without Aggregate @	S.Y.	24,000	\$1.39	\$33,360.00
9.	Pavement Markings (P-620) A) Permanent Yellow Paint with Glass Beads @	S.F.	4,200	\$1.05	\$4,410.00
	B) Permanent White Paint with Glass Beads @	S.F.	400	\$1.05	\$420.00
	C) Permanent White Arrow @	EA	37	\$25.00	\$925.00
	D) Permanent Handicap Symbol @	EA	7	\$135.00	\$245.00
10.	Preparation/Removal of Existing Pavements (P-101) A) Partial Depth (3") Asphalt Removal, Rotomilling @	S.Y.	9,000	\$2.00	\$18,000.00
11.	Excavation and Embankment (P-152) A) Unclassified Excavation, Placed as Embankment @	C.Y.	500	\$14.00	\$7,000.00
12.	Crushed Aggregate Base Course (P-209) @	C.Y.	500	\$38.16	\$19,080.00
13.	Asphalt Mix Pavement (P-401) @	Ton	1,600	\$90.00	\$144,000.00
14.	Parking Lot Signs A) Remove and Reinstall Existing Sign @	EA	35	\$135.00	\$4,725.00
	B) Install Owner Provided Sign @	EA	6	\$135.00	\$810.00
TOTAL CHANGE ORDER #3					\$374,425.00



March 29, 2022

Mr. Chris Pomeroy, Airport Manager
Friedman Memorial Airport
1616 Airport Circle
Hailey, Idaho 83333

**RE: SUN Lower Parking Lot Expansion
Recommendation of Award**

Chris,
Sealed bids for the SUN Lower Parking Lot Expansion project were received electronically and publicly opened at 2:00 p.m. Wednesday, March 23, 2022, as specified in the contract documents. One bid was received and is summarized below:

Contractor	Location	Total Bid
Idaho Materials & Construction	Twin Falls, Idaho	\$925,615

The apparent low bidder was Idaho Materials & Construction (IMC) of Twin Falls, Idaho. This company's total bid was \$925,615. The Engineer's Estimate for this project was \$798,925. The bid summary is attached for your review and files.

The bid submitted by IMC was reviewed for bid submittal requirements. The bid was missing pages 3 & 4 of the bid form which contain a summary of IMC's total pricing and their Idaho Public Works Contractors License Number. IMC did submit pricing for each of the bid items and included their total pricing on the bid schedules. IMC also holds a current Idaho Public Works Contractors license of the appropriate class. After review with legal counsel, these items were deemed as clerical errors. The remainder of the bid documents have been reviewed and confirmed to be complete. IMC indicated they would subcontract the electrical work to Electric One West who is a licensed Idaho electrical contractor.

As the total bid price exceeded the Engineer's Estimate, the bid pricing was reviewed in detail. Most bid items are close to or under the engineer's estimate except for the landscaping, irrigation, and seeding. These five bid items total \$164,000 and the Engineer's Estimate for these items is approximately \$53,000. In discussions with IMC, they indicated they had difficulty finding anyone to bid on these items within the proposed schedule for the project. We believe these items can be procured separately at a lower cost than the \$164,000 in the IMC bid. We recommend removing these five items from the award to IMC and procuring them separately when local landscaping contractors are available. This would result in an award of \$751,395 to IMC. The Engineer's Estimate for these bid items was \$753,925.

Based on the evaluation of the bid, T-O Engineers recommends award of the project to IMC in the total amount of \$751,395. We will forward the Notice of Award and Agreement to you under separate cover. If you have any questions regarding the bid, bid results or award process, please do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Nathan Cuvala'.

Nathan Cuvala, P.E.
Project Manager

Enclosures:

Bid Summary

2471 S. Titanium Place | Meridian, ID 83442 | P: 208.323.2288 | to-engineers.com

				Engineer's Estimate		IMC Bid	
Item #	Schedule A	Unit	QTY	Unit Price	Total	Unit Price	Total
201.4.1.D.1	Pavement removal	SY	365	\$ 30.00	\$ 10,950.00	\$ 5.50	\$ 2,007.50
201.4.1.E.1	Remove Culvert	LF	100	\$ 30.00	\$ 3,000.00	\$ 12.00	\$ 1,200.00
202.4.5.D.1	Unsuitable Repair	SY	100	\$ 50.00	\$ 5,000.00	\$ 12.50	\$ 1,250.00
303.4.1.C.1	Exploratory Excavation (non-groundwater)	Day	4	\$ 2,500.00	\$ 10,000.00	\$ 4,550.00	\$ 18,200.00
601.4.1.A.5.A	12" Storm Drain	LF	460	\$ 40.00	\$ 18,400.00	\$ 68.00	\$ 31,280.00
601.4.1.A.5.B	4" Conduit	LF	280	\$ 35.00	\$ 9,800.00	\$ 12.00	\$ 3,360.00
602.4.1.A.1	Storm Drain Manhole	EA	1	\$ 6,500.00	\$ 6,500.00	\$ 7,850.00	\$ 7,850.00
602.4.1.G.1	Inlet catch basin I	EA	3	\$ 3,500.00	\$ 10,500.00	\$ 3,850.00	\$ 11,550.00
18.14.010.D.1	Primary catch basin	EA	1	\$ 5,000.00	\$ 5,000.00	\$ 4,200.00	\$ 4,200.00
706.4.1.A.3	6" curb (no gutter)	LF	170	\$ 40.00	\$ 6,800.00	\$ 54.00	\$ 9,180.00
706.4.1.A.5	6" curb & gutter	LF	600	\$ 50.00	\$ 30,000.00	\$ 54.00	\$ 32,400.00
706.4.1.A.7	Ribbon curb	LF	105	\$ 30.00	\$ 3,150.00	\$ 36.00	\$ 3,780.00
706.4.1.B.1	Valley gutter	LF	40	\$ 105.00	\$ 4,200.00	\$ 180.00	\$ 7,200.00
801.4.1.A.3	3" Drain Rock	CY	25	\$ 200.00	\$ 5,000.00	\$ 42.50	\$ 1,062.50
802.4.1.A.1.A	3" Uncrushed Aggregate	CY	1250	\$ 40.00	\$ 50,000.00	\$ 44.00	\$ 55,000.00
802.4.1.A.1.B	3/4" Aggregate Base	CY	410	\$ 85.00	\$ 34,850.00	\$ 86.50	\$ 35,465.00
802.4.1.E.1.A	2" Aggregate Subbase	CY	600	\$ 70.00	\$ 42,000.00	\$ 72.50	\$ 43,500.00
810.4.1.A.1	Pavement	Ton	680	\$ 150.00	\$ 102,000.00	\$ 184.00	\$ 125,120.00
1103.4.1.A.1	Traffic Control	LS	1	\$ 12,000.00	\$ 12,000.00	\$ 2,850.00	\$ 2,850.00
1104.4.1.A.1	Pavement Line Paint	LF	2900	\$ 2.00	\$ 5,800.00	\$ 0.40	\$ 1,160.00
1105.4.1.A.1	Sign	EA	2	\$ 400.00	\$ 800.00	\$ 731.00	\$ 1,462.00
1051-5.1	Survey/Stake	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 18,000.00	\$ 18,000.00
1505	Mobilization	LS	1	\$ 100,000.00	\$ 100,000.00	\$ 60,500.00	\$ 60,500.00
1567-5.1	SWPPP	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 1,100.00	\$ 1,100.00
1567-5.3	BMP Installation	LS	1	\$ 7,500.00	\$ 7,500.00	\$ 1,200.00	\$ 1,200.00
2030.4.1.E.1	Gas relocation	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 1,800.00	\$ 1,800.00
260500-A	Electrical Equipment	EA	1	\$ 4,000.00	\$ 4,000.00	\$ 1,850.00	\$ 1,850.00
260500-B	Utility Electrical Meter	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 666.00	\$ 666.00
260533-A	3" conduit (Idaho Power)	LF	15	\$ 45.00	\$ 675.00	\$ 96.00	\$ 1,440.00
260533-B	3/4" conduit	LF	700	\$ 35.00	\$ 24,500.00	\$ 35.50	\$ 24,850.00
260533-C	in ground lighting box	EA	1	\$ 900.00	\$ 900.00	\$ 1,350.00	\$ 1,350.00
262416-A	Service Disconnect	EA	1	\$ 7,000.00	\$ 7,000.00	\$ 7,200.00	\$ 7,200.00
262726-A	Equipment Rack Receptacle	EA	1	\$ 200.00	\$ 200.00	\$ 143.00	\$ 143.00
265600-A	Light controller	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 409.00	\$ 409.00
265600-B	Light fixture x1	EA	5	\$ 9,500.00	\$ 47,500.00	\$ 11,500.00	\$ 57,500.00
265600-C	Light fixture x2	EA	3	\$ 11,000.00	\$ 33,000.00	\$ 12,500.00	\$ 37,500.00
3610.4.1.A.1	Irrigation	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 66,500.00	\$ 66,500.00
3620.5.1.A.1	Landscaping	LS	1	\$ 8,500.00	\$ 8,500.00	\$ 22,500.00	\$ 22,500.00
3630.4.1.A.1	Tree Relocate	LS	1	\$ 4,000.00	\$ 4,000.00	\$ 17,500.00	\$ 17,500.00
3631.5.1.A.1	Tree/Plant Protection	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 26,000.00	\$ 26,000.00
369219.5.1.A.1	Seeding	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 31,500.00	\$ 31,500.00
				Total A	\$ 667,525.00	Total A	\$ 778,585.00
				Unit Price	Total	Unit Price	Total
30100.5.1.A.1	Heated Ramp	LS	1	\$ 50,000.00	\$ 50,000.00	\$ 64,800.00	\$ 64,800.00
601.4.1.A.5.C	4" Storm drain pipe SDR 35	LF	100	\$ 50.00	\$ 5,000.00	\$ 27.50	\$ 2,750.00
601.4.1.A.5.D	4" Storm drain pipe SCH 80	LF	35	\$ 40.00	\$ 1,400.00	\$ 36.00	\$ 1,260.00
266850-A	Snow Melt System	LS	1	\$ 75,000.00	\$ 75,000.00	\$ 68,000.00	\$ 68,000.00
				Total B	\$ 131,400.00	Total B	\$ 136,810.00
				Total (A+B)	\$ 798,925.00	Total (A+B)	\$ 915,395.00