



Friedman Memorial Airport Authority

Regular Board Meeting

March 1, 2022





Approve Agenda



Public Comment

(10 Minutes)



Approval of Meeting Minutes

Moved to April Meeting



Reports

Reports

- ▶ Chairman Report
- ▶ Blaine County Report
- ▶ City of Hailey Report
- ▶ Fly Sun Valley Alliance Report
- ▶ Airport Director's Report

Airport Director's Report

Airport Activity Status

- ▶ January Passenger Enplanements
 - +83% over January 2021
- ▶ Operations (unofficial)
 - +8% over February 2021
 - +10% YTD vs. 2021
- ▶ Approach “Saves”
11 in February



SUN AIRPORT CLOSURE

APRIL 18 TO MAY 17, 2022

The month-long airport closure is required for extensive federal and airport funded improvement projects

Fully funded by grants from the Federal Aviation Administration, the \$8.6 million dollar project will be completed in four phases to minimize closure and service interruption at Friedman Memorial Airport (SUN).

Additionally, FMAA will be investing \$1.3 million into significant improvements to the parking lot.

Please monitor our website at iflysun.com for project updates and additional information.

Rehabilitation of Runway 13-31, Taxiway B & Aprons

Rehabilitate Runway 13-31

- Mill and Inlay Runway 13-31
- Construct Paved Shoulders
- Construct Blast Pad
- Install Runway Surface Condition System
- Replace Runway Signs
- Relocate Perimeter Fence

Rehabilitate Section 1 Apron

- Mill and Inlay Apron

Rehabilitate Taxiway B and Section 3 Apron

- Crack Seal
- Fog Seal
- Remark

FOR MORE INFORMATION NAVIGATE TO: IFLYSUN.COM



Welcome and Welcome Back...



Anne Mason



Jennifer Lyman

“On the Horizon”

- ▶ In-house parking proposal action
- ▶ Spring construction project update



Airport Staff Brief Questions?



Action
New Business

None



Action

Continuing Business

Board Positions

FMAA Board Treasurer and Committee Positions

- ▶ Treasurer

- Term through February of 2023

Action – approve appointment of new Treasurer

- ▶ Discussion of Committee positions

- Finance and Lease
- Architectural

Minimum Standards

Airport Minimum Standards and Rules and Regulations

- ▶ Document revisions
 - Based on public comments/stakeholder outreach
 - Waiver and Variance section
 - Removed flight school requirement for FBOs (space only)
- ▶ Committee review
 - Posted on project website
 - Stakeholders notified
- ▶ Public hearing #2
- ▶ Discussion consideration of adoption
- ▶ Action – motion to adopt the new set of Airport Minimum Standards for Commercial Aeronautical Activity as revised

Minimum Standards Project

- ▶ General project timeline/highlights:
 - Jan 5, 2021 – Project initiation support
 - Feb 2, 2021 – First presentation by consultant team to Board
 - April 6 – Scope of Work approved
 - April 24 – Official project/team kick-off
 - June 24 – Committee meeting #1
 - July–mid October – internal drafting, editing and review
 - Oct 19 – First draft (dated Sept 28) to Committee for review and comment

Minimum Standards Project

- Oct 28 – Committee meeting #2
- Draft (dated Sept 28) in Board packets of FMAA meetings:
 - Nov 2, 2021 (posted Oct 28, 2021 Board packet)
 - Presentation by consultant team
 - Dec 7, 2021
 - Jan 4, 2022
- Nov 24 – project webpage live
- Dedicated stakeholder outreach meetings
 - Dec 14, 2021
 - Jan 4, 2022

Minimum Standards Project

- Dec 2021– Jan 2022 – review of stakeholder comments/questions
- Jan 11– Draft (dated Sept 28) sent to FAA for comment
 - Including stakeholder comments/questions
- Jan 28 – Committee meeting #3
- Jan 31– responses to stakeholder comments/questions posted on project webpage
- Feb 7 – Committee meeting #4
- Feb 16 – Revised draft posted on project website

Minimum Standards Project

► Engagement

- Project on FMAA agenda
 - Jan 2021 – present
 - Two additional stakeholder outreach meetings
- Contact list of 38 stakeholders
 - Email notifications (at least 6 notifications)
 - Current tenant commercial aeronautical activity providers
 - Others who expressed interest in commercial activities at SUN
 - Maintenance providers
 - Flight instructors
 - FBO Operators
 - Courtesy notification to non-commercial aeronautical activity users/tenants
 - Airlines
 - Rental car companies
 - Hangar associations
 - Blaine County Pilot's Association

Minimum Standards Project

- ▶ Project webpage:

<https://iflysun.com/minimum-standards/>



Discussion and Updates

New Business

None



Discussion and Updates

Continuing Business

Miscellaneous

In-House Parking Operations

- ▶ Proposal to bring parking operations in-house
- ▶ Addresses:
 - Continued staffing issues
 - Offers greater operational control
 - Flexibility
 - Communication
 - Provides cost efficiencies
 - Over \$50k annually
- ▶ Reviewed and discussed with Finance Committee
- ▶ Next steps
 - April action item

In-House Parking Operations

		Monthly	Annual
Personnel (FMA Employees)			
Parking Lot Manager	\$	4,583	\$ 55,000
Part-time	\$	1,950	\$ 23,400
Part-time	\$	1,950	\$ 23,400
FICA (7.65%)	\$	649	\$ 7,788
Health Insurance	\$	820	\$ 9,841
Vision Insurance	\$	13	\$ 159
Dental Insurance	\$	78	\$ 931
Retirement (11.91%)	\$	546	\$ 6,551
Total	\$	10,589	\$ 127,069
Operating			
Ticket Stock	\$	450	\$ 5,400
Cell Phone	\$	180	\$ 2,160
LPR (Schweers) Overnight Inventory	\$	200	\$ 2,400
Remote Monitoring (Car Park)	\$	1,250	\$ 15,000
Travel Expenses (IT Related)	\$	400	\$ 4,800
Management Fee	\$	750	\$ 9,000
Uniforms	\$	100	\$ 1,200
IT Contract (Car Park) w/ Taxes/Retirement	\$	1,275	\$ 15,300
Equipment/Internet	\$	120	\$ 1,440
Enforcement/Ticketing	\$	50	\$ 600
Equipment R&M/Annual Licensing	\$	500	\$ 6,000
Merchant Services - Equip processing required	\$	300	\$ 3,600
Signage	\$	42	\$ 500
Misc.	\$	150	\$ 1,800
Total	\$	5,767	\$ 69,200
Grand Total			\$ 196,269
Anticipated FY 2022 Total (Car Park)			252,000
Anticipated Savings			55,731

In-House Parking Operations

► Transition

- Finalize “Service Vendor Agreement” with Car Park (April 15th)
- Work with FMA Team to prep for primary operation role (preliminarily underway)
- Transition Parking Manager to FMA team
- Goal – Transition during closure of airport Apr–May (May1)

Construction and Capital Projects

Upcoming Airport Closure and Pavement Rehabilitation Project

Update

Rehabilitate Runway, Taxiway, Aprons and Parking Lots



Rehabilitate Runway, Taxiway, Aprons & Parking Lots

▶ Runway Rehabilitation

- Mill and Inlay Runway
- Construct Paved Shoulders and Blast Pad
- Install Runway Weather Information System (RWIS)
- Relocate Access Road
- Replace Runway Lighting and Upgrade Electrical Vault
- Perimeter Fence and Irrigation Relocation Complete

▶ Section 1 Apron

- Remove Existing Asphalt and Repave



Rehabilitate Runway, Taxiway, Aprons & Parking Lots

- ▶ Runway Closure from April 18th to May 17th
 - Nearly all work will be completed during 30-day runway closure
 - Additional work items after closure include apron rehab, lower parking lot construction, runway grooving, final marking and seeding
 - Temporary construction access from SH75 with traffic control



Rehabilitate Runway



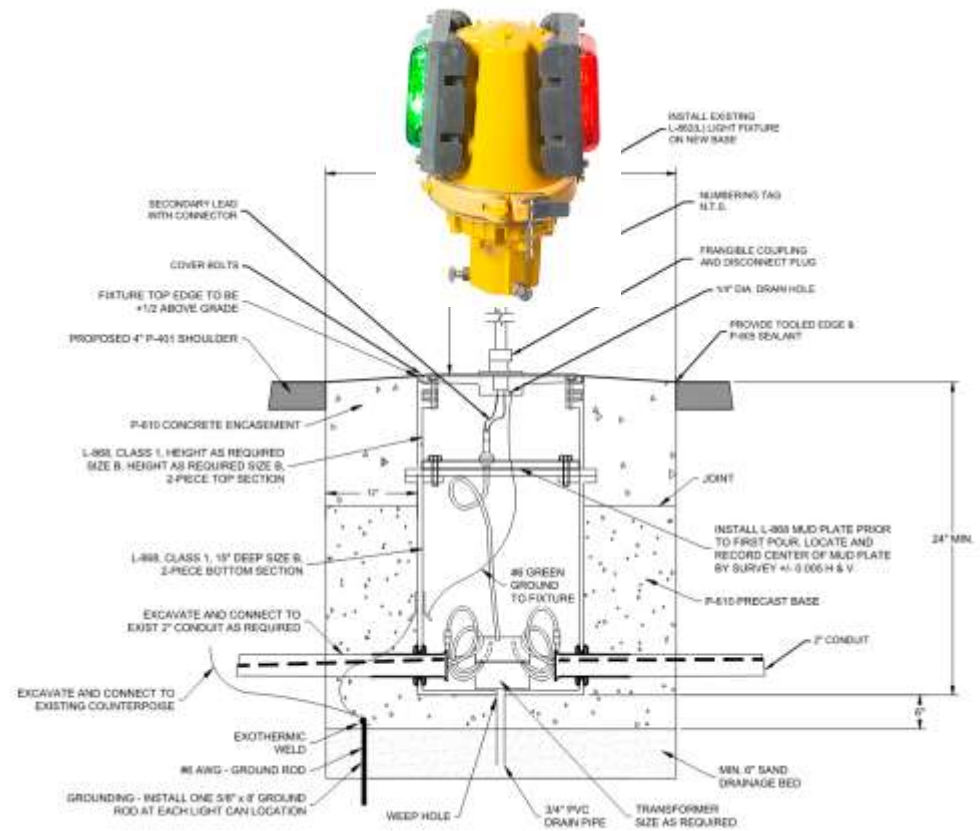


Rehabilitate Runway





Rehabilitate Runway



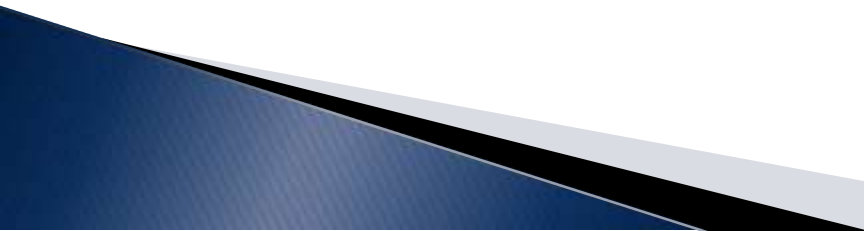


Rehabilitate Runway



Rehabilitate Runway, Taxiway, Aprons & Parking Lots

- ▶ Taxiway and Apron Rehabilitation
 - Crack seal, fog seal and remark

 - ▶ Parking Lots and Access Roads
 - Crack seal, fog seal and remark General Aviation parking lots, terminal parking lots, and access roads
 - Remove existing asphalt and repave upper parking lot
 - Construct new lower parking lot (After Runway Closure). Open bids in late March
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Rehabilitate Runway, Taxiway & Aprons

► Construction Phasing

- Phase 1 – 30-day Runway Closure
 - April 18th – May 17th
- Phase 2 – 14-day Section 1 Rehab
 - Through May 24th
- Phase 3 – Runway Grooving (Night Closures)
 - Summer 2022
- Phase 4 – Final Markings (Intermittent Daytime Closures)
 - Late Summer/Early Fall 2022

Rehabilitate Runway, Taxiway & Aprons

- ▶ Project is 100% FAA funded by three (3) AIP grants – 053/056/058

Rehabilitate Parking Lots and Access Roads

- ▶ Project is locally funded
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Airport Planning Projects

Environmental Assessment (Land Acquisition)

Update

Terminal Area Plan

Update



Public Comment

Executive Session

I.C. §74-206 (c) To acquire an interest in real property which is not owned by a public agency



Thank You!

