

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
February 1, 2022
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Board Chair – Martha Burke, Board Vice-Chair – Dick Fosbury, Board Members – Muffy Davis, Sam Linnet, Angenie McCleary, Rich Pogue, John Strauss

FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Director – Chris Pomeroy, Deputy Director, Finance & Administration – Brent Davis, Deputy Director, Operations & Maintenance – Tim Burke, Security Manager – Steve Guthrie, Sr. Airport Administrative Coordinator – Jenna Elliott

CONSULTANTS: T-O Engineers – Nathan Cuvala; Mead & Hunt – Brad Rolf, Ryan Hayes; Ricondo & Associates – Bryan Elliott, Jason Apt, Josh Francosky

AIRPORT LEGAL COUNSEL: Lawson Laski Clark, PLLC – Jim Laski; Kaplan Kirsch & Rockwell, LLP – Peter Kirsch

CALL TO ORDER:

The meeting was called to order at 5:32 p.m. by Board Chair Burke
Board Chair requested changing the agenda slightly to have the Airport Planning Projects discussions prior to the Minimum Standards section. The Board was unanimously in agreement.

MOTION: *Made by Board Member Strauss to approve the amendments to the agenda as requested. Seconded by Board Member Fosbury.*

PASSED UNANIMOUSLY

I. APPROVE AGENDA (1:32) The agenda was approved as amended.

MOTION: *Made by Board Member McCleary to approve the agenda as amended. Seconded by Board Member Davis.*

PASSED UNANIMOUSLY

II. PUBLIC COMMENT

(1:50) No Public Comment

**III. APPROVE FMAA
MEETING MINUTES**

(2:56) A. January 4, 2022 Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

MOTION: *Made by Board Member McCleary to approve the minutes. Seconded by Board Member Pogue.*

PASSED UNANIMOUSLY

IV. REPORTS

(3:32) A. Chairman Report
No report given.

(3:39) B. Blaine County Report
Board Member Fosbury reported there was not a regular meeting for the Blaine County Commissioners that day as he is in Boise for the Idaho Association of Counties Meeting. He is optimistic about some federal infrastructure funding that will be available at airports.
Board Member McCleary welcomed newly appointed Board Member Muffy Davis.

(5:16) C. City of Hailey Report
No report given.

(5:45) D. Fly Sun Valley Alliance Report
Carol Waller reported the Spring bookings are looking good and they are trying to finalize the Summer Flight Schedule.

(6:41) E. Airport Director’s Report (see PowerPoint Presentation)

Airport Director Pomeroy reported January 2022 Passenger Enplanements were unavailable since it is the first of the month and we haven’t received the data as of yet. Unofficially, the data currently shows record enplanements for calendar year 2021. January 2022 Operations were about 12% higher than January 2021 Operations. United and Delta had 73 landings that would have otherwise been diverted due to weather conditions had it not been for the new approach that was implemented. 23 of those “saves” were in January 2022.

Airport Director Pomeroy reported the webcams on the website are still down, but Staff is actively working to get them up and running again.

Airport Director Pomeroy reiterated the airport will be closed for rehabilitation of Runway 13-31, Taxiway B and aprons from April 18, 2022 to May 17, 2022.

Airport Director Pomeroy stated an in-house parking proposal, the spring construction project and tower project updates, and minimum standards continued discussions are on the horizon.

Airport Director Pomeroy announced Deputy Director Brent Davis has made the decision to end his career with Friedman Memorial Airport. Unfortunately, the lack of affordable housing in the valley, and the fact that Brent’s family is still in Rigby, Idaho, led Brent to make the difficult decision to leave FMA and take a job closer to home so he could be with his family. Director Pomeroy expressed his extreme gratitude to Brent Davis for his dedication and service to the airport and wished him the very best. Brent will be staying on with the airport in a contracting capacity for a little while to help with the transition and some upcoming projects.

In a heartfelt speech, Deputy Director Brent Davis expressed this decision was bittersweet for him and this has been one of the best jobs he has ever had. He will miss the work, but he will miss the people most.

Board Chair Burke thanked Brent for his service and told him he would be missed.

Airport Director Pomeroy announced the new vacancy would be filled by Sr. Administrative Coordinator Jenna Elliott and thanked Brent for his service to the airport.

V. AIRPORT STAFF BRIEF

- A. Noise Complaints in January
- B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See **Attachment #2 – #4**)
- C. Airport Commercial Flight Interruptions (unofficial)
- D. Review Correspondence

VI. ACTION ITEMS

A. NEW BUSINESS

(18:19) 1. None

B. CONTINUING BUSINESS

(18:27) 1. FMAA Board Officer Positions – ACTION ITEM

Airport Director Pomeroy stated the need to discuss and appoint Board officers.

Board Chair Burke asked Board Member Fosbury if he would consider serving as Vice-Chair. Board Member Fosbury stated he would be honored to serve as the Vice-Chair.

Board Chair Burke asked Board Member McCleary if she would be willing to continue as Board Secretary. Board Member McCleary affirmed she would be happy to continue her role as Board Secretary.

Board Chair Burke suggested the Board vote on the proposed slate and revisit the appointment of a Treasurer at a later time.

MOTION: Made by Board Member Davis to accept the slate of officers as recommended by the full Board: Martha Burke as Board Chair, Dick Fosbury as Vice-Chair, and Angenie McCleary as Secretary. Seconded by Board Member Strauss.

PASSED UNANIMOUSLY

VII. DISCUSSION AND UPDATES

A. NEW BUSINESS

1. None

B. CONTINUING BUSINESS

1. Miscellaneous

(1:00:00)

- i. Airport Minimum Standards and Rules and Regulations – Update – **Attachment #5 – #6**

Board Chair Burke asked staff and consultants to provide the Board with a brief overview and background to the Minimum Standards Project to date.

Bryan Elliott with Ricondo gave the Board an overview and explanation of the Minimum Standards project and the purpose for the project.

Attorney Peter Kirsch expounded on Bryan's explanation with a few other points that were important for the Board to understand. He stated there are some legal guardrails that regulate what can and cannot be stated in a Minimum Standards document and explained the basic principle behind Minimum Standards is to give everybody a degree of certainty as to what kind of airport you have and want to have in the future so businesses can know how they are going to be treated and that they are not to be treated inequitably or unfairly.

Airport Director Pomeroy presented the Board with the timeline and highlights of the project and what has been done over the past year.

Board Chair opened the meeting up to questions from the Board regarding Minimum Standards.

Independent Board Member Strauss inquired about past opportunities for public comment. Airport Director Pomeroy stated each monthly Board Meeting has two separate opportunities for Public Comment as well as form field comment boxes for comment and public feedback that were activated on the website on November 24, 2021. Additionally, there were two Stakeholder Outreach meetings, one on December 14, 2021 and the other on January 4, 2022.

Independent Board Member Strauss expressed his concern for seemingly how quickly the Minimum Standards approval process is moving. Attorney Peter Kirsch stated he typically suggests these approval processes progress more quickly than the FMA Minimum Standards approval process has progressed. Peter Kirsch also stated this is not a formal legislative process, rather Minimum Standards documents are extremely technical and opportunities for stakeholder comment are designed for more informal comments and input.

Board Chair Burke opened the meeting up to Public Comment in regard to the Minimum Standards project. Chuck Matthiesen with Hangars West Association expressed his gratitude for Airport Director Chris Pomeroy and all he has done for the general aviation community. Chuck also expressed a few concerns regarding the Minimum Standards document. He believes the flight school requirements are too strong, he is concerned that the verbiage in the presented document has not changed at all since stakeholder discussion and the public has had the opportunity to submit questions and comments, and he is concerned that if a new FBO were to be allowed to operate at the airport, they would be subject to a different set of Minimum Standards than Atlantic Aviation, who would be grandfathered in. Additionally, he feels the approval process for the Minimum Standards needs to be slowed down, especially since there is the potential of additional land being acquired by the airport.

There was additional discussion regarding the Minimum Standards. Please refer to the audio recording for more detail.

Board Chair Burke stated the Minimum Standards Committee will meet again and any substantial changes will be posted on the website so interested community members are aware, but action will need to be taken on this at the March meeting.

2. Construction and Capital Projects

i. None

3. Airport Planning Projects

(1:56:44)

i. Environmental Assessment (Land Acquisition) – Update

Airport Director Pomeroy reported he is working with the consultants and the FAA to finalize the final revisions to Chapter 4. He is hopeful the FAA will allow the document to be released within a couple of weeks.

(22:06)

ii. Terminal Area Plan – Update.

Airport Manager Pomeroy introduced Ryan Hayes with Mead & Hunt and Jason Apt with Ricondo to present an update on the Terminal Area Plan project.

Ryan Hayes reiterated the necessity for this project as SUN is overloaded with passengers during peak hours and the lack of square footage and poorly configured space in the terminal puts limitations on additional air service. The current space does not meet the needs today and is not conducive to expected growth in the near future.

Ryan gave a brief overview of the terminal area development goals and the Phase 1 and 2 concepts for the recommended improvements to the terminal area. Please refer to the audio recording and PowerPoint presentation (slides 32-38) for more details.

Jason Apt reported on the Financial Implementation Analysis aspect of the Terminal Area Plan project consisting of the funding plan and the financial feasibility analysis. He reviewed the process involved and the various CIP funding sources available.

In summary, Jason stated the Terminal Area Plan project (as included in CIP) appears to be financially feasible. The next steps include FAA and Stakeholder coordination, addressing Chapter D comments, and creating a draft final report. Please refer to the audio recording and PowerPoint Presentation (slides 39-51) for more detail.

Board Member Fosbury thanked the team for the work that has gone into this project. He requested clarification on the difference between AIP grant funding and the Infrastructure Investment and Jobs Act funding and whether or not there are any advantages in pursuing one over the other.

Airport Director Pomeroy explained the airport receives an annual entitlement amount of roughly \$1.2M based on FMA's entitlements and as part of the Bipartisan Infrastructure Law (BIL), FMA will receive an additional \$1.6M for the next 5 years. He stated there is a separate amount of money available for airports as part of the BIL that is specifically for terminal updates that may be available to FMA for these projects once all the reviews and documents are completed and the FAA is engaged.

Board Member Fosbury mentioned there is funding available for electric vehicle charging stations and asked whether FMA should consider installing some in the future.

Airport Director Pomeroy expressed his support of that idea and stated electric vehicle charging stations is something that will be considered when the parking lot is renovated and may be relevant to address as part of the Greenhouse Gas (GHG) Emissions study.

Brad Rolf with Mead & Hunt agreed and mentioned that environmental or climate action aspects will be prioritized as part of that bill and funding.

Board Chair Burke asked if solar panels on some of the facilities would be considered as part of the GHG Emissions study.

Brad Rolf stated they would be considered when looking at renewable power and power generation resiliency.

VIII. PUBLIC COMMENT

No Public Comment

(1:57:25)

IX. EXECUTIVE SESSION

No Executive Session was held

X. ADJOURNMENT

The February 1, 2022 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 7:29 p.m.

DocuSigned by:

Angenie McCleary

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Angenie McCleary, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*