

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**June 3, 2015
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Chairman – Ron Fairfax, Vice-Chairman – Don Keirn, Board – Lawrence Schoen, Fritz Haemmerle, Jacob Greenberg
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Rick Baird, Emergency/Operations Chief – Peter Kramer, Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Administrative Assistant/Alternate Security Coordinator – Roberta Christensen, Administrative Assistant/IT Systems Management Coordinator – April Dieter, Administrative Assistant – Cecilia Vega
CONSULTANTS: T-O Engineers – Dave Mitchell; R/L/B – Nicholas Latham
AIRPORT TENANTS/PUBLIC: Atlantic Aviation – Michael Rasch; ATCT – George White; FSVA – Eric Seder; SVBR – Bob Crosby; FHR – Mark Reinemann; Donna Serrano, Felicity Roberts, Michelle Calt, Harry Griffith, Richard Fassino, Mike Thompson, Dick Fenton, Baird Gourlay
AIRPORT LEGAL COUNSEL: Lawson Laski Clark & Pogue, PLLC – Jim Laski
PRESS: Idaho Mountain Express – Greg Moore

CALL TO ORDER:

The meeting was called to order at 5:33 p.m. by Chairman Fairfax.

I. APPROVE AGENDA

The agenda was approved as presented.

II. PUBLIC COMMENT

Sun Valley Economic Development representative Harry Griffith thanked the Board for the faith they have shown by improving the Airport. He commented that the improvements helped boost the economy in 2013 and 2014 as approximately 67% of the community is dependent on tourism and the Airport is a critical part of its financial success.

Eric Seder of Ketchum complimented the Board and Staff on a fantastic job on the Airport improvements and the development of the Master Plan Update.

**III. APPROVE FMAA
MEETING MINUTES**

A. May 5, 2015 Regular Meeting (See Brief)

The May 5, 2015 Friedman Memorial Airport Authority Meeting Minutes were approved as presented.

MOTION:

Made by Vice-Chairman Keirn to approve the May 5, 2015 Friedman Memorial Airport Authority Regular Meeting Minutes as presented. Seconded by Board Member Greenberg.

**PASSED
BOARD MEMBER HAEMMERLE ABSTAINED**

IV. REPORTS

A. Chairman Report

Chairman Fairfax thanked Conrad Brothers, Knife River, T-O Engineers, and Airport Staff for a job well done on the RSA Improvements Projects. He commented that he is amazed at the amount of construction completed in such a short period of time. Regarding the Master Plan Update, responding to comments made to Board Members, he commented that the master planning team has been directed to review elements of Alternative 7. The Board's goal is to review all possible options that will accommodate current operations at the Airport, which may include parts of Alternative 7. Chairman Fairfax suggested that it would be more productive to wait to comment on these issues until they are presented to the Board in context, rather than discussing them now and attempting to find answers to questions based on assumptions not yet established.

B. Blaine County Report

Board Member Greenberg complimented Board Member Schoen and Airport Manager Baird for attending a Bellevue City Council meeting and answering difficult questions raised at the meeting with grace and patience.

Board Member Schoen commented that he, Operations Chief Kramer and Airport Manager Baird answered questions at the Bellevue Council meeting as best they could and used County GIS tools and other graphical representations of approach patterns of concern to the City of Bellevue. He reported that he was criticized for not fully answering the questions and that questions continue about the same topics. Board Member Schoen summarized that he said that elements of Alternative 7 will be reviewed as potential solutions to space constraints that have developed from the RSA Improvements Project; also, that he understands the concerns being raised. However, both the County and the City have long made plain their support for the 'dual path' and both the FAA and Board have been engaged in an open, transparent public process. He offered that Board Members will attend as many meetings as necessary to answer questions and concerns.

C. City of Hailey Report

Board Member Haemmerle congratulated the engineer team and Airport Staff on a job well done at the Airport. He commented that the true stakeholders of the Airport are the residents of Hailey and Bellevue and therefore should be allowed to ask questions and speak freely about potential concerns. Regarding Alternative 7 of the Master Plan Update, Board Member Haemmerle listed the following suggested change to Chapter A of the Master Plan:

- Change the last sentence on paragraph 5 of page A.5 of Chapter A of the Master Plan Update to "The community and FAA also concluded that Alternative 6, as identified by the analysis, should be used as a basis for future facility planning as part of this Master Plan."

Board Member Haemmerle commented that although there may be a need for more aircraft parking space in the future, he does not believe it should be part of the Master Plan.

D. Airport Manager Report

Airport Manager Baird reported on the following:

- The art on display in the terminal can be attributed to the vision of Lisa Horowitz and the Hailey and Ketchum Art Commissions.
- The JumpStart conference was beneficial; he met with Delta, Alaska, United, and American Airlines to discuss our market, community, and air service. Carol Waller of FSVA will provide a more detailed report next month.
- A Terminal Reconfiguration & RSA Improvements Ribbon Cutting Ceremony is tentatively scheduled for July 2nd.

V. AIRPORT STAFF BRIEF

A. Noise Complaints (See Brief)

Chairman Fairfax asked what percentage of planes abide by the Airport's curfew. He commented that he would like to ensure that pilots who try to land by curfew, but are 10-20 minutes late due to extenuating circumstances, not be reprimanded.

Operations Chief Kramer answered that he believes there are few legitimate curfew breakers. He commented that when discussing noise abatement violations with pilots, he takes the position of finding a solution so the problem does not reoccur, rather than reprimanding the pilots.

Board Member Haemmerle commented that while he generally agrees with Chairman Fairfax, some pilots depart from the Airport after curfew without regard for the community's noise abatement procedures.

B. Parking Lot Update (See Brief)

C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)

D. Review Correspondence (See Brief)

E. Airport Commercial Flight Interruptions (See Brief)

VI. UNFINISHED BUSINESS

A. Airport Solutions

1. Existing Site

a. Plan to Meet 2015 Congressional Safety Area Requirement (See Brief)

i. Project 3 Terminal Reconfiguration (See Brief)

Engineer Mitchell updated the Board on the current status of Project 3 of the RSA Improvements Project.

Board Member Schoen commented that there may be a few aesthetic or structural details in the terminal meriting a change or upgrade and asked how such changes could be managed after project completion.

Airport Manager Baird answered that the present goal is to complete the finishes on time and with high quality, as well as to complete the construction at the south end of the terminal. He suggested that the Board's Design Review Committee meet to discuss the amount of art cases and TV monitors to install in the terminal, as well as how much of the terminal to dedicate to art.

ii. Project 4 Airport Operations Building (See Brief)

Engineer Mitchell updated the Board on the current status of Project 4 of the RSA Improvements Project.

iii. Project 6 Relocate Taxiway B/Remove Taxiway A/North Apron (See Brief)

Engineer Mitchell updated the Board on the current status of Project 6 of the RSA Improvements Project.

Airport Manager Baird briefed the Board that Knife River came to the job prepared and, despite the bad weather conditions, worked very hard and were able to complete the project only 30 hours off schedule.

Board Member Haemmerle commented that he is pleased that Knife River did a good job on the project, but still does not vouch for their way of doing business.

Board Member Schoen asked how the rain affected the progress of Project 6.

Airport Manager Baird answered that when it was raining they had to stop paving, which impacted the project's timeline greatly. Engineer Mitchell added that it did not affect the quality of the finished product.

iv. Project 7 Demolish ARFF/SRE and Administration Buildings and Construct Central Bypass Taxiway (See Brief)

Engineer Mitchell updated the Board on the current status of Project 6 of the RSA Improvements Project.

Airport Manager Baird requested that the Board approve the final Scope of Work and proposed fee for Project 7 in the amount not to exceed \$257,110 and authorize the Chair to execute Work Order 15-02 after the appropriate review.

MOTION: *Made by Board Member Greenberg to approve the final Scope of Work and proposed fee for Project 7 in an amount not to exceed \$257,110 and authorize the Chair to execute Work Order 15-02 after appropriate Staff, Legal Counsel, and FAA review. Seconded by Board Member Schoen.*

PASSED UNANIMOUSLY

v. Future Projects (See Brief)

Engineer Mitchell updated the Board on future projects including parking lot improvements, landscaping improvements, runway rehabilitation, and terminal tenant finish out.

b. Retain/Improve/Develop Air Service

i. Fly Sun Valley Alliance Update (See Brief)

No report was given.

c. SUN Instrument Approach Improvements – Phase 2 Update (See Brief)

Airport Manager Baird updated the Board on Phase 2 of the SUN Instrument Approach Improvements Project.

B. Master Plan Update

Airport Manager Baird briefed the Board on the development of the Master Plan Update.

Chairman Fairfax asked if previously approved chapters of the Master Plan can still be changed.

Airport Manager Baird answered that the Board can change any previously accepted chapter of the Master Plan except Chapter B, the forecast chapter because the changes made to Chapter B have to be accepted by the FAA.

Board Member Haemmerle commented that the conflicting sentences regarding the alternative that serves as a baseline for the Master Plan in Chapters A and C needs to be amended in Chapter A as he does not recall the Board ever voting to include Alternative 7 in the Master Plan. He also requested that the paragraph regarding Alternative 7 on page 6 of Chapter A that discusses the land acquisition of 41 acres and the relocation of Highway 75 be removed from the Master Plan. He commented that removing these items does not mean the Board cannot discuss them in the future if necessary; however, they do not belong in the Master Plan. Board Member Haemmerle asked that the Master Plan also include a time frame for the projected transition from the CRJ 700 to the CRJ 900 discussed in paragraph 6.1 of Chapter C.

Airport Manager Baird commented that he does not foresee that there will be larger aircraft operating at the Airport in the future and that Board Member Haemmerle's suggested changes may be appropriate.

Board Member Greenberg suggested that the Board review the minutes of past meetings where Alternative 7 was discussed to see what was said and what decision the Board may have made.

Airport Manager Baird commented that the Board first reviewed the Alternatives in December 2012 and it was decided to pursue Alternative 6 as the preferred alternative and plan for considering elements of Alternative 7 in the near future in order to determine land acquisition and other requirements related to lost capacity at the Airport (Minutes Attachment #1). He commented that Staff will offer amendments to the Master Plan language to better correspond with the decisions the Board made in 2013 regarding Alternatives 6 and 7.

Board Member Haemmerle commented that during July it would be helpful for Staff to keep track of how many aircraft can be accommodated in the current airport configuration and how many will need to be turned away due to lack of space.

The Board discussed Board Member Haemmerle's comments, agreed that the language in Chapter A could and should be improved, acknowledged that everyone will interpret the Master Plan differently throughout its development, and that FAA requirements must also be considered as the Master Plan process develops.

VII. NEW BUSINESS

A. FY '16 Draft Budget (See Brief)

Airport Manager Baird briefed the Board on the Draft Budget for FY '16.

The Board discussed technical aspects of Airport Manager Baird's presentation including the projected PFC and operational revenue for FY '17 and the loss the budget shows for this year's budget due to federal programs.

B. FY '16 Rates and Charges (See Brief)

Airport Manager Baird briefed the Board on the Draft Rates and Charges for FY '16 and Staff's requested changes.

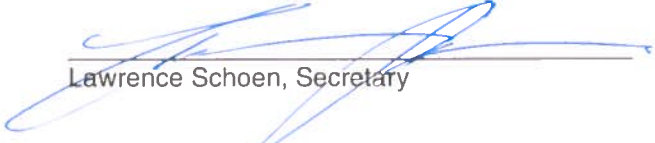
The Board discussed technical aspects of Airport Manager Baird's presentation including the proposed adjustment for lost keys and lost badging fees.

VIII. PUBLIC COMMENT

No public comment was made.

IX. ADJOURNMENT

The June 3, 2015 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:20 p.m.



Lawrence Schoen, Secretary

- * *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*