

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**November 3, 2015
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Chairman – Ron Fairfax, Vice-Chairman – Don Keirn, Board – Lawrence Schoen, Fritz Haemmerle, Jacob Greenberg, Angenie McCleary, Pat Cooley
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Rick Baird, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Administrative Assistant/Alternate Security Coordinator – Roberta Christensen, Administrative Assistant – Cecilia Vega
CONSULTANTS: T-O Engineers – Dave Mitchell
AIRPORT TENANTS/PUBLIC: FSVA – Carol Waller; FHR – Marc Reinemann; Atlantic Aviation – Brian Blackburn, Susan Harris, Jim Hicks; SVED – Harry Griffith; BCPA – Tom Lenze; ATCT – George White; Bellevue City Council – James Stireman, Craig Wolfrom; Peter Lobb, Michelle Griffith, Grace Abel, Mark Abel, Bill Rae, Evan Stelma, Eric Seder, Dennis Keierleber, Kim Johnson, Helen Stone, Ben Schepp, Tom Teitge, Maurice Miller, Rob Lonning, Colleen Pace, Len Harlig, Baird Gourlay, Pamela Plowman, E. Jeffery
AIRPORT LEGAL COUNSEL: Lawson Laski Clark & Pogue, PLLC – Jim Laski
PRESS: Idaho Mountain Express – Ryan Thorne

CALL TO ORDER:

The meeting was called to order at 5:33 p.m. by Chairman Fairfax.

I. APPROVE AGENDA

The agenda was approved with the following changes:

III. AIRPORT STAFF BRIEF

- A. F. Employee of the 1st Quarter, 2015
- B. ~~G.~~ Employee of the 2nd Quarter, 2015

VI. ~~V.~~ AIRPORT STAFF BRIEF

- C. A. Noise Complaints
- D. ~~B.~~ Parking Lot Update
- E. ~~C.~~ Profit & Loss, ATCT Traffic Operations Count and Enplanement Data
- F. ~~D.~~ Review Correspondence
- G. E. Airport Commercial Flight Interruptions
- ~~F.~~ Employee of the 1st Quarter, 2015
- ~~G.~~ Employee of the 2nd Quarter, 2015

MOTION:

Made by Vice-Chairman Keirn to move the Employee of the 1st and 2nd Quarter agenda items after item II. Public Comment. Seconded by Board Member Greenberg.

PASSED UNANIMOUSLY

II. PUBLIC COMMENT

Hailey resident Peter Lobb commented that the FMAA needs to understand that jets flying over Hailey residents is a huge problem and the citizens of Hailey and Bellevue should not have to pay the price for economic development in the Wood River Valley.

Hailey resident Colleen Pace commented that there seems to have been an increase in landings from the north and she believes this has had an impact on the value of her and her husband's real estate investments.

Hailey resident Mark Gable commented that in the last three years, airport traffic over Hailey has significantly increased and in his opinion the Airport is ruining two nice little towns.

Bellevue resident Craig Wolfrom commented that he would like to know more about written correspondence between Airport Manager Baird and Idaho Congressman Mike Simpson regarding Airport Manager Baird's concern about the proposal to establish a non-profit corporation that would take over air traffic control operations from the FAA.

Hailey resident Kim Johnson commented that air traffic over old Hailey has significantly increased in the last few years and asked why this has changed and what caused such a drastic change.

Bellevue resident and former Horizon Air employee Margaret Youdall commented that noise from non-commercial aircraft over Bellevue has also significantly increased.

Hailey resident Helen Stone commented that residents of Jackson Hole, Wyoming have not complained of their property values going down, because their airport is located out of town.

III. AIRPORT STAFF BRIEF

A. F. Employee of the 1st Quarter, 2015 (See Brief)

Airport Manager Baird presented Atlantic Aviation employee Jim Hicks as the Employee of the 1st Quarter for 2015. He congratulated Mr. Hicks and thanked him for all the hard work he does for the Airport.

B. G. Employee of the 2nd Quarter, 2015 (See Brief)

Airport Manager Baird presented Atlantic Aviation employee Dean Miller as the Employee of the 2nd Quarter for 2015. He congratulated Mr. Miller and thanked him for all the hard work he does for the Airport.

IV. III. APPROVE FMAA MEETING MINUTES

A. October 13, 2015 Regular Meeting (See Brief)

The October 13, 2015 Friedman Memorial Airport Authority Meeting Minutes were not approved as presented and were deferred for approval until the December meeting so further edits could be submitted by the Board.

V. IV. REPORTS

A. Chairman Report

No report was given.

B. Blaine County Report

Board Member Greenberg reported that the Blaine County Commissioners met with Airport Manager Baird today to suggest several non-substantial changes to Chapter D of the Master Plan Update.

C. City of Hailey Report

Board Member Haemmerle reported that over the next several months, as the Board advances through the master planning process, the County representatives will hear about the impacts the Airport has on Hailey residents and encouraged the Board to listen.

D. Airport Manager Report

Airport Manager Baird reported on the following:

- His recent trip to Chicago with members of Sun Valley Company and Fly Sun Valley Alliance to meet with United Airlines.
- Due to the inclement weather that occurred today, the Airport was closed from 11am to 6:00pm.

VI. ~~V.~~ AIRPORT STAFF BRIEF

~~C. A.~~ Noise Complaints (See Brief)

~~D. B.~~ Parking Lot Update (See Brief)

~~E. C.~~ Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)

~~F. D.~~ Review Correspondence (See Brief)

Board Member Schoen asked why Delta Airlines decided to no longer be a part of the airline association, A4A.

Airport Manager Baird commented that Delta Airlines did not agree with a few key industry positions that A4A supports and therefore withdrew their participation from the association.

~~G. E.~~ Airport Commercial Flight Interruptions (See Brief)

~~F.~~ Employee of the 1st Quarter, 2015 (See Brief)

~~G.~~ Employee of the 2nd Quarter, 2015 (See Brief)

VII. ~~VI.~~ UNFINISHED BUSINESS

A. Airport Solutions

1. Existing Site

a. Plan to Meet 2015 Congressional Safety Area Requirement

i. Project 3 Terminal Reconfiguration (See Brief & Power Point Presentation)

Engineer Mitchell updated the Board on the current status of Project 3 of the RSA Improvements Project.

ii. Project 4 Airport Operations Building (See Brief & Power Point Presentation)

Engineer Mitchell updated the Board on the completion of Project 4 of the RSA Improvements Project.

iii. Project 6 Relocate Taxiway B/Remove Taxiway A/North Apron (See Brief & Power Point Presentation)

Engineer Mitchell updated the Board on the completion of Project 6 of the RSA Improvements Project.

iv. Project 7 Demolish ARFF/SRE and Administration Buildings and Construct Central Bypass Taxiway (See Brief & Power Point Presentation)

Engineer Mitchell updated the Board on the completion of Project 7 of the RSA Improvements Project.

v. Future Projects (See Brief & Power Point Presentation)

Engineer Mitchell updated the Board on the current status of the following projects of the RSA Improvements Project:

- Parking Lot Improvements
- Additional Air Carrier Parking
- Airline Ticketing Office Improvements

b. Retain/Improve/Develop Air Service

i. Fly Sun Valley Alliance Update

Fly Sun Valley Alliance representative Carol Waller reported on the following:

- Airport Manager Baird, FSVA, and Sun Valley Company traveled to Chicago to meet with United Airlines to discuss next summer's level of service as well as future service.
- Winter bussing services started as of November 1st and the diversion bussing service has been enhanced this year due to efforts from the airlines, Sun Valley Express Bussing Company, and FSVA.
- Reports from the Summer/Fall Air Passenger Survey results are expected sometime in December or January.
- Numbers for winter flight bookings look promising.

Board Member Schoen commented that it is positive to have consistent winter airline flight schedules for the four major markets of Los Angeles, San Francisco, Denver, and Seattle. This helps people to understand what services are offered at the Airport and is an improvement over the inconsistency that usually comes with seasonal service. He commended FSVA for working exceptionally hard and doing a fantastic job, mostly as volunteers, to provide this consistency and build a stronger commercial service market for the Airport.

Board Member Schoen asked when Delta decreased their daily flights to Salt Lake City from three to two.

Ms. Waller answered that the initial decrease in flights occurred when the CRJ 700 started operations at the Airport and Delta decreased the frequency of the 3rd flight this summer due to equipment issues and constraints; however, Delta may bring the 3rd flight into their schedule more frequently in the future.

Board Member Haemmerle commented that he would be interested to know how many people from the south Idaho counties travel to Hailey to fly out of FMA rather than the airport in Twin Falls. He commented that if southern county residents are increasing demand for the new direct flights offered in Sun Valley by traveling through FMA, it would suggest that a regional airport could be a viable long-term solution.

Ms. Waller commented that information pertaining to Board Member Haemmerle's comment will be presented during their Summer/Fall Air Passenger Survey results presentation in December or January.

Airport Manager Baird added that Airport Air Service Consultant Ron McNeill will be at the December meeting to answer the Board's questions regarding air service as well.

B. Master Plan Update (See Brief & Power Point Presentation)

Engineer Mitchell presented the Master Plan Update (MPU) Chapter E, *Siting Evaluation for Replacement Airport* to the Board.

Chairman Fairfax asked if a weather analysis has been conducted on the proposed replacement airport sites in order to assess reliability.

Engineer Mitchell answered that the consultant team plans to include a weather analysis and reliability assessment for the proposed replacement airport sites.

The Board clarified and reviewed the process and schedule for Board review and comment on Chapter E of the MPU.

Board Member Cooley asked why a red-line version of Chapter E will be distributed in the December packet if the Board and public will not be commenting on the document until January.

Chairman Fairfax answered that the red-line version of Chapter E that will be in the December packet will only consist of minor clarification and grammatical edits the consultant team would like to make.

Chairman Fairfax opened the discussion for public comment.

Grace Abel asked where the land is located that Bruce Willis was going to donate.

Chairman Fairfax answered that Bruce Willis had offered to donate land in Camas County.

Dick Fenton asked what criteria for site selection are open for further discussion and if the Board has identified specific criteria for identifying a replacement airport site.

Chairman Fairfax answered that the Board will not be discussing reevaluation of the criteria for site selection until the January Board meeting in order to allow the Board and public ample time to review Chapter E of the MPU.

Board Member Schoen commented that it seems counterproductive to wait to discuss the basic criteria for site selection when the information to discuss it is currently available.

Dick Fenton commented that it was not clear in Chapter E of the MPU what the underlying assumptions are for the evolution of navigational aids and asked if this could be clarified in the document.

Kim Johnson asked if Chapter E of the MPU will be available on the Airport's website.

Chairman Fairfax answered that Chapter E of the MPU will be available on the Airport's website.

Board Member Haemmerle commented that the master plan is a good time to start the review and comment process for Chapter E of the MPU; however, it should not be the only time the Board and public have to comment or suggest revisions to the document. He commented that the replacement airport is not estimated to become a reality for 20 years so the Board has plenty of time to develop Chapter E.

The Board discussed the schedule for Board review and comment on the red-line version of Chapter D of the MPU.

Board Member McCleary asked if the minor edits to Chapter D recently submitted by the County could be available for public review prior to next month's meeting.

Chairman Fairfax commented that any further minor edits submitted by either the City or County can be incorporated in a modified version of Chapter D and distributed before the December meeting.

Board Member Schoen commented that the edits recently submitted by the County should be discussed in the December meeting as some edits are minor and in his opinion some are not.

Dick Fenton asked that any modification to the red-line version of Chapter E also be available for public review prior to the December meeting and encouraged the Board to review the Master Plan frequently in the future in order to keep the document up-to-date.

C. Communication Director Selection Process (See Brief & Power Point Presentation)

Chairman Fairfax briefed the Board that after interviewing 3 of the 5 marketing consultant firms that submitted proposals in October, the Communications Director Selection Committee is recommending the selection of the firm Centerlyne as the Airport's Communications & Marketing Director. He commented that while all the firms were well qualified for the position, Centerlyne showed a strong relationship with the community and a personality that blended well with Airport Staff and Board.

Board Member Schoen commented that all three firms were excellent candidates for the position and the Board could have worked successfully with any of the three firms.

MOTION:

Made by Board Member Schoen to authorize Airport Manager Baird and Airport Staff to proceed with negotiating a contract for services for communication services as outlined in the Request for Proposals with Centerlyne. Seconded by Board Member Haemmerle.

PASSED UNANIMOUSLY

VIII. ~~VII.~~ NEW BUSINESS

A. Voluntary Noise Abatement Program Review (See Brief & Power Point Presentation)

Airport Manager Baird presented the Board with a recommended list of representatives to appoint to the Voluntary Noise Abatement Committee and asked for Board input.

Board Member Schoen asked if the proposed committee will be reevaluating the

Voluntary Noise Abatement Program currently in place as well as a Runway Use Program.

Board Member Haemmerle answered that it was agreed that the committee would evaluate both the Voluntary Noise Abatement Program and Runway Use Program together.

Airport Manager Baird commented that his initial goal is to educate the committee about the two programs, aviation rules and regulations, and how the program currently works then ask the committee to discuss ways to improve the current program in place and develop a recommendation to the Board on how to pursue it.

Board Member Schoen asked if the "Voluntary Noise Abatement Committee" is an appropriate title if the committee will be discussing other subjects other than noise abatement.

The Board discussed Board Member Schoen's question and agreed that the name of the committee can be decided when it meets.

Board Member Haemmerle asked why three general aviation representatives were needed to serve on the committee.

Airport Manager Baird commented that in past noise abatement committee processes one pilot was asked to be a representative from each general aviation category of small, private, and corporate.

Peter Lobb suggested that an elected official from Bellevue serve on the committee as Bellevue has the most to gain or lose in this process.

The Board agreed that Bellevue should be represented on the committee and directed Staff to contact the City of Bellevue and ask them to nominate a representative to the committee.

IX. VIII. PUBLIC COMMENT

No public comment was made.

X. ADJOURNMENT

The November 3, 2015 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:19 p.m.


Lawrence Schoen, Secretary

- * *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*