

**AMENDED MINUTES OF A REGULAR MEETING  
OF THE  
FRIEDMAN MEMORIAL AIRPORT AUTHORITY\***

**November 4, 2014  
5:30 P.M.**

**IN ATTENDANCE:**

**BOARD MEMBERS:** Chairman – Ron Fairfax, Vice-Chairman – Don Keirm, Board – Lawrence Schoen, Fritz Haemmerle, Jacob Greenberg, Angenie McCleary, Pat Cooley  
**FRIEDMAN MEMORIAL AIRPORT STAFF:** Airport Manager – Rick Baird, Emergency/Operations Chief – Peter Kramer, Contracts/Finance Administrator – Lisa Emerick, Administrative Assistant/Alternate Airport Security Coordinator – Roberta Christensen, Administrative Assistant – Cecilia Vega Vargas  
**CONSULTANTS:** T-O Engineers – Dave Mitchell; R/L/B – Nick Latham; Mead & Hunt – Scott Cary, Jan Horsfall, Todd Hardin  
**AIRPORT TENANTS/PUBLIC:** Glass Cockpit Aviation – John Strauss; Atlantic Aviation – Mike Rasch; Bellevue City Council – Lisa Philips; Ed Jenkins, Marc Reinemann, Evan Stelma, Donna Serrano, Janet Duffy, Dick Fenton, FSVA – Carol Waller  
**AIRPORT LEGAL COUNSEL:** Lawson Laski Clark & Pogue, PLLC – Jim Laski

**CALL TO ORDER:**

The meeting was called to order at 5:34 p.m. by Chairman Fairfax.

**I. APPROVE AGENDA**

The agenda was approved as presented.

**II. PUBLIC COMMENT**

No public comment was made.

**III. REPORTS**

**A. Chairman Report**

Chairman Fairfax commented that there are a considerable amount of construction projects currently underway at the Airport and encouraged people to go and see its transformation.

**B. Blaine County Report**

No report was given.

**C. City of Hailey Report**

No report was given.

**D. Airport Manager Report**

Airport Manager Baird reported on the following items:

- The public and Board are invited to take a tour of the Airport while all the construction is underway
- The annual audit is also currently underway and contractors for Projects 3 and 4 were at the Airport yesterday morning to discuss them.

**E. Communications Director Report**

Airport Manager Baird reported on the following items:

- Presented an Airport Update at the Bellevue City Council meeting in October and re-emphasized the importance of their community's participation in the Airport's master planning process.
- There was no attendance at the October Coffee Talk or Airport Tour and, if attendance continues to be low, Airport Tours may be scheduled every other month, or once a quarter

#### IV. AIRPORT STAFF BRIEF

##### A. Noise Complaints (See Brief)

##### B. Parking Lot Update (See Brief)

Chairman Fairfax commented that it is encouraging to see the increase in parking lot revenue this year.

Airport Manager Baird commented that the parking lot has been full even during slack season and briefed the Board on the impact upcoming construction projects will have on parking space availability.

##### C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)

##### D. Review Correspondence (See Brief)

##### E. Airport Commercial Flight Interruptions (See Brief)

##### F. Employee of the 2<sup>nd</sup> Quarter, 2014 (See Brief)

#### V. UNFINISHED BUSINESS

##### A. Airport Solutions

###### 1. Existing Site

###### a. Plan to Meet 2015 Congressional Safety Area Requirement (See Brief)

###### i. Formulation (See Brief)

T-O Engineer Dave Mitchell updated the Board on the current status of the RSA Formulation Project.

###### ii. Project 1 Relocate Hangar Taxilane/Overlay Apron/Security Fence Improvements (See Brief)

Engineer Mitchell updated the Board on the current status of Project 1 of the RSA Improvements Project.

###### iii. Project 2 Relocate/Extend Taxiway B and Runway Safety Area Grading (See Brief)

Engineer Mitchell updated the Board on the current status of Project 2 of the RSA Improvements Project.

###### iv. Project 3 Terminal Reconfiguration (See Brief)

Engineer Mitchell updated the Board on the current status of Project 3 of the RSA Improvements Project.

###### v. Project 4 Airport Operations Building (See Brief)

Engineer Mitchell and Scott Carry updated the Board on the current status of Project 4 of the RSA Improvements Project.

###### vi. Project 5 Terminal Apron Reconstruction/Site Preparations (See Brief)

Engineer Mitchell updated the Board on the current status of Project 5 of the RSA Improvements Project.

###### vii. Project 6 Relocate Taxiway B/Remove Taxiway A/North Apron (See Brief)

Engineer Mitchell updated the Board on the current status of Project 6 of the RSA Improvements Project.

**viii. Facility Acquisitions (See Brief)**

Engineer Mitchell updated the Board on the current status of the facility acquisition part the RSA Improvements Project.

**ix. Future Projects (See Brief)**

No update was given.

**b. Retain/Improve/Develop Air Service**

**i. Fly Sun Valley Alliance Update (See Brief)**

Fly Sun Valley Alliance representative, Carol Waller, updated the Board on the following items:

- Fare sale going on until Monday, November 10<sup>th</sup> for Seattle flights from \$85 and the Los Angeles flights as low as \$115
- FSVA has received the draft Summer Visitor's Survey and will report findings to the Board soon
- The Seattle, Los Angeles, Denver, and San Francisco flights are scheduled to start back up in mid-December.
- Load factors for October flights were very strong.

Chairman Fairfax commented that he received a comment about the decreased amount of flights to/from Salt Lake City.

Ms. Waller commented that while the regional jets offer double the capacity, the downside is that they also fly less frequently than the turboprops did.

Board Member Schoen asked if **the regional jets used at Boise were the same as those** also used regional jets at their airport at FMA.

Engineer Mitchell answered that Boise uses **a mix of 737s, A319s, the same and mostly larger** and regional jets **and a mix of 737s and A319s**.

**c. SUN Instrument Approach Improvements – Phase 2 (See Brief)**

Airport Manager Baird briefed the Board on the FAA's response to proposed improvements to SUN's existing approaches as well as the possible development of a new south approach.

The Board discussed technical aspects of Airport Manager Baird's update including the history of trying to make SUN approach improvements; the fact that only north approaches will be in development and when a draft report will be available for Board review.

**B. Master Plan Update (See Brief)**

Mead & Hunt representative, Scott Cary, updated the Board on the status of the Master Plan Project.

**VI. NEW BUSINESS**

**A. Independent Board Member Selection Process**

Airport Manager Baird suggested that the Board discuss how they would like to proceed with the Independent Board Member selection process.

The Board discussed the Independent Board Member position and selection process and agreed to open up the process to the public. They also selected Board Member Haemmerle and Board Member Schoen to serve on the Selection Process Committee.

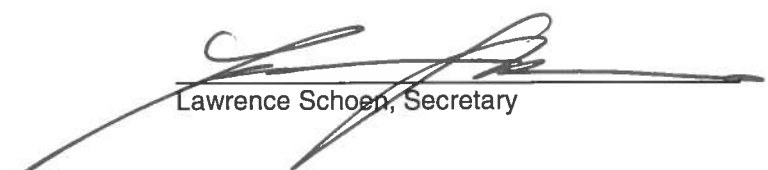
Atlantic Aviation General Manager, Mike Rasch, commented that he is concerned that a change to a new representative for the Independent Board Member would delay the lease renegotiation process for tenants. He also commented that he thinks it is important that the Independent Board Member has aviation experience.

## VII. PUBLIC COMMENT

Glass Cockpit Aviation owner, John Strauss, commented with regard to a previous discussion on landing system possibilities, that a slight change in approach minimums will have a positive impact on general aviation users as well.

## VIII. ADJOURNMENT

The November 4, 2014 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 6:38 p.m.



Lawrence Schoep, Secretary

\* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*