

**MINUTES OF A REGULAR MEETING  
OF THE  
FRIEDMAN MEMORIAL AIRPORT AUTHORITY\***

**November 6, 2012  
5:30 P.M.**

**IN ATTENDANCE:**

**BOARD MEMBERS:** Chairman –Tom Bowman, Vice-Chairman – Martha Burke, Secretary – Susan McBryant, Board – Lawrence Schoen, Angenie McCleary, Don Keirn, Ron Fairfax

**FRIEDMAN MEMORIAL AIRPORT STAFF:** Airport Manager – Rick Baird, Emergency/Operations Chief – Peter Kramer; Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Administrative Assistant/Alternate Airport Security Coordinator – Roberta Christensen, Administrative Assistant/IT Systems Maintenance Coordinator - April Dieter, Administrative Assistant – Cecilia Vega

**AIRPORT LEGAL COUNSEL:** Luboviski, Wygle, Fallowfield & Ritzau – Barry Luboviski;

**CONSULTANTS:** T-O Engineers – Dave Mitchell, Nathan Cuvala; ANTICIPATE – Candice Pate

**AIRPORT TENANTS/PUBLIC:** BCPA – Jim Perkins, Blaine County Commissioner – Jacob Greenberg; FSVA – Carol Waller; Simmons & Clubb – Brad Hodges; Glass Cockpit Aviation – John Strauss; Atlantic Aviation – Susan Harris; City of Hailey – Carol Brown; John Craig, Donna Serrano, Len Harlig, Marc Reinemann, City of Sun Valley - Nils Ribbi, Stephen Schowengerdt, Sheryl Schowengerdt, Bonnie Leighton

**CALL TO ORDER:**

The meeting was called to order at 5:35p.m. by Chairman Bowman.

**I. APPROVE AGENDA**

The agenda was approved as presented.

**II. PUBLIC COMMENT**

John Craig commented that certain types of aircraft with a conventional undercarriage (taildragger) have been allowed by the FMAA to land on the sod safety area east of the runway at the Airport for several years. He requested that this area be assigned hours of operation and be formally designated as a landing strip as not having it designated as such is a safety concern. He commented that if the airport configuration is modified, accommodating this type of use and allowing its continuation would make the Friedman Memorial Airport a better airport.

Chairman Bowman suggested that Mr. Craig's request be included in the December Agenda for policy consideration.

John Strauss commented that he can provide the Board a large amount of information to assist with developing a document pertaining to Mr. Craig's request.

**III. UNFINISHED BUSINESS**

**A. Airport Solutions**

**1. Blaine County Report**

Board Member McCleary reported that the County Commissioners will be discussing and reviewing the outcome of the Draft Alternatives Technical Analysis and will provide the County's preferred alternative by the December FMAA Board meeting.

**2. City of Hailey Report**

Board Member McBryant reported that the City will be discussing and reviewing the Draft Alternatives Technical Analysis as well and will provide comments to Airport Manager Baird on the Analysis by the end of the week.

The Board discussed the procedures and timing for submitting comments regarding the Draft Alternatives Technical Analysis.

### **3. Airport Manager Report**

Airport Manager Baird reported that Staff will have an Instrument Procedures Feasibility Study Proposal for the Board to review and discuss for the December Board Meeting.

### **4. Communications Director Report**

#### **a. Coffee Talk**

Ms. Pate reported that the October Coffee Talk event was attended by three members of the public. She reported that the next Coffee Talk will be held on November 27<sup>th</sup> at Jesse's Country Grill in Bellevue, ID.

#### **b. Airport Tour**

Ms. Pate reported that the October Airport Tour was also well-attended and the next Airport Tour will be held on November 28<sup>th</sup>.

She reported that she and Airport Staff will also be ensuring that the public is informed regarding the approval of the operation of the CRJ700 at the Airport.

### **5. Existing Site**

#### **a. Friedman Memorial Airport Alternatives – Technical Analysis**

T-O Engineer Dave Mitchell gave the Board a presentation regarding the current status of the Airport Alternatives Technical Analysis.

Chairman Bowman suggested that the Board discuss only technical aspects and the proposed next steps pertaining to Engineer Mitchell's presentation on the Draft Airport Alternatives Technical Analysis.

The Board discussed and clarified technical aspects of Engineer Mitchell's presentation including the presented costs, land acquisitions, operational limitations, risk analysis statistics and analysis procedures for the seven remaining alternatives.

Board Member McBryant commented that the alternatives presented for consideration gives the Board hope that even though the EIS has been suspended, there are options available that will allow the Airport to meet CIII-Standards in the interim until such time that the Board can continue its search for an alternate site.

Chairman Bowman proposed that the County and City separately select an alternative to advocate once the FAA notifies the Board whether or not they will grant modification standards for Alternatives 5, 6, and 7, and present their decisions during the December FMAA Board meeting.

Vice-Chairman Burke asked Staff to provide each Board Member with a copy of the Alternatives Comparison from Engineer Mitchell's Power Point Presentation.

Board Member Fairfax commented that it may be premature for the Board to make a selection prior to the FAA's review and submittal of comments on the Alternatives Analysis.

Chairman Bowman commented that the Board should inform the FAA which of the seven alternatives is achievable for the FMAA and then ask the FAA to try and make the Board's selected alternative possible. He commented that the FMAA should be driving this process.

The Board discussed Chairman's Bowman's comment and concluded that a preferred alternative should be selected as soon as possible as the FAA needs to know the community's concerns and the longer the Board makes to select a preferred alternative, the more constrained the Board's decision-making process will be.

Board Member Schoen commented that he believes that the dual path hinges on the community's ability to finance the relocation, which will take a considerable amount of time. He commented that the Board should make decisions that are low in cost, that do not have major impacts on the community and that will allow the Airport to accommodate current operations for that amount of time until the relocation path becomes a feasible alternative.

Vice-Chairman Burke asked that the Board consider notifying the FAA that the community does not support Alternatives 1, 2, 3 and 4 as these alternatives would not achieve improvements to meet Runway Safety Area (RSA) standards by the December 31, 2015 deadline and the community has voiced for years that it would not support these kinds of modifications.

Board Member McBryant commented that the technical analysis clearly expresses the advantages and challenges of each alternative and the FAA will recognize the alternatives that would not meet the RSA standards deadline. She suggested that the Board give the Airport owners the opportunity to discuss the draft analysis separately before the Board rules out any alternatives.

Chairman Bowman commented that he believes the Board will eventually reach the point Vice-Chairman Burke is suggesting, however there is a political process that the City and County should follow before Alternatives 1 through 4 are ruled out.

Vice-Chairman Burke commented that if the Board is not comfortable notifying the FAA of the community's objection to Alternatives 1 through 4, the City of Hailey will notify the FAA independently of the City's objection to these alternatives.

Chairman Bowman announced that the County and City will be holding separate meetings in November to discuss the draft technical analysis at which time the public will be given an opportunity to provide comment regarding the selection of a preferred alternative.

## **6. Retain/Improve/Develop Air Service**

### **a. FSVA Report**

Fly Sun Valley Alliance representative, Carol Waller, reported that contracts and negotiations have been signed with Alaska Airlines to provide service to Los Angeles and Seattle from December 14, 2012 to March 31, 2013. She reported that FSVA is also continuing to discuss potential additional service with air carriers.

**b. First Time Schedule Commercial – Jet Service Environmental Assessment (EA) Update**

Airport Manager Baird updated the Board on the completed status of the Environmental Assessment study.

**B. Joint Powers Agreement Property Transfer Update**

Attorney Luboviski updated the Board on the current status of the Joint Powers Agreement Property Transfer.

The Board discussed and clarified the property transfer process and thanked Attorney Luboviski for all his efforts in completing the property transfer.

**C. FMAA Bylaws (See Brief)**

Board Member McCleary briefed the Board that the suggested edits from the October Board meeting have been applied to the document and is again ready for discussion.

The Board discussed the revised document and suggested minor edits to the document.

Len Harlig suggested that the Board consider changing the date of Board elections as electing in October every odd numbered year could potentially conflict with the City of Hailey elections which are held around the same time. He suggested that the Board consider changing the Officers bylaw to include a stipulation regarding the Chairman's ability or inability to vote. He also suggested that the Board remove the Board's ability to add an item to the agenda by majority vote as it hinders the Board's principle of being transparent with the public.

The Board agreed that language should be included in the bylaws stating that the Chairman shall vote and concluded that the date of Board elections should be discussed further to discuss an appropriate time to hold Board elections.

**IV. APPROVE FMAA MEETING MINUTES**

**A. October 2, 2012 Regular Meeting (See Brief)**

The October 2, 2012 Friedman Memorial Airport Authority Meeting Minutes were approved as presented.

**MOTION:** *Made by Board Member McCleary to approve the October 2, 2012 Friedman Memorial Airport Authority Regular Meeting Minutes as presented. Seconded by Vice-Chairman Burke.*

**PASSED UNANIMOUSLY**

**V. NEW BUSINESS**

**A. Legal Counsel Request for Qualification (RFQ) (See Brief)**

Airport Manager Baird briefed the Board on the legal counsel request for qualification (RFQ) process and asked the Board to consider giving Staff direction to begin the RFQ process.

The Board discussed the RFQ process and document and directed Staff to begin the process.

Vice-Chairman Burke asked if it would be possible for the City attorney to partner with the County attorney and share the responsibilities of the Airport attorney.

The Board discussed Vice-Chairman Burke's question with Attorney Luboviski and concluded that it would be best for the Board to hire an attorney independent of the City and County.

**B. Mini Truck Acquisition Process (See Brief)**

**MOTION:** *Made by Board Member Schoen to authorize the Chair to execute a purchase agreement to acquire a mini truck for airport operations after Staff and Legal review. Seconded by Board Member McBryant.*

**PASSED UNANIMOUSLY**

**VI. AIRPORT STAFF BRIEF**

- A. Noise Complaints**
- B. Parking Lot Update**
- C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)**
- D. Review Correspondence (See Brief)**
- E. Fly Sun Valley Alliance Update (See Brief)**
- F. Airport Weather Interruptions**
- G. Operations Brief**

**VII. PUBLIC COMMENT**

Attorney Luboviski assured the Board that he will be renewing his attorney's license for 2013 in case the RFQ process cannot be completed by the end of December.

Board Member McBryant commented that she thought tonight's presentation by Engineer Mitchell as well as the Draft Technical Alternatives Analysis itself were both extremely clear and well-presented and drafted. She commented that T-O Engineers has done an excellent job on a highly technical subject and thanked them for their efforts.

**VIII. EXECUTIVE SESSION – I.C. §67-2345 (1)(a)**

**MOTION:** *Made by Board Member Schoen to enter Executive Session under Idaho code I.C. §67-2345 (1) (a). Seconded by Board Member McCleary.*

**ROLL CALL VOTE:**

<i>Board Member Fairfax</i>	<b>YES</b>
<i>Board Member Schoen</i>	<b>YES</b>
<i>Board Member McBryant</i>	<b>YES</b>
<i>Chairman Bowman</i>	<b>YES</b>
<i>Vice-Chairman Burke</i>	<b>YES</b>
<i>Board Member McCleary</i>	<b>YES</b>
<i>Board Member Keirn</i>	<b>YES</b>

**PASSED UNANIMOUSLY**

**IX. ADJOURNMENT**

The November 6, 2012 Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 9:10 p.m.

  
\_\_\_\_\_  
Susan McBryant, Secretary

\* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*

SCANNED