

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**December 4, 2012
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Chairman –Tom Bowman, Vice-Chairman – Martha Burke, Secretary – Susan McBryant, Board – Lawrence Schoen, Angenie McCleary, Don Keirn, Ron Fairfax
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Rick Baird, Emergency/Operations Chief – Peter Kramer; ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Administrative Assistant/Alternate Airport Security Coordinator – Roberta Christensen, Administrative Assistant/IT Systems Maintenance Coordinator - April Dieter, Administrative Assistant – Cecilia Vega
AIRPORT LEGAL COUNSEL: Luboviski, Wygle, Fallowfield & Ritzau – Barry Luboviski;
CONSULTANTS: T-O Engineers – Dave Mitchell, ANTICIPATE – Candice Pate
AIRPORT TENANTS/PUBLIC: Len Harlig, BCPA – Jim Perkins; Glass Cockpit Aviation – John Strauss; Atlantic Aviation – Mike Rasch; Blaine County Commissioner – Jacob Greenberg; City of Sun Valley – Nils Ribic; City of Bellevue – Dave Hattula; Donna Serrano, Bonnie Leighton, Evan Stelma, Bob Crosby, Charles Matthiesen, Ed Jenkins, Dennis Beckley, Justin Maddux, Tom Winn, Steve & Sheryl Schouengerdt, Richard Fassino, Janet Duffy

CALL TO ORDER:

The meeting was called to order at 5:33 p.m. by Chairman Bowman.

I. APPROVE AGENDA

The agenda was approved as presented.

II. PUBLIC COMMENT

No public comment was made.

III. UNFINISHED BUSINESS

A. Airport Solutions

1. Chairman Report

Chairman Bowman briefed the Board that he and Airport Manager Baird attended the District 26 State Legislator's meeting and presented an Airport status update to the Representatives.

2. Blaine County Report

Board Member Schoen reported that the Blaine County Commissioners have composed a response to the Alternatives Analysis of 2012 which is included as Minutes Attachment #1.

3. City of Hailey Report

Board Member McBryant reported that the City of Hailey has reviewed the FMAA Agenda for the evening and given input to help the Board form how to discuss and debate different issues regarding the Alternatives Analysis.

4. Airport Manager Report

a. USCTA Policy Board Meeting – January 2013

Airport Manger Baird briefed the Board that he will be attending the annual USCTA Policy Board Meeting in January.

b. Network USA 2013 – March 2013

Airport Manager Baird reported that he has registered to attend the Network USA Conference and briefed the Board on the purpose and goals for the event.

5. Communications Director Report

a. Coffee Talk

Communications Director Pate reported that the Coffee Talk in Bellevue was again successful. She reported that the meeting at the Ketchum Rotary Club was well-attended and a lot of interest from the group was received.

b. Airport Tour

Ms. Pate reported that the November Airport Tour was also successful and well-attended by several of the same individuals who attended the Coffee Talk in Bellevue.

6. Existing Site

a. Board Guidance to Staff on Alternatives Technical Analysis (See Brief)

Engineer Mitchell briefed the Board on the status of the Alternatives Technical Analysis.

Chairman Bowman suggested that the Board give guidance to Staff regarding the submittal of a response to the FAA on the Alternatives Technical Analysis.

Board Member Schoen briefed the Board on the County's perspective and response regarding the Alternatives Analysis (Minutes Attachment #1).

Vice-Chairman Burke briefed the Board that the City has discussed the Alternatives Analysis and agreed that Alternatives #1 through #5 should not be considered and the Board should continue to follow the dual path forward throughout this process.

Board Member Keirn commented that one of the reasons Alternative #5 cannot be supported by the City is due to the possibility that extending the runway could eliminate the 95,000 pound weight limit which would allow 737s to land at the Airport, which is not in the City's best interest.

Board Member Fairfax commented that restarting and completing the EIS would require a significant amount of funding and time, which means that the Airport will still remain at its current site for several years. He suggested that the Airport move forward with the alternative that will best serve the community for the next 20 to 25 years. Board Member Fairfax briefed the Board that he supports Alternatives #4 through #7 and gave a detailed explanation of why he supports those alternatives.

Board Member Schoen commented that the goal is to develop a solution for the near term that meets the community's air service needs and minimizes the impacts to the surrounding community.

Board Member McBryant suggested that the Board form a motion that communicates how the Board wants to move forward with the process and what they would like to convey to the FAA as a Board.

Chairman Bowman opened the Alternative Analysis discussion for public comment.

City of Bellevue representative, Dave Hattula, commented that it is important to maintain the dual-path forward no matter how far in the future a replacement airport can become a reality. He commented that Bellevue feels that Alternatives #1 through #4 should not be considered. Mr. Hattula encouraged the Board to maintain that perspective and be financially mindful through this process.

Tom Winn expressed thanks for the City of Hailey's consideration of Bellevue's perspective on the process.

John Strauss suggested that the Board consider the impact of any additional studies in its process of deciding which path to move forward with.

The Board discussed how to convey the different perspectives of the City, County and Independent Member in the Board's response to the FAA regarding the Alternatives Analysis and the question of whether or not to request that the EIS be restarted immediately.

MOTION:

Made by Board Member Schoen to adopt the following guidance to Staff and Airport Consultants in addressing the improvements to Friedman Memorial Airport as conveyed in the language in the draft Blaine County Response to the Alternatives Analysis of 2012 (Minutes Attachment #1), with the following modifications:

- ***That the Board achieves the December 2015 RSA deadline if possible.***
- ***That the Board will follow Blaine County's and Hailey's Guiding Principles.***
- ***That the document reflects Blaine County's support, in general principle, of Alternatives 5, 6 and 7, the City of Hailey's support, in general principle, of Alternatives 6 and 7 and the Independent Member's support, in general principle, of Alternatives 4 through 7.***
- ***That Staff, at the appropriate time, will bring the Board a document directed to the FAA that would reflect the Board's request to restart the EIS at such time as the Board determines.***

Seconded by Vice-Chairman Burke.

Board Member McBryant voted in opposition to Board Member Schoen's motion as the City of Hailey is adamant that the EIS be restarted immediately.

The Board discussed the City's request to restart the EIS immediately rather than at the Board's discretion and agreed that the motion should reflect that it is the City's desire to restart the EIS immediately.

MOTION:

Made by Board Member Schoen to substitute for the pending motion the following:

To adopt the following guidance to Staff and Airport Consultants in addressing the improvements to Friedman Memorial Airport conveyed in the language in the draft Blaine County Response to the Alternatives Analysis of 2012 (Minutes Attachment #1), with the following modifications:

- ***That the Board achieves the December 2015 RSA deadline if possible.***
- ***That the Board will follow Blaine County's and Hailey's Guiding Principles.***
- ***That the document reflects Blaine County's support, in general principle, of Alternatives 5, 6 and 7, the City of Hailey's support, in general principle, of Alternatives 6 and 7 and the Independent Member's support, in general principle, of Alternatives 4 through 7.***
- ***That the document reflects that the City of Hailey representatives desire that the EIS process be restarted immediately.***

Seconded by Vice-Chairman Burke.

PASSED UNANIMOUSLY

Board Member McBryant asked if the document will be renamed to the Friedman Memorial Airport Authority Response to the Alternatives Analysis of 2012.

Chairman Bowman ensured that the document's title will be altered as requested.

6. Retain/Improve/Develop Air Service

a. FSVa Report

No report was given.

B. Joint Powers Agreement Property Transfer Update (See Brief)

Attorney Luboviski commented that there are no updates to report. He commented that, to his knowledge, both deeds are in the possession of the County Chief Deputy Prosecutor and City of Hailey Attorney.

Chairman Bowman suggested that the motion include that the transfer is in the best interest of the public.

Attorney Luboviski agreed with Chairman Bowman's suggestion and recommended the Board also authorize the Chair to execute the Deed.

MOTION:

Made by Board Member Schoen to declare that the Joint Powers Agreement Property Transfer is in the best interest of the public and authorize the Chair's execution of the Deed. Seconded by Board Member McBryant.

PASSED UNANIMOUSLY

C. FMAA Bylaws (See Brief)

MOTION: **Made by Board Member McCleary to approve the Amended and Re-stated Bylaws of the Friedman Memorial Airport Authority Board of Commissioners. Seconded by Board Member McBryant.**

PASSED UNANIMOUSLY

D. Legal Counsel Request for Qualifications (RFQ) (See Brief)

The Board agreed that the selection committee for the Legal Counsel Request for Qualifications include Airport Manager Baird, Attorney Luboviski, Board Member Fairfax, Board Member Keirn and Board Member Schoen with Board Member Keirn serving as Chair for the committee and Airport Manager Baird and Attorney Luboviski as technical advisors.

E. Surplus Property Disposition

Airport Manager Baird briefed the Board that Staff conducted a closed-bid auction in November to dispose of Airport Surplus Property. He reported that the 1989 John Deere Loader, 1988 GMC C-30 Service Truck and Tiger Manufacturing Loader Attachment did not sell and suggested that the Board authorize Staff to advertise these items as for sale at a fixed price/OBO in the local media.

MOTION: **Made by Board Member Fairfax to authorize Staff to advertise as for sale: the 1989 John Deere Loader, 1988 GMC C-30 Service Truck and Tiger Manufacturing Attachment, at a fixed price or best offer. Seconded by Vice-Chairman Burke.**

PASSED UNANIMOUSLY

IV. APPROVE FMAA MEETING MINUTES

A. November 6, 2012 Regular Meeting (See Brief)

The November 6, 2012 Friedman Memorial Airport Authority Meeting Minutes were approved as presented.

MOTION: **Made by Board Member McCleary to approve the November 6, 2012 Friedman Memorial Airport Authority Regular Meeting Minutes as presented. Seconded by Board Member Schoen.**

PASSED UNANIMOUSLY

V. NEW BUSINESS

A. Instrument Procedures Feasibility Study Proposal (See Brief)

Airport Manager Baird briefed the Board on the purpose and goals of the Instrument Procedures Feasibility Study and suggested that the Board consider proceeding with the study.

The Board discussed the timing of the study and how it would correspond with the Alternatives Analysis.

MOTION: **Made by Board Member McBryant to authorize Staff to proceed with the Instrument Procedures Feasibility Study and complete negotiations for Consultant Services, Scope of Work Agreement and associated fees with T-O Engineers and for the Chair to sign and execute the appropriate documents after Staff and Legal Counsel review. Seconded by Board Member McCleary.**

PASSED UNANIMOUSLY

B. January 2013 Meeting Date

The Board discussed the rescheduling of the January 2013 Board Meeting.

MOTION: **Made by Board Member Schoen to move the January 1st, 2013 Friedman Memorial Airport Authority Regular Board Meeting to January 9, 2013. Seconded by Board Member Keirn.**

PASSED UNANIMOUSLY

C. Snow Removal Equipment Acquisition (See Brief)

Airport Manager Baird briefed the Board regarding the acquisition of an additional snow broom. He asked the Board to discuss the proposal to acquire this snow removal equipment.

The Board discussed technical aspects and timing of Airport Manager Baird's proposal in relation to the introduction of regional jets at the airport.

MOTION: **Made by Vice-Chairman Burke to authorize Staff to proceed with the Snow Removal Equipment Acquisition and complete negotiations for consultant services with T-O Engineers, submit the Grant Application, secure appropriate City of Hailey and Blaine County supporting resolutions and authorize the Chair to sign and execute appropriate documents after appropriate Staff and Legal Counsel review. Seconded by Board Member Schoen.**

PASSED UNANIMOUSLY

VI. AIRPORT STAFF BRIEF

- A. Noise Complaints**
- B. Parking Lot Update**
- C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)**
- D. Review Correspondence (See Brief)**
- E. Fly Sun Valley Alliance Update (See Brief)**

F. Airport Weather Interruptions

G. Operations Brief

VII. PUBLIC COMMENT

Board Member McBryant asked if the Blaine County Commissioners had an update for the Board regarding Chairman Bowman's retirement.

Board Member McCleary answered that the Blaine County Commissioners have not yet determined whether January 2013 will be Chairman Bowman's last meeting or if he will continue as the Chairman of the FMAA.

**VIII. EXECUTIVE SESSION –
I.C. §67-2345 (1)(a)**

MOTION:

***Made by Board Member McCleary to enter Executive Session under Idaho code I.C. §67-2345 (1)(a).
Seconded by Vice-Chairman Burke.***

ROLL CALL VOTE:

<i>Board Member Fairfax</i>	YES
<i>Board Member Schoen</i>	YES
<i>Board Member McBryant</i>	YES
<i>Chairman Bowman</i>	YES
<i>Vice-Chairman Burke</i>	YES
<i>Board Member McCleary</i>	YES
<i>Board Member Keirn</i>	YES

PASSED UNANIMOUSLY

IX. ADJOURNMENT

The November 6, 2012 Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:44 p.m.


Susan McBryant, Secretary

* Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.

December 4, 2012

Blaine County Response to the Alternatives Analysis of 2012

The Blaine County Commission supports a short term planning effort for Friedman Memorial Airport, in cooperation with the FAA, which results in a reconfiguration that:

- Achieves the December 2015 RSA deadline;
- Maintains the current (2012) airfield net capacity;
- Allows for future flexibility;
- Makes efficient use of assets;
- Avoids alternatives with the highest cost and highest social and environmental impacts. These types of impacts are reflected in Alternatives 1 – 4.
- Follows Blaine County's Strategic Airport Plan (also known as The Guiding Principles)

FMAA will make resources available to staff and consultants to achieve this public planning effort.