

**NOTICE OF A SPECIAL MEETING OF
THE FRIEDMAN MEMORIAL AIRPORT AUTHORITY**

PLEASE TAKE NOTICE that a special meeting of the Friedman Memorial Airport Authority shall be held Wednesday, January 13, 2020 at 5:30 p.m. at the **old Blaine County Courthouse Meeting Room** Hailey, Idaho. All matters shall be considered Joint Decision Matters unless otherwise noted. **This meeting is open to the public, but attendees are STRONGLY ENCOURAGED to attend by web access. Instructions below:**

Please join the meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/723981309>

You can also dial in using your phone.

United States: 1 (312) 757-3121

Dial In Access Code: 723-981-309

The proposed Agenda for the meeting is as follows:

**AGENDA
January 13, 2021**

- I. APPROVE AGENDA – ACTION ITEM**
- II. ACTION ITEMS (a vote may occur but is not required to be taken)**
 - A. NEW BUSINESS**
 - 1. FMAA Participation in Cooperative Purchasing Programs – Consideration of Approval – **ACTION ITEM**
 - 2. FMAA Purchase of High Speed Blower for Airfield Snow Removal through Cooperative Purchasing Program – Consideration of Approval – **ACTION ITEM**
- III. ADJOURNMENT**

FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETINGS ARE OPEN TO ALL INTERESTED PARTIES. SHOULD YOU DESIRE TO ATTEND A BOARD MEETING AND NEED A REASONABLE ACCOMMODATION TO DO SO, PLEASE CONTACT THE AIRPORT MANAGER'S OFFICE AT LEAST ONE WEEK IN ADVANCE BY CALLING 208-788-4956 OR WRITING TO 1616 AIRPORT CIRCLE, HAILEY, IDAHO 83333.

II. ACTION ITEMS (a vote may occur but is not required to be taken)

A. NEW BUSINESS

1. FMAA Participation in Cooperative Purchasing Programs – Consideration of Approval – ACTION ITEM

Approval of participation in Cooperative Purchasing Programs:

Procurement of goods through participation in cooperative purchasing programs established by associations that offer goods and services as a result of a competitive solicitation process is expressly permitted under Idaho law (IC §67-2807) so long as the governing board approves such participation in the association. Procurement through such an association does not require any further publication or bidding process.

FMAA has in the past purchased goods using this provision of the State procurement law through an association called Sourcewell and has found the process to be efficient from both a cost and time perspective. As such, we ask to Board to approve the participation in Cooperative Purchasing Programs conforming to IC §67-2807, subject to review of legal counsel.

ACTION REQUESTED: Motion to Approve the participation in Cooperative Purchasing Programs conforming to IC §67-2807, subject to review of legal counsel.

Approval of Membership in CPV:

The Cooperative Purchasing Venture (CPV) is a Minnesota based not for profit association designed to allow its member entities (political subdivisions, government entities and some qualified charities) to purchase goods and services through contracts established through a competitive bidding process. Procurement of goods – such as snow removal equipment – through cooperative purchasing programs such as CPV is expressly permitted under Idaho law (IC §67-2807) and does not require any further publication or bidding process. FMAA is eligible for membership in CPV under both Idaho and Minnesota law, Membership in CPV is free, and there is no obligation for member organizations to purchase any good or services through the program.

Based on the foregoing, we recommend that the Board authorize FMAA's participation in CPV.

ACTION REQUESTED: Motion to Approve FMAA's participation in CPV.

2. FMAA Purchase of High Speed Blower for Airfield Snow Removal through Cooperative Purchasing Program – Consideration of Approval – ACTION ITEM

As has been discussed at multiple meetings, most recently at the January 5, 2021, FMAA meeting, our snow removal equipment (SRE) fleet continues to need replacement and enhancements due to increased snow removal demands resulting from the new approach and FAA requirements.

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Based on runway clearance demands, a new high speed/high-capacity blower is needed for our snow removal operations. Staff is requesting approval to order an M-B Companies MB4 blower to add to our fleet. Due to lead time, it is critical to place the order now, so the equipment is delivered before next winter. This acquisition is to be funded with local funds using the CPV program discussed in the previous agenda item. Use of local funds will be more cost effective and result in a faster delivery time versus using FAA AIP funds.

The cost of the equipment is not expected to exceed \$770,000 (including minor engineers fees). The recommended purchase and corresponding financial impact have been shared with the Finance Committee and received unanimous support. The Airport would take delivery of the vehicle after September 30, 2021, so payment would be due as a FY '22 expense.

ACTION REQUESTED: Motion to Approve acquisition of an M-B Companies MB4 high speed/high-capacity blower not to exceed \$770,000.

III. ADJOURNMENT