

**MINUTES OF A REGULAR MEETING  
OF THE  
FRIEDMAN MEMORIAL AIRPORT AUTHORITY  
August 2, 2022  
5:30 P.M.**

**IN ATTENDANCE:**

**BOARD MEMBERS:**

Board Chair – Martha Burke, Board Vice-Chair – Dick Fosbury, Board Members – Muffy Davis, Sam Linnet, Angenie McCleary, John Strauss, Treasurer – Ron Fairfax

**FRIEDMAN MEMORIAL AIRPORT STAFF:**

Airport Director – Chris Pomeroy, Deputy Director, Finance & Administration – Jenna Elliott, Deputy Director, Operations & Maintenance – Tim Burke, Security Manager – Steve Guthrie, Sr. Airport Administrative Coordinator – Jennifer Lyman

**CONSULTANTS:**

C.A. Johnson Consulting – Chris Johnson; Studio 360 – Sarah Shepard

**AIRPORT LEGAL COUNSEL:**

Lawson Laski Clark, PLLC – Jim Laski

**CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Board Chair Burke

**I. APPROVE AGENDA – ACTION ITEM (00:10)**

The agenda was approved as presented.

**MOTION:** *Made by Board Vice-Chair Fosbury to approve the agenda as presented. Seconded by Board Member Davis.*

**PASSED UNANIMOUSLY**

**II. PUBLIC COMMENT (00:39)**

No Public Comment

**III. PUBLIC HEARING – ACTION ITEM (01:02)**

**A. FY '23 Budget – Motion to Approve – Attachment #1 - #2 ACTION ITEM**

Deputy Director, Finance & Administration Jenna Elliott briefly described the finalized proposed budget and stated the numbers have not changed since the July meeting presentation.

**PUBLIC COMMENT**

No Public Comment

**MOTION:** *Made by Board Vice-Chair Fosbury to approve the proposed Friedman Memorial Airport Expenditure Budget for FY 2023 in the amount of \$22,016,577. Seconded by Board Member Davis.*

**PASSED UNANIMOUSLY**

**IV. APPROVE FMAA MEETING MINUTES (03:29)**

**A. June 14, 2022 Regular Board Meeting – Motion to Approve – Attachment #3 ACTION ITEM**

**MOTION:** *Made by Board Vice-Chair Fosbury to approve the June 14<sup>th</sup> minutes. Seconded by Board Member Davis.*

**PASSED UNANIMOUSLY**

**B. July 12, 2022 Regular Board Meeting – Motion to Approve – Attachment #4 ACTION ITEM**

**MOTION:** *Made by Board Member Davis to approve the July 12<sup>th</sup> minutes. Seconded by Board Vice-Chair Fosbury.*

**PASSED UNANIMOUSLY**

**V. REPORTS**

- A. Chair Report (04:44)

No report given.

- B. Blaine County Report (04:50)

Board Vice-Chair Fosbury reported Blaine County passed their FY 2023 budget. He noted their highest priority was supporting their staff and therefore a 9% increase in wages was approved.

- C. City of Hailey Report (05:46)

No report was given

- D. Fly Sun Valley Report (06:45)

Airport Director Pomeroy reported on behalf of Carol Waller that Fly Sun Valley Alliance is close to finalizing the winter flight schedule.

- E. Airport Director's Report (see PowerPoint Presentation) (07:20)

Airport Director Pomeroy reported June 2022 Passenger Enplanements were down 8% from June 2021, however, 2022 year-to-date Passenger Enplanements were up 17% from 2021. July 2022 Operations were down 1% from 2021 and down 12% year-to-date from 2021.

Airport Director Pomeroy reported Deputy Director, Operations & Maintenance Burke is hard at work planning and organizing this year's Meet the Fleet event. It is currently scheduled to be held Saturday, September 10, 2022 from 11:00 am to 3:30 pm and participation from many different partners within the community is anticipated.

**VI. AIRPORT STAFF BRIEF**

- A. Noise Complaints in July
- B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Attachment #5-#7)
- C. Airport Commercial Flight Interruptions (unofficial)
- D. Review Correspondence

**VII. ACTION ITEMS****A. NEW BUSINESS**

- 1. None

**B. CONTINUING BUSINESS**

- 1. Consideration of Parking Lot Fee Increase **ACTION ITEM** (10:10)

Chris Johnson with C.A. Johnson Consulting gave a brief overview of the utilization study he conducted focusing on users by duration of stay, operations, and a regional rate review. He also presented a comparison of a \$14 and \$15 a day rate. After some discussion and getting feedback from all Board Members, the Board agreed that a \$3 increase, or \$15 a day rate, would be the best option.

**MOTION:** *Made by Board Vice-Chair Fosbury to approve the proposed \$3 increase to the daily parking rate to begin October 1, 2022. Seconded by Board Member Davis.*

**PASSED UNANIMOUSLY**

**VIII. DISCUSSION AND UPDATES**

**A. NEW BUSINESS**

- 1. None

**B. CONTINUING BUSINESS**

- 1. Miscellaneous

- i. None

- 2. Construction and Capital Projects

- i. New Parking Lot Project – Update (25:39)

Airport Director Pomeroy reported we are still waiting for the south parking lot project to be completed. He noted due to supply chain issues, there is still remaining work that needs to be completed such as light fixtures and the snow melt system, however it is currently available for use.

- 3. Airport Planning Projects

- i. Environmental Assessment (Land Acquisition) – Update (26:58)

Airport Director Pomeroy reported the final Environmental Assessment and Finding of No Significant Impact (FONSI) were received. He thanked Brad Rolf and the Mead & Hunt team for all their hard work on the project.

**IX. PUBLIC COMMENT (28:06)**

No Public Comment

**X. EXECUTIVE SESSION (28:20)**

**MOTION:** *Made by Board Member Strauss to enter into executive session pursuant to Idaho Code §74-206 paragraph 1(c) to acquire an interest in real property which is not owned by a public agency. Seconded by Board Member Davis.*

**Roll Call Vote:**

<b>Board Member Davis</b>	<b>Yes</b>
<b>Board Vice-Chair Fosbury</b>	<b>Yes</b>
<b>Board Member McCleary</b>	<b>Yes</b>
<b>Board Member Linnet</b>	<b>Yes</b>
<b>Board Member Strauss</b>	<b>Yes</b>
<b>Board Chair Burke</b>	<b>Yes</b>

**PASSED UNANIMOUSLY**

**XI. ADJOURNMENT**

The August 2, 2022 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:20 p.m.

DocuSigned by:

*Angenie McCleary*

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Angenie McCleary, Secretary

\* Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.