

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
October 4, 2022
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chair – Martha Burke, Board Vice-Chair – Dick Fosbury, Board Members – Angenie McCleary, Muffy Davis, Sam Linnet, John Strauss, Jacob Greenberg, Treasurer – Ron Fairfax

FRIEDMAN MEMORIAL AIRPORT STAFF:

Airport Director – Chris Pomeroy, Deputy Director, Finance & Administration – Jenna Elliott, Deputy Director, Operations & Maintenance – Tim Burke, Security Manager – Steve Guthrie, Business Operations Coordinator – Becca Lynn

CONSULTANTS:

Mead & Hunt – Brad Rolf

AIRPORT LEGAL COUNSEL:

Lawson Laski Clark, PLLC – Jim Laski

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Board Chair Burke

I. APPROVE AGENDA (00:11)

The agenda was approved as presented.

MOTION: Made by Board Vice-Chair Fosbury to approve the agenda as presented. Seconded by Board Member Greenberg.

PASSED UNANIMOUSLY

II. PUBLIC COMMENT (00:36)

No Public Comment

III. APPROVE FMAA MEETING MINUTES (01:00)

A. September 6, 2022 Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

MOTION: Made by Board Member Strauss to approve minutes. Seconded by Board Member Davis.

PASSED UNANIMOUSLY

B. September 20, 2022 Special Meeting – Motion to Approve – **Attachment #2 ACTION ITEM**

MOTION: Made by Board Member Davis to approve minutes. Seconded by Board Member Strauss.

PASSED UNANIMOUSLY

IV. REPORTS

A. Chair Report (02:45)

No report given.

B. Blaine County Report (02:50)

No report given.

C. City of Hailey Report (03:00)

Board Chair Burke announced that Jacob Greenberg accepted the invitation to serve on the Airport Authority Board as a City of Hailey representative. Jacob expressed his appreciation for the invitation.

D. Fly Sun Valley Report (03:30)

Carol Waller reported the winter schedule is usually published by now, however due to pilot shortages, final schedules are not completed and are subject to change. A schedule is anticipated to be published within the next week.

E. Airport Director's Report (see PowerPoint Presentation) (04:38)

Airport Director Pomeroy reported August 2022 Passenger Enplanements were down 4% from August 2021, however, 2022 year-to-date Passenger Enplanements were up 9% from 2021. September 2022 Operations were down 16% from 2021 and down 11% year-to-date from 2021. He stated this trend seems to be consistent across the board based on data from other similar airports.

Deputy Director of Finance, Jenna Elliott, welcomed new Business Operations Coordinator, Becca Lynn to the SUN staff.

Airport Director Pomeroy noted Jenna has done an extraordinary job keeping things on task after losing both admin staff earlier this summer.

Airport Director Pomeroy stated the runway project is about 98% complete. There were initially 2 grooving machines utilized by the contractor during their night work and one of those went down about 3 days into the project, so the work time was extended a little bit. Some minor electrical work remains but is anticipated to be completed in the next couple of weeks. There will be additional markings work later next spring or early summer.

Airport Operations & Maintenance Director Burke recognized and acknowledged that Airport Director Pomeroy was elected to President of the Northwest Chapter of the American Association for Airport Executives. Chris received a round of applause and Tim acknowledged how proud the staff and community are of Chris.

Board Member Strauss emphasized and recognized what an honor it is for the SUN Airport Director be elected to this role.

Airport Director Pomeroy thanked the staff and board for their support. He reiterated the pinnacle of his career is being able to serve the community in his current role as Airport Director at SUN.

Airport Director Pomeroy stated that as of September 27, 2022, the airport officially closed on ownership of the Eccles Flying Hat Ranch.

Board Member Greenberg extended a special thanks to Chris Pomeroy and Jim Laski, Legal Counsel for the airport, for their 3 years of hard work in making this land ownership a reality.

V. AIRPORT STAFF BRIEF (14:12)

A. Noise Complaints in September

Airport Director Pomeroy said there were a couple of noise complaints in September.

B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Attachment #2-#4)

C. Airport Commercial Flight Interruptions (unofficial)

Airport Director Pomeroy stated there were some high winds that were uncharacteristic this time of year that affected United and Delta.

Airport Operations & Maintenance Director Tim Burke reported there would be some runway closures in order to accommodate drone activity for an area survey and get satellite imagery of the airport.

D. Review Correspondence

VI. ACTION ITEMS (18:06)

A. NEW BUSINESS

1. None

B. CONTINUING BUSINESS

1. None

DISCUSSION AND UPDATES (18:10)

A. NEW BUSINESS

1. Airport Planning Retreat & Workshop – Discussion

Airport Director Pomeroy stated we have some work to do on our Master Plan when it comes to projects including the tower & terminal. He stated it may be time to start another Master Plan.

Board Chair Burke inquired about where we currently are with the most recent Master Plan.

Airport Director Pomeroy stated tower relocation, terminal renovation, environmental assessment for hangar expansion as well as additional terminal parking and the land acquisition that helped remove the trees were all part of the current plan. He stated the typical timeframe for Master Plans to be updated is every 5-7 years and occasionally 10 years.

Board Member Greenberg stated this is the right way to move forward for planning.

Board Member McCleary agreed with Board Member Greenberg.

Airport Director Pomeroy stated he would look into the selection window.

Board Vice-Chair Dick Fosbury stated he was in full support as was Board Member Strauss.

B. CONTINUING BUSINESS

1. Miscellaneous (24:15)

- i. None

2. Construction and Capital Projects

- i. New Parking Lot Project – Update (24:20)

Airport Director Pomeroy reported the south parking lot work was completed, except he noted there is still remaining work needed on light fixtures.

3. Airport Planning Projects

i. Draft Climate Action Plan Recommendations – Discussion (25:38)

Airport Director Pomeroy introduced Mead & Hunt Consultant, Brad Rolf. Brad presented a Greenhouse Gas Inventory and Climate Action Plan.

Consultant Rolf provided a SUN Gas Emissions Inventory for 2020. The airport's contributions are approximately 22,100 metric tons of GHG. Those are sourced via airport control, Tenant/User Control and Public Use. He stated the use of electricity is the largest contributors to Greenhouse Gas. The total GHG emissions in the community is 332,004 tons and transportation excluding the airport is 133,982.

Brad stated the airport has embarked on a climate action plan. Some of the identified drivers are increases in efficiency, realizing cost savings, and reducing environmental footprint. The FAA has started an Alignment Sustainability and Climate Action Committee with the goal of NetZero by 2050. He also reported on potential emission-reduction measures such as electric airport vehicles and battery-operated tugs, ground service equipment and ground power units.

Brad recommended making partnerships with the airlines and the FBO, using sustainable fuels. Also working with tenants and users to foster reductions in emissions.

Board Chair Burke asked if it would be possible to upgrade infrastructure on the terminal to include solar panels.

Director Pomeroy discussed how advancements in electric technology for air traffic itself is advancing quickly.

Vice Chair Fosbury inquired of Brad as to whether or not there would be grants available through the FAA or Department of Energy and whether partnering may include the city and county with grant opportunities.

Brad stated the Inflation Reduction Act has provided direct cost benefits and tax incentives. In the near term, the last FAA Appropriations included a supplemental airport improvement plan with additional funds for reducing carbon emissions.

Board Chair Burke requested this discussion and piece be included in the next Master Plan.

VII. PUBLIC COMMENT (45:00)

No Public Comment

VIII. ADJOURNMENT (45.38)

The October 4, 2022 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:15 p.m.

DocuSigned by:



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Angenie McCleary, Secretary

* Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.