

**MINUTES OF A REGULAR MEETING  
OF THE  
FRIEDMAN MEMORIAL AIRPORT AUTHORITY  
February 7, 2023  
5:30 P.M.**

**IN ATTENDANCE:**

**BOARD MEMBERS:**

Board Chair – Martha Burke, Secretary – Angenie McCleary, Board Members - Muffy Davis, John Strauss, Sam Linnet, Jacob Greenberg, Treasurer – Ron Fairfax

**FRIEDMAN MEMORIAL AIRPORT STAFF:**

Airport Director – Chris Pomeroy, Deputy Director, Finance & Administration – Jenna Elliott, Deputy Director, Operations & Maintenance – Tim Burke, Security Manager – Steve Guthrie, Business Operations Coordinator – Becca Lynn, Administrative Coordinator II – Janice Hicks

**AIRPORT LEGAL COUNSEL:**

Lawson Laski Clark, PLLC – Jim Laski

**CALL TO ORDER:** The meeting was called to order at 5:33 p.m. by Board Chair Burke

*\*\*\*Agenda items were discussed out of the order listed below to accommodate schedule of board members. Please note appropriate time stamps listed per section.*

**I. APPROVE AGENDA (00:15)**

A motion to amend the agenda was presented.

**MOTION: Made by Board Member Greenberg to approve the agenda as amended.  
Seconded by Board Member Linnet.**

**PASSED UNANIMOUSLY**

**II. PUBLIC COMMENT (6:20)**

Ketchum resident, Perry Boyle, commented that this is a community owned airport and should be run for the benefit of the county. He stated with expansion of private plane capacity, the airport appears to be “tone deaf” in this county and is lacking workforce housing. He asked the Board if housing could be a priority of FMA and be provided for employees that need it. He asked there be cooperation with the county sustainability commissioner to help report its emissions.

Chairperson Burke and Airport Director Pomeroy stated that the [www.iflysun.com](http://www.iflysun.com) website contains a report that lists out a greenhouse gas emissions inventory and climate action plan for the airport.

Chairperson Burke stated that of Hailey housing, 15% is workforce housing deed or rent restricted. She expressed it would be reviewed during budget reviews.

**III. APPROVE FMAA MEETING MINUTES (1:38)**

A. January 3, 2023 Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

**MOTION: Made by Board Member Greenberg to approve minutes. Seconded by  
Board Member Linnet.**

**PASSED UNANIMOUSLY**

**IV. REPORTS (10:40)**

A. Chair Report

No report given.

B. Blaine County Report

No report given.

C. City of Hailey Report

No report given.

D. Fly Sun Valley Report

(11:12)

Carol Waller of Fly Sun Valley Alliance stated they are pleased that Board Member Greenberg will rejoin the Fly Sun Valley Alliance Board. They are monitoring winter performance and it has been a strong performance on both enplanements and load factors. She reiterated the new approach has allowed significant improvements in flight completions. They are working on trying to confirm the summer and fall schedules.

E. Airport Director’s Report (see PowerPoint Presentation)

(13:55)

Airport Director Pomeroy reported December 2022 Passenger Enplanements were up 17% from December 2021, and 2022 year-to-date Passenger Enplanements were up 7% from 2021. January 2023 Operations were down 12% from January 2022. He stated there was a record number of enplanements last year at 102,500. The previous record was 95,801 enplanements.

At the time of the meeting, the terminal recarpeting project was underway and was scheduled to be completed by end of business day, 2/9/2023.

The USCTA Policy Board Meeting was February 1<sup>st</sup> - 3<sup>rd</sup>. The local contract tower has wide bipartisan support.

The Blaine County Land Use Overlay District process is back underway.

Airport Director Pomeroy addressed the Idaho Aeronautics Advisory Board Duties/small community air service concerns and stated FMA is fortunate to have the air service it has, with other smaller markets around us losing service.

The Airport is to host the April ITD Board Meeting, possibly in one of the hangars at Atlantic Aviation.

Staff Updates - Deputy Director, Finance & Administration, Jenna Elliott is currently attending an airport finance conference. Deputy Director, Operations & Maintenance, Tim Burke is working on setting up the next triennial emergency response drill. One of the TSA priorities is Cyber Security and the FMA IT team of consultants is working on this.

**V. AIRPORT STAFF BRIEF**

A. Noise Complaints in January

B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data **(See Attachment #2-#4)**

C. Airport Commercial Flight Interruptions (unofficial)

D. Review Correspondence

**VI. ACTION ITEMS**

A. NEW BUSINESS

(04:50)

- 1. Consideration of New Day for Monthly FMAA Meeting **ACTION ITEM**

***NO MOTION OR ACTION: Chairperson Burke stated she polled Staff and hesitated to change the day when it is working for Staff.***

B. CONTINUING BUSINESS

(01:58)

- 2. Consideration of Notice to Award to M-B Companies for Procurement of New Snow Removal Equipment (MB5) – **Attachment #5 – #6 ACTION ITEM**

**MOTION:** *Made by Board Member Greenberg to approve Notice of Award to M-B Companies in the amount of \$1,076,790.04 and execution of the Procurement Agreement with the Minnesota State CPV for the order and acquisition of a new MB5 multi-task SRE. Seconded by Board Member Linnet.*

**PASSED UNANIMOUSLY**

**VII. DISCUSSION AND UPDATES**

A. NEW BUSINESS

- 1. None (23:26)

B. CONTINUING BUSINESS

- 1. Miscellaneous (23:28)

- i. Future Aeronautical Development – Update and Discussion

Chairperson Burke stated the first committee meeting with Attorney Peter Kirsch to develop the RFP was held to get initial thoughts and ideas. The next steps are to work with legal counsel regarding a first draft of the RFP. She anticipates this process will move slowly.

- ii. Air Traffic Control Replacement Project – Update

Airport Director Pomeroy stated the next steps are the siting study, environmental analysis, and design. Regarding the siting, there is a meeting with the FAA siting team later this week. The FAA had a “discovery meeting” on January 4, 2023. Development of a Reimbursement Agreement (RA) with Board review and approval will occur and they will work to develop a schedule and kick-off.

- 2. Construction and Capital Projects

- i. None

- 3. Airport Planning Projects

- i. None

**VIII. PUBLIC COMMENT (28:33)**

Ketchum resident, Perry Boyle, stated he understands the Airport’s desire to continue the 1% for air service but doesn’t feel as though Pocatello and Twin Falls are good comparables.

**IX. ADJOURNMENT (31:31)**

The February 7, 2023 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:05 p.m.

DocuSigned by:  
  
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 Angenie McCleary, Secretary

\* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*