



FOIA Request Letter

To: Friedman Memorial Airport Authority ("Airport")
1616 Airport Cir
Hailey, ID 83333
(208) 788-4956

Dear Airport Authority Custodian of Records:

Under the Freedom Of Information Act, 5 U.S.C §552 and pursuant to Idaho Code §74-102, I am requesting to examine or receive copies of the following records:

*Please be specific, and when possible, provide dates, names, and titles of specific documents you are requesting. This information is necessary in order to search for the records.

Printed Name: _____ Email: _____

Mailing Address: _____ Phone: _____

*Pursuant to Idaho Code §74-103, the Airport will fulfill this request within three business days unless the Airport provides written notice that more time is needed, up to ten business days from the date of the receipt of this request.

*The undersigned may be required to pay an advance fee estimate for copying of records in excess of 100 pages and/or for labor costs in excess of two hours in accordance with the Airport's Rates & Charges schedule. Additional payment may be required if the estimate is inadequate.

*By signing below, I acknowledge that the records sought by this request will not be used for a mailing list or telephone list as set forth in Idaho Code §9-348.

Signature: _____ Date: _____

Airport Use Only

Date Records Provided: _____ Records Provided Via: _____

Reason for Denial (if applicable): _____
