

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
April 4, 2023
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chair – Martha Burke, Secretary – Angenie McCleary, Board Members - Muffy Davis, John Strauss, Sam Linnet, Jacob Greenberg, Treasurer – Ron Fairfax

FRIEDMAN MEMORIAL AIRPORT STAFF:

Airport Director – Chris Pomeroy, Deputy Director, Finance & Administration – Jenna Elliott, Deputy Director, Operations & Maintenance – Tim Burke, Security Manager – Steve Guthrie, Business Operations Coordinator – Becca Lynn, Administrative Coordinator II – Janice Hicks

AIRPORT LEGAL COUNSEL:

Lawson Laski Clark, PLLC – Jim Laski

CALL TO ORDER: The meeting was called to order at 5:31 p.m. by Board Chair Burke

I. APPROVE AGENDA (00:44)

A motion to approve the agenda was presented.

MOTION: Made by Board Member Greenberg to approve the agenda as presented. Seconded by Board Member Linnet.

PASSED UNANIMOUSLY

II. PUBLIC COMMENT (1:00)

Attorney Jim Laski acknowledged the death of former airport attorney, Barry Loboviski.

III. APPROVE FMAA MEETING MINUTES (2:08)

A. March 7, 2023, Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

MOTION: Made by Board Member Davis to approve minutes. Seconded by Board Member McCleary.

PASSED UNANIMOUSLY

IV. REPORTS (03:08)

A. Chair Report

No report given.

B. Blaine County Report

No report given.

C. City of Hailey Report

No report given.

D. Fly Sun Valley Report (3:40)

Carol Waller thanked the airport team for all their efforts over the winter season. She stated the airport still has a high reliability percentage for the winter. The summer schedule is being finalized and should be published by 4/10/2023.

The Airport Director added the airport is tracking aircraft landings for SkyWest that would have been unable to land without the new approach.

E. Airport Director's Report (see PowerPoint Presentation) (06:00)

Airport Director Pomeroy reported March Passenger Enplanements were up 7% from March 2022. Year-to-date enplanements were up 7% versus 2022.

Operations data for February show down 5% from February 2022 and March down 17% from March 2022. Overall operations are down 11% year-to-date from 2022.

Airport Director Pomeroy traveled to Washington DC for his NWAAE/AAE duties and had some visits with congressional delegations. A great deal of the conversation focused on both the upcoming FAA Reauthorization Bill and stressed the importance of the contract tower program.

Airport management met with air carriers (Delta/United/Alaska) to renegotiate the airline lease agreements. Ricondo and Associates is assisting in the negotiation process.

The fiscal year 2024 budget cycle is underway. The finance committee will meet to review the 2024 FY draft proposed budget later this month.

Airport Director Pomeroy will be headed to Boise for an Idaho Aeronautics meeting.

On April 18th, at the County Commissioners meeting, Director Pomeroy, Attorney Jim Laski and T-O Engineers Consultant Nathan Cuvala will present as it relates to the airport zoning update.

Airport Director Pomeroy acknowledged the passing of County Commissioner Dick Fosbury and all of his efforts on the Board.

V. AIRPORT STAFF BRIEF

- A. Noise Complaints in March
- B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (**See Attachment #2-#4**)
- C. Airport Commercial Flight Interruptions (unofficial)
- D. Review Correspondence - **Attachment #5**

VI. ACTION ITEMS

A. NEW BUSINESS (12:06)

1. Reappointments of Board Member Positions - Consideration of Approval- **ACTION ITEM**

Attorney Jim Laski presented per the airport bylaws, Article 2, states the reappointment of board members is to take place every March in odd numbered years. The officers are the Chair, Vice-Chair, Secretary, and Treasurer. All but the Treasurer must be members of the Board, and the Treasurer may be a member, but need not be based on the Joint Powers Agreement.

Board Member Davis stated she was willing to step in as Vice-Chair. Secretary McCleary stated she was willing to remain Secretary and Board Chair Burke stated she was willing to remain Board Chair.

MOTION: *Made by Board Member Greenberg to appoint Martha Burke as Chair, Muffy Davis as Vice-Chair, Angenie McCleary as Secretary, and Ron Fairfax as Treasurer. Seconded by Board Member Linnet.*
PASSED UNANIMOUSLY

2. Surplus Property Disposal **-Attachment #6 ACTION ITEM** (16:33)

The items that are to be considered are: Ranger Spray Parts Washer, 2004 Ford F350 & 2014 Ford Explorer

MOTION: *Made by Board Member Davis to approve the property listed and declare items on the list as surplus property. Seconded by Board Member Greenberg.*

PASSED UNANIMOUSLY

B. CONTINUING BUSINESS (16:15)

1. None

VII. DISCUSSION AND UPDATES

A. NEW BUSINESS

1. None

B. CONTINUING BUSINESS

1. Miscellaneous (18:29)

- i. Future Aeronautical Development – Update and Discussion

Airport Director Pomeroy stated there is a scheduled committee meeting for 4/12/2023 where there will be continued development of the draft RFP.

- ii. Air Traffic Control Replacement Project – Update

Airport Director Pomeroy stated the next steps are the siting study, environmental analysis, and design. The siting reimbursable agreement with the FAA has been finalized +/- \$86,000. This has been budgeted and has Board Chair approval, which is in conformance with the procurement policy. The initial time slot for siting from the FAA is 4/2/2024.

The next steps are the schedule.

2. Construction and Capital Projects (22:08)

- i. Spring/Summer Construction – Update and Discussion

Airport Director Pomeroy stated the airfield remarking project will include the runway and taxiways and will take place sometime in late spring/early summer. The next step is to schedule the project, to include closure windows. The closures will be rotating and there will not be a complete airport closure.

3. Airport Planning Projects

- i. None

VIII. PUBLIC COMMENT (23:32)

None

IX. EXECUTIVE SESSION

MOTION: *Made by Board Member Greenberg to enter into executive session pursuant to I.C. §74-206 (1),(f) to communicate with legal counsel regarding legal ramifications for controversies imminently likely to be litigated. Seconded by Board Member Davis.*


Roll Call Vote:

Board Member Davis	Yes
Board Member Greenberg	Yes
Board Member McCleary	Yes
Board Member Linnet	Yes
Board Member Strauss	Yes
Board Chair Burke	Yes

PASSED UNANIMOUSLY

X. Adjournment

The April 4, 2023, Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:19 p.m.

DocuSigned by:


 E759543F3D014D2
 Angenie McCleary, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*