



Friedman Memorial Airport Authority

Regular Board Meeting

June 6, 2023





Approve Agenda



Public Comment

(10 Minutes)



Approval of Meeting Minutes

May 2, 2023 Regular Meeting



Reports

Reports

- ▶ Chair Report
- ▶ Blaine County Report
- ▶ City of Hailey Report
- ▶ Fly Sun Valley Alliance Report
- ▶ Airport Team Report

Airport Director's Report

Airport Activity Status

▶ Passenger Enplanements

- +173% over May 2022
 - Closed 4/18/22 – 5/17/22
- +24% YTD vs. 2022

▶ Operations (unofficial)

- +85% from May 2022
 - Closed 4/18/22 – 5/17/22
- +8% YTD vs. 2022

Team Updates

- ▶ Airport Director
- ▶ Admin
 - New airline lease agreement
 - 1st meeting with airlines – 3/30
 - 2nd meeting – 5/8
 - 3rd meeting scheduled – 6/27
 - FY2024 Budget Cycle
 - Review will be presented later in the meeting
- ▶ Airport Operations
 - Construction
 - Aviation Summer Camp
 - In partnership with I Have a Dream Foundation – Idaho
- ▶ Airport Security

“On the Horizon”

- ▶ Rescheduling of July FMAA Meeting
 - Wednesday, July 5th
 - Tuesday, July 11th or 18th



Airport Staff Brief Questions?



Action
New Business

None



Action Continuing Business

None



Discussion and Updates

New Business

FY 2024 DRAFT Budget

Discussion

General Budget Build Notes

- ▶ Projections will lean financially conservative rather than being overly aggressive
- ▶ Activity is leveling off to more normal levels after our record year last year
- ▶ CPI is used for increases when applicable for contracts

Finance Committee Review Meetings Held

- ▶ April 26th
- ▶ May 31st

OPERATING BUDGET



FY 2024 Revenues

- ▶ Leveling off to more normal growth
- ▶ Revenues built based on enplaned passengers in excess of 100k
- ▶ Revenue budgets were heavily weighted on recent history given the effect of the pandemic on some prior years
- ▶ Hanger/Tie-down revenue steady, utilizing CPI when the contracts allow
- ▶ Draft Budget assumes \$3.6 million in Coronavirus Relief Grants operational reimbursement (CARES, CRRSA, ARPA)

FY 2024 Revenue Summary



FRIEDMAN MEMORIAL AIRPORT PROPOSED FY 2024 BUDGET BUILD DRAFT

VERSION: Created 06.05.2023

	FY 2021 Year End	FY 2022 Year End	FY 2023 2023 Budget	FY 2024 Proposed Budget
REVENUE				
Total 4000-00 · AIRCARRIER	\$ 736,173	\$ 969,193	\$ 1,182,144	\$ 1,238,358
Total 4020-00 · TERMINAL AUTO PARKING REVENUE	\$ 407,517	\$ 631,913	\$ 576,500	\$ 675,000
Total 4030-00 · AUTO RENTAL REVENUE	\$ 799,547	\$ 966,849	\$ 750,000	\$ 1,000,000
Total 4040-00 · TERMINAL CONCESSION REVENUE	\$ 66,275	\$ 62,905	\$ 66,950	\$ 98,900
Total 4050-00 · FBO REVENUE	\$ 609,551	\$ 596,533	\$ 620,000	\$ 629,300
Total 4060-00 · FUEL FLOWAGE REVENUE	\$ 430,541	\$ 445,112	\$ 440,000	\$ 446,600
Total 4070-00 · TRANSIENT LANDING FEES REVENUE	\$ 653,799	\$ 627,065	\$ 669,500	\$ 577,535
Total 4080-00 · HANGAR REVENUE	\$ 805,589	\$ 761,364	\$ 715,636	\$ 726,000
Total 4090-00 · TIEDOWN PERMIT FEES REVENUE	\$ 33,243	\$ 31,520	\$ 31,465	\$ 37,000
Total 4100-00 · POSTAL CARGO REVENUE	\$ 5,472	\$ 5,016	\$ 5,500	\$ 5,500
Total 4110-00 · MISCELLANEOUS REVENUE	\$ 16,896	\$ 2,739	\$ 5,000	\$ 2,000
Total 4120-00 · GROUND TRANSP. PERMIT REVENUE	\$ 22,530	\$ 29,122	\$ 29,000	\$ 29,000
Total 4400-00 · TSA/SECURITY	\$ 75,450	\$ 62,954	\$ 75,450	\$ 75,965
Total 4450-00 · RANCH REVENUE	\$ -	\$ -	\$ -	\$ 7,200
Total 4520-00 · INTEREST REVENUE	\$ 11,750	\$ 24,493	\$ 15,000	\$ 50,000
Total 4600-00 · CORONAVIRUS RELIEF GRANTS OPERATIONAL	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 3,686,743
TOTAL REVENUE	\$ 6,674,333	\$ 7,416,777	\$ 7,182,145	\$ 9,285,101

FY 2024 Expense (Administrative)

- ▶ “A” Expenses (Salary/Benefits)
 - 5% annual increase for COLA and Merit
 - Assumes Airport staffing at 100%
- ▶ “B” Expenses – Administrative
 - Network and server upgrades (6010-03)
 - Utilities (6030-00)
 - Increased rates
 - Estimated Ranch utilities
 - Service Providers (6040-00)
 - Contract rate increases
 - Moved Merchant fees from Bank fees
 - Professional Services (6050-00)
 - Increased audit expenses based on recent historical use (6050-01)
 - Elevated budget for IT Support based on recent historical spending, system needs and cost of services (6050-10)
 - Remaining expenditures are anticipated to align closely with historical needs with appropriate cost increases

FY 2024 Expenses (Operations)

► “B” Expenses – Operations

- Increase in Fuel expense to operate and man the SRE (6510-02)
- Total increase in Vehicle Maintenance budget due to fleet growth and increased cost of parts (Total 6520-00)
- Total increase in Building Repairs & Maintenance (Total 6540-00)
 - Terminal R&M – janitorial and increased cost of repairs
 - Shop garage door rehab, needed workspace improvements, aging equipment
- Increase in Airside R&M (6550-00)
 - Increased lighting repair costs
- Increase in Landside R&M (6551-00)
 - Ranch R/M
- Remaining expenditures are anticipated to align with historical needs with appropriate cost increases

FY 2024 Operational Expenditure Summary



FRIEDMAN MEMORIAL AIRPORT PROPOSED FY 2024 BUDGET BUILD *DRAFT*

VERSION: Created 06.05.2023	FY 2021 Year End	FY 2022 Year End	FY 2023 2023 Budget	FY 2024 Proposed Budget
TOTAL "A" EXPENDITURES	\$ 1,633,382	\$ 1,732,829	\$ 2,123,624	\$ 2,206,131
TOTAL "B" ADMINISTRATIVE EXPENSES	\$ 1,508,652	\$ 1,191,392	\$ 1,320,736	\$ 1,563,137
TOTAL "B" OPERATIONAL EXPENSES	\$ 747,367	\$ 771,565	\$ 913,965	\$ 1,161,450
TOTAL "B" EXPENSES	\$ 2,256,019	\$ 1,959,671	\$ 2,234,701	\$ 2,724,587
TOTAL "A+B" EXPENSES	\$ 3,889,401	\$ 3,671,517	\$ 4,358,325	\$ 4,930,718
OPERATIONAL NET POSITION	\$ 2,784,932	\$ 3,746,624	\$ 2,823,820	\$ 4,354,382
OPERATIONAL NET POSITION W/O CORONAVIRUS RELIEF	\$ 784,932	\$ 1,746,624	\$ 823,820	\$ 667,639

CAPITAL BUDGET



FY 2024 Revenue (Capital)

► “C” Revenue

- Carry Over AIP Revenue (\$150k)
- Current year (2024) AIP Revenue (\$2.3M)
 - ATCT Planning/Siting Analysis Phase 2
 - ATCT Design & Permitting Phase 2
 - Airport Master Plan Update
 - \$1.0M in Contingency
- CFC Revenue (\$210k est.)

"C" REVENUE - CAPITAL BUDGET

4753-01 · AIP '53 - Rehabilitate Runway Phase 2	\$	25,000
4758-01 · AIP '58 - Rehabilitate Runway Phase 3	\$	125,000
4800-00 · Current Year AIP	\$	2,345,068
4850-00 · CFC Pass-through Revenue	\$	210,000
Total "C" REVENUE	\$	2,705,068

FY 2024 Expense (Capital)


- ▶ “C” Expenses
 - Cash (Full and/or Partial) Funded Projects
 - SRE Equipment (MB5)
 - ARFF Equipment & Other Operations Equipment
 - Large Refrigerator & Exhaust Vent for Concession area
 - Admin/Part 139 Software Program
 - Security Cyber Mitigation & CCTV Camera Replacements
 - Network Equipment – servers
 - AIP Projects
 - ATCT/Airspace Planning/Siting Analysis
 - ATCT Design & Permitting
 - Airport Master Plan
 - \$1.0M Contingency Included
 - \$150k Carry-over (AIP 53 & 58)

FY 2024 Expense (Capital)

► “C” Expenses

"C" EXPENSES - CAPITAL BUDGET	
7001-00 · CAPITAL EXPENDITURES	
7001-0* · CONTINGENCY	\$ 1,000,000
7001-02 · Buildings and Improvements	\$ 544,740
7001-03 · Airfield & General Improvements	\$ -
7001-04 · Office Equipment	\$ 26,000
7001-05 · Maintenance Equipment /Vehicle	\$ 1,915,000
7001-06 · Assessments/Plans/Studies	\$ 1,000,000
7001-09 · Security Equipment	\$ 35,000
7001-10 · SRE Acquisition Non-AIP	\$ 1,100,000
7001-12 · Network Equipment	\$ 50,000
Total 7001-00 · CAPITAL EXPENDITURES	\$ 5,670,740
8501-00 · CIP - General	
8501-01 · CIP - General - Other	\$ 150,000
Total 8501-00 · CAPITAL EXPENDITURES	\$ 150,000
Total "C" EXPENSES	\$ 5,820,740

FY 2024 Combined Financials

 FRIEDMAN MEMORIAL AIRPORT PROPOSED FY 2024 BUDGET BUILD DRAFT	
VERSION: Created 06.05.2023	FY 2024 Proposed Budget
TOTAL REVENUE	\$ 9,285,101
TOTAL "A+B" EXPENSES	\$ 4,930,718
OPERATIONAL NET POSITION	\$ 4,354,382
OPERATIONAL NET POSITION W/O CORONAVIRUS RELIEF	\$ 667,639
Total "C" REVENUE	\$ 2,705,068
Total "C" EXPENSES	\$ 5,820,740
TOTAL OPERATIONAL (A&B) + CAPITAL (C) REVENUE	\$ 11,990,169
TOTAL OPERATIONAL (A&B) + CAPITAL (C) EXPENSES	\$ 10,751,458
AIRPORT TOTAL NET POSITION (BUDGETED)	\$ 1,238,710
OPERATIONAL NET POSITION W/O CORONAVIRUS RELIEF	\$ 667,639
TOTAL NET POSITION W/O CORONAVIRUS RELIEF	\$ (2,448,033)



Next Steps

Board Review

- ▶ Second Review (July meeting)

Notice of Budget Hearing

- ▶ Notified County Clerk prior to 04/30
- ▶ Post Outside Admin Building 07/12
- ▶ Publish in the Newspaper 07/12 & 07/19

Budget Hearing

- ▶ August 1st 5:30PM

QUESTIONS





Discussion and Updates

Continuing Business

Miscellaneous

Ranch Management

Update and Discussion

Ranch Management

- ▶ Agricultural lease/operations by former owner ended March 31, 2023 per purchase and sales agreement
 - Option for 2024 not requested/extended
- ▶ Ranch management now the responsibility of the airport
 - This season
 - Past/current tenant
 - Grazing
 - Ranch management responsibilities
- ▶ Formal Request for Proposal (RFP) by the fall

Future Aeronautical Development

Update and Discussion

Future Aeronautical Development RFP

- ▶ 1st public draft in packet
- ▶ Board discussion
- ▶ Public comment

Construction and Capital Projects Update and Discussion

Spring/Summer Construction

- ▶ Airfield remarking project
 - Runway and taxiways
- ▶ Complete!
 - On time

Airport Planning Projects

None



Public Comment



Thank You!

