

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
April 2, 2024
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chair – Martha Burke, Vice Chair – Muffy Davis, Secretary – Angenie McCleary, Board Members – Jacob Greenberg, John Strauss, Sam Linnet, Lindsay Mollineaux, Treasurer– Ron Fairfax

FRIEDMAN MEMORIAL AIRPORT STAFF:

Airport Director – Chris Pomeroy, Deputy Director, Operations & Maintenance – Tim Burke, Deputy Director, Finance & Administration– Brian Blackburn, Security Manager – Steve Guthrie, Business Operations Coordinator – Becca Lynn, Administrative Coordinator II – Janice Hicks

AIRPORT LEGAL COUNSEL:

Lawson Laski Clark PLLC – Jim Laski

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Board Chair Burke

I. APPROVE AGENDA (this item came after the 1st public comment section – please note timestamps) (5:38)**

A motion to approve the agenda as presented.

MOTION: *Made by Board Member Greenberg to approve the agenda as presented. Seconded by Board Member Strauss.*

PASSED UNANIMOUSLY

II. PUBLIC COMMENT (0:25)

Carlton Green, local pilot, offered some anecdotal information regarding his experiences at the airport located in Monterey, California. He stated there is a place for him to park his RV and the prices are less than what's charged locally-items such as fuel, hangars and badge fees. He stated that institutions have reputations and should be conscious of that.

Larry Schoen requested the board consider working with the Galena Ground Water District in reference to the lease being executed and operations at the Eccles Flying Heart Ranch. He would like to see the Galena Groundwater District contacted to see how and if the ranch's water rights can support the groundwater district in meeting its obligations under the terms of the Bigwood Basin Management Plan.

III. APPROVE FMAA MEETING MINUTES (6:01)

A. March 5, 2024, Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

MOTION: *Made by Board Member Strauss to approve the minutes as presented. Seconded by Board Member Mollineaux.*

PASSED UNANIMOUSLY

IV. REPORTS (6:33)

A. Chair Report

None.

B. Blaine County Report

None.

C. City of Hailey Report

None.

D. Fly Sun Valley Report

Carol Waller stated Fly Sun Valley Alliance announced the summer air schedule. There are 11% more seats, driven by twice daily Denver flights. LAX, SFO and ORD flights, starting Memorial Day Weekend.

E. Airport Team Reports (see PowerPoint Presentation) (8:38)

Tim Burke and Brian Blackburn are attending the NWAAAE FAA Conference.

Airport Director Pomeroy stated during the first week of March, the airport hosted a TSA Pre-Check event that allowed for 350 applications to be processed.

Airport Director Pomeroy reported February passenger enplanements were up 17.4% from 2023. Year-to-date operations were down 6.2% versus 2023, but up 3% from March 2023.

Airport Director Pomeroy attended the AAAE Chapter Officer's Meeting in Washington, D.C. and teamed up with Boise Airport Director, Rebecca Hupp, to visit with delegation offices. They talked about specific concerns to each of their airports.

He stated the Idaho Airport Management Association (IAMA) has a legislative affairs committee, which he sits on. They have been working as a group to address issues affecting our airports. IAMA is also holding their annual conference in Sun Valley on April 15/16th. Airport Director Pomeroy invited the board members to attend the conference to hear more about some of the topics being discussed. In conjunction with IAMA, the Idaho Aeronautics Board will be visiting the Friedman airport for a tour.

In the May meeting, he hopes to give more updates regarding FAA Reauthorization and key points. The Senate and the House have come up with their versions of the reauthorizations. The current continuing resolution expires May 10, 2024, and the hopes are to have a continuous reauthorization bill for the FAA.

Board Member Greenberg asked how many people were unable to be served during the TSA Pre-Check event to which Airport Director Pomeroy answered that they had made room for 250 appointments and left time for walk ins which led to the 350 number served. Board Member Greenberg also asked if we could request another event.

Secretary McCleary asked Airport Director Pomeroy whether there were specific issues he addressed with the delegation at this meeting in D.C. He answered that a couple of key areas were the FAA Reauthorization and the unfunded employee screening mandate that is coming down from TSA.

Board Member Mollineaux asked Airport Director Pomeroy about the flight cancellations and diversions being higher for the month in which he responded that most of those were because of extreme winds.

V. AIRPORT STAFF BRIEF

A. Noise Complaints in March.

- B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data **(See Attachment #2-#4)**
- C. Airport Commercial Flight Interruptions (unofficial)
- D. Review Correspondence

VI. ACTION ITEMS

A. NEW BUSINESS

- 1. None

B. CONTINUING BUSINESS

- 1. Ardurra Word Order 24-03 – Consideration of Amendment– **ACTION ITEM** (20:16)

Airport Director Pomeroy stated after the board approved the work order last month, there was an unexpected element, which was the Title VI program, needing to be added to that work order. Title VI of the Civil Rights Act of 1964, is an FAA requirement. Our program needs more development, therefore a subconsultant will complete the program working under Ardurra. The previous fee that the Board approved was \$399,265.73 and the amended fee is \$453,949.22. The Independent Fee Estimate was re-visited and came in at a total of \$400,692 and the amended fee from Ardurra is \$460,632. 93.75% will be reimbursed by FAA AIP Entitlements.

MOTION : ***Made by Board Member Strauss to approve an amendment to Ardurra Word Order 24-03 from \$399,265.73 to \$453,949.22. Seconded by Vice Chair Davis.***

PASSED UNANIMOUSLY

VII. UPDATES AND DISCUSSION

A. NEW BUSINESS

- 1. None

B. CONTINUING BUSINESS (24:18)

- 1. Miscellaneous

- i. Future Aeronautical Development RFP – Update

Airport Director Pomeroy stated the proposals were due January 31, 2024, and 4 were received. The selection committee met for the initial review and discussion of the submittals on February 15th. They met again for continued review and discussion on March 21st. He stated 3 of the 4 proposers were extended invites for interviews in late April. There will be a brief overview to the board in May regarding how the committee wants to proceed.

ii. Ranch Management – **Update**

Airport Director Pomeroy stated legal has been in the process of drafting a lease agreement with Rick and Chad Lee. In response to the public comment that was made earlier in the meeting regarding the Galena Water District, he stated it's always been a goal of the Board to be a good steward of the water and water rights.

In reference to working with the Galena Water District, Legal Counsel Jim Laski stated on a larger conceptual basis this would be part of the Master Planning Concept, which could be at least 3 years out. In the meantime, there may be a way to work with the Lee's to see if there are areas they don't require for their farming activities and then The Authority could work with the Galena Water District in those areas. He also stated the Airport Authority can't currently commit to what is being done with some of those water rights, as they are in the middle of trading some of the rights. That has not yet been completed with Idaho Department of Water Resources.

2. Construction and Capital Projects

i. Air Traffic Control Tower Replacement Project – Update

Airport Director Pomeroy stated the formal virtual siting assessment is taking place April 2nd and 3rd. The airport conference room is set up with virtual reality technology. 3 sites are being assessed. 2 of them were incorporated in the Master Plan. The 3rd was identified back in December when the team visited. That 3rd location is down in Section 2. Once that proposed site is determined, the next steps are environmental review and design.

He released the Request for Qualifications to the public for construction and design. Submittals are due May 9th. At the May meeting, there will be discussion of a selection committee.

3. Airport Planning Projects

i. None

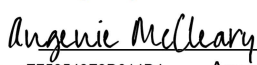
VIII. PUBLIC COMMENT

(32:40)

None.

IX. ADJOURNMENT

The March 5, 2024, Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 06:03 p.m.

DocuSigned by:

E759543F3D014D4... Angenie McCleary, Secretary

* Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.