

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
May 7, 2024
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chair – Martha Burke, Vice Chair – Muffy Davis, Secretary – Angenie McCleary, Board Members – Jacob Greenberg, John Strauss, Sam Linnet, Lindsay Mollineaux

FRIEDMAN MEMORIAL AIRPORT STAFF:

Airport Director – Chris Pomeroy, Deputy Director, Operations & Maintenance – Tim Burke, Deputy Director, Finance & Administration – Brian Blackburn, Security Manager – Steve Guthrie, Administrative Coordinator II – Janice Hicks

CONSULTANTS:

Ardurra – Nathan Cuvala

AIRPORT LEGAL COUNSEL:

Lawson Laski Clark PLLC – Jim Laski and Peter, Kaplan Kirsch & Rockwell LLP – Peter Kirsch

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Board Chair Burke

I. APPROVE AGENDA

A motion to approve the agenda as presented.

MOTION: *Made by Board Member Greenberg to approve the agenda as presented. Seconded by Secretary McCleary.*

PASSED UNANIMOUSLY

II. PUBLIC COMMENT

Rich Paris, Hangars West Condo Association member, voiced his concern about the self-serve 100LL pump facility's continuation if an additional FBO starts operations. The Self-Serve fuel station is currently owned and operated by Atlantic Aviation with an agreement to sell 100LL fuel at cost. If a second FBO were to start operations what would happen to the Fuel station and the current agreement? Chris Pomeroy answered Rich's question during public comment that the Airport Authority would take it into consideration.

III. APPROVE FMAA MEETING MINUTES

A. April 2, 2024, Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

MOTION: *Made by Board Member Greenberg to approve the minutes as presented. Seconded by Secretary McCleary.*

PASSED UNANIMOUSLY

IV. REPORTS

A. Chair Report

None.

B. Blaine County Report

None.

C. City of Hailey Report

None.

D. Fly Sun Valley Report

None.

E. Airport Team Reports (see PowerPoint Presentation)

Tim Burke, Deputy Director, proudly announced that the airport received the prestigious Balchen/Post award for outstanding achievement in airport snow and ice control for 2023/2024.

Airport Director Pomeroy reported March passenger enplanements were up 15% from 2023. Year-to-date operations were down 9% versus 2023 and down -22% up 3% from April 2023.

V. AIRPORT STAFF BRIEF

A. Noise Complaints in April.

B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data **(See Attachment #2-#4)**

C. Airport Commercial Flight Interruptions (unofficial)

D. Review Correspondence

VI. ACTION ITEMS

A. NEW BUSINESS

1. ITD Division of Aeronautics Grant Offer – Consideration of Recommendation of Acceptance – **Attachment #5 - #7 – ACTION ITEM**

Airport Director Pomeroy stated the Idaho Transportation Department of Division of Aeronautics has extended a grant offer to the airport as part of the Governor's "Idaho First" Plan. SUN's grant amount is \$1,000,000 and the grant funds are being administered through the Idaho Airport Aid Program (IAAP).

The \$1,000,000 of grant funds will be forthcoming upon acceptance of the grant agreement and will be used to help reimburse the airport for the purchase of the Oshkosh Striker 6x6 Aircraft Rescue Firefighting (ARFF) vehicle approved by the Board for acquisition in September 2023 with anticipated delivery this fall.

MOTION: *Made by Board Member Greenberg to accept the ITD Division of Aeronautics grant offer in the amount of \$1,000,000 by the City of Hailey and Blaine County as airport co-sponsors. The action will*

further direct Staff and Legal Counsel to develop the appropriate City and County resolutions to support acceptance of the ITD Division of Aeronautics grant offer. Motion seconded by Vice Chair Davis.

PASSED UNANIMOUSLY

2 Recommendation of Award – Airfield Pavement Maintenance Project – **Attachment #8 ACTION ITEM**

Consultant Nathan Cuvala spoke about the Airfield Pavement Maintenance Project stating that on April 24th, the three bids received were opened for the project. Bids include crack repair, fog seal and remark of the Section 2 and Section 4 Aprons and Taxilanes, concrete joint and crack repair of the terminal apron, and remarking of the runway centerline. He stated the bids were reviewed and all bids were found to be responsive. The lowest bidder was CR Contracting of Bend, Oregon at \$494,530.50. He said all work bids were part of the project that was AIP eligible however not all work will be included in the upcoming AIP grant. The work associated with the runway will be funded locally in the amount of \$41,103 and noted the project is budgeted.

The work is scheduled to take place starting the last week of May through the first two weeks of June, weather permitting. Additional coordination with stakeholders and affected tenants is forthcoming.

MOTION: Made by Board Member Greenberg to award the project, pending FAA concurrence, to CR Contracting in the amount of \$494,530.50 with \$453,427.50 to be funded by an AIP grant and \$41,103 funded locally. Motion seconded by Secretary McCleary.

PASSED UNANIMOUSLY

B. CONTINUING BUSINESS

1. None.

VII. UPDATES AND DISCUSSION

A. NEW BUSINESS

1. None

B. CONTINUING BUSINESS

1. Miscellaneous

- i. Future Aeronautical Development RFP – Update – **Attachment #9**

Airport Director Pomeroy stated the proposals were due January 31, 2024, and 4 were received. The selection committee met for the initial review and discussion of the submittals on February 15th. They met again for continued review and discussion on March 21st. After thorough review and discussion by the Committee, three of the four proposers were interviewed on April 25th. A recommendation to the Board is anticipated to be at the June or July meeting.

As a reminder from legal counsel, the “cone of silence” for the Board and Selection Committee members remains in place.

2. Construction and Capital Projects

i. None.

3. Airport Planning Projects

i. None

VIII. PUBLIC COMMENT

None

IX. ADJOURNMENT

The May 7, 2024, Regular Meeting of the Friedman Memorial Airport Authority was adjourned at ?p.m.

DocuSigned by:



E759543F3D014D4... Angenie McCleary, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*