

FRIEDMAN MEMORIAL
A I R P O R T

TITLE VI PLAN



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1.0 FRIEDMAN MEMORIAL AIRPORT AUTHORITY POLICY STATEMENT

The Friedman Memorial Airport Authority (“FMAA” or “the Authority”), as Sponsor of the Friedman Memorial Airport (“Airport” or “SUN”), has adopted the following policy statement regarding Title VI compliance to guide its decision-making and actions.

A. TITLE VI POLICY

Friedman Memorial Airport Authority, as Sponsor of the Friedman Memorial Airport, assures that no person shall on the grounds of race, color, national origin (including limited English proficiency (LEP), sex (including sexual orientation and gender identity), creed, or age, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (PL 100-259), Section 520 of the Airport and Airway Improvement Act of 1982, and related authorities (hereafter, “Title VI and related requirements”), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity that receives U.S. Department of Transportation (DOT) funding. Title VI also prohibits retaliation for asserting or otherwise participating in claims of discrimination.

The Authority further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs are federally funded or not. FMAA agrees, among other things, to understand the communities surrounding or in the Airport flight path, as well as customers who use the Airport. Anytime communities may be impacted by Airport-related programs or activities the Authority will take action to provide those communities and the general public with notice of public meetings of the Authority Board and opportunities for public comment on Airport related decisions.

FMAA requires nondiscrimination assurances, as prescribed by Federal Aviation Administration (“FAA”), from each tenant, contractor, and concessionaire providing an activity, service, or facility at the airport. Assurances must be included in any related lease, contract, or franchise agreement between the Authority and each tenant, contractor, and concessionaire, as well as in any similar agreements with their own sub-tenants and sub-contractors.

The Airport Deputy Director, Airport Administration and Finance, Brian Blackburn, has been designated as the Airport Title VI Coordinator (the “Coordinator”). Mr. Blackburn, available at (208) 788-4956, ext.101 and brian@iflysun.com is responsible for overseeing the Authority’s compliance with Title VI and is the point of contact for all Airport Title VI matters and related responsibilities, including those required by 49 CFR Part 21.



Signature
Chris Pomeroy
Airport Director

6/25/2024
Effective Date

6/25/2027
3-Year Expiration Date

2.0 ADMINISTRATION

The Authority has reviewed and adopted this Title VI Plan. This plan will be updated no less than once every three years. The plan will not be re-adopted following minor changes, such as updating the Aviation Director or Coordinator’s name. Significant revisions to our policies or federal guidelines may warrant re-adoption by the Authority and resubmittal to FAA.

In addition to the Coordinator and airport sponsor’s leadership, the following people also assist with our Title VI program requirements:

Staff Supporting Title VI Program	Airport Sponsor Program / Office
Chris Pomeroy	Director of Aviation Friedman Memorial Airport Authority
Jim Laski	Airport Counsel Friedman Memorial Airport Authority
Ashely Cook	Business Operations Coordinator Friedman Memorial Airport Authority
Steve Guthrie	Security Manager Friedman Memorial Airport Authority

The Authority has no airport program sub-recipients.

A. AIP AND OTHER GRANTS

As of the date of this plan, the Airport has the following pending applications for Airport-related Federal financial assistance:

Federal Source	Grant Number	Amount
FAA AIP	49	\$1,005,481.00
FAA AIP	50	\$297,367.00
FAA AIP	52	\$16,886,939.00
FAA AIP	53	\$1,470,987.00
FAA AIP	54	\$1,219,368.00
FAA AIP	56	\$2,379,943.00
FAA AIP	57	\$1,629,111.00
FAA AIP	58	\$4,757,099.00
FAA AIP	60	\$1,589,191.00
FAA AIP	61	\$1,000,000.00

Updated information for pending and awarded grant application will be available through the following methods:

Federal Source	Grant Award Information Available at:
FAA AIP	https://www.faa.gov/airports/aip/

3.0 GRANT AND PROCUREMENT ASSURANCEMENTS

49 CFR Section 21.7 (a)(1); 49 CFR Part 21 Appendix C (b)

The Authority will complete standard grant assurances for Title VI and related requirements, in the form prescribed by FAA. See https://www.faa.gov/airports/aip/grant_assurances/#current-assurances.

3.1 CLAUSES/COVENANTS

3.1.1 CONTRACTS

All FMAA contracts, leases, deeds, licenses, permits, and other similar instruments, must contain the contractual requirements and clauses, in the form prescribed by FAA. See https://www.faa.gov/airports/aip/procurement/federal_contract_provisions/. Note that unlike many other clauses, Civil Rights clauses are required in all contracts. Note also special clauses that are required for certain types of contracts, such as land acquisition.

The Authority also requires Civil Rights clauses to be included in solicitations and contracts for all subcontractors, subleases, and any other agreements. Existing contracts and leases are being updated upon renewal.

3.1.2 OVERSIGHT

The Authority requires all contracts use either the Airport's contract template or use a pre-approved template to ensure Title VI compliance. All Airport contracts, including subcontracts related to the Airport, are audited by the Authority Finance Office to verify the template language is included. The Authority's Finance Department reserves the right to audit Airport contracts and subcontracts on an annual basis.

Description of Oversight Methods for Subcontracts

- The Authority mandates, via standard form contract language, that all second parties to agreements with the Authority include the requisite Civil Rights Language in each of their sub-agreements. All Authority agreements are reviewed by counsel, in the form of either (i) creation by counsel of a standard form agreement, or (ii) review of any agreements not conforming to the standard form. Annually, the Authority will audit at least one subcontract from each of its prime contracts to ensure the inclusion of the requirement Civil Rights language.
-

4.0 TITLE VI COORDINATOR RESPONSIBILITIES

The Coordinator is responsible for ensuring that it and other Airport staff supporting Title VI are trained in Title VI requirements. Essential training topics include:

- Basic Title VI requirements
- Airport language assistance resources and practices
- Collecting and assessing demographic data
- Reporting Title VI complaints and other required FAA notifications.

See Training Section for more information for expected training for all staff.

Among other responsibilities, the Coordinator:

- Proactively ensures that the Authority is in compliance with nondiscrimination requirements of Title VI and reports to FMAA leadership on the status of Title VI compliances.
- Responds promptly to requests by FAA for data and records and for the scheduling of compliance reviews and other FAA meetings to determine compliance with Title VI and related requirements.
- Receives discrimination complaints covered by Title VI and related requirements, and forwards them to the FAA, within 15 days of receipt, together with any actions taken to resolve the matter.
- Provides the FAA with updates regarding its response and status of early resolution efforts to complaints concerning Title VI and related requirements (49 CFR Part 21, Appendix C(b)(3)), including resolution efforts.
- Annually reviews the Authority's Airport Title VI plan and disseminates information throughout staff and Authority leadership.
- Coordinates data collection to evaluate whether racial or ethnic groups are unequally benefited or impacted by Airport programs. The data will be regularly assessed and readily available upon request (49 CFR § 21.9(b) & (c)). Data collection methods will include optional demographic questions in: Airport customer satisfaction surveys, customer complaints, and bids/proposals for Airport contracts, and other methods described in the Airport Community Participation Plan (CPP).
- Maintains demographic data for members of appointed planning and advisory bodies for the Airport. Identifies any disparities compared to the community. Provides information to the membership selecting official/committee, particularly when vacancies occur.
- Maintains a copy of 49 CFR Part 21 for inspection by any person asking for it during normal working hours (49 CFR 21, Appendix C (b)(2)(i)).

See Notice, Compliance reviews, Audits, Lawsuits, and Other Investigations, and Complaints Sections of this Plan. The Coordinator has access to the Title VI portion of the FAA Civil Rights Connect System (<https://faa.civilrightsconnect.com/>).

5.0 NOTICE

49 CFR Part 21 Appendix C(b)(2)(ii)

A. TITLE VI POSTERS

FMAA will conspicuously display the FAA-provided Unlawful Discrimination Poster in all public areas on Airport property, including those with pedestrian activity. The Coordinator ensures that these posters are visible, accessible,¹ and maintained. The poster template is available at https://www.faa.gov/about/office_org/headquarters_offices/acr/com_civ_support/non_disc_pr/ and a completed copy is attached. See Section 15 Appendix.

The Airport has posted the above Title VI policy statement at its Airport staff offices. In addition, the

¹ For more information about website accessibility, please visit ADA.gov.

Airport has distributed this Title VI Plan among its employees and Airport contractors, concessionaires, lessees, and tenants via email and/or delivery of the hard copy document.

Posters are displayed in the terminal and other areas on Airport property, including the following public locations:

Terminal/FBO/Concessions/ Other Locations	Quantity in Pre-Security Area	Quantity in Post-Security Area	Additional Quantities
Commercial Terminal Building	3	1	
Airport Administration Office			1
Fixed Base Operator General Aviation Terminal			2

B. OUTREACH TO AFFECTED COMMUNITIES

The Airport Administration Office ensures that notices for public meetings reach all segments of the impacted community. The Title VI coordinator will identify the effective media platforms to share announcement and notices. Announcements are made in the Authority Board meeting notices. The Airport Administration Office contacts leaders and representatives in Affected Communities directly to confirm effective media platforms to reach all Affected Communities² and provide important feedback on translated materials. The office maintains records of all such notices and the efforts made to reach each of the Affected Communities.

Detailed information on our public notice and outreach procedures is available in the FMAA CPP. A copy of the CPP will be attached to this Title VI Plan upon completion and will be available on our airport website at www.iflysun.com.

To ensure that the community is effectively informed of and able to participate in public hearings, the Airport Administration Office includes public notices translated into appropriate languages, including for any language spoken by a significant number or proportion of the Affected Community population that has limited English proficiency (LEP). Such postings and notices will include direction for obtaining an interpreter, free of charge, for public hearings. 28 CFR § 42.405(d). See Limited English Proficiency (LEP) Section.

6.0 COMMUNITY STATISTICS

Title VI regulation require Federal grant recipients to know their community demographics. See 49 CFR § 21.9(b). By knowing this information, FMAA will be able to identify, understand, and engage with communities. In doing so, FMAA needs to know about communities eligible to be served, actually or potentially affected, benefited, or burdened by FMAA’s airport program.

² We will not subject any persons to discrimination based on race, color, national origin, age, sex, or creed. The term “protected communities” is used within this Title VI Plan to highlight the requirements of Title VI, 49 U.S.C. § 47123, the Age Discrimination Act of 1975, and in some instances, includes low-income populations under Executive Order 12898.

Affected Communities ³	Population ^{4,5}
Hailey	9,001
Bellevue	2,554

(Hereafter, the above communities will be referred to collectively as “the Affected Communities”).

We have identified the following facts about the Affected Communities:

Low Income Communities⁶.

A low-income area is an identifiable group of persons living in geographic proximity, whose median household income is at or below the Department of Health and Human Services poverty guidelines. Pursuant to Executive Order 12898, “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations,” FMAA is collecting information about affected and potentially affected low-income communities. According to the U.S. Census Report, S1701: Poverty Status in the Past 12 Months, the overall poverty level for the city of Hailey is approximately 7.6%. The poverty rate is below the rest of the state of Idaho at 10.7%. The poverty rates for the specific Affected Communities are as follows:

³ “Affected communities” means any readily identifiable group potentially impacted by an airport project or operation, such as the community immediately surrounding a project or a community in the flight path.

⁴ U.S. Census Bureau, [Comparative Demographic Estimates](#), Accessed April 2024.

⁵ U.S. Census Bureau, [ACS Demographic and Housing Estimates](#), Accessed April 2024.

⁶ Low-income data must be collected to assist in our compliance with Environmental Justice requirements (not Title VI requirements). For example, this data will be utilized in our Community Participation Plan (CPP) to help ensure the meaningful involvement of low income communities in airport programs and activities.

Affected Communities	Poverty Rate ⁷
Hailey	7.6%
Bellevue	6.2%

Racial and Ethnic Communities.

Demographic data for race, color, and national origin was evaluated to identify racial and ethnic communities and populations in each Affected Community. The demographic composition by race, color, or national origin for the specific Affected Communities are as follows:

Affected Community: Hailey

Total Affected Community Population⁸: 9,001

Demographic Group within Affected Community	Number of People in Demographic	Percent of Total Affected Community Population
White	7,768	86.3%
Black or African American	0	0%
American Indian or Alaska Native	9	0.1%
Asian	18	0.2%
Native Hawaiian or Other Pacific Islander	0	0%
More than one	612	6.8%
Other	594	6.6%
Hispanic or Latino		
Hispanic or Latino (of any race)	2,835	31.5%
Not Hispanic or Latino	6,166	68.5%

Affected Community: Bellevue

Total Affected Community Population⁹: 2,554

Demographic Group within Affected Community	Number of People in Demographic	Percent of Total Affected Community Population
White	1,912	74.9%
Black or African American	0	0%
American Indian or Alaska Native	32	1.3%
Asian	0	0%
Native Hawaiian or Other Pacific Islander	0	0%
More than one	226	8.8%
Other	384	15.0%
Hispanic or Latino		
Hispanic or Latino (of any race)	636	24.9%
Not Hispanic or Latino	1,918	75.1%

⁷ U.S. Census Bureau, [Poverty Status in the Past 12 Months](#), Accessed April 2024.

⁸ U.S. Census Bureau, [Comparative Demographic Estimates](#), Accessed April 2024.

⁹ U.S. Census Bureau, [ACS Demographic and Housing Estimates](#), Accessed April 2024.

Limited English Proficiency (LEP).

The goal of all language access planning and implementation is to ensure that FMAA communicates effectively with limited English proficient (LEP) individuals. Effective language access requires self-assessment and planning. The next table lists non-English languages that are spoken in LEP households in the Affected Communities. The data source is the American Community Survey, U.S. Census Bureau Data.

The threshold we have used for identifying the languages with significant LEP populations is the DOT safe harbor threshold, which is 5% or 1,000, whichever is less.¹⁰ The total population of the Affected Communities is 11,555 which is less than 20,000 and therefore the safe harbor for our community is 578, approximately 5% of the total population. According to the U.S. Census Report, B16001: Language Spoken at Home by Ability to Speak English for the Population 5 Years and Over, the languages that meet the threshold are shown in the below table, other languages are shown for comparison. Please refer to the end of this document to find data for all languages in our community.

Languages Spoken by LEP Population that Meet the Safe Harbor Threshold¹¹	Number	Margin of Error
Spanish or Spanish Creole	3,192	+/-316

¹⁰ See the DOT LEP Policy Guidance at <https://www.federalregister.gov/d/05-23972/p-133>. The safe harbor provisions apply to the translation of written documents only; however, it provides a consistent starting point for identifying significant LEP populations.

¹¹ Source: U.S. Census Bureau, [B16001](#), Accessed April 2024.

The following table shows the frequency of contact with LEP individuals at the Airport and Airport-related activities (all languages):

Languages Spoken by LEP Persons	A few times a year (non-winter) (12 or less days a year)	Several times a month (non-winter) (13 to 51 days a year)	Winter Season (Several times a month)	At least once a week (52 to 364 days a year)	Winter Season (At least once a week)	Every day (365 days a year)
Spanish or Spanish Creole				X		
French or French Creole	X					
Italian						
Portuguese or Portuguese Creole						
German or West Germanic Languages						
Scandinavian						
Russian						
Armenian						
Hindi, Urdu, and other Indic Languages						
Chinese						
Japanese						
Korean						
Thai						
Laotian						
Vietnamese						
Other Asian Languages	X					
Tagalog	X					
Other Pacific Island Languages						
Arabic						
African Languages						
Other and unspecified Languages						

This information is updated annually¹² through checking the following resources:

Data Sources for Languages Spoken in Affected Community	Website link to Data Source
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U.S. Census Bureau – B16001: LANGUAGE SPOKEN AT HOME BY ABILITY TO SPEAK ENGLISH FOR THE POPULATION 5 YEARS AND OVER

https://data.census.gov/

Beneficiary Diversity.

Demographic information is collected from airport customers, attendees at community meetings, and businesses seeking opportunities at the airport, through voluntary disclosures.

Description of Beneficiary Demographic Information Collection Methods

- Airport Administration Office conducts annual surveys of airport guests for customer satisfaction with airport concessions, restroom cleanliness, food offerings, and other elements and services. The survey includes a voluntary request for demographic information.
 - Businesses that submit bids or offers are asked to complete an anonymous survey that includes demographic information.
-

Staff and Advisory Board Diversity.

Demographic information is collected from airport program employees and members of planning and advisory boards, through voluntary disclosures.

Description of Employee and Advisory Board Demographic Information Collection Methods

- Employees are asked to submit voluntary confidential demographic information at time of hiring. Job applicants are asked to submit the same information when submitting their job application.
 - Authority Board members complete a voluntary demographic disclosure annually.
-

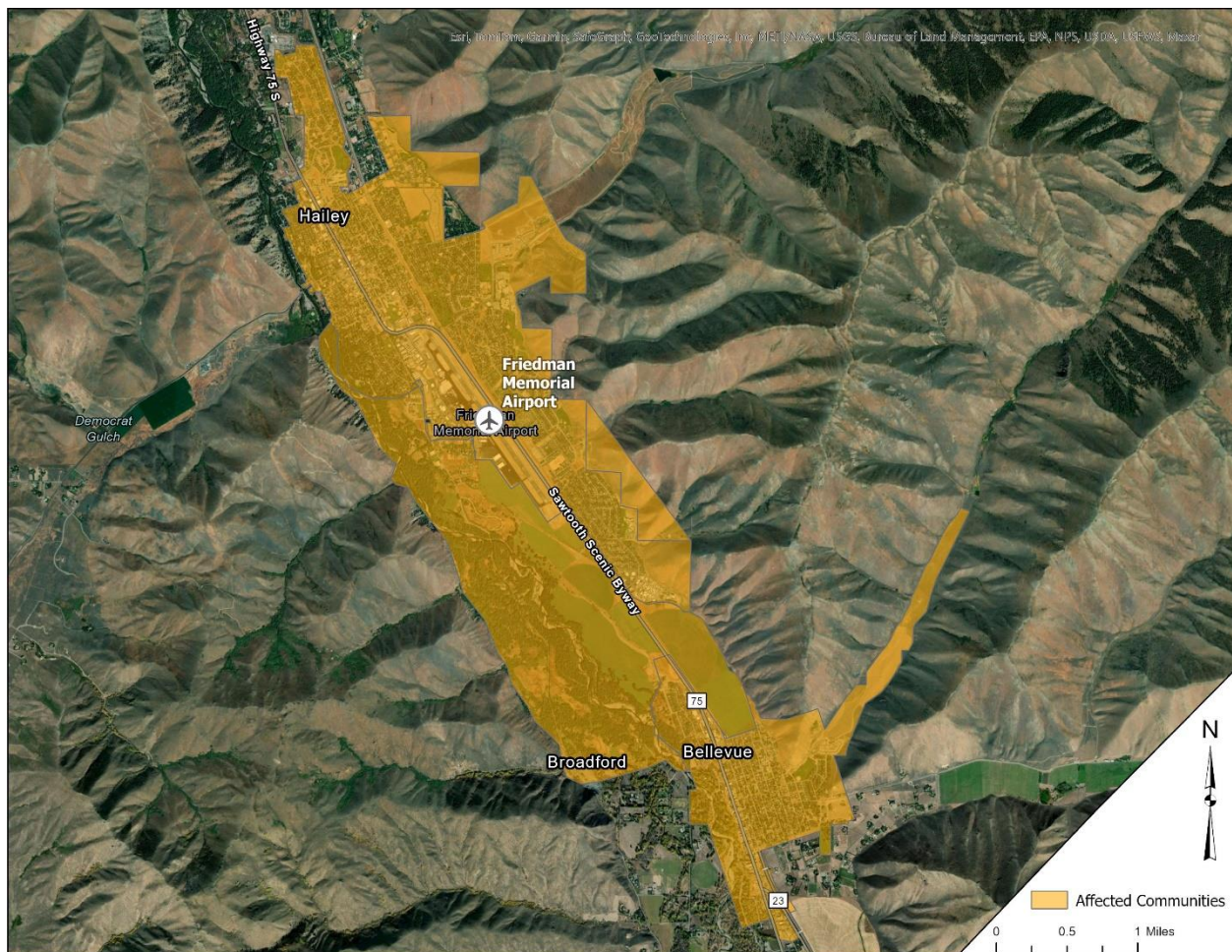
¹² Data should be kept up-to-date, but this plan does not need to be updated for incremental data changes during the Plan's 3-year period.

7.0 POTENTIAL OR KNOWN COMMUNITY IMPACTS

Projects or services receiving federal financial assistance have the potential to touch so many aspects of American life. Thus, in general, no FMAA activity must have a discriminatory disparate impact on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age. This means that policies or procedures that have a disparate impact would require a well-documented substantial legitimate nondiscriminatory justification, summarized below. Impacts to protected communities must be avoided or minimized to the extent possible. No project with a discriminatory impact on protected communities will be undertaken.¹³

Due to the Airport's location, surrounded by mountainous terrain, the Affected Communities are limited to the City of Hailey, in which the Airport is located and the City of Bellevue. **figure 7-1** illustrates the Affected Communities.

FIGURE 7-1: AFFECTED COMMUNITIES



Source: Woolpert, Inc.

¹³ In order to carry out an alternative with a discriminatory impact, the Authority must demonstrate that there was a substantial legitimate justification for the decision. FMAA must also show that alternatives with less discriminatory impacts were meaningfully considered and rejected for legitimate reasons.

A. AIRPORT IMPROVEMENT PROJECTS

The following Airport facilities are already in use or under construction and expected to be in use within the next 3 years:

Existing Airport Facilities	Affected Community Impacted by Operation of the Facility
Runway 13/31 and Taxiways	City of Hailey, City of Bellevue
Westside Large Hangars	None
Westside Small Box and T Hangars	None
Fixed Base Operator Terminal	City of Hailey, City of Bellevue
Air Traffic Control Tower	None
Commercial Terminal Building	City of Hailey, City of Bellevue
Airport Administration ARFF/SRE Building	None
Cold Storage Building	None
E-25 Hangar	None

The following Airport facility projects (including all alternatives) are in construction or expected to be in construction within the next 3 years:

Airport Facility Construction Projects	Affected Community Impacted by Construction of the Facility
New GA Hangar Area Site Prep	None
New Air Traffic Control Tower	Southern portion City of Hailey, northern portion of City of Bellevue
New Snow Removal & Equipment Storage Building	Southern portion City of Hailey, northern portion of City of Bellevue
Airfield Pavement Maintenance	Southern City of Hailey, northern City of Bellevue
Terminal Expansion Phase 1	None
New Rental Car QTA Facility and Parking Area	None
Apron Rehabilitation	Southern portion of City of Hailey

FMAA has analyzed the above existing facilities and facility construction projects for disparate impacts on the basis of race, color, or national origin (including LEP) in Affected Communities. The following may have disparate impacts:

Facilities or Construction Projects with Disparate Impacts	Affected Community Impacted	Impact Can Be Eliminated?
Runway 13/31 and Taxiways	City of Hailey, City of Bellevue	No
Commercial Terminal Building	City of Hailey, City of Bellevue	No
Fixed Based Operator Terminal Building	City of Hailey, City of Bellevue	No
New GA Hangar Area Site Prep (2025)	City of Hailey	No
Construct Air Traffic Control Tower (2025)	City of Hailey	No
Construct Snow Removal Equipment Building (2026)	City of Hailey	No
Airfield Pavement Maintenance (2026)	City of Hailey, City of Bellevue	No
Commercial Terminal Expansion (2026)	City of Hailey	No

Construct Rental Car Quick Turn-Around Facility (2027)	City of Hailey	No
Rehabilitate Section 2 Apron (2027)	City of Hailey	No

Justifications:

Facilities or Construction Projects	Justification
Construction Projects: New GA Hangar Site Prep, construction of new Air Traffic Control Tower, SRE Building, Rental Car QTA Facility and Commercial Terminal Expansion	Construction impacts will be short term and temporary during the period of construction only, with no or minimal nighttime construction. Any noise from construction activity must follow City Code and activity outside of prescribed hours will require special approval by the City (per City Code, Section 9.04.030). No business or persons will be displaced, relocated, or adversely impacted. Construction traffic activity will be short term and intermittent with defined truck staging to reduce noise and traffic impacts.
Facilities: Commercial Terminal Building, Fixed Base Operator Building, Runway 13/31 and Taxiways	Operation of these facilities are essential in nature to handle aircraft and passengers in and out of the airport. Nighttime operations are minimal due to surrounding terrain. The airport has voluntary noise abatement procedures in place to reduce noise impacts to the affected communities (see www.iflysun.com/pilot-info/). Blaine County and the City of Hailey have enacted airport overlay districts.

8.0 LIMITED ENGLISH PROFICIENCY

In creating a Language Assistance Plan, FMAA will consider the volume, proportion, or frequency of contact with LEP persons in determining the appropriate language assistance to provide.

In the Community Statistics section, we identified the following languages spoken by LEP persons in the Affected Communities:

Language

Spanish or Spanish Creole

FMAA also collects data for languages spoken by airport guests.¹⁴ Data sources include:

Data Sources for Languages Spoken by Airport Guests	Website link to Data Source
Assumption from flight origin / destination	N/A
Assistance requests to Airport Administration Office	N/A

Based on the above data, the following additional languages have been identified as likely to be spoken by LEP airport guests: None

The Title VI Coordinator will also actively engage with community educators, community groups, places of work, business groups, social groups, and the like to confirm that translation and interpretation services are accurate and effective. Additionally, the Title VI Coordinator will inform leadership and staff of FMAA of the responsibility to provide language access. We have made the following plans to provide translation services free of charge to ensure that individuals with LEP have access to the benefits of the airport:

Translation Services:

- All written notices contain a statement in the identified languages, when appropriate, of how to receive translated written materials.
- The following resources have been identified for written translations:

Translation Vendors	Languages
In-House Staff	Spanish

- Information regarding translation services can be obtained at:

Location for Translation Assistance	Languages
Airport Administration Office	Spanish
Airport website translate view	Spanish (in process)

Interpretation Services:

- The following vendors have been identified for interpretation services:

Interpretation Vendors	Languages
CyraCom International, Inc	Over 250 languages, including Spanish

- Information regarding interpretation services can be obtained at:

Location for Interpretation Assistance	Languages
Airport website	All above languages
Airport Administration Office	All above languages, using CyraCom International, Inc.

¹⁴ We aim to provide appropriate language assistance services to every LEP person encountered. This includes instances when LEP statistical data for a particular language was not available beforehand, or the safe harbor threshold for written translation was not met.

Description of Interpretation Assistance Processes

- The airport contracts with CyraCom International, Inc. Language Assistance to provide on-demand telephone interpretation services to airport guests. When a request for an interpreter is received, the following process is used: Airport staff use I-Speak cards to identify the language spoken by the airport guest. Staff contacts CyraCom International, Inc. and “parks” the request in the queue for the appropriate language. CyraCom International, Inc. Language Assistance operators will coordinate connect the requesting party to an interpreter for the duration of the call. The completed call is then logged in the Language Line Service binder. This log is kept for one year.

9.0 TRANSPORTATION

49 Part CFR 21 Appendix C (a)(1)(ix)

In the Community Statistics section of this plan, FMAA identified Affected Communities and provided demographic and related data for the community populations. The minority and disadvantaged community areas located within the Affected Communities are identified below. Other minority and disadvantaged community areas that are near the Airport but not within Affected Communities are also identified below.

FMAA has coordinated with Mountain Rides Transportation Authority to encourage them to provide transit service access between the Airport and these areas.

The following chart identifies existing and planned transit services connecting the Airport employment centers with the identified minority and disadvantaged community areas.

Minority and/or Disadvantaged Community Areas	Transit Service	Planned or Existing
City of Bellevue	Mountain Rides Transportation Authority	Existing
City of Hailey	Mountain Rides Transportation Authority	Existing

Source: EPA EJSscreen, <https://ejscreen.ep.gov/mapper/>, accessed July 2023.

10.0 MINORITY BUSINESSES

Bids for Airport concessions and other business opportunities are solicited from area minority and woman-owned businesses through the following methods:

Airport Business Opportunity	Minority Business Outreach Methods
Janitorial, Terminal Concessions, Ground Transportation, Advertising, Parking	<ul style="list-style-type: none"> • Posting of contracting opportunities on airport website; in English and Spanish • Reporting of opportunities twice a year during Airport bi-annual update to

Management, Rental Car Services, Landscaping	the Authority Board <ul style="list-style-type: none"> Annual dissemination of contracting opportunities to local business chambers
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Selections are in compliance with Title VI, Part 21, and related requirements. Information on the award process and documentation for specific bid decisions is kept at the Airport Administration Office.

11.0 TRAINING

New employee orientation incorporates Title VI training. Topics include:

- Title VI and related laws prohibit discrimination on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age
- Title VI complaints must be forwarded to the Coordinator
- Protections against retaliation for filing civil rights complaints or related actions
- Title VI notices must be displayed throughout the Airport public facilities
- All contracts must include Title VI clauses
- Language interpretation and translation services
- Cultural and community relations sensitivity training
- Anti-harassment training

Refresher information will be provided annually.

12.0 COMPLIANCE REVIEWS, AUDITS, COMPLAINTS, LAWSUITS, AND OTHER INVESTIGATIONS

A. FAA NOTIFICATION

The Coordinator will notify FAA of any pending investigations and reviews, including:

- Compliance reviews or audits concerning civil rights requirements¹⁵
- Complaints, lawsuits, or other investigations alleging noncompliance with civil rights requirements¹⁶

¹⁵ Includes any Title VI, ADA, Sec. 504, Title VII/EEO, or other civil rights program compliance review or audit to be performed on the airport sponsor or any of its sub-recipients by any State, local or Federal agency.

¹⁶ Includes allegations of discrimination based on race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age, whether because of actions of the airport sponsor itself, or its employees, contractors, or tenants. Includes noncompliance with related administrative requirements under civil rights laws.

As discussed in the Title VI Complaints Section, Title VI complaints must be forwarded to FAA contacts within 15 days of receipt. For all other civil rights investigations, the Authority must notify FAA contacts of any new investigations prior to grant execution.

At regular intervals, the Coordinator will provide FAA contacts with status updates for the investigations and reviews, until completed. For each existing investigation or review completed within 5 years of this plan, the Coordinator will also provide a statement about the outcome, unless previously provided.

No complaints or legal actions regarding Title VI compliance at the Airport have been received by or initiated against the Authority over the past three years as of the date of this plan.

13.0 TITLE VI COMPLAINTS

49 CFR 21.11; 49 CFR 21 Appendix C (B)(3); 28 CFR 42.406(d)

Any person who believes there has been an act of discrimination on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, age or disability, against any person or group, that receives services from the Airport, may file a complaint with the Authority under Title VI and the ADA.

A. COMPLAINT PROCESS

13.A.1 SCOPE

These procedures are for complaints of discrimination under Title VI and related laws (hereafter “Title VI Complaints.” In order to be a Title VI Complaint, the complaint must:

1. Allege discrimination on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age or violations of administrative requirements under Title VI or related laws.
2. Not only be for employment matters¹⁷
3. Allege misconduct by the Authority with regard to Airport-related services including misconduct by Airport employees, contractors, concessionaires, lessees, or tenants.
4. Concern an Airport facility or actions by the Authority with regard to Airport related services including actions by Airport employees, contractors, concessionaires, lessees, or tenants.

13.A.2 RIGHTS

Any person who believes that he or she has been subjected to discrimination on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age has the right to file a complaint with the Title VI Coordinator for the Friedman Memorial Airport. Alternatively, they can file a formal complaint with an outside agency, such as the U.S. Departments of Justice or Transportation, or the Federal Aviation Administration (FAA), or seek other legal remedies. The Airport Complaint form is attached hereto as Appendix A.

¹⁷ Complaints of employment discrimination must be addressed as required by EEOC and other applicable authorities with jurisdiction over employment matters. If an Airport sponsor employment activity is supported by FAA-provided financial assistance or it is alleged that the employment discrimination affects the broader airport program, complaints about that activity must also be reported to FAA.

13.A.3 RECEIPT OF COMPLAINT

The Airport Title VI Coordinator will log in the complaint and promptly send copies of the complaint to:

- Airport Director
- Airport Counsel
- Office named in the complaint

Complaints must be filed within 180 days of the alleged discriminatory event, must be in writing, and must be delivered to:

Brian Blackburn
Deputy Director, Airport Finance & Administration
1616 Airport Circle, Hailey, ID 83333
208-788-4956
brian@iflysun.com or SUNtitlevicordinator@iflysun.com

If a complaint is initially made by phone, it must be supplemented with a written complaint prior to expiration of the 180-day period following the alleged discriminatory event. If a verbal complaint is received, the complainant should be given a copy of the Airport Discrimination Complaint Procedures and instructed to submit a written complaint. Reasonable accommodations will be provided upon request to individuals unable to file a written complaint due to a disability.

13.A.4 INITIAL PROCEDURE

The Airport Title VI Coordinator may meet with the complainant to clarify the issues, obtain additional information, and determine if informal resolution might be possible in lieu of an investigation. If successfully resolved, the Coordinator will issue a closure letter to the complainant, record the disposition in the complaints log, and report the resolution to FAA.

B. DISCRIMINATION COMPLAINT REFERRAL PROCEDURE

13.B.1 INTERNAL COMPLAINT REFERRAL

All Title VI complaints must be promptly forwarded to the Coordinator with 48 hours of receipt.

13.B.2 INITIAL FAA NOTIFICATION

A copy of each Title VI complaint will be forwarded to the FAA within 15 days of initial receipt (not the date that the Coordinator was notified). The Coordinator will forward a copy of the complaint and a statement describing all actions taken to resolve the matter, and the results thereof to the FAA Civil Rights staff. (Note: complaints based on disability do not have to be forwarded to FAA.) To transmit complaint information to the FAA, the Coordinator will upload the information to the FAA Civil Rights Connect System which issues automated notices to FAA staff. The Coordinator will also seek technical assistance from FAA, as needed, throughout complaint intake, investigation, and resolution process.

13.B.3 ASSIGNMENT OF INVESTIGATOR

The Coordinator will immediately begin the investigation or designate an investigator.

13.B.4 COOPERATION WITH FAA

The Coordinator will promptly investigate all Title VI complaints, including those referred by the FAA for investigation. If the FAA is investigating a complaint against FMAA, the Coordinator will avoid interfering with the FAA investigation, cooperate with the FAA when needed, and share factual information with the FAA.

13.B.5 PROMPT INVESTIGATION

The Coordinator will make every effort to complete discrimination complaint investigations within 60 calendar days after the complaint is received by the Coordinator. Some investigations may take longer with a justification for the delay and assurance that the investigation is being completed as quickly as possible.

13.B.6 CONTACT WITH COMPLAINANT

The Coordinator will meet with the complainant to clarify the issues and obtain additional information, and also speak with community members and potential witnesses, as appropriate.

13.B.7 INVESTIGATION REPORT

After completing the investigation, the Coordinator will prepare a written report regarding whether unlawful discrimination occurred.

13.B.8 CONSULTATION WITH LEGAL COUNSEL

In each case, the Coordinator will consult with Legal Counsel regarding the investigation and the report. Airport Legal Counsel will ensure that the report is consistent with the DOT and FAA Title VI nondiscrimination requirements.

13.B.9 PROMPT RESOLUTION OF DISPUTES

The Coordinator will emphasize voluntary compliance and quickly and fairly resolve disputes with complainants, or with contractors, tenants, or other persons, through alternate dispute resolution, negotiation, and/or mediation.

13.B.10 FORWARDING REPORT AND RESPONSE TO COMPLAINANT

At the completion of the investigation and any applicable resolution of the complaint, the Coordinator will issue a written decision to the complainant and respondent setting forth the Coordinator's finding and its determination of the investigation and any applicable resolution. The letter transmitting the findings and any applicable resolution will state FMAA's conclusion regarding whether unlawful discrimination occurred and will describe the complainant's appeal rights. A summary of the investigation report, any appeal, or follow-up actions will be sent to the FAA via the FAA Civil Rights Connect System.

13.B.11 APPEAL RIGHT

The complainant must be notified of their right to appeal the findings or determinations, and of the procedures and requirements for an appeal. The procedure for an appeal is set forth below:

- The complainant may appeal the Coordinator's decision by submitting a written appeal to the Airport Director.
- The written appeal shall be filed with the Airport Director within 30 business days after receipt of the date the complainant receives the Coordinator's written decision.
- The written appeal must contain all arguments, evidence, and documents supporting the basis for

the appeal.

- The Friedman Memorial Airport Director will issue a final written decision in response to the appeal. The Director’s decision shall be deemed final.

13.B.12 AVOIDANCE OF FUTURE DISCRIMINATION

In addition to taking action with respect to any specific instances of discrimination, the Authority will identify and implement measures to reduce the chances of similar discrimination in the future.

13.B.13 INTIMIDATION AND RETALIATION PROHIBITED

FMAA employees, contractors, and tenants will not intimidate or retaliate against a person who has filed a complaint alleging discrimination.

For information on filing a complaint with DOT/FAA, please contact Brian Blackburn, Friedman Memorial Airport Authority Title VI Coordinator.

This complaint procedure is shared with the public through the following methods:

Website, In-person, and Other Distribution Methods

1 Airport website, www.iflysun.com

2 Airport Administration Office

3 In-person by Airport personnel

14.0 POPULATION/LANGUAGE DATA

TABLE 14-1: FULL B16001- LANGUAGE SPOKEN AT HOME BY ABILITY TO SPEAK ENGLISH FOR THE POPULATION 5 YEARS AND OVER

Blaine County, Idaho		
Label	Estimate	Margin of Error
Total:	20,119	±32
Speak only English	16,200	±312
Spanish or Spanish Creole:	3,618	±278
Speak English "very well"	2,036	±298
Speak English less than "very well"	1,582	±264
French (incl. Patois, Cajun):	52	±29
Speak English "very well"	39	±25
Speak English less than "very well"	13	±17
French Creole:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Italian:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Portuguese or Portuguese Creole:	2	±4
Speak English "very well"	1	±2
Speak English less than "very well"	1	±3
German:	78	±57
Speak English "very well"	70	±55
Speak English less than "very well"	8	±13
Yiddish:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Other West Germanic languages:	3	±4
Speak English "very well"	3	±4
Speak English less than "very well"	0	±21

Blaine County, Idaho

Scandinavian languages:	3	±4
Speak English "very well"	3	±4
Speak English less than "very well"	0	±21
Greek:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Russian:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Polish:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Serbo-Croatian:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Other Slavic languages:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Armenian:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Persian:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Gujarati:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Hindi:	33	±37
Speak English "very well"	33	±37
Speak English less than "very well"	0	±21
Urdu:	0	±21

Blaine County, Idaho

Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Other Indic languages:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Other Indo-European languages:	2	±4
Speak English "very well"	2	±4
Speak English less than "very well"	0	±21
Chinese:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Japanese:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Korean:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Mon-Khmer, Cambodian:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Hmong:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Thai:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Laotian:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Vietnamese:	22	±38
Speak English "very well"	15	±26

Blaine County, Idaho

Speak English less than "very well"	7	±13
Other Asian languages:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Tagalog:	101	±100
Speak English "very well"	77	±91
Speak English less than "very well"	24	±26
Other Pacific Island languages:	1	±2
Speak English "very well"	1	±2
Speak English less than "very well"	0	±21
Navajo:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Other Native North American languages:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Hungarian:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Arabic:	4	±6
Speak English "very well"	4	±6
Speak English less than "very well"	0	±21
Hebrew:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
African languages:	0	±21
Speak English "very well"	0	±21
Speak English less than "very well"	0	±21
Other and unspecified languages:	0	±21
Speak English "very well"	0	±21

Blaine County, Idaho

Speak English less than "very well"

0

±21

Source: U.S. Census Bureau, [B16001](#), Accessed April 2024.

TABLE 14-2: FULL S1701 - POVERTY STATUS IN THE PAST 12 MONTHS

Blaine County, Idaho

Label	Total		Below poverty level		Percent below poverty level	
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Population for whom poverty status is determined	24,153	±23	1,674	±534	6.9%	±2.2
AGE						
Under 18 years	4,940	±160	572	±304	11.6%	±6.2
Under 5 years	768	±122	0	±24	0.0%	±4.8
5 to 17 years	4,172	±183	572	±304	13.7%	±7.3
Related children of householder under 18 years	4,926	±165	558	±303	11.3%	±6.2
18 to 64 years	14,343	±226	861	±279	6.0%	±2.0
18 to 34 years	4,300	±215	415	±194	9.7%	±4.5
35 to 64 years	10,043	±185	446	±176	4.4%	±1.7
60 years and over	6,828	±288	340	±142	5.0%	±2.1
65 years and over	4,870	±146	241	±123	4.9%	±2.5
SEX						
Male	12,603	±187	838	±367	6.6%	±2.9
Female	11,550	±185	836	±260	7.2%	±2.2
RACE AND HISPANIC OR LATINO ORIGIN						
White alone	20,165	±643	1,486	±545	7.4%	±2.7
Black or African American alone	117	±65	0	±24	0.0%	±26.9
American Indian and Alaska Native alone	380	±261	0	±24	0.0%	±9.4

Blaine County, Idaho

Asian alone	103	±168	0	±24	0.0%	±29.6
Native Hawaiian and Other Pacific Islander alone	2	±5	2	±5	100.0%	±100.0
Some other race alone	1,756	±699	156	±153	8.9%	±7.7
Two or more races	1,630	±675	30	±42	1.8%	±2.5
Hispanic or Latino origin (of any race)	5,668	±20	404	±270	7.1%	±4.8
White alone, not Hispanic or Latino	17,155	±384	1,268	±454	7.4%	±2.7
EDUCATIONAL ATTAINMENT						
Population 25 years and over	17,376	±226	878	±267	5.1%	±1.6
Less than high school graduate	1,418	±382	142	±121	10.0%	±8.5
High school graduate (includes equivalency)	4,276	±599	178	±136	4.2%	±3.1
Some college, associate's degree	3,934	±535	200	±92	5.1%	±2.3
Bachelor's degree or higher	7,748	±670	358	±217	4.6%	±2.7
EMPLOYMENT STATUS						
Civilian labor force 16 years and over	13,931	±673	449	±226	3.2%	±1.6
Employed	13,605	±695	416	±233	3.1%	±1.7
Male	7,648	±416	314	±200	4.1%	±2.6
Female	5,957	±520	102	±112	1.7%	±1.9
Unemployed	326	±175	33	±39	10.1%	±11.5
Male	110	±76	0	±24	0.0%	±28.2
Female	216	±156	33	±39	15.3%	±18.6
WORK EXPERIENCE						
Population 16 years and over	19,826	±216	1,171	±326	5.9%	±1.6

Blaine County, Idaho

Worked full-time, year-round in the past 12 months	9,018	±765	200	±124	2.2%	±1.4
Worked part-time or part-year in the past 12 months	5,407	±703	283	±166	5.2%	±2.8
Did not work	5,401	±590	688	±215	12.7%	±3.8
ALL INDIVIDUALS WITH INCOME BELOW THE FOLLOWING POVERTY RATIOS						
50 percent of poverty level	497	±169	(X)	(X)	(X)	(X)
125 percent of poverty level	2,704	±743	(X)	(X)	(X)	(X)
150 percent of poverty level	3,067	±799	(X)	(X)	(X)	(X)
185 percent of poverty level	5,427	±893	(X)	(X)	(X)	(X)
200 percent of poverty level	6,406	±918	(X)	(X)	(X)	(X)
300 percent of poverty level	10,701	±1,107	(X)	(X)	(X)	(X)
400 percent of poverty level	15,071	±1,060	(X)	(X)	(X)	(X)
500 percent of poverty level	17,559	±987	(X)	(X)	(X)	(X)
UNRELATED INDIVIDUALS FOR WHOM POVERTY STATUS IS DETERMINED	4,713	±606	634	±225	13.5%	±4.4
Male	2,558	±360	277	±171	10.8%	±6.3
Female	2,155	±414	357	±162	16.6%	±7.7
15 years	3	±6	3	±6	100.0%	±100.0
16 to 17 years	11	±20	11	±20	100.0%	±96.0
18 to 24 years	329	±145	74	±64	22.5%	±18.2
25 to 34 years	1,109	±262	191	±163	17.2%	±12.6
35 to 44 years	378	±167	27	±32	7.1%	±8.4
45 to 54 years	588	±202	32	±55	5.4%	±9.6
55 to 64 years	708	±266	102	±66	14.4%	±7.4
65 to 74 years	1,059	±341	69	±60	6.5%	±6.3

Blaine County, Idaho

75 years and over	528	±171	125	±101	23.7%	±19.2
Mean income deficit for unrelated individuals (dollars)	6,129	±1,243	(X)	(X)	(X)	(X)
Worked full-time, year-round in the past 12 months	2,329	±473	23	±28	1.0%	±1.2
Worked less than full-time, year-round in the past 12 months	1,027	±326	213	±151	20.7%	±11.8
Did not work	1,357	±368	398	±190	29.3%	±12.7
Population in housing units for whom poverty status is determined	23,813	±51	1,595	±525	6.7%	±2.2

Source: U.S. Census Bureau, [S1701](#), Accessed April 2024.

15.0 UNLAWFUL DISCRIMINATION POSTER

Unlawful Discrimination

It is unlawful for airport operators and their lessees, tenants, concessionaires and contractors to discriminate against any person because of race, color, national origin, sex, creed, or disability in public services and employment opportunities. Allegations of discrimination should be promptly reported to the Airport Manager or:

Federal Aviation Administration
Office of Civil Rights, ACR-1
800 Independence Avenue, S.W.
Washington, D.C. 20591

Federal regulations on unlawful discrimination are available for review in the Airport Manager's Office.

Coordinator: Brian Blackburn
Phone: 208-788-4956
Address: 1616 Airport Circle, Hailey ID 83333

Discriminación Ilegal

Se prohíbe a los operadores de aeropuertos y a sus arrendatarios, inquilinos, concesionarios y contratistas discriminar contra cualquier persona por motivo de raza, color, nacionalidad de origen, sexo, creencias religiosas, impedimento físico o discapacidad en lo que respecta a servicios públicos y oportunidades de empleo. Las alegaciones de discriminación deberán ser dirigidas inmediatamente al Administrador del Aeropuerto o a:

Federal Aviation Administration
Office of Civil Rights, ACR-1
800 Independence Avenue, S.W.
Washington, D.C. 20591

Los reglamentos sobre discriminación ilegal están a la disposición de los interesados para su examen en la oficina del Administrador del Aeropuerto.

Coordinator: Brian Blackburn
Phone: 208-788-4956
Address: 1616 Airport Circle, Hailey ID 83333



U.S. Department of Transportation
Federal Aviation Administration

HO-101098

APPENDICES

- A. **FRIEDMAN MEMORIAL AIRPORT TITLE VI AND ADA/504 COMPLAINT FORM**
- B. **COMMUNITY PARTICIPATION PLAN – TO BE SUBMITTED BY SEPTEMBER 30, 2024**

APPENDIX A

Friedman Memorial Airport Authority

Title VI and ADA/504 Complaint Form

Use this form to file a complaint if you believe the Friedman Memorial Airport Authority, its airport operators and their lessees, tenants, concessionaires, or contractors have discriminated against you because of race, creed, color, national origin, sex, or disability in access to public services and employment opportunities.

Instructions: Complete this form in its entirety and mail, hand deliver or e-mail it to:

Friedman Memorial Airport
Attn: Title VI/Disability Coordinator
1616 Airport Circle
Hailey, Idaho 8333
SUNtitlevicoordinator@iflysun.com

Complainant Information

Name	E-mail Address
Address	City, State, Zip
Home Phone (include area code)	Business Phone (include area code)

Person (if different than complainant) asserting Title VI or ADA/Section 504 violation

Name	E-mail Address
Address	City, State, Zip
Home Phone (include area code)	Business Phone (include area code)

Details of Alleged Violation

Date and time violation occurred (mm/dd/yyyy)	Location
---	----------

Description of organization you believe has discriminated including name and address (Airport, Tenant, Concessionaire, Contractor, Other)	
Description of violation	
Description of encounter (if complaint concerns failure to provide services to person(s) with Limited English Proficiency)	
Supporting contacts/witnesses - list any person(s) whom we may contact for additional information to support your complaint (attach additional sheets if necessary)	
Has this complaint been filed with the Department of Justice or other Government Agency or court?	
If yes to field above, please list agency or court	If yes to field above, please list contact information including name, address, and phone
Other Comments	

Signature _____ Date _____

A copy all Title VI complaints will be forwarded to the Federal Aviation Administration, Office of Civil Rights, ACR-1, 800 Independence Avenue, S.W., Washington, D.C. 20591.

A copy of all ADA complaints will be forwarded to the U.S. Department of Justice, 950 Pennsylvania Avenue, NW, Civil Rights Division, Disability Rights Section, Washington, D.C. 20530.

Autoridad del Aeropuerto Conmemorativo Friedman

Título VI y formulario de queja ADA/504

Utilice este formulario para presentar una queja si cree que la Autoridad del Aeropuerto Conmemorativo Friedman, sus operadores aeroportuarios y sus arrendatarios, inquilinos, concesionarios o contratistas lo han discriminado por motivos de raza, credo, color, origen nacional, sexo o discapacidad en el acceso a los servicios públicos y a las oportunidades de empleo.

Instrucciones: Complete este formulario en su totalidad y envíelo por correo, entréguelo personalmente o envíelo por correo electrónico a:

Friedman Memorial Airport
Attn: Title VI/Disability Coordinator
1616 Airport Circle
Hailey, Idaho 83333
SUNtitlevicoordinator@iflysun.com

Información del reclamante

Nombre	Dirección de correo electrónico
Dirección	Ciudad, Estado, Código postal
Teléfono residencial (incluya código de área)	Teléfono comercial (incluya código de área)

Persona (si es diferente al reclamante) que afirma una violación del Título VI o ADA/Sección 504

Nombre	Dirección de correo electrónico
Dirección	Ciudad, Estado, Código postal
Teléfono residencial (incluya código de área)	Teléfono comercial (incluya código de área)

Detalles de la presunta infracción

Fecha y hora en que se produjo la infracción (mm/dd/ aaaa)	Ubicación
---	-----------

Descripción de la organización que cree que ha discriminado, incluido el nombre y la dirección (aeropuerto, arrendatario, concesionario, contratista, otro)	
Descripción de la infracción	
Descripción del encuentro (si la queja se refiere a la falta de prestación de servicios a personas con dominio limitado del inglés)	
Contactos/testigos de apoyo: indique las personas con las que podamos comunicarnos para obtener información adicional que respalde su queja (adjunte hojas adicionales si es necesario)	
¿Se ha presentado esta queja ante el Departamento de Justicia u otra agencia gubernamental o tribunal?	
Si respondió sí en el campo anterior, indique la agencia o el tribunal	Si respondió sí en el campo anterior, indique la información de contacto, incluido el nombre, la dirección y el teléfono.
Otros comentarios	

Firma _____

Fecha _____

Se enviará una copia de todas las quejas del Título VI a Federal Aviation Administration, Office of Civil Rights, ACR-1, 800 Independence Avenue, S.W., Washington, D.C. 20591.

Se enviará una copia de todas las quejas de la ADA a U.S. Department of Justice, 950 Pennsylvania Avenue, NW, Civil Rights Division, Disability Rights Section, Washington, D.C. 20530.

APPENDIX B – TO BE SUBMITTED BY SEPTEMBER 30, 2024