

MINUTES OF A REGULAR MEETING

**OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY**

November 5, 2024

5:30 P.M.

IN ATTENDANCE:

BOARD MEMBERS:

Board Chair – Martha Burke, Vice-Chair Muffy Davis, Secretary – Angenie McCleary, Board Members – Jacob Greenberg, John Strauss, Sam Linnet, Lindsay Mollineaux and Treasurer – Ron Fairfax

FRIEDMAN MEMORIAL AIRPORT STAFF:

Airport Director – Chris Pomeroy, Deputy Director, Finance & Administration – Brian Blackburn, Deputy Director, Operations and Maintenance – Timothy Burke, Security Manager – Steve Guthrie, Administrative Coordinator II – Janice Hicks.

CONSULTANTS:

Nathan Culvala - Ardurra and Brent Davis - BD Consulting.

AIRPORT LEGAL COUNSEL:

Lawson Laski Clark PLLC - Jim Laski and Kaplan Kirsch & Rockwell LLP - Peter Kirsch.

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Board Chair Burke

I. APPROVE AGENDA

A motion to approve the agenda as presented.

MOTION: *Made to approve the agenda as presented by Secretary McCleary. Seconded by Board Member Linnet.*

**MOTION PASSED UNANIMOUSLY
3:11**

II. PUBLIC COMMENT

None.

3:57

III. APPROVE FMAA MEETING MINUTES

A. October 1, 2024, Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

MOTION: *Made by Vice Chair Davis to approve the minutes as presented. Seconded by Secretary McCleary.*

**MOTION PASSED UNANIMOUSLY
4:23**

IV. REPORTS

A. Chair Report

No report given.

B. Blaine County Report

No report given.

C. City of Hailey Report

No report given.

D. Fly Sun Valley Report

No report given.

E. Airport Team Reports (see Power Point Presentation)

Airport Director Pomeroy reported that enplanements were up September 2024 versus 2023, 22.6% due to the extension of our services during shoulder season, leaving enplanements up 12.4% over 2023. Operations were up October 2024 over 2023 by 11.7% but the year to date are down at 1.7%.

7:14

V. AIRPORT STAFF BRIEF

A. No Noise Complaints in October.

B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (**See Attachment #2-#4**)

C. Airport Commercial Flight Interruptions (unofficial)

D. Review Correspondence

1. None.

VI. ACTION ITEMS

A. NEW BUSINESS

1. Consultant Selection for Engineering Services – Consideration of Selection **ACTION ITEM.**

The 5-year term for Ardurra, our current selection for engineering and architectural services, was nearing its end. The FAA requires consultant selection, so staff initiated a reselection process consisting of a Request for Qualifications being published in early September. The window for submittals was through October 17th. One submittal was received, and that was for Ardurra. Select members of the Board compared the submittal from Ardurra to the Request for Qualifications and ultimately recommended them.

MOTION: *Made by Board Member Greenberg to reselect Ardurra to provide engineering services at the airport for a new five (5) year period. Seconded by Vice Chair Davis.*

MOTION PASSED UNANIMOUSLY

11:52

2. Expressive Speech Policy – Consideration of Approval – **Attachment #5 ACTION ITEM**

Tim Burke, Deputy Director, Operations and Maintenance, along with our attorneys, Jim Laski and Peter Kirsch, drafted an Expressive Speech Policy that is within the boundaries of the US Constitution and also respected people’s First Amendment rights to express themselves freely. Board Member Greenberg pointed out a grammatical error on page 2 at the bottom. Tim Burke will correct.

MOTION: Made by Board Member Strauss to adopt the proposed Expressive Speech policy for the Airport. Seconded by Secretary McCleary.

**MOTION PASSED UNANIMOUSLY
16:58**

B. CONTINUING BUSINESS

1. Future Aeronautical Development RFP – Consideration of Lease Agreement Approval - **Attachment #6, #7, #8 ACTION ITEM**

On July 2, 2024, the Board accepted the recommendation of the Selection Committee and directed Staff to enter negotiations with Clay Lacy Aviation for an FBO/Hangar lease. Staff and legal counsel have been in negotiations with the proposer and have drafted a Lease Agreement which is up for consideration of approval tonight. The meeting was open to the Board for discussion. Board Member Strauss asked several questions regarding the specifics of the lease. Legal response was consistent in that the lease is appropriate to adopt and meets the standards set forth in the RFP.

Chair Burke opened the matter for public comment, none was received.

MOTION: Made by Board Member Linnet to approve the proposed draft Airport Lease Agreement between FMAA and Clay Lacy and authorize the Chair to sign based on final legal review. Seconded by Board Member Greenberg.

Roll Call Vote:	
Board Member Davis	Yes
Board Member Mollineaux	Yes
Board Member Greenberg	Yes
Board Member McCleary	Yes
Board Member Linnet	Yes
Board Chair Burke	Yes
Board Member Strauss	No

**MOTION PASSED
59:21.**

VII. UPDATES AND DISCUSSION

A. NEW BUSINESS

1. None.

B. CONTINUING BUSINESS

1. Miscellaneous

i. Independent Board Member Selection Process – Update and Discussion

The Board is still actively collecting applications for the Independent Board Member position. It was decided the deadline for submitting applications will be November 27, 2024, and posted as such on the website. A few members of the Board, consisting of Sam Linnet, Lindsay Mollineaux, and Martha Burke will review the applications and set a special meeting in mid-December for interviews to narrow it down to 4 (four) or 5 (five) candidates. Those selected will be invited to an open session to be deliberated and decided upon.

1:05

2. Construction and Capital Projects

i. None

3. Airport Planning Projects

i. None

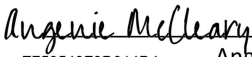
VIII. PUBLIC COMMENT

None.

1:05:28

IX. ADJOURNMENT (6:36pm)

November 5, 2024, Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:36p.m.

Signed by:

E759543F3D014D4... Angenie McCleary, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*