

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
December 3, 2024
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chair – Martha Burke, Vice-Chair Muffy Davis, Secretary – Angenie McCleary, Board Members – Jacob Greenberg, John Strauss, Sam Linnet, Lindsay Mollineaux, and Treasurer – Ron Fairfax

FRIEDMAN MEMORIAL AIRPORT STAFF:

Airport Director – Chris Pomeroy, Deputy Director, Finance & Administration – Brian Blackburn, Deputy Director, Operations and Maintenance – Timothy Burke, Security Manager – Steve Guthrie, Administrative Coordinator II – Janice Hicks.

CONSULTANTS:

Nathan Culvala - Ardurra

AIRPORT LEGAL COUNSEL:

None present.

CALL TO ORDER: The meeting was called to order at 5:33 p.m. by Board Chair Burke

I. APPROVE AGENDA

A motion to approve the agenda as presented.

MOTION: *Made to approve the agenda as presented by Board Member Greenberg. Seconded by Vice Chair Davis.*

**MOTION PASSED UNANIMOUSLY
8:27**

II. PUBLIC COMMENT

None.

9:51

III. APPROVE FMAA MEETING MINUTES

A. November 5, 2024, Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

MOTION: *Made by Vice Chair Davis to approve the minutes as presented. Seconded by Board Member Greenberg.*

**MOTION PASSED UNANIMOUSLY
10:22**

IV. REPORTS

A. Chair Report

No report given.

B. Blaine County Report

No report given.

C. City of Hailey Report

No report given.

D. Fly Sun Valley Report

Carol Waller stated they are ramping up for the winter season and bookings look solid. March will be very busy with the World Cup and the summer schedule should be out after the first of the year.

E. Airport Team Reports (see Power Point Presentation)

Tim Burke, Deputy Director, Operations and Maintenance, shared the accomplishment of Oliver Nordlie, a member of the Operations team, who passed the American Association of Airport Executives Certified Member exam with a score of 88%. Tim commented on the complexity of the test and offered his congratulations on receiving an outstanding score on his exam.

Airport Director Pomeroy reported that enplanements were up October 2024 versus 2023, 3.8% leaving enplanements up 11.8% over 2023. Operations were up November 2024 over 2023 by 1.8% but the year to date are down at 1.4%.

Airport Director Pomeroy addressed the Board about commercial flight interruptions that have been included in the Board Packet for several years. He asked if they were interested in still receiving the information. He explained the chart in the packet shows diversions and cancellations which have decreased drastically over the last four years due to the new instrument approach that went online for Skywest; metrics show we are about 95% reliable during the winter. Chris explained another metric that he is tracking, what he is calling "Saves". Due to the new technology and new approach, passengers that would have been diverted before are now able to land. The Board was in favor of eliminating the cancellation/diversion chart from the Board Packet and including occasional reports on the "Saves".

24:16

V. AIRPORT STAFF BRIEF

A. Noise Complaints in November were documented in the Board Packet.

B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (**See Attachment #2-#4**)

C. Airport Commercial Flight Interruptions (unofficial)

D. Review Correspondence

1. None.

VI. ACTION ITEMS

A. NEW BUSINESS

1. Surplus Property Disposal – Consideration of Approval - **ACTION ITEM.**

Airport Staff have identified two pieces of equipment for surplus disposal. These pieces of equipment are no longer needed for airport operations and/or maintenance purposes and include:

1996 Tiger Tractor and snow blower - S/N D201585 – HRS 3868 – Value \$10k-15k

2001 Case 921c Loader with bare tool carrier – S/N JEE012620 – HRS 4710 – Value TBD

Staff are requesting declaration of these two pieces of equipment as surplus property. Once declared as surplus by the Board, Staff will move forward with the disposal of the items via a sealed bid process. Staff will work with legal counsel to ensure the disposal process will follow all applicable local, state, and federal surplus disposal requirements.

ACTION REQUESTED: Motion to declare these items as surplus property and approve Staff to initiate the sealed bid process for disposal.

MOTION: Made by Board Member Linnet to declare these items as surplus property and approve Staff to initiate the sealed bid process for disposal. Seconded by Vice Chair Davis.

***MOTION PASSED UNANIMOUSLY
26:02***

B. CONTINUING BUSINESS

1. None.

VII. UPDATES AND DISCUSSION

A. NEW BUSINESS

1. None.

B. CONTINUING BUSINESS

1. Miscellaneous

i. Independent Board Member Selection Process – Update and Discussion

The current Independent Board Member term expires at the end of December.

The solicitation for statements of interest and resumes from interested applicants for the Independent Board Member position has been posted since the third week of September; the deadline was November 27, 2024, and to date, 11 submittals have been received.

Based on the Board's direction at the November meeting, legal counsel and Staff are coordinating initial screening on December 5th. The Board discussed potential dates to interview the final 3 to 5 candidates and ultimately decided on December 12, 2024, from 9:00 A.M. to 12:00 P.M. at the Blaine County Courthouse.

2. Construction and Capital Projects

i. None

3. Airport Planning Projects

i. None


VIII. PUBLIC COMMENT

None.

32:38

IX. ADJOURNMENT (6:36pm)

December 3, 2024, Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:02p.m.

Signed by:

E759543F3D014D4... Angenie McCleary, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*