

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
April 1, 2025
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chair – Martha Burke, Vice Chair – Muffy Davis, Secretary – Angenie McCleary, Board Members – Jacob Greenberg, Dale Bathum, Dustin Stone, Lindsay Mollineaux, Treasurer– Ron Fairfax

FRIEDMAN MEMORIAL AIRPORT STAFF:

Interim Airport Director – Tim Burke, Deputy Director, Operations & Maintenance – Tim Burke, Deputy Director, Finance & Administration– Brian Blackburn, Security Manager – Steve Guthrie, Business Operations Coordinator – Eliana Wolper, Administrative Coordinator II – Janice Hicks

AIRPORT LEGAL COUNSEL:

Lawson Laski Clark PLLC – Jim Laski

CALL TO ORDER: The meeting was called to order at 5:32 p.m. by Board Chair Burke

I. APPROVE AGENDA (0:28)

A motion to approve the agenda as presented.

MOTION: *Made by Board Member Greenberg to approve the agenda as presented. Seconded by Secretary McCleary.*

PASSED UNANIMOUSLY

II. PUBLIC COMMENT (0:44)

None.

III. APPROVE FMAA MEETING MINUTES (2:35)

A. March 4, 2025, Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

Treasurer Fairfax corrected his attendance and a typo in the minutes related to the Ardurra award amount.

MOTION: *Made by Vice Chair Davis to approve the minutes as amended. Seconded by Board Member Stone.*

PASSED UNANIMOUSLY

IV. REPORTS (3:23)

A. Chair Report

None.

B. Blaine County Report

Secretary McCleary thanked the airport with the successful completion of the FIS Alpine World Cup. Board Chair Mollineux noted that the airport is the first and last impression of the community and thanked the

airport for being a positive aspect of the event. Interim Airport Director Burke credited the airlines with the success of the event and will pass along the County's thanks.

C. City of Hailey Report

None.

D. Fly Sun Valley Report

None.

E. Airport Team Reports (see PowerPoint Presentation) (4:38)

Interim Airport Director Tim Burke reported that the World Cup ski races brought full flights and higher traffic. Weather during the event was good except for a single snow event that caused one delay. Airline staff did a great job but there were observations that baggage wait times were long. This was likely because of the large quantity of ski gear even though the airlines were prepared and fully staffed. He extended a thank you to the Hailey Police Department for their support.

Interim Airport Director Tim Burke reported that the airport completed the annual airport FAA audit. This included two inspectors, one who was undergoing his final exam with the lead inspector. The FAA was complimentary about snow removal operations and emergency preparedness. The airport is still waiting for the final closeout letter. The FAA did leave some suggestions for improvement and the airport will follow up after receiving the final letter.

The PARCS RFP window closed on March 31, 2025. Board Member Stone will be serving on the committee along with consultants and airport staff. Similarly, the RFQ for On-Call planning closed on the same date and the committee will include Board Members Greenberg and Mollineux. Staff expects to bring a recommendation for both at the May meeting.

Interim Airport Director Burke provided an update on pending legislation that may impact airport operations. Montana House Bill 731 mandates that publicly-funded airports provide specific services at no cost and guarantee entrance and egress from the airport. Montana House Bill 571 seeks to prohibit the use of ADS-B data and hide data due to privacy concerns. The airport uses ADS-B data for a variety of uses including snow removal operations, staffing, and collecting landing fees. Multiple states are considering blocking this data. The final bill is Idaho Senate Bill 1180 which prohibits the use of License Plate Reader Technology by non-law enforcement agencies. This may impact the new parking lot technology that the airport plans to install. Board Member Greenberg asked for clarification on if federal or state law has the overriding jurisdiction. Interim Airport Director Burke clarified that the airport will be consulting legal counsel regarding conflicts between federal and state law and that the state law may violate FAA grant assurances. Board Member Greenberg stated that the airport's landing fee technology utilizes a camera to scan the tail number of the aircraft. Interim Airport Director Burke clarified that our technology is the Vector system which is hybrid and uses both cameras and ADS-B data.

Vice Chair Davis stated that Idaho SB1180 passed the Idaho Senate and was sitting in the House committee. Airport Counsel Laski specified that bill would primarily impact the parking lot and is not a concern of the FAA. Board Member Mollineux recommended a tour and visit with the House Transportation and Defense Committee. The airport would be happy to host a delegation. Other commercial airports in the state are also concerned.

V. AIRPORT STAFF BRIEF

A. Noise Complaints in March (See Attachment #2)

B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data **(See Attachment #3-#5)**

Interim Airport Director Burke reported that February was busy with a 13% increase in enplanements. March operations were up 24% likely due to the FIS Alpine World Cup.

C. Review Correspondence

None.

VI. ACTION ITEMS

(20:28)

A. NEW BUSINESS

1. Mead & Hunt Work Order #2020-8 – Consideration of Approval – **Attachment #6 - #8 ACTION ITEM**

Interim Airport Director Burke discussed the reason for undertaking the Airport Infrastructure and Optimization Study as requested by the FAA. This study will reevaluate the previous study including airspace, runway capacity, and aviation traffic forecasting. The Task Order includes the preparation of the new study, coordination with the airport and FAA, community outreach, documentation, and project management. The airport solicited an Independent Fee Estimate which was within 3.4% of the proposed Mead & Hunt fee of \$742,121. The planning study was not included in the FY25 budget and Staff will use contingency funds from PFC funding for the 5% not covered by FAA AIP funds.

Board Member Mollineux asked for a timeline for the project. The project is estimated to be completed within 12 months. The Board discussed capacity and operations.

MOTION: *Made by Vice Chair Davis to approve Mead & Hunt Work Order 2020-8 in the amount of \$742,121 pending FAA concurrence. Seconded by Secretary McCleary.*

PASSED UNANIMOUSLY

B. CONTINUING BUSINESS

1. None

VII. UPDATES AND DISCUSSION

A. NEW BUSINESS

1. None

B. CONTINUING BUSINESS

(28:40)

1. Miscellaneous

i. None.

2. Construction and Capital Projects

i. None.

3. Airport Planning Projects

i. None.

VIII. PUBLIC COMMENT

(28:52)

None.

IX. ADJOURNMENT

The April 1, 2025, Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:01 p.m.

Signed by:


E759543F3D014D4... Angenie McCleary, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*