



Friedman Memorial Airport Authority

Regular Board Meeting

July 1, 2025





Approve Agenda



Public Comment

(10 Minutes)



Approval of Meeting Minutes

June 3, 2025 Regular Meeting



Reports

Reports

- ▶ Chair Report
- ▶ Blaine County Report
- ▶ City of Hailey Report
- ▶ Fly Sun Valley Alliance Report
- ▶ Staff Team Report



Airport Staff Brief



Team Updates

- ▶ Deputy Director of Admin/Finance
- ▶ Airport Security Manager
- ▶ Deputy Director of Operations
- ▶ Airport Director

Airport Activity Status

- ▶ Passenger Enplanements
 - +16.4% over May 2024
 - +24.9% YTD vs 2024
- ▶ Operations (unofficial)
 - +0.9% from June 2024
 - +10.3% YTD vs 2024



Airport Staff Brief Questions?



Action



Continuing Business

Transition to Vector Airport Systems – Overnight Parking Fee Collection

- ▶ Vector Airport Systems
 - Currently utilized to collect landing fees
 - Infrastructure and technology already in place
 - Vector to handle calculation, invoicing, and collection of both parking and landing fees based on published rates
 - 13% administrative fee for landing fees; will match 10% rate of current contract
- ▶ Current Contract
 - Atlantic Aviation
 - 10% of total revenue for administration
- ▶ Staff process
 - Reference checks
 - Virtual demonstrations
 - Independent research
 - Team discussions

Transition to Vector Airport Systems – Overnight Parking Fee Collection

- ▶ Anticipated benefits:
 - Improve efficiency
 - Enhance reliability
 - Ensure equitable fee assessment for all users across all airport surfaces

ACTION:

Motion to proceed with the termination of the existing contract with Atlantic Aviation for overnight parking fee collection and to enter into contract negotiations with Vector Airport Systems



Updates and Discussion

New Business

Recruitments, Hirings, Retirements and Promotions, oh my!

- ▶ Congratulations and thank you to **Steve Guthrie**, Airport Security Manager, retiring August 1 following 24 years of service!
- ▶ Congratulations to **Nick Carnes** current Airport Operations/ARFF supervisor, who has been promoted to Security Manager effective August 2!
 - 11 years at SUN, deep institutional knowledge of the Airport
- ▶ Congratulations to **Oliver Nordlie** who has been promoted to Airport Operations/ARFF supervisor!
 - Bachelor's Degree in Aviation Management from University of North Dakota
 - Commercially licensed pilot
 - AAAE Certified Member
- ▶ Welcome **Max Russell**, our newest full-time Airport Operations/ARFF specialist!
 - Volunteer firefighter with Sun Valley Fire Department
 - Working on EMT Certification
- ▶ Deputy Director Recruitment
 - Several highly qualified individuals applied
 - Prescreening and supplemental questionnaires distributed to top applicants to refine candidate pool
 - Final interviews tentatively scheduled for July 14

New Air Service starting December 18

- ▶ American Airlines to begin SUN service on December 18, 2025 – announced via press release on 6/26
- ▶ Serving Phoenix Sky Harbor International Airport (PHX) and Chicago O'Hare International Airport (ORD) using 65-seat Bombardier CRJ700 Regional Jets
- ▶ Staff next steps:
 - Airline Use and Lease Agreement (AULA)
 - Airline Office Space to be a 400 sq ft. office trailer located on south side of terminal building – Trailer to be painted to match existing terminal building colors. Will require Hailey P&Z review
 - Ticket counter space to be added by AA
 - Planned for the underutilized bussing area lobby

New Air Service starting December 18





Updates and Discussion

Continuing Business

Miscellaneous

BUDGET DEVELOPMENT FY 2026



Next Steps

Notice of Budget Hearing

- ▶ Notified County Clerk prior to 06/18
- ▶ Post Outside Admin Building 07/02
- ▶ Publish in the Newspaper 07/9 & 07/16

Budget Hearing

- ▶ July 29th 5:30PM



Budget Draft

Questions



Construction and Capital Projects



ATCT Project – Update

- ▶ Meeting with FAA Regional Office and Helena Airport Districts Office occurred on June 10th
- ▶ Productive and collaborative meeting
- ▶ Staff anticipates written concurrence supporting the proposed location for the new tower
- ▶ Next steps:
 - Environmental assessment process likely to result in a FONSI
 - Airspace analysis
- ▶ Timeline:
 - Up to 1 year to completion



Airport Planning Projects



Airport Infrastructure and Optimization Study – Update

- ▶ Study Advisory Committee Meetings
 - First meeting: Wednesday, August 13, 2025 from 1:00 PM – 2:30 PM



Public Comment



Thank You!

