MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
July 29, 2025
5:30 P.M.

IN ATTENDANCE:

BOARD MEMBERS:
Board Chair – Martha Burke, Secretary – Angenie McCleary, Board Members – Dale Bathum, Dustin Stone, Lindsay Mollineaux

FRIEDMAN MEMORIAL AIRPORT STAFF:
Airport Director – Tim Burke, Deputy Director, Deputy Director, Finance & Administration – Brian Blackburn, Administrative Coordinator II – Janice Hicks, Business Operations Coordinator – Eliana Wolper.

CONSULTANTS:
Ardurra – Nathan Cuvala

AIRPORT LEGAL COUNSEL:
Lawson Laski Clark PLLC – Jim Laski

CALL TO ORDER: The meeting was called to order at 5:31 p.m. by Board Chair Burke

I. APPROVE AGENDA

A motion to approve the agenda as presented.

MOTION: ***Made by Secretary McCleary to approve the agenda as presented. Seconded by Board Member Greenberg.***

PASSED UNANIMOUSLY
0:50

II. PUBLIC COMMENT

None.

1:14

III. PUBLIC HEARING – ACTION ITEAM

A. FY 2026 – Motion to Approve – **Attachment #1 - #2 ACTION ITEM**

Brian Blackburn, Deputy Director of Finance & Administration, briefly described the finalized proposed budget and stated the numbers have not changed since the July meeting presentation.

The Board discussed amending the budget to reflect the higher big for the GA Pilot's Lounge. Legal counsel advised that it was acceptable to approve the budget as amended.

MOTION: ***Made by Board Member Greenberg to approve the proposed Friedman Memorial Airport Expenditure Budget for FY 2026 in the amount of $15,499,664. Seconded by Secretary McCleary.***

PASSED UNANIMOUSLY
15:50

IV. APPROVE FMAA MEETING MINUTES

A. July 1, 2025, Regular Meeting – Motion to Approve – **Attachment #3 ACTION ITEM**

MOTION: ***Made by Secretary McCleary to approve the minutes as presented. Seconded by Board Member Stone.***
Board Chair Burke abstained because she was not present for the meeting.

MOTION PASSED
17:10

V. REPORTS

A. Chair Report

No report given.

B. Blaine County Report

No report given.

C. City of Hailey Report

No report given.

D. Fly Sun Valley Report

Carol Waller reported

12:56

E. Airport Team Reports (see Power Point Presentation)

Airport Director Burke reported that John Forsythe of the SUN tower had passed away on Saturday, July 19, 2025. John was an Air Force Veteran, husband, father, athlete, and valued community member. The staff will be looking for a way to commemorate John.

Airport Director Burke reported that the airport saw 305 operations on Tuesday, July 8th, 2025 during the Allen and Company Fly-In Event. He reported that the departure day has been spread across multiple days in the past few years. He thanked Greg Dyer, the airport's airspace consultant, for his assistance with the event. On Wednesday, July 9th, 2025, operations in the airspace were briefly suspended due to reports of a drone in the vicinity of the airport in accordance with the established Drone Response Plan. He took this opportunity to remind the public of the No-Drone-Zone within 5 miles of the airport.

Airport Director Burke reported that, with the help of Eliana Wolper, the airport has been in contact with every curfew violator. One of the pilots who was contacted by the airport pointed out that the Noise Abatement Program guidelines were difficult to access. The airport has worked with the FAA to add the Voluntary Noise Abatement guidelines have been added to the chart supplement.

Business Operations Coordinator Eliana Wolper that in response to tenant feedback that the GA community was not feeling engaged with airport events or the airport community, the airport will be hosting a Fly-In Pancake Breakfast on October 4th, 2025. The event will feature raffle prizes, pilot groups, and is open to the public. There was board discussion about the lack of community knowledge regarding the new GA pilot's lounge. The Board encouraged additional outreach via the email list to increase awareness of ongoing and upcoming projects at the airport.

Airport Director Burke reported that September 20, 2025 is the date for Meet the Fleet. It will feature local first responders and their equipment.

Airport Director Burke reported for July 2025 FMA passenger enplanement as up 22% over July 2024 and the airport is tracking to be up 13.8% year-to-date over 2024. Operationally up 0.9% July 2025 over July 2024. The airport is not necessarily getting busier because the 10.3% gain year-to-date reflects the March ski races.

There was Board discussion about drone spotting, countermeasures, and government guidance regarding drones. Staff is researching drone detection technology as a future addition to the airport. There was discussion of the importance of community education.

35:23

VI. AIRPORT STAFF BRIEF

A. Noise Complaints in May.

B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data **(See Attachment #4-#8)**

C. Airport Commercial Flight Interruptions (unofficial)

D. Review Correspondence

VII. ACTION ITEMS

A. NEW BUSINESS

1. ITD Division of Aeronautics Grant Offer – Consideration of Approval – **ACTION ITEM**

Airport Director Burke asked the Board to consider acceptance of a grant in the amount of $450,000 from ITD Division of Aeronautics to explore modest Airport Terminal Building improvements of either a second TSA screening lane or upgrades to the single CT80 checked baggage screening machine for improved flow in the airport. The Board discussed is the grant would cover the cost of renovations or just exploration of which improvement will be the most beneficial, what benefits exist from modest improvements to the terminal building, and how the grant amount was determined. The Board was supportive of using the grant for planning and projects with the Board kept apprised of updates.

MOTION: ***Made by Board Member Stone to recommend acceptance of the ITD Division of Aeronautics Grant Offer in the amount of $450,000 by the City of Hailey and Blaine County as airport co-sponsors. The actions will further direct Staff and Legal Counsel to develop the appropriate City and County Resolutions to support acceptance of the grant offer. Seconded by Secretary McCleary.***

PASSED UNANIMOUSLY
58:40

B. CONTINUING BUSINESS

1. GA Pilot Lounge Contractor Selection – Consideration of Award – **ACTION ITEM**

Consultant Nathan Cuvala of Ardurra presented the history and results of the sealed bid for the construction of the GA Pilot Lounge. The lowest bid was from Peterson Brothers and was deemed non-responsive for the following reasons, the Idaho Public Works Contractor License listed in the bid was inactive and Exhibits IV and VI were missing or incomplete. The next highest bid was Conrad Brothers of Hailey which was complete and responsive. The process will move forward immediately once the airport receives concurrence from the FAA. Staff recommends acceptance of the bid by Conrad Brothers.

Motion: ***Made by Board Member Greenberg to award the contract to Conrad Brothers of Idaho, Inc. in the amount of $1,386,125, contingent on FAA concurrence, availability of federal funds, and FAA approval of the Buy American waiver request. Seconded by Secretary McCleary.***

PASSED UNANIMOUSLY
1:05:36

VIII. UPDATES AND DISCUSSION

A. NEW BUSINESS

1. None

B. CONTINUING BUSINESS

1. Miscellaneous

i. None

2. Construction and Capital Projects

i. ATCT Update – Concurrence from FAA

Airport Director Burke reported the Staff and consultants met with the FAA on July 21, 2025 to analyze dimensional and geographical layouts for the new, relocated tower site. He has received verbal concurrence with the new site.

Staff expects written concurrence from the ADO this week which will allow the beginning of the environmental process and the FAA to program in project for funding.

It is an 80 foot tall tower near the Airport Operations Building.

1:10:51

ii. **PARCs System – Update**

Airport Director Burke reported that staff is in the final stages of contract negotiations with DGM Systems for new parking lot equipment to replace the older, failing equipment. He expects installation to begin by mid-September.

3. Airport Planning Projects

i. August 13 – First Planning Study Advisory Committee Meeting

Mead & Hunt has completed Chapter 1 of the Airport Infrastructure and Optimization Study which is the "Inventory of Existing Conditions". This includes previous planning efforts, existing airport facilities, the relationship of the airport to the overall airport and airspace systems and the airport environment.

The Study Advisory Committee will meet on August 13th to review the first chapter.

1:14:02

IX. PUBLIC COMMENT

Public comment made by Blaine Country resident John Strauss who gave kudos on the pilot's lounge, kudos on the tower, requested that the tower have an elevator, and kudos on the pancake breakfast.

1:15:31

X. ADJOURNMENT (6:47pm)

The July 29, 2025, Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:47p.m.

Signed by:

Angenie McCleary

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Angenie McCleary, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*