

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
December 2, 2025
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chair – Martha Burke, Vice-Chair Muffy Davis, Secretary – Angenie McCleary, Board Members – Jacob Greenberg, Dustin Stone, Dale Bathum, Lindsay Mollineaux and Treasurer – Ron Fairfax

FRIEDMAN MEMORIAL AIRPORT STAFF:

Airport Director – Tim Burke, Deputy Director, Finance & Administration – Brian Blackburn, Deputy Director, Operations and Maintenance – Alex Everam, Business Operations Coordinator – Eliana Wolper, Administrative Coordinator II – Janice Hicks.

CONSULTANTS:

Nathan Culvala - Ardurra

AIRPORT LEGAL COUNSEL:

Jim Laski – Lawson Laski Clark PLLC

CALL TO ORDER: The meeting was called to order at 5:32 p.m. by Board Chair Burke

I. APPROVE AGENDA

A motion to approve the agenda as presented.

MOTION: *Made to approve the agenda as presented by Board Member Greenberg. Seconded by Vice Chair Davis.*

MOTION PASSED UNANIMOUSLY
4:10

II. PUBLIC COMMENT

None.

4:40

III. APPROVE FMAA MEETING MINUTES

A. November 4, 2025, Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

MOTION: *Made by Board Member Greenberg to approve the minutes as presented. Seconded by Vice Chair Davis.*

MOTION PASSED UNANIMOUSLY
5:04

IV. REPORTS

A. Chair Report

Board Chair Burke expressed that she is grateful to live here and grateful for to be on the Board.

B. Blaine County Report

No report given.

C. City of Hailey Report

Board Member Stone welcomed the new Hailey City Counsel Member Sage Sauerbrey.

D. Fly Sun Valley Report

No report given.

E. Airport Team Reports (see Power Point Presentation)

Deputy Director of Finance and Administration, Brian Blackburn, reported that the fiscal year audit is underway and would be reported to the Board in January.

Deputy Director of Operations and Maintenance, Alex Everman, reported that there will be 6 aircraft remaining overnight and that staff is considering gate management software to handle the logistics.

Airport Director Burke reported that the 6 aircraft remaining overnight is like a game of tetris with moving aircraft around. The software will help with gate planning and coordination. He wished Vice Chair Davis and Board Member Mollineux happy belated birthdays. Airport Director Burke announced that Brian Blackburn has earned his Certified Member certificate from the American Association of Airport Executives. The local TSA sent a thank you card for the efforts by the board and staff to support their team during the government shutdown.

Airport Director Burke reported no major updates on the GA Pilot Lounge or the Master Plan Update. The environmental assessment for the replacement air traffic control tower is in the final stages with the FAA prior to the draft going out for public comment. Staff is still waiting for the fee estimate for design services in order to complete an Independent Fee Estimate, as required by the FAA. There is upcoming pavement maintenance that will require a two or three day closure of the airport in late May or early June of 2026.

The Board discussed the six aircraft remaining overnight, consolidating other maintenance tasks during the closure, noise complaints related to helicopter air ambulance operations, and outreach ahead of the busy travel season.

23:55

V. AIRPORT STAFF BRIEF

A. Noise Complaints in November were documented in the Board Packet **(See Attachment #2).**

B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data **(See Attachment #3-#5)**

C. Review Correspondence

1. None.

VI. ACTION ITEMS

A. NEW BUSINESS

1. None.

B. CONTINUING BUSINESS

1. None.

VII. UPDATES AND DISCUSSION

A. NEW BUSINESS

1. None.

B. CONTINUING BUSINESS

1. Miscellaneous

i. Rental Automobile Concessionaire (RAC) Agreements – Update

Staff met with all of the rental car companies to discuss upcoming agreement negotiations. Additionally, Staff will be going ahead with hiring Liebowitz and Horton to consult during the new rental car agreement request for bids process. Staff will continue working with rental car stakeholders throughout the process.

ii. American Airlines Service – Update

Inaugural service from Chicago and Phoenix by American Airlines will begin on December 18th. There will be a small welcoming event and ribbon cutting for the inaugural flight.

28:14

The Board discussed with Alex Everman how his tenure with the airport is going so far, the new parking lot system, issues with the LPR system, and the change to Vector for overnight aircraft parking.

38:13

2. Construction and Capital Projects

- i. None

3. Airport Planning Projects

- i. None


VIII. PUBLIC COMMENT

None.

30:00

IX. ADJOURNMENT (6:10pm)

December 2, 2025, Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:10p.m.

Signed by:

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Angenie McCleary, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*