



LETTER TO AIR CARRIERS

August 7, 2024

RE: PFC 24-16-C-00-SUN
Impose and Use (Concurrent) Application

The Friedman Memorial Airport Authority is proposing to submit to the Federal Aviation Administration (FAA) a Notice of Intent to Impose and Use a PFC at Friedman Memorial Airport (SUN). As such, the Friedman Memorial Airport Authority is issuing this notice as part of the notification process under 14 CFR 158.24 and is providing you with the following information:

The following information relates to this new PFC application:

- **Project Descriptions:** Projects included in this application include airfield improvement projects, necessary to maintain the airport for safe and efficient air carrier operations. A description of each project being considered for funding by PFCs is provided below.
- **PFC Level:** A four dollar and fifty cents charge (\$4.50) on passengers enplaned at SUN.
- **Charge Effective Date:** The charge effective date is projected to be September 1, 2024.
- **Charge Expiration Date:** December 1, 2025
- **Estimated Total PFC Revenue:** \$608,550
- **Financial Plan:** This will be a “pay as go” PFC plan with the Friedman Memorial Airport Authority paying for projects from Airport Reserves/Budget, then being reimbursed from PFCs.

Class of Carriers Excluded from Collecting a PFC

The following table shows the latest Air Carrier Market Share report, as provided by the FAA.

Carrier	Enplaned Passengers	% of Total
Advanced Air, LLC	11	0.01%
Cfm Inc D/B/A Contour Airlines	2	0.00%
Cobalt Air LLC	68	0.06%
Horizon Air Industries Inc	17,108	15.65%
Kenmore Air Harbor, Inc.	22	0.02%
London Air Services Limited	2	0.00%
M And N Equipment LLC	3	0.00%
Maine Instrument Flight	2	0.00%
Northeastern Aviation Corp	6	0.01%
Scott Aviation, LLC D/B/A Silver Air	28	0.03%
Skywest Airlines, Inc.	92,033	84.16%

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Steelman Aviation Inc	31	0.03%
Volkswagen Airservice GmbH Dba Volkswagen	3	0.00%
Western Air Charter, Inc. D/B/A Jet Edge	30	0.03%
Total	94,166	100%

In accordance with 14 CFR 158.11.(a).(1), the Friedman Memorial Airport Authority plans to exclude PFC collection from all Air Taxi/Commercial Operators (ATCO) filing or required to file FAA Form 1800-31 contributing less than 1% of the total enplaned passengers at the airport.

Airline Consultation Meeting

The Friedman Memorial Airport Authority is required under 14 CFR 158.23 to hold a consultation meeting with the air carriers to discuss this application. As such, the meeting will be held on **September 9, 2024, at 2:00 PM via teleconference.**

If you have any questions or require additional clarification regarding his notice or the air carrier consultation meeting, please feel free to contact me.

Project Description and Justification

The Friedman Memorial Airport Authority intends to file an application with the FAA Airports office for approval to impose and use PFC revenue for the following projects.

- 1. Expand Terminal Apron:** This project is complete. It included the design and construction of a terminal apron expansion project to provide a fourth aircraft parking position. This project is reimbursing the local share match to the closed AIP 042, 043, and 045 grants. Sponsor's share is \$193,219.
- 2. Conduct Environmental Study - Land:** This project is complete. This Environmental Assessment was completed for land acquisition (64.6 acres), obstruction removal (up to 200 trees), and a perimeter fence relocation outside the Runway Safety Area (RSA). FAA issued a FONSI on 5/24/2019. This project is reimbursing the local share match to the closed AIP 044 grant. Sponsor's share is \$8,521.
- 3. Remove Obstructions - Trees:** This project is complete. It removed tree obstructions penetrating the departure surface on land recently acquired from an adjacent property. This project is reimbursing the local share match to the closed AIP 044 grant. Sponsor's share is \$6,441.
- 4. Acquire SRE:** This project included the procurement of a Carrier Vehicle with a 22 foot plow for snow removal and a loader mounted 5,000 ton per hour rotary snow blower. This equipment is required to clear snow and ice from the airfield for all aircraft operations to comply with the airport's Part 139 Snow and Ice Control Plan. This project is reimbursing the local share match to the closed AIP 046 and 047 grants. Sponsor's share is \$54,967.
- 5. Acquire ARFF:** This project is complete. This project acquired an ARFF vehicle along with PPE and tools to comply with the airport's Part 139 ARFF requirements. This project is reimbursing the local

share match to the closed AIP 046 and 047 grants. Sponsor's share is \$48,569.

6. **Acquire Land for Approaches:** This project is complete. This project acquired 64.6 acres for approach protection, obstruction removal, and relocation of the perimeter fence outside the Runway Safety Area (RSA). This project is reimbursing the local share match to the closed AIP 048 grant. Sponsor's share is \$153,295.
7. **Reseal Aprons:** This project is underway. This project resealed the Section 2, Terminal, and Section 4 Deicing aprons. This project is for the local share match to the AIP 061 grant anticipated to be issued in 2024. Sponsor's share is \$35,055.
8. **Reseal Taxilanes:** This project is underway. This project resealed the Section 2 and Section 4 Taxilanes. This project is for the local share match to the AIP 061 grant anticipated to be issued in 2024. Sponsor's share is \$7,122.
9. **Remark Runway.** This project is underway. This project includes remarking the runway and minor repair of asphalt core holes. Sponsor's share is \$45,000.
10. **Conduct Airport Geographic Information Systems (AGIS) Obstruction Survey.** This project is underway. This project includes the collection and documentation of obstructions in the airport airspace. This project is for the local share match to the AIP 062 grant anticipated to be issued in 2024. Sponsor's share is \$10,109.
11. **Prepare Pavement Management Plan.** This project is underway. This project includes the inventory and assessment of all airfield pavements along with preparation of a Pavement Management Plan that will detail the schedule and type of maintenance required for each pavement. This project is for the local share match to the AIP 061 grant anticipated to be issued in 2024. Sponsor's share is \$4,423.
12. **Replace Rotating Beacon.** This project is underway. This project is for the replacement of the rotating beacon on the Airport Operations Building. A beacon is required under Part 139. The existing beacon is past its useful life and a new beacon will be installed in the same location. This project is for the local share match to the AIP 061 grant anticipated to be issued in 2024. Sponsor's share is \$1,254.
13. **Conduct ATCT Siting Study.** This project is underway. This project includes a Virtual Immersive Siting Tower Assessment (VISTA) study to relocate the Air Traffic Control Tower (ATCT) outside of the Runway Object Free Area (OFA). This project will provide the local share match to a future AIP grant anticipated to be issued within the next two years. Sponsor's share is \$6,250.
14. **Conduct Environmental Study - ATCT.** This project will start in late 2024 or early 2025. This project includes an Environmental Assessment to relocate the Air Traffic Control Tower (ATCT) outside of the Runway Object Free Area (OFA). This project will provide the local share match to a future AIP grant anticipated to be implemented within the next two years. Sponsor's share is \$18,750.

15. PFC Administration Services: This project includes consulting fees to assist with the preparation of PFC Application 16 at SUN. Includes PFC administrative expenses allowed under Part 158.13(b). Sponsor's share is \$15,575.

Financial Summary Table					
Project		Project Anticipated/Actual Costs			PFC
		Total	FAA AIP		
1	Expand Apron	\$3,091,484	\$2,898,265	\$193,219	
2	Conduct Environmental Study – Land	\$113,502	\$104,981	\$8,521	
3	Remove Obstructions	\$103,074	\$96,633	\$6,441	
4	Acquire SRE – Broom	\$879,496	\$824,529	\$54,967	
5	Acquire ARFF	\$777,096	\$728,527	\$48,569	
6	Acquire Land for Approaches	\$2,452,723	\$2,299,428	\$153,295	
7	Reseal Aprons	\$560,882	\$525,827	\$35,055	
8	Reseal Taxilanes	\$113,956	\$106,834	\$7,122	
9	Remark Runway	\$45,000	\$0	\$45,000	
10	Conduct AGIS Obstruction Survey	\$161,750	\$151,641	\$10,109	
11	Prepare Pavement Management Plan	\$70,771	\$66,348	\$4,423	
12	Replace Rotating Beacon	\$20,067	\$18,813	\$1,254	
13	Conduct ATCT Siting Study	\$100,000	\$93,750	\$6,250	
14	Conduct Environmental Study – ATCT	\$300,000	\$281,250	\$18,750	
15	PFC Administration	\$15,575	\$0	\$15,575	
Total		\$8,805,376	\$8,196,826	\$608,550	

Projects 1 – 6 are complete. Figures shown in the Financial Summary Table are actual numbers. Projects 7-13 are currently underway. Project 14 is anticipated to begin in the fall of 2024. PFC funds are intended to be used for the Sponsor's local portion of the project funding with the exception of Project 9 and Project 15. This notice is part of the notification process under 14 CFR 158.24, Public Notice.

The projects will be further described in FAA form 5500-1 Exhibit H which will include consideration of comments received from Public Notice Comments and the Airline Comments.

If you have any questions or require additional clarification regarding this notice or the air carrier consultation meeting, please free to contact me. Additionally, please acknowledge receipt of this notice pursuant to 14 CFR 158.23(c)(1) by signing a copy of this notice and returning it to me within 30 days.