

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
March 3, 2026
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chair – Martha Burke, Vice Chair – Muffy Davis, Secretary – Angenie McCleary, Board Members – Jacob Greenberg, Dustin Stone, Dale Bathum, Lindsay Mollineaux, Treasurer – Ron Fairfax

FRIEDMAN MEMORIAL AIRPORT STAFF:

Airport Director – Tim Burke, Deputy Director, Operations & Maintenance – Alex Everman, Deputy Director, Finance & Administration – Brian Blackburn, Business Operations Coordinator – Eliana Wolper, Administrative Coordinator II – Janice Hicks

AIRPORT LEGAL COUNSEL:

Lawson Laski Clark PLLC – Jim Laski

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Board Chair Burke

I. APPROVE AGENDA (1:37)

A motion to approve the agenda as presented.

MOTION: *Made by Vice Chair Davis to approve the agenda as presented. Seconded by Secretary McCleary.*

PASSED UNANIMOUSLY

II. PUBLIC COMMENT (2:12)

None.

III. APPROVE FMAA MEETING MINUTES (2:38)

A. February 3, 2026, Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

MOTION: *Made by Board Member Stone to approve the minutes as presented. Seconded by Board Member Greenberg.*

PASSED UNANIMOUSLY

IV. REPORTS (3:02)

A. Chair Report

No report given.

B. Blaine County Report

Secretary McCleary reported that the County met with BLM to discuss the upcoming fire season and changes to the status of BLM's wildland fire services. Airport Director Burke reported that this change will not impact airport access in the event of a fire and that the airport allows access based upon a Federal identification badge.

C. City of Hailey Report

No report given.

D. Fly Sun Valley Report (see **Attachment #2**)

Carol Waller, the director of Fly Sun Valley Alliance, reported on the results of the annual Air Passenger Survey. This presentation includes passenger profile data, finding that 79% of users were visitors or part-time residents versus 21% full time residents. The calculated direct spend of visitors in the community was \$266 million of economic impact in the community. Other metrics measured included number of repeat visitors, market of origin, which flight routes visitors are utilizing, and change in usage of SUN over the past 5 years. The airport was well rated across the polled areas with the lowest rating for good and beverage concessions.

The Board discussed the cycle that the survey is run on and the way that feedback from the survey is utilized, such as adding wine and beer concessions and more comfortable furniture to the terminal area.

E. Airport Team Reports (see PowerPoint Presentation) (21:19)

Airport Director Burke reported that despite that lack of snow it has been a busy winter at the airport. The TSA has pushed an average of 1000 passengers per day through the checkpoint. Director Burke reported that the TSA is being impacted by the partial federal government shutdown and they are not currently being paid. Airport staff has coordinated with TSA officials to provide breakfast and coffees and gift cards for essentials.

Airport Director Burke reported that the agreement from Turo has been returned to the airport and is being reviewed by legal counsel. Turo and the City of Hailey have been put into contact to work out local taxes that may need to be assessed. Consultants for the new rental car agreements are in town for a site visit that will aide them in better helping the airport in drafting new agreements.

Airport Director Burke reported that the airport is 11.2% busier this year compared to last. Flight operations are 23.3% higher than last year.

V. AIRPORT STAFF BRIEF

A. Noise Complaints in February (**See Attachment #3**)

B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (**See Attachment #4-#6**)

C. Review Correspondence

VI. ACTION ITEMS (28:47)

A. NEW BUSINESS

1. None

B. CONTINUING BUSINESS

1. None

VII. UPDATES AND DISCUSSION

A. NEW BUSINESS

1. None

B. CONTINUING BUSINESS

(29:04)

1. Miscellaneous

i. Air Traffic Control Replacement Project – Update and Discussion

Airport Director Burke stated that the public comment period for the Environmental Assessment on the replacement Air Traffic Control Tower has closed. The FAA will prepare responses to any substantive questions. Staff expects a Finding of No Significant Impact (FONSI) and the FAA official Record of Decision.

The airport has received confirmation from the FAA that they have reviewed the Independent Fee Estimate and has signed the work order to move into the design phase of the project. Design charettes will be available for review by the Board and community to ensure that the newly designed tower blends in to the community.

ii. Hidden Disabilities Sunflower Program – Update and Discussion

Staff is moving forward with implementation of the Hidden Disabilities Sunflower Program. Staff will wear sunflower items to indicate to members of the community that they are available for additional assistance. All employees who work within the terminal will go through computer-based training for this program.

iii. APRT – ATC “Radar Feed” – Update and Discussion

As of February 25th, SUN is the fifth contract air traffic control tower to implement APRT (Airborne Position Reference Technology) which is a radar-like technology that significantly improves situational awareness of the controllers in the tower. The technology includes an aircraft’s location, velocity, and route through surrounding airspace.

Treasurer Ron Fairfax commented on his experience flying in with the new technology and how positive it was.

2. Construction and Capital Projects

i. GA Pilot Lounge – Update

Construction is ongoing on the GA Pilot Lounge with very few weather related delays. The project is still on track for a springtime opening. Staff will set a ribbon cutting date at a future meeting.

3. Airport Planning Projects

i. Airport Infrastructure and Optimization Study – Update and Discussion

Airport Director Burke gave an update on the Master Plan Update. Staff and consultants are continuing to advance through this study with the assistance of the advisory committee. Federal delays are still impacting approval of the aviation activity forecasts. Staff is hoping to receive approval soon. Once approved long term passenger facility requirements will be evaluated.

ii. Terminal Architectural Study – Update and Discussion

Airport Director Burke reminded the Board that Staff are using a state grant to fund an architectural study in the terminal to evaluate ways to improve the existing terminal building. The FAA District Office has indicated that many proposed improvements will be eligible for federal funding. The FAA evaluates funding based on safety, security and capacity. Top priorities for this project are to expand the TSA security checkpoint or to add an additional baggage screening lane.


VIII. PUBLIC COMMENT

(49:34)

None

IX. ADJOURNMENT

The March 3, 2026, Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:20 p.m.

Signed by:

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Angenie McCleary, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*