

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
June 2, 2026
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chair – Martha Burke, Vice Chair – Muffy Davis, Secretary – Angenie McCleary, Board Members – Dustin Stone, Jacob Greenberg, Dale Bathum, Lindsay Mollineaux, Treasurer – Ron Fairfax

FRIEDMAN MEMORIAL AIRPORT STAFF:

Airport Director – Tim Burke, Deputy Director, Finance & Administration – Brian Blackburn, Security Manager – Nick Carnes, Administrative Coordinator II – Janice Hicks, Business Operations Coordinator – Eliana Wolper.

CONSULTANTS:

Mead & Hunt – Brad Rolf, Lauren Rasmussen, Woolpert – Will Tufts

AIRPORT LEGAL COUNSEL:

Lawson Laski Clark PLLC – Jim Laski

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Board Chair Burke

I. APPROVE AGENDA

Director Burke requested to amend the agenda to present designs for the new ATCT before the budget. A motion to approve the agenda as amended.

MOTION: *Made by Board Member Greenberg to approve the agenda as amended. Seconded by Board Member Mollineaux.*

**PASSED UNANIMOUSLY
2:42**

II. PUBLIC COMMENT

None.

3:01

III. APPROVE FMAA MEETING MINUTES

A. May 12, 2026, Regular Meeting – Motion to Approve – **Attachment #1 ACTION ITEM**

MOTION: *Made by Board Member Stone to approve the minutes as presented. Seconded by Board Member Mollineaux.*

**PASSED UNANIMOUSLY
4:06**

IV. REPORTS

A. Chair Report

No report given.

B. Blaine County Report

No report given.

C. City of Hailey Report

No report given.

D. Fly Sun Valley Report

No report given.

E. Airport Team Reports (see Power Point Presentation)

Airport Director Burke reported that pavement maintenance was completed on time and on schedule. Airport staff has identified finalists for the Airports Ops position and expects to send final offers in the coming weeks. Airport Director Burke gave his thanks to Alex Everman for his work as the interim Deputy Director of Operations and Maintenance. Airport Director Burke announced that Airport Operations Specialist, Oliver Nordlie, will be promoted to the Deputy Director of Operations and Maintenance, effective June 22nd.

Airport staff is hosting two airport management interns this summer. They will be shadowing members of the airport team. Mason Felps is joining from Filer, ID and Justin Davies is joining from Johns Hopkins University. They will learn from all groups within the airport management team, including operations, administration, security, and maintenance.

The Board discussed airport activity status and load factor. The Board also discussed complaints that were addressed by airport staff and outreach possibilities. It is important for airport staff to continue to spread the same factual message to the community but there is a webpage dedicated to noise abatement with the same information. There were also complaints about TSA security checkpoint lines that was addressed by airport staff. The Board discussed flight scheduling leading to longer lines, back ups in the checkpoint to be addressed by the Terminal Planning Study, and encouraging the community to show up early for flights.

23:33

V. AIRPORT STAFF BRIEF

- A. Noise Complaints in May. (See **Attachment #2**)
- B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (**See Attachment #3-#5**)
- C. Review Correspondence (See **Attachment #6**)

VI. ACTION ITEMS

A. NEW BUSINESS

- 1. None

B. CONTINUING BUSINESS

- 1. None

VII. UPDATES AND DISCUSSION

A. CONTINUING BUSINESS

1. Construction and Capital Projects

i. Air Traffic Control Tower – Update – **Attachment #8**

Airport Director Burke reported that Friedman Memorial Airport will be receiving \$2 million in Airport Terminal Program discretionary funds. These funds will help offset the cost associated with the relocation study and site selection process, the Environmental Assessment, and initial phases of engineering and design.

Airport Director Burke introduced Will Tufts from Woolpert, which is handling the architectural and engineering services for the new tower. Will Tufts gave a summary of the design inspiration for the tower and reviewed three tower designs (**please see Packet and Meeting Recording for details**).

The Board discussed the potential designs and the various inspirations for the new air traffic control tower. They stated the goal of having the tower blend in to the surrounding buildings and environment as much as possible and different construction materials that they would like to see.

50:06

B. NEW BUSINESS

1. First Review – Fiscal Year 2027 DRAFT Budget – Discussion – **Attachment #7**

Airport Deputy Director of Finance and Administration Blackburn gave an update on the first draft of the 2027 Fiscal Year. A conservative budget approach was used to prepare the budget. Deputy Director Blackburn discussed what tools were used to create the budget, trend analysis and using actual numbers where possible. (**Please see meeting recording and packet for details**).

The next budget draft will be presented at the July meeting with the final draft vote occurring in August during a public hearing.

The Board discussed CPI, changes to the Salary and Benefits category, with the largest change happening with the addition of a full time IT specialist, and consistency of revenue streams.

1:15:26

C. CONTINUING BUSINESS

1. Miscellaneous

i. None

2. Construction and Capital Projects

i. Runway and Taxiway Maintenance – Update

Airport Director Burke reported on the status of the runway and taxiway maintenance project. This included a three-day airport closure to allow for maintenance. There were some issues with the heat machines that melted the thermoplastic into the pavement due to the winds. This put the project behind schedule with some ongoing work to finish the application of thermoplastic markings. (For additional photos and information, please see meeting recording).

1:21:50

3. Airport Planning Projects

i. None

I. PUBLIC COMMENT

John Strauss recommended looking to other recently completed buildings on the airport for design compatibility with the new air traffic control tower design. He thanked the airport for the hard work and coordination during the airport closure and stated that the runway and paint looks spectacular.

1:22:51

II. ADJOURNMENT

The June 2, 2026, Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 8:05 p.m.

Signed by:



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Angenie McCleary, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*